



CITY OF BAY CITY

ADOPTED

OPERATING BUDGET

FISCAL YEAR 2013-2014

City of Bay City
Fiscal Year 2013-2014
Budget Cover Page
September 12, 2013

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,757, which is a 0.10 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$11,851.

The members of the governing body voted on the budget as follows:

FOR:	Carolyn Thames	William Cornman
	Julie Estlinbaum	Steven Johnson
	Chrystal Folsie	

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2013-2014	2012-2013
Property Tax Rate:	\$0.56794/100	\$0.57191/100
Effective Tax Rate:	\$0.56794/100	\$0.57191/100
Effective Maintenance & Operations Tax Rate:	\$0.52346/100	\$0.52874/100
Rollback Tax Rate:	\$0.63929/100	\$0.62966/100
Debt Rate:	\$0.06023/100	\$0.04516/100

Total debt obligation for City of Bay City secured by property taxes: \$397,947

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CITY OF BAY CITY

ADOPTED

OPERATING BUDGET

FISCAL YEAR 2013-2014

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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Principal Officials

Name	Title
Mark Bricker	Mayor
Carolyn Thames	Councilmember
William Cornman	Councilmember
Julie Estlinbaum	Councilmember
Steven Johnson	Councilmember
Chrystal Folse	Councilmember
Rhonda Clegg	City Secretary
Cathy Ezell	Finance Director
Roger Barker	Police Chief
Barry Calhoun	Public Works Director
John Garr	Community Services Director

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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**Summary of Personnel Staffing Positions
(Full-Time Equivalent Positions)**

Fund/Department Position Title	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
GENERAL FUND:							
<u>City Secretary</u>							
City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Deputy City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Personnel	1.00	1.00	1.00	1.00	1.00	1.00	
Election Workers	0.13	0.13	0.13	0.13	0.13	0.13	
Subtotal	3.13	3.13	3.13	3.13	3.13	3.13	0.00%
<u>Administration Council</u>							
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	
Council Members	0.15	0.15	0.15	0.15	0.15	0.15	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.25	
Summer Interns	-	-	-	0.69	0.69	0.69	
Subtotal	2.15	2.15	2.15	2.84	2.84	3.09	8.80%
<u>Municipal Court</u>							
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Juvenile Case Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Court Clerk	2.00	2.00	2.00	2.00	2.00	2.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
<u>Finance</u>							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Finance Director	1.00	-	-	-	-	-	
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Accounting Clerk	-	1.00	1.00	1.00	1.00	1.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
<u>Code Enforcement</u>							
Building Inspector	-	-	-	-	-	1.00	
Code Enforcement Officers	-	-	-	-	-	2.00	
Subtotal	-	-	-	-	-	3.00	N/A
<u>Police</u>							
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	
Captain	1.00	1.00	1.00	1.00	1.00	1.00	
Lieutenants	2.00	2.00	2.00	2.00	2.00	2.00	
Sergeants	7.00	7.00	7.00	7.00	7.00	7.00	
Corporals	4.00	4.00	4.00	4.00	4.00	4.00	
Detectives	4.00	4.00	4.00	4.00	4.00	4.00	
Patrol Officers	16.00	16.00	16.00	16.00	16.00	18.00	
Identification Technicians	2.00	2.00	2.00	2.00	2.00	2.00	
Victim's Service Coordinator	1.00	1.00	1.00	0.54	0.54	0.54	
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	
Police Dispatchers	9.00	9.00	9.00	9.00	9.00	9.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Animal Control Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Custodian	1.00	1.00	1.00	0.54	0.54	0.54	
Clerk	-	-	-	0.40	0.40	-	
School Crossing Guards	0.19	0.19	0.19	0.19	0.19	-	
Subtotal	53.19	53.19	53.19	52.67	52.67	54.08	2.68%

Fund/Department Position Title	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
<u>Animal Impoundment</u>							
Animal Impound Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<u>Fire</u>							
Fire Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
<u>Public Works</u>							
Superintendent	1.00	1.00	1.00	-	-	-	
Office Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Field Foreman	1.00	1.00	1.00	-	-	-	
Foremen	2.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	2.00	
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	-	-	1.00	1.00	1.00	
Maintenance Technician I	3.00	3.00	3.00	3.00	3.00	3.00	
Equipment Operator	1.00	1.00	1.00	2.00	2.00	2.00	
Truck Drivers	3.00	3.00	3.00	3.00	3.00	3.00	
Craftsman	1.00	1.00	1.00	1.00	1.00	1.00	
Carpenters	2.00	1.00	1.00	1.00	1.00	-	
Custodian	1.00	1.00	1.00	1.00	1.00	1.00	
Recycling Center Manager	-	-	-	-	-	1.00	
Part-time Recycling Center Staff	-	-	-	-	-	1.44	
Chip Site Attendent	-	-	-	-	-	1.00	
Subtotal	19.00	16.00	16.00	16.00	16.00	19.44	21.50%
<u>Service Center</u>							
Janitor/Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
<u>Parks & Recreation</u>							
Parks & Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician I	2.00	2.00	2.00	2.00	2.00	2.00	
Maintenance	4.00	4.00	4.00	4.00	4.00	3.00	
Summer Recreation	-	-	-	-	-	-	
Subtotal	8.00	8.00	8.00	8.00	8.00	7.00	-12.50%
<u>Riverside Park</u>							
Park Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<u>Summer Recreation Programs</u>							
Summer Recreation	0.76	0.76	0.76	0.76	0.76	0.76	
Subtotal	0.76	0.76	0.76	0.76	0.76	0.76	0.00%

Fund/Department Position Title	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
<u>Library</u>							
Library Director	1.00	1.00	1.00	1.00	1.00	-	
Library Branch Manager	0.25	0.25	0.25	0.25	0.25	-	
Library Coordinator	0.76	0.76	0.76	-	-	-	
Library Helper	7.00	7.00	7.00	5.00	5.00	-	
Subtotal	9.01	9.01	9.01	6.25	6.25	-	-100.00%
Total General Fund	109.24	106.24	106.24	103.65	103.65	104.50	0.82%
ECONOMIC DEVELOPMENT FUND:							
Executive Director	1.00	1.00	1.00	-	-	-	
Secretary	1.00	1.00	1.00	-	-	-	
Clerk	1.00	1.00	1.00	-	-	-	
Total Economic Development Fund	3.00	3.00	3.00	-	-	-	N/A
LIBRARY FUND							
Library Director	-	-	-	1.00	1.00	1.00	
Library Branch Manager	-	-	-	0.25	0.25	0.50	
Library Coordinator	-	-	-	-	-	-	
Library Helper	-	-	-	5.00	5.00	5.00	
Summer Helper	-	-	-	-	-	0.14	
Total Library Fund	-	-	-	6.25	6.25	6.64	6.31%
UTILITY FUND:							
<u>General Division</u>							
Public Works Director	1.00	-	-	1.00	1.00	1.00	
Assistant Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	
Utility/Street Superintendent	-	1.00	1.00	1.00	1.00	-	
Water/Wastewater Supervisor	-	1.00	1.00	-	-	-	
Field Foreman	1.00	1.00	1.00	1.00	1.00	1.00	
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Office Manager	1.00	1.00	1.00	-	-	-	
Clerks/Cashiers	2.00	2.00	2.00	2.00	2.00	2.00	
Utility Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	2.00	2.00	2.00	2.00	2.00	3.00	
Equipment Operator/Meter Serviceman	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	1.00	1.00	1.00	1.00	-	
Maintenance Technician I	5.00	4.00	4.00	3.50	3.50	7.00	
Meter Reader	4.00	4.00	4.00	2.00	2.00	1.00	
Yard Attendant/Truck Driver	1.00	1.00	1.00	2.00	2.00	1.00	
Truck Drivers	4.00	4.00	4.00	1.00	1.00	1.00	
Administrative Assistant	-	-	-	-	-	0.25	
Subtotal	26.00	26.00	26.00	20.50	20.50	21.25	3.66%
<u>Sewer Department</u>							
Class B WWTP Operator	1.00	1.00	1.00	1.00	1.00	1.00	
WWTP Operators	4.00	4.00	4.00	3.00	3.00	3.00	
Wastewater Supervisor	-	1.00	1.00	1.00	1.00	1.00	
Subtotal	5.00	6.00	6.00	5.00	5.00	5.00	0.00%
<u>Data Processing</u>							
IT Manager	1.00	1.00	1.00	-	-	-	
IT Technician	1.00	1.00	1.00	-	-	-	
Electrical Supervisor	1.00	1.00	1.00	-	-	-	
Subtotal	3.00	3.00	3.00	-	-	-	N/A
<u>Electrical</u>							
Master Electrician	1.00	1.00	1.00	1.00	1.00	-	
Electrical Apprentice	1.00	1.00	1.00	1.00	1.00	-	
Subtotal	2.00	2.00	2.00	2.00	2.00	-	-100.00%

Fund/Department Position Title	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
<u>Inspection</u>							
Building Inspector	1.00	1.00	1.00	1.00	1.00	-	
Code Enforcement Officers	2.00	2.00	2.00	2.00	2.00	-	
Subtotal	3.00	3.00	3.00	3.00	3.00	-	-100.00%
<u>Equipment Maintenance</u>							
Lead Mechanic	1.00	-	-	-	-	-	
Mechanics	4.00	-	-	-	-	-	
Subtotal	5.00	-	-	-	-	-	N/A
Total Utility Fund	44.00	40.00	40.00	30.50	30.50	26.25	-13.93%
AIRPORT FUND:							
Airport Manager	1.00	-	-	1.00	1.00	1.00	
Head Lineman	1.00	1.00	1.00	1.00	1.00	1.00	
Total Airport Fund	2.00	1.00	1.00	2.00	2.00	2.00	0.00%
SANITATION FUND:							
<u>Sanitation Administration</u>							
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	-	
Secretary	1.00	1.00	1.00	1.00	1.00	-	
Mechanic	-	-	-	-	-	-	
Subtotal	2.00	2.00	2.00	2.00	2.00	-	-100.00%
<u>Sanitation Residential</u>							
Sanitation Truck Drivers	7.00	6.00	6.00	7.00	7.00	-	
Mechanic	-	-	-	1.00	1.00	-	
Subtotal	7.00	6.00	6.00	8.00	8.00	-	-100.00%
<u>Sanitation Commercial</u>							
Sanitation Truck Drivers	2.00	2.00	2.00	2.00	2.00	-	
Subtotal	2.00	2.00	2.00	2.00	2.00	-	-100.00%
<u>Sanitation Recycling</u>							
Recycle Center Manager	-	1.00	1.00	1.00	1.00	-	
Part-time Staff	-	1.28	1.28	1.13	1.13	-	
Subtotal	-	2.28	2.28	2.13	2.13	-	-100.00%
<u>Transfer Station</u>							
Transfer Station Foreman	-	1.00	1.00	1.00	1.00	-	
Transfer Station Attendent	-	1.00	1.00	1.00	1.00	-	
Truck Driver	-	-	1.00	1.00	1.00	-	
Subtotal	-	2.00	3.00	3.00	3.00	-	-100.00%
Total Sanitation Fund	11.00	14.28	15.28	17.13	17.13	-	-100.00%
INTERNAL SERVICE FUNDS:							
<u>Data Processing</u>							
IT Manager	-	-	-	1.00	1.00	1.00	
IT Technician	-	-	-	1.00	1.00	1.00	
Electrical Supervisor	-	-	-	1.00	1.00	1.00	
Subtotal	-	-	-	3.00	3.00	3.00	0.00%
<u>Maintenance</u>							
<u>Equipment</u>							
Lead Mechanic	-	1.00	1.00	1.00	1.00	1.00	
Mechanics	-	3.00	3.00	2.00	2.00	2.00	
Subtotal	-	4.00	4.00	3.00	3.00	3.00	0.00%

Fund/Department Position Title	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
<u>Building</u>							
Master Electrician	-	-	-	-	-	1.00	
Electrical Apprentice	-	-	-	-	-	1.00	
Maintence Tech	-	-	-	-	-	2.00	
Carpenter	-	-	-	-	-	1.00	
	-	-	-	-	-	5.00	
Total Internal Service Funds	-	4.00	4.00	6.00	6.00	11.00	
TOTAL FTE's	169.24	168.52	169.52	165.53	165.53	150.39	-9.14%

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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

COMBINED BUDGET SUMMARY

Fund	Estimated Beginning Balance 10/1/2013	Revenues & Transfers In	Expenditures & Transfers Out	Estimated Ending Balance 9/30/2014	Revenues Over(under) Expenditures
GOVERNMENTAL FUND TYPES:					
GENERAL FUND	\$ 3,055,285	\$ 11,879,305	\$ 12,186,512	\$ 2,748,079	\$ (307,206)
SPECIAL REVENUE FUNDS:					
Economic Development Fund	(1,884)	-	-	(1,884)	-
Civic & Cultural Fund	200,149	492,650	558,521	134,278	(65,871)
Police Forfeiture Fund	23,286	5,025	8,500	19,811	(3,475)
Police Task Force Fund	20,000	-	-	20,000	-
Library Fund	46,295	448,320	451,263	43,352	(2,943)
Municipal Court Technology Fund	46,939	8,000	21,000	33,939	(13,000)
Municipal Court Building Security Fund	43,563	6,000	8,700	40,863	(2,700)
Donation Fund	63,532	-	-	63,532	-
Subtotal Special Revenue Funds	<u>441,879</u>	<u>959,995</u>	<u>1,047,984</u>	<u>353,890</u>	<u>(87,989)</u>
DEBT SERVICE FUND:	34,567	2,425,270	933,344	1,526,493	1,491,926
CAPITAL PROJECT FUNDS:					
Street Maintenance Fund	614,920	225,000	819,936	19,984	(594,936)
Capital Projects Fund	(0)	198,920	198,920	-	-
Capital Acquisitions Fund	1,025	-	-	1,025	-
2010 Debt Projects	995,464	-	989,181	6,282	(989,181)
2012 Debt Projects	3,972	-	(0)	3,972	0
Subtotal Capital Projects	<u>1,615,382</u>	<u>423,920</u>	<u>2,008,037</u>	<u>31,264</u>	<u>(1,584,117)</u>
TOTAL GOVERNMENTAL FUNDS	<u>5,147,113</u>	<u>15,688,490</u>	<u>16,175,877</u>	<u>4,659,726</u>	<u>(487,387)</u>
PROPRIETARY FUND TYPES:					
UTILITY FUND	1,490,351	6,775,500	6,764,767	1,501,084	10,733
UTILITY CAPITAL PROJECTS FUND	(0)	673,974	673,974	-	-
UTILITY DEBT SERVICE FUND	365,872	1,014,000	1,014,000	365,872	-
AIRPORT FUND	61,923	241,364	262,806	40,482	(21,442)
SANITATION FUND	2,177,681	29,100	1,869,533	337,248	(1,840,433)
INTERNAL SERVICE FUNDS:					
Data Processing Fund	291	647,331	647,331	291	-
Maintenance Fund	(5,361)	526,100	526,100	(5,361)	-
Subtotal Internal Service Funds	<u>(5,070)</u>	<u>1,173,431</u>	<u>1,173,431</u>	<u>(5,070)</u>	<u>-</u>
TOTAL PROPRIETARY FUNDS	<u>4,090,757</u>	<u>9,907,369</u>	<u>11,758,510</u>	<u>2,239,616</u>	<u>(1,851,141)</u>
GRAND TOTAL	<u>\$ 9,237,871</u>	<u>\$ 25,595,859</u>	<u>\$ 27,934,387</u>	<u>\$ 6,899,342</u>	<u>\$ (2,338,528)</u>

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GENERAL FUND

The General Fund is used to account for all revenues and expenditures applicable to the general operations of the City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, fees, and fines.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

FY 13 General Fund Long-Term Financial Plan

	Actual 2010-11	Actual 2011-12	Estimate 2012-13	2013-14
Beginning Fund Balance	1,733,529	2,073,896	2,908,692	3,027,637
Revenues:				
Property Taxes	3,490,843	3,507,341	3,523,150	3,442,500
Other Local Taxes	4,166,078	4,502,380	4,511,865	4,462,975
Fines & Penalties	469,839	431,881	438,000	438,000
License & Permits	9,335	8,947	9,000	100,200
Miscellaneous	1,058,461	940,332	798,348	3,259,804
Transfers	720,063	365,573	727,989	113,126
Other Revenue/Sources	40,065	22,764	23,808	62,700
Total Revenue	9,954,684	9,779,219	10,032,160	11,879,305
Operating Expenditures:				
Personnel	5,775,257	5,328,548	5,319,248	5,839,779
Supplies & Materials	357,000	389,318	379,970	448,596
Other Charges & Services	1,911,560	1,794,733	2,018,912	3,778,840
Repairs & Maintenance	271,248	264,597	360,000	406,875
Transfers	615,227	543,993	845,241	1,043,129
Total Operating Expenditures	8,930,291	8,321,189	8,923,371	11,517,219
Non-Operating Expenditures:				
Debt Service	582,688	582,534	464,828	470,373
Capital Outlay	101,339	40,700	525,015	198,920
Total Non-Operating Expenditures	684,027	623,233	989,843	669,293
Total Expenditures	9,614,317	8,944,423	9,913,214	12,186,512
Ending Fund Balance	2,073,896	2,908,692	3,027,637	2,720,431
Calculation of available funds:				
Ending Fund Balance	2,073,896	2,908,692	3,027,637	2,720,431
Less 20% required minimum balance	1,902,596	1,780,745	1,877,640	2,397,518
Actual % Reserves	21.80%	32.67%	32.25%	22.69%
Excess funds available for capital projects	171,300	1,127,947	1,149,997	322,912
Tax rate variable:				
General Fund	0.51914	0.52460	0.52675	0.52675
Debt Service Fund	0.04510	0.04521	0.04516	0.05516
Total	0.56424	0.56981	0.57191	0.58191
Staffing variable:				
Full-time equivalent positions	109.24	106.24	103.65	104.50
Average cost per FTE	52,868	50,156	51,319	55,883

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

FY 13 General Fund Long-Term Financial Plan

2014-15	2015-16	2016-17
2,720,431	3,015,295	3,449,828
3,545,775	3,652,148	3,761,713
4,641,494	4,827,154	5,020,240
451,140	464,674	478,614
165,212	170,168	175,273
3,357,598	3,458,326	3,562,076
116,520	120,016	123,616
64,581	66,518	68,514
12,342,320	12,759,005	13,190,047
6,014,972	6,195,421	6,381,284
457,568	466,719	476,054
3,854,417	3,931,505	4,010,135
415,013	423,313	431,779
917,370	919,495	937,885
11,659,340	11,936,453	12,237,137
388,116	388,018	383,251
-	-	-
388,116	388,018	383,251
12,047,456	12,324,472	12,620,388
3,015,295	3,449,828	4,019,487
3,015,295	3,449,828	4,019,487
2,409,491	2,464,894	2,524,078
25.03%	27.99%	31.85%
605,804	984,934	1,495,410
0.52675	0.52675	0.52675
0.05516	0.05516	0.05516
0.58191	0.58191	0.58191
104.50	104.50	104.50
57,560	59,286	61,065

GENERAL FUND FINANCIAL PROJECTION

The plan presents the General Fund over eight fiscal years: two previous years, the estimate for FY 2013, the budget for FY 2014 and three projected years. The projections made for fiscal years 2014-2017 make the following assumptions.

Assumes ad valorem property values will increase in FY15, FY16, and FY17 by 3% respectfully. This reflects new home starts, and increase in valuations

Assumes other taxes will increase in FY15, FY16, and FY17 by 4% respectfully. This reflects a conservative increase in sales tax

Assumes all other revenue to increase by 3%

Assumes personnel expenditures will increase 3% per year for cost of living increase with no staffing level increases.

Assumes maintenance, supplies, and services will increase 2% each year due to expected increase in fuel costs and inflation.

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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~GENERAL FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 1,733,529	\$ 2,101,543	\$ 2,101,543	\$ 2,936,339	\$ 2,936,339	\$ 3,055,285
Revenues						
Property Taxes	3,490,843	3,478,500	3,507,341	3,528,000	3,523,150	3,442,500
Other Local Taxes	4,166,078	4,412,900	4,502,380	4,444,850	4,511,865	4,462,975
Fines & Penalties	469,839	447,100	431,881	454,500	438,000	438,000
Licenses & Permits	9,335	10,395	8,947	9,000	9,000	100,200
Miscellaneous	1,058,461	975,735	940,332	795,402	798,348	3,259,804
Transfers	720,063	689,899	365,573	210,856	727,989	113,126
Other Revenue/Sources	40,065	35,150	22,764	33,050	23,808	62,700
Total Revenue	9,954,684	10,049,679	9,779,219	9,475,658	10,032,160	11,879,305
Operating Expenditures						
City Secretary	252,423	247,047	250,637	258,684	259,365	253,260
General Services	1,973,057	1,859,609	1,814,459	2,297,750	2,246,519	2,370,552
Administrative Council	204,386	203,478	194,516	224,448	226,091	240,768
Main Street	53,378	43,775	30,314	50,300	37,595	46,471
Municipal Court	269,052	292,641	277,438	261,108	263,980	333,227
Finance	241,622	257,305	243,686	240,348	240,306	243,915
Code Enforcement	-	-	-	-	-	346,747
Police	3,688,105	3,670,459	3,478,934	3,534,672	3,567,530	3,784,708
Animal Impoundment	98,758	104,993	96,634	99,889	101,089	151,695
Volunteer Fire Dep Supp	196,250	215,984	208,714	207,765	194,886	197,656
Public Works*	1,067,101	1,102,153	952,190	1,001,416	990,790	2,747,510
Service Center	63,265	62,264	52,681	69,325	62,498	65,164
Parks & Recreation	503,284	529,067	435,415	558,660	521,535	509,399
Riverside Park	147,530	171,411	150,264	158,855	154,877	169,527
Summer Programs	85,977	125,363	80,528	123,118	107,895	133,493
Hilliard & BCISD Pool	73,471	131,900	96,027	133,670	133,670	127,250
Public Benefits	158,520	180,930	172,388	-	-	-
Library	315,657	321,922	249,703	60,823	60,823	-
Teen Center	21,143	8,000	6,696	8,500	7,000	7,500
Total Operating Expenditures	9,412,979	9,528,300	8,791,223	9,289,330	9,176,449	11,728,842
Net Operating Revenue (Expenditures)	541,706	521,379	987,996	186,328	855,711	150,464
Capital Expenditures	201,339	528,042	153,200	762,375	736,765	457,670
Net Revenue (Expenditures)	340,367	(6,663)	834,796	(576,047)	118,946	(307,206)
Ending Fund Balance						
Total Ending Fund Balance	\$ 2,073,896	\$ 2,094,881	\$ 2,936,339	\$ 2,360,292	\$ 3,055,285	\$ 2,748,079

*In FY2014 the expenditures for refuse collections services were moved to Public Works.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~GENERAL FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 1,733,529	\$ 2,101,543	\$ 2,101,543	\$ 2,936,339	\$ 2,936,339	\$ 3,055,285	4.05%
Revenues & Transfers In	9,954,684	10,049,679	9,779,219	9,475,658	10,032,160	11,879,305	25.37%
Total Funds Available	11,688,213	12,151,222	11,880,762	12,411,997	12,968,499	14,934,590	20.32%
Uses/Deductions							
Expenditures & Transfers Out	9,614,317	10,056,342	8,944,423	10,051,705	9,913,214	12,186,512	21.24%
Ending Fund Balance							
Total Ending Fund Balance	2,073,896	2,094,881	2,936,339	2,360,292	3,055,285	2,748,079	16.43%
Reserved for Contingencies	-	-	-	-	-	-	
Reserved for Future Expenditures	-	-	-	-	-	-	
Unreserved Fund Balance**	2,101,543	2,094,881	2,936,339	2,360,292	3,055,285	2,748,079	
Fund Total	\$ 11,715,861	\$ 12,151,222	\$ 11,880,762	\$ 12,411,997	\$ 12,968,499	\$ 14,934,590	
Net Revenue (Expenditures)	340,367	(6,663)	834,796	(576,047)	118,946	(307,206)	
Total Expenditures	9,614,317	10,056,342	8,944,423	10,051,705	9,913,214	12,186,512	
Capital Expenditures	101,339	415,542	40,700	550,625	525,015	1,749,670	
Operating Expenditures	9,512,979	9,640,800	8,903,723	9,501,080	9,388,199	10,436,842	
Target Fund Balance 20% of Operating Expenditures	1,902,596	1,928,160	1,780,745	1,900,216	1,877,640	2,087,368	
Reserve for Emergency	-	-	-	-	555,688	555,688	
Actual Fund Balance	2,101,543	2,094,881	2,936,339	2,360,292	3,055,285	2,829,099	*
Difference	198,948	166,721	1,155,595	460,076	621,957	186,042	
Actual Percent of Reserves	22.09%	21.73%	32.98%	24.84%	32.54%	27.11%	

*This balance includes the \$71,110 budgeted for contingency and \$10,000 budgeted for equipment Contingency.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
<u>PROPERTY TAXES:</u>							
3105 Property Tax Collections	\$ 3,292,379	\$ 3,323,000	\$ 3,325,976	\$ 3,339,000	\$ 3,339,000	\$ 3,254,000	-2.55%
3110 Delinquent Taxes	119,018	90,000	106,508	110,000	108,000	110,000	0.00%
3115 Tax Overpayments	1,068	500	2,173	1,500	3,150	3,500	N/A
3125 Property Taxes - P&I Fees	78,378	65,000	72,684	77,500	73,000	75,000	-3.23%
Subtotal	3,490,843	3,478,500	3,507,341	3,528,000	3,523,150	3,442,500	-2.42%
<u>OTHER LOCAL TAXES</u>							
3205 State Sales Tax	2,211,673	2,200,000	2,257,367	2,204,225	2,240,000	2,280,000	3.44%
3210 State Mixed Beverage Tax	12,870	10,750	17,378	12,500	18,000	19,000	52.00%
3215 Franchise Tax	835,699	701,000	681,467	701,000	701,000	701,000	0.00%
3216 Enterprise Franchise Tax	-	406,150	417,572	427,900	437,865	337,975	N/A
3220 State Sales Tax - Tax Relief	1,105,836	1,095,000	1,128,595	1,099,225	1,115,000	1,125,000	2.34%
Subtotal	4,166,078	4,412,900	4,502,380	4,444,850	4,511,865	4,462,975	0.41%
<u>FINES & PENALTIES</u>							
3410 Court Fines	399,550	380,000	375,480	390,000	380,000	380,000	-2.56%
3411 Warrant Fees Collected	32,664	30,000	33,309	30,500	32,000	32,000	4.92%
3416 Court Cost Service Fees	21,882	20,000	12,084	20,000	15,000	15,000	-25.00%
3440 TP - Judicial Efficiency (\$2.50)	12	100	1	-	-	-	N/A
3450 Juvenile Case Management	15,731	17,000	11,006	14,000	11,000	11,000	-21.43%
Subtotal	469,839	447,100	431,881	454,500	438,000	438,000	-3.63%
<u>LICENSE & PERMITS</u>							
3505 Alcoholic Beverage Permits	4,015	5,500	4,505	4,250	4,250	4,250	0.00%
3510 Taxi License Permits	145	145	-	-	-	-	N/A
3515 Arrest Fees - PD	609	500	621	500	500	500	0.00%
3520 Offense & Accident RPT - PD	4,566	4,250	3,821	4,250	4,250	4,250	0.00%
3525 Fire Marshal	-	-	-	-	-	200	N/A
3535 Building Permits	-	-	-	-	-	80,000	N/A
3536 Re-Inspection Fees	-	-	-	-	-	11,000	N/A
Subtotal	9,335	10,395	8,947	9,000	9,000	100,200	1013.33%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL (Continued)~							
MISCELLANEOUS							
3605 Interest Income	(4,987)	-	3,373	1,000	2,000	2,000	N/A
3615 Crossing Guards - BCISD	9,479	9,500	10,091	9,500	7,049	-	-100.00%
3616 Administrative Fees	-	-	-	-	-	442,413	N/A
3617 Sanitation Fees	-	-	-	-	-	2,060,000	N/A
3620 Rental Proceeds	31,675	23,500	21,694	24,000	24,000	24,000	0.00%
3624 Forfeiture Income	2,104	-	-	-	-	-	N/A
3625 Royalties	1,154	1,200	-	-	500	500	N/A
3626 PD Grant - OAG VCLG	33,697	19,175	19,075	-	3,370	-	N/A
3628 PD Grant - OJP Tahoe	27,138	-	-	-	-	-	N/A
3629 PD Grant - Stimulus	69,215	50,785	14,180	33,400	33,400	-	-100.00%
3630 PD Grants & Special Revenue	29,446	3,036	8,140	11,950	15,125	37,641	214.99%
3632 Stimulus -County Portion	-	-	1,040	-	-	-	N/A
3635 Law Enforcement Education	3,596	3,160	2,680	720	2,560	2,500	247.22%
3640 P&R Dept. - Fees	22,179	20,500	20,177	21,000	21,000	21,000	0.00%
3641 Field Rentals	747	500	270	500	100	200	-60.00%
3642 Re-Sale of Line Chalk	198	100	-	-	-	-	N/A
3643 Building Cleaning Fees	900	20	800	500	-	-	N/A
3644 Misc Income - Parks & Rec	75	-	20	-	-	-	N/A
3645 Riverside Park Fees	89,738	90,000	91,294	90,000	91,000	105,000	16.67%
3646 Lions Club Teen Center	-	4,000	6,650	6,000	6,000	6,000	0.00%
3650 Service Center Fees	6,853	5,000	8,628	7,000	10,000	10,000	42.86%
3660 Fire Department Fees	101,396	-	1,063	-	-	-	N/A
3671 AG Reimbursement	-	-	-	4,200	1,194	6,100	N/A
3675 BCISD - Pool Renovation	16,000	16,000	16,000	16,000	16,000	16,000	0.00%
3680 County - Animal Impound %	43,920	41,500	40,778	41,500	41,500	61,590	48.41%
3683 Animal Impound Donations	539	-	-	-	-	-	N/A
3685 Animal Impound Fees	8,460	7,000	9,856	7,500	8,000	8,000	6.67%
3692 Suspense - Bank Error	(16)	-	(1,106)	-	1,100	-	N/A
3695 Gain on Disposal of Assets	3,785	173,716	166,517	-	-	-	N/A
3694 Seco Grant Revenue	53,529	-	(77)	-	-	-	N/A
3696 Other Income - Gas Company	400,000	421,550	417,550	416,000	417,550	366,000	-12.02%
3697 Other Income - Police	5,258	9,493	12,157	5,400	5,400	5,400	0.00%
3698 Other Income - Employee Prg	2,290	1,000	-	-	-	-	N/A
3699 Other Income	100,094	75,000	69,486	99,232	91,500	85,460	-13.88%
Subtotal	1,058,461	975,735	940,332	795,402	798,348	3,259,804	309.83%
TRANSFERS							
3712 BC Library Association	324,116	318,261	257,097	60,823	59,973	-	-100.00%
3714 BCCDC Reimbursement	2,941	-	1,144	25,000	-	-	N/A
3715 Transfer from Other Funds	-	-	-	-	555,688	-	N/A
3725 Transfer from FD 25	-	56,584	32,279	50,300	37,595	46,471	-7.61%
3731 Transfer from Fund 31	317,829	240,000	-	-	-	-	N/A
3733 Transfer from Cap Proj FD 33	-	-	-	-	-	-	N/A
3761 Transfer from Utility Fund	75,178	75,054	75,054	74,733	74,733	66,655	-10.81%
Subtotal	720,063	689,899	365,573	210,856	727,989	113,126	-46.35%

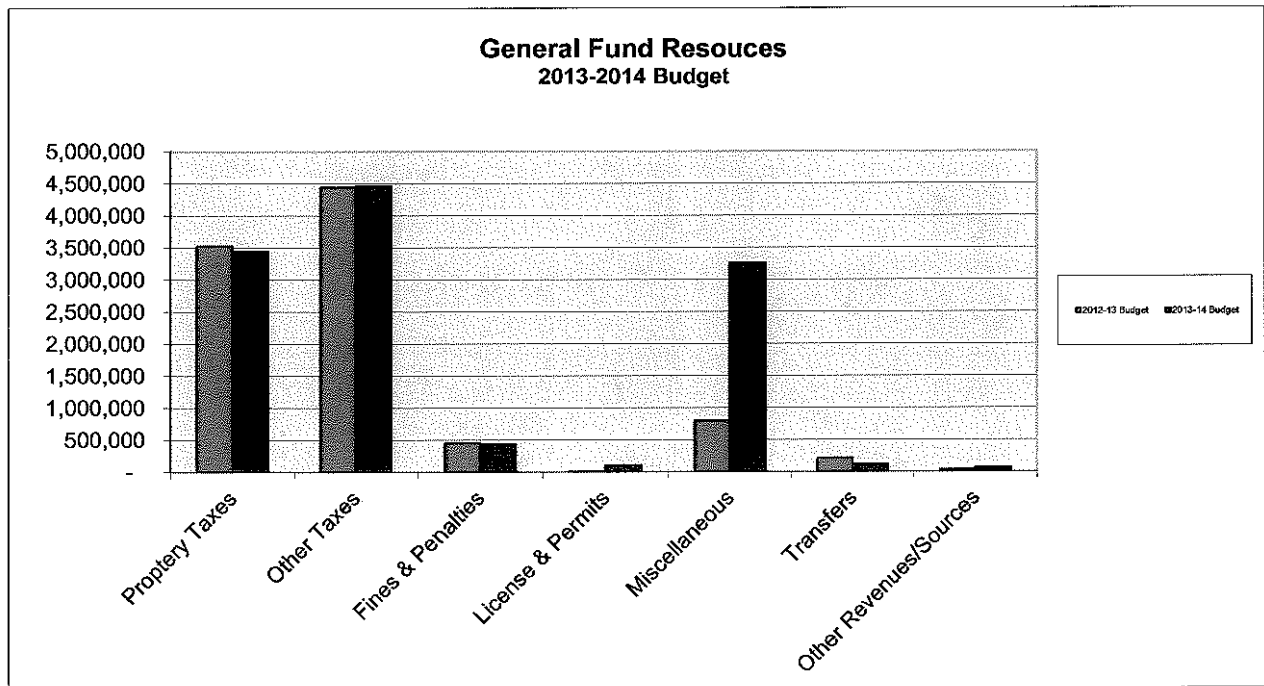
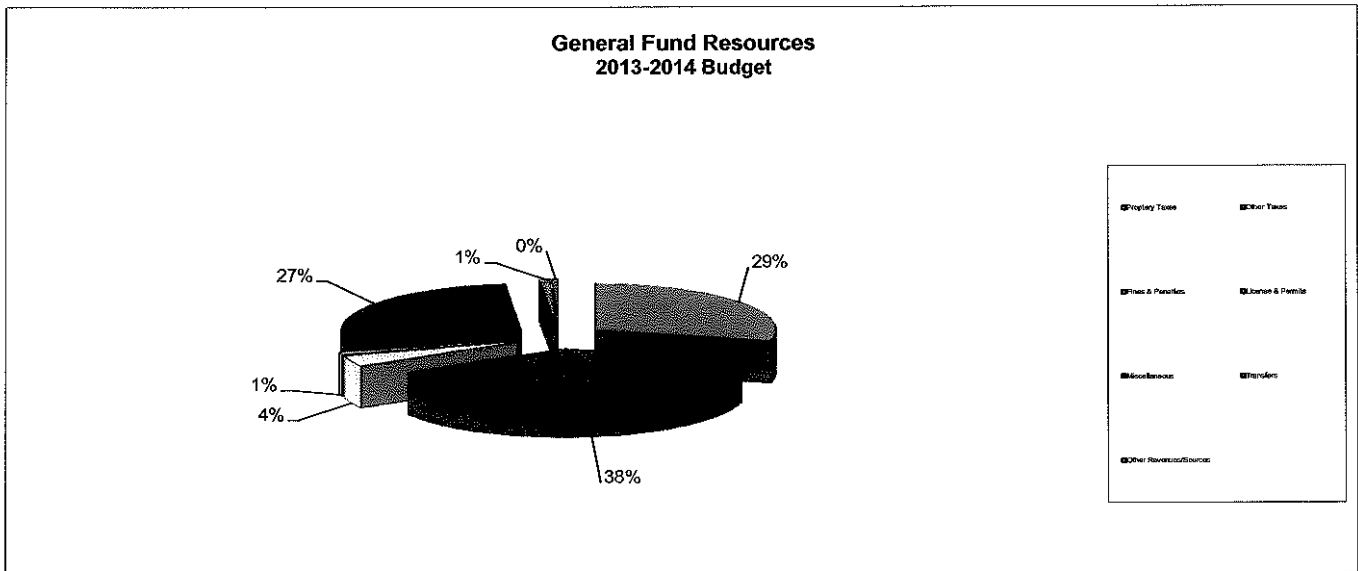
**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL (Continued)~							
OTHER REVENUE/SOURCES							
3805 Rec - Summer Day Camps	8,795	9,000	5,765	9,000	9,000	9,000	0.00%
3810 Rec - Fourth of July	-	-	540	-	-	10,000	N/A
3815 Sports Complex Concessions	1,604	1,000	-	1,000	-	-	N/A
3816 Hilliard Pool Concessions	2,671	3,500	-	3,500	-	-	-100.00%
3817 Hilliard Pool Gate Fees	7,162	3,000	4,475	3,000	4,250	4,250	41.67%
3820 Rec - Instructions	3,157	2,500	-	2,500	-	-	-100.00%
3825 Rec - Christmas in Park	4,828	4,000	2,824	2,800	3,141	2,800	0.00%
3830 Rec - Sweethearts Ball	1,329	1,200	1,178	1,150	267	500	-56.52%
3840 Rec - Fishing Tournament	900	1,000	-	1,000	-	-	-100.00%
3850 Rec - Other Programs	200	600	718	200	-	-	-100.00%
3855 Rec - Adult Softball	3,375	3,000	3,124	3,000	3,000	3,000	0.00%
3860 Rec - Adult Volleyball	1,120	1,100	640	650	650	650	0.00%
3865 Rec - Youth Basketball	4,925	5,250	3,500	5,250	3,500	3,500	-33.33%
3870 Recycling - Cardboard	-	-	-	-	-	20,000	N/A
3873 Recycling - Oil	-	-	-	-	-	1,000	N/A
3875 Recycling - Other	-	-	-	-	-	8,000	N/A
Subtotal	40,065	35,150	22,764	33,050	23,808	62,700	89.71%
TOTAL REVENUES	\$ 9,954,684	\$ 10,049,679	9,779,219	\$ 9,475,658	\$ 10,032,160	\$ 11,879,305	

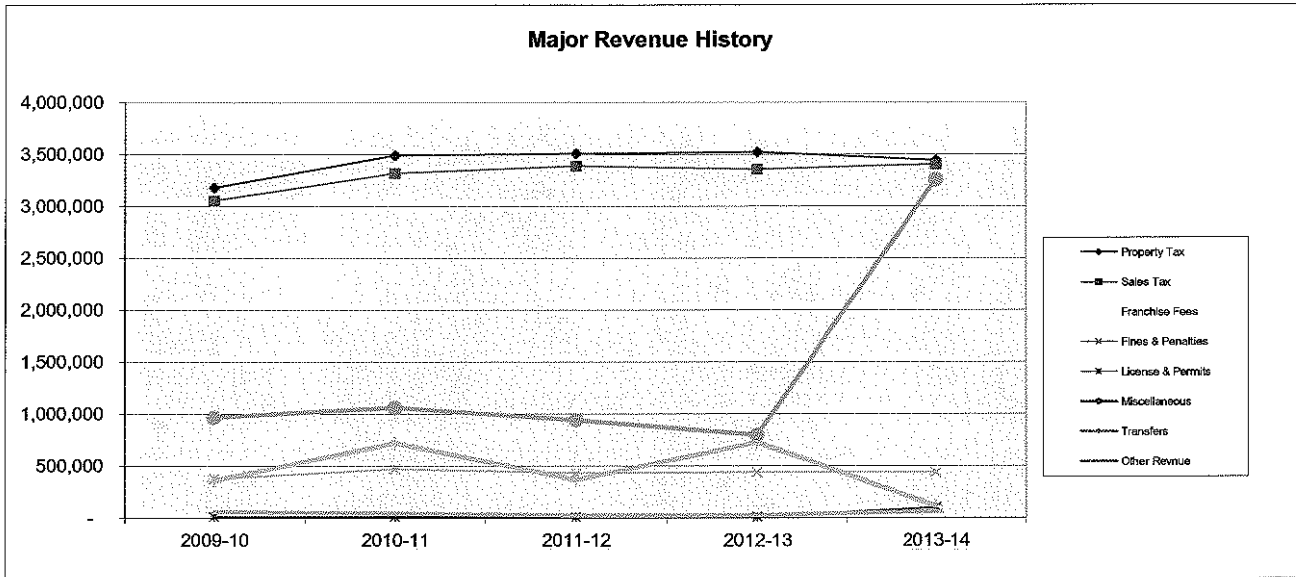
CITY OF BAY CITY, TEXAS
2013-2014 BUDGET

GENERAL FUND REVENUE SUMMARY



**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND REVENUE SUMMARY



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Estimated 2012-13	Budgeted 2013-14
Property Tax	3,179,174	3,490,843	3,507,341	3,523,150	3,442,500
Sales Tax	3,052,300	3,317,509	3,385,962	3,355,000	3,405,000
Franchise Fees	874,193	848,569	1,116,418	1,156,865	1,057,975
Fines & Penalties	378,023	469,839	431,881	438,000	438,000
License & Permits	9,813	9,335	8,947	9,000	100,200
Miscellaneous	965,975	1,058,461	940,332	798,348	3,259,804
Transfers	358,231	720,063	365,573	727,989	113,126
Other Revenue	55,538	40,065	22,764	23,808	62,700
TOTAL	8,873,248	9,954,684	9,779,219	10,032,160	11,879,305

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND EXPENDITURE SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 5,775,257	\$ 5,754,100	\$ 5,328,548	\$ 5,282,403	\$ 5,319,248	\$ 5,839,779	10.55%
Supplies & Materials	357,000	396,062	389,318	408,380	379,970	448,596	9.85%
Other Charges & Services	1,911,560	1,975,239	1,794,733	2,111,927	2,018,912	3,778,840	78.93%
Repairs & Maintenance	271,248	363,476	264,597	386,320	360,000	406,875	5.32%
Transfers	615,227	576,707	543,993	847,222	845,241	1,043,129	23.12%
Debt Service	582,688	575,216	582,534	464,828	464,828	470,373	1.19%
Subtotal	9,512,979	9,640,800	8,903,723	9,501,080	9,388,199	11,987,592	26.17%
Capital Outlay	101,339	415,542	40,699.68	550,625	525,015	198,920	-63.87%
Total Expenditures	9,614,317	10,056,342	8,944,423	10,051,705	9,913,214	12,186,512	21.24%

~AUTHORIZED POSITIONS~

City Secretary	3.13	3.13	3.13	3.13	3.13	3.13	0.00%
Administrative Council	2.15	2.15	2.15	2.84	2.84	3.09	8.80%
Municipal Court	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
Finance	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
Code Enforcement	-	-	-	-	-	3.00	N/A
Police	53.19	53.19	53.19	52.67	52.67	54.08	2.68%
Animal Impoundment	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Volunteer Fire Dep Supp	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
Public Works	19.00	16.00	16.00	16.00	16.00	19.44	21.50%
Service Center	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
Parks & Recreation	8.00	8.00	8.00	8.00	8.00	7.00	-12.50%
Riverside Park	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Summer Programs	0.76	0.76	0.76	0.76	0.76	0.76	0.00%
Library	9.01	9.01	9.01	6.25	6.25	-	-100.00%
Total Personnel	109.24	106.24	106.24	103.65	103.65	104.50	0.82%

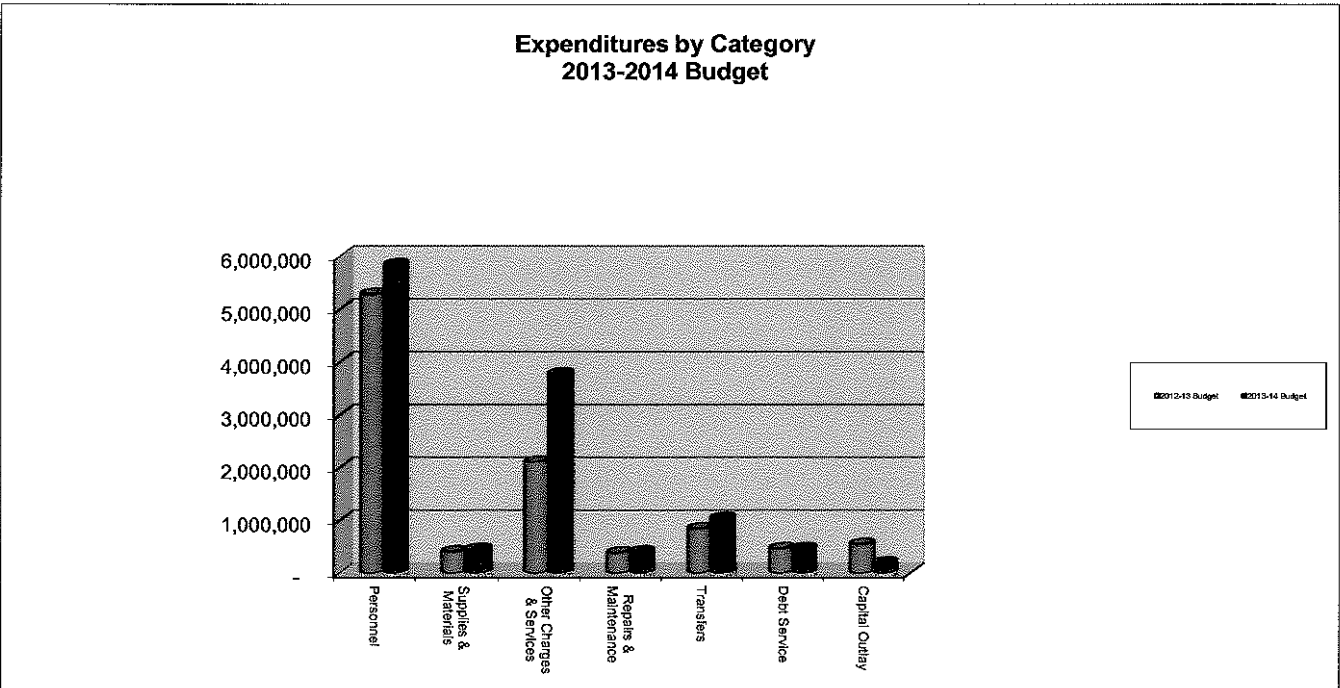
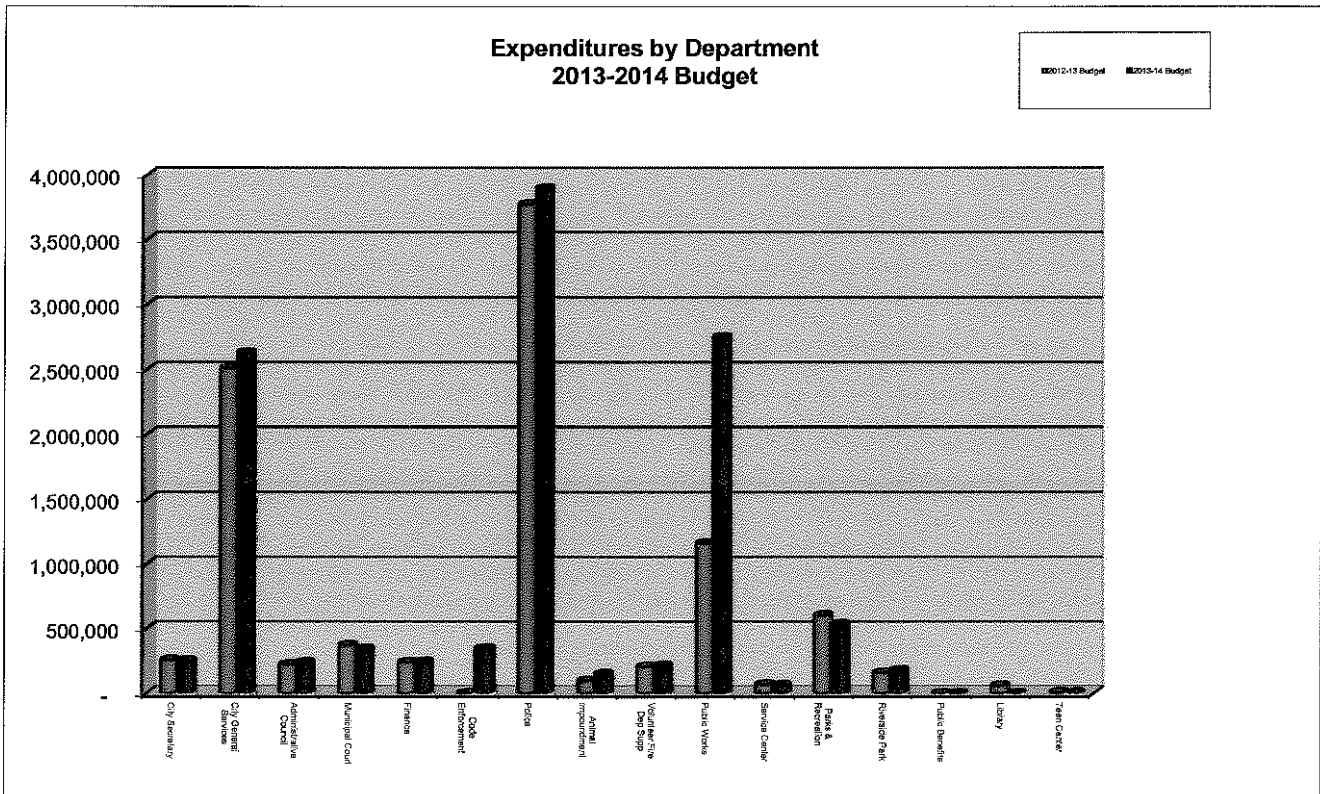
**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND EXPENDITURE SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~DEPARTMENT SUMMARY~							
City Secretary	\$ 252,423	\$ 247,047	\$ 250,637	\$ 258,684	\$ 259,365	\$ 253,260	-2.10%
General Services	2,073,057	1,972,109	1,926,959	2,509,500	2,458,269	2,629,302	4.77%
Administrative Council	204,386	203,478	194,516	224,448	226,091	240,768	7.27%
Main Street	53,378	43,775	30,314	50,300	37,595	46,471	-7.61%
Municipal Court	269,052	292,641	277,438	372,833	375,705	343,227	-7.94%
Finance	244,452	257,305	243,686	240,348	240,306	243,915	1.48%
Code Enforcement	-	-	-	-	-	346,747	N/A
Police	3,778,591	3,670,459	3,478,934	3,769,972	3,802,220	3,894,708	3.31%
Animal Impoundment	98,758	104,993	96,634	99,889	101,089	151,695	51.86%
Volunteer Fire Dep Supp	204,271	230,419	213,819	207,765	194,886	215,656	3.80%
Public Works	1,067,101	1,253,068	979,266	1,160,016	1,149,390	2,747,510	136.85%
Service Center	63,265	62,264	52,681	69,325	62,498	65,164	-6.00%
Parks & Recreation	503,284	529,067	435,415	603,660	541,535	534,399	-11.47%
Riverside Park	147,530	181,603	158,783	158,855	154,877	180,447	13.59%
Summer Programs	85,977	125,363	80,528	123,118	107,895	133,493	8.43%
Hilliard & BCISD Pool	73,471	371,900	96,027	133,670	133,670	152,250	13.90%
Public Benefits	158,520	180,930	172,388	-	-	-	N/A
Library	315,657	321,922	249,703	60,823	60,823	-	-100.00%
Teen Center	21,143	8,000	6,696	8,500	7,000	7,500	-11.76%
Total Expenditures	\$ 9,614,317	\$10,056,342	\$ 8,944,422.54	\$ 10,051,705	\$ 9,913,214	\$ 12,186,512	21.24%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL FUND EXPENDITURES SUMMARY



**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
City Secretary

Account:
11-405

Program Description:

The office of City Secretary is mandated by the City's Charter. The City Secretary is appointed by the Mayor with the consent of City Council, and is supervised by the Mayor. Since its creation, the City Secretary has been given numerous duties by action of City Council. The City Secretary is primarily responsible for conducting City elections; the principal repository for most City records; publisher of the Code of Ordinances; providing accurate records of minutes, ordinances, and resolutions; preparing agenda packets; attending all Council meetings, public hearings, and bid openings; and Human Resources. With the additional responsibility of Human Resources, the City Secretary is also responsible for the following: recruitment; benefit management; an enabling work environment; administration of the Personnel Policy; and a sustainable workforce. The mission of the City Secretary's office is to provide a secure and accessible repository for public records and to receive, compile and provide information. In addition, our mission is to ensure a workplace free of discrimination, enforcement of City policies, and maintain effective recruitment and retention efforts.

Major Goals for the Year:

1. Provide information timely; Process documents efficiently; and Publish ordinances.
 - a. Process documents and provide accurate and reliable information on a timely basis.
 - b. File and publish ordinances, resolutions, public notices, and Council agenda and minutes.
 - c. Maintain, keep safe, index and preserve all official records of the City.
2. Personnel and Benefit Management
 - a. Provide updated job descriptions and recruit qualified employees.
 - b. Establish an Employee Assistance Program (EAP).
 - c. Create and maintain a pay structure.
 - d. Maintain Wellness Program.
 - e. Train supervisors and department heads so that they understand how they fit in and what is expected of them.
 - f. Address conflict quickly and keep the workplace free from harassment and discrimination.
 - g. Begin electronically storing all inactive personnel files.
3. Maintain uniformity and integrity of elections; and oversee election process.
 - a. Interpret Election laws and apply them to the City's election process.
 - b. Continually look for ways to make the process more efficient (i.e. Poll books, new ballot boxes, etc.).
4. Employee Recognition
 - a. Create an employee recognition program recognizing employees for suggesting efficiency ideas.
5. Public Communication
 - a. Continue website posting.
 - b. Continue newspaper notifications.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
City Secretary

Account:
11-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 170,593	\$ 171,401	\$ 161,874	\$ 172,159	\$ 177,360	\$ 185,564	7.79%
Supplies & Materials	22,546	19,721	22,617	27,575	25,055	28,646	3.88%
Other Charges & Services	59,237	55,925	66,146	58,950	56,950	39,050	-33.76%
Repairs & Maintenance	48	-	-	-	-	-	N/A
Subtotal	252,423	247,047	250,637	258,684	259,365	253,260	-2.10%
 Total Expenditures	 \$ 252,423	 \$ 247,047	 \$ 250,637	 \$ 258,684	 \$ 259,365	 \$ 253,260	 -2.10%

~AUTHORIZED POSITIONS~

Position Title							
City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Deputy City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Personnel	1.00	1.00	1.00	1.00	1.00	1.00	
Election Workers	0.13	0.13	0.13	0.13	0.13	0.13	
Total Personnel	3.13	3.13	3.13	3.13	3.13	3.13	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 112,174	\$ 121,932	\$ 115,524	\$ 120,862	\$ 127,590	\$ 131,162	
4106 Overtime	1,112	1,000	1,206	1,000	1,000	1,000	
4110 Other Compensation	3,957	199	198	1,000	975	1,000	
4205 FICA Expense	9,127	9,406	8,894	9,399	9,480	10,187	
4210 Retirement	13,344	12,851	12,717	13,304	13,850	14,473	
4215 Workers' Compensation	271	271	275	281	320	333	
4225 Health Insurance	24,783	18,669	17,665	18,343	18,000	19,440	
4226 Dental Insurance	662	448	438	645	645	668	
4230 Travel & Training	3,957	4,000	3,270	4,700	3,500	4,700	
4235 Employee Programs	1,205	2,625	1,686	2,625	2,000	2,600	
Subtotal	170,593	171,401	161,874	172,159	177,360	185,564	7.79%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
City Secretary

Account:
11-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Supplies & Materials							
4305 Postage & Freight	787	910	981	1,000	980	1,000	
4310 General Supplies	1,419	1,500	1,539	1,500	1,500	1,500	
4311 Election Supplies	2,895	4,536	4,535	7,500	5,000	10,331	
4315 Dues & Subs/Pubs	10,041	6,275	8,606	10,075	10,075	8,315	
4320 Safety Supplies	7,404	6,500	6,955	7,500	7,500	7,500	
Subtotal	22,546	19,721	22,617	27,575	25,055	28,646	3.88%
Other Charges & Services							
4410 Telephone	2,340	2,200	2,078	2,200	2,200	2,200	
4420 Legal Fees	31,986	6,000	11,085	-	-	-	
4421 Professional Fees	-	-	-	32,000	30,000	-	
4425 Contracted Services	24,144	46,750	51,860	17,500	17,500	36,250	
4498 Misc Furniture & Equip	411	975	1,123	6,650	6,650	-	
4499 Miscellaneous	357	-	-	600	600	600	
Subtotal	59,237	55,925	66,146	58,950	56,950	39,050	-33.76%
Repairs & Maintenance							
4505 Equipment	48	-	-	-	-	-	
	48	-	-	-	-	-	N/A
Total Expenditures	\$ 252,423	\$ 247,047	\$ 250,637	\$ 258,684	\$ 259,365	\$ 253,260	-2.10%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund: General	Department: General Services	Account: 11-410
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Program Description:

The General Services activity includes expenditures and activities for general services and functions, such as City Hall building maintenance, copier and reproduction services, and mailroom activities. Electricity and other utilities are allocated to this activity for City Hall. All related activities which are not allocated to the various departments are recorded in the General Services Department.

The Legal Services Department provides legal services and manages all legal matters for the City, and the official business of its elected and appointed officials and employees. It serves as the Municipal Corporation's General Counsel. The Legal Services Department Head is the Appointed City Attorney. The Services for this department are currently provided by contract by the law firm of Denton, Navarro, Rocha & Bernal, P.C. and are managed by the appointed City Attorney, George E. Hyde. George Hyde is the firm's Managing Partner of its Austin Office. The Firm provides more than a quarter-century (250 years) of collective experience in representing local government and cooperatively with the firm's other clients, has 18 lawyers experienced in the practice of municipal and local government law at its disposal, along with its staff and para-professionals who are available to serve the City's legal needs.

The Legal Services Department provides legal support to all governmental and proprietary activities of the City; therefore, it is for budget purposes categorized as General Services due to the varied use throughout the City

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
General Services

Account:
11-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 7,228	\$ 6,250	\$ 6,052	\$ 6,250	\$ 6,250	\$ 6,250	0.00%
Supplies & Materials	3,608	5,150	4,099	7,100	8,550	8,300	16.90%
Other Charges & Services	913,694	859,778	842,727	1,153,600	1,102,900	1,061,750	-7.96%
Repairs & Maintenance	13,106	11,500	10,048	30,500	30,500	39,500	29.51%
Transfers	615,227	576,707	543,993	847,222	845,241	1,043,129	23.12%
Debt Service	520,195	512,724	520,041	464,828	464,828	470,373	
Subtotal	2,073,057	1,972,109	1,926,959	2,509,500	2,458,269	2,629,302	4.77%
Total Expenditures	\$ 2,073,057	\$ 1,972,109	\$ 1,926,959	\$ 2,509,500	\$ 2,458,269	\$ 2,629,302	4.77%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4210 Retirement	\$ -	\$ -	\$ (198)	\$ -	\$ -	\$ -	
4230 Travel & Training	623	-	-	-	-	-	
4235 Employee Programs	6,605	6,250	6,250	6,250	6,250	6,250	
Subtotal	7,228	6,250	6,052	6,250	6,250	6,250	0.00%
Supplies & Materials							
4305 Postage & Freight	86	150	44	100	50	50	
4310 General Supplies	3,522	3,500	2,988	4,000	4,000	3,750	
4315 Dues & Subs/Pubs	-	1,500	1,068	3,000	4,500	4,500	
Subtotal	3,608	5,150	4,099	7,100	8,550	8,300	16.90%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
General Services

Account:
11-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4405 General & Unemployment Ins	176,561	189,000	141,700	190,000	175,000	178,000	
4406 Health Ins - City Flex Costs	6,972	10,000	10,914	10,000	10,000	10,000	
4410 Telephone	3,880	7,275	7,619	4,250	4,250	4,250	
4411 Cell Phones/Pagers	768	100	95	-	-	-	
4415 Utilities	364,269	330,000	319,303	360,000	360,000	300,000	
4420 Legal Program	213,011	157,100	230,665	144,000	164,420	169,000	
4421 Professional Fees	-	-	-	80,000	65,000	65,000	
4422 Planning Commission	-	-	-	-	-	5,000	
4424 Charter Review Fees	-	12,500	7,603	12,500	12,500	5,000	
4425 Contracted Services	121,364	100,000	99,363	130,000	120,000	65,000	
4426 Credit Card Fees	10,818	10,650	10,963	11,500	14,000	15,000	
4427 Lease & Rentals	10,039	7,000	7,394	7,000	11,400	11,500	
4430 Debt Fees	-	1,500	1,500	-	-	-	
4440 Operational Support	-	-	-	15,000	15,000	15,000	
4441 Operational Support-Library	-	-	-	131,480	131,480	131,480	
4495 Contingency - General	-	26,345	-	46,520	10,000	71,020	
4497 Contingency - Equipment	-	808	-	3,350	3,350	10,000	
4498 Misc Furniture & Equip	-	500	31	1,000	500	500	
4499 Miscellaneous	6,013	7,000	5,577	7,000	6,000	6,000	
Subtotal	913,694	859,778	842,727	1,153,600	1,102,900	1,061,750	-7.96%
Repairs & Maintenance							
4505 Equipment	5,686	6,500	6,490	5,500	5,500	5,500	
4515 Building	7,420	5,000	3,558	25,000	25,000	34,000	
Subtotal	13,106	11,500	10,048	30,500	30,500	39,500	29.51%
Transfers							
4728 Transfer to Street Maint FD 28	100,000	112,500	112,500	112,500	112,500	150,000	
4763 Transfer to Utility Debt	98,604	114,931	114,931	162,234	162,234	103,050	
4764 Transfer to Airport Fund	62,464	62,464	62,464	62,464	62,464	120,464	
4765 Transfer to Data Process Fund	-	-	-	259,960	257,820	323,665	
4766 Transfer to Maintenance Fund	-	176,072	143,358	136,977	137,136	233,679	
4767 Transfer to Other Funds	148,645	-	-	-	-	-	
4780 Transfer to Debt Service Fund	205,513	110,740	110,740	113,087	113,087	112,270	
Subtotal	615,227	576,707	543,993	847,222	845,241	1,043,129	23.12%
Debt Service							
4805 Principal	304,903	324,467	313,759	288,806	288,806	386,581	
4815 Interest	215,292	188,257	206,281	176,022	176,022	83,792	
Subtotal	520,195	512,724	520,041	464,828	464,828	470,373	1.19%
Total Expenditures	\$ 2,073,057	\$ 1,972,109	\$ 1,926,959	\$ 2,509,500	\$ 2,458,269	\$ 2,629,302	4.77%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Administrative Council

Account:
11-415

Program Description:

The City of Bay City is currently operating under a Home Rule City Charter adopted January 26, 1989, with the latest revision being 2007. The governing body of the city is City Council. The City operates under a Mayor-Council form of government. The Mayor is elected at-large every three years. Council is comprised of five Councilmembers, each serving a two year term. Councilmembers No. 3, 4 and 5 shall be elected in May of odd years. Councilmembers No. 1 and 2 shall be elected in May of even years.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Administrative Council

Account:
11-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 195,265	\$ 193,592	\$ 186,542	\$ 214,262	\$ 216,791	\$ 229,932	7.31%
Supplies & Materials	4,464	3,300	2,305	3,900	2,550	2,250	-42.31%
Other Charges & Services	4,525	6,586	5,669	6,286	6,750	8,586	36.59%
Repairs & Maintenance	133	-	-	-	-	-	N/A
Subtotal	204,386	203,478	194,516	224,448	226,091	240,768	7.27%
Total Expenditures	\$ 204,386	\$ 203,478	\$ 194,516	\$ 224,448	\$ 226,091	\$ 240,768	7.27%

~AUTHORIZED POSITIONS~

Position Title							
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	
Council Members	0.15	0.15	0.15	0.15	0.15	0.15	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.25	
Summer Interns	-	-	-	0.69	0.69	0.69	
Total Personnel	2.15	2.15	2.15	2.84	2.84	3.09	8.80%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 140,226	\$ 139,321	\$ 134,051	\$ 162,011	\$ 160,000	\$ 170,837	
4110 Other Compensation	2,058	7,200	7,154	7,200	7,200	7,200	
4205 FICA Expense	11,346	11,209	10,882	12,945	12,945	13,620	
4210 Retirement	13,152	13,372	13,144	14,352	14,850	15,536	
4215 Workers' Compensation	3,732	306	317	357	400	414	
4225 Health Insurance	18,015	17,779	17,049	11,451	11,451	14,869	
4226 Dental Insurance	451	405	404	445	4,445	557	
4230 Travel & Training	6,284	4,000	3,542	5,500	5,500	6,900	
Subtotal	195,265	193,592	186,542	214,262	216,791	229,932	7.31%
Supplies & Materials							
4305 Postage & Freight	90	300	69	300	300	250	
4310 General Supplies	688	1,000	1,003	1,000	1,000	500	
4315 Dues & Subs/Pubs	2,265	2,000	1,233	2,600	1,250	1,500	
4320 Fuel - Gasoline & Oil	1,421	-	-	-	-	-	
Subtotal	4,464	3,300	2,305	3,900	2,550	2,250	-42.31%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Administrative Council

Account:
11-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	1,131	1,500	1,247	1,250	1,250	1,250	
4411 Cell Phones/Pagers	770	-	-	-	-	-	
4425 Contracted Services	312	317	245	250	1,500	1,550	
4495 Contingency	-	1,786	875	1,786	1,000	1,786	
4498 Misc Furniture & Equip	206	-	-	-	-	1,000	
4499 Miscellaneous	2,106	2,983	3,302	3,000	3,000	3,000	
Subtotal	4,525	6,586	5,669	6,286	6,750	8,586	36.59%
Repairs & Maintenance							
4510 Vehicles	133	-	-	-	-	-	
	133	-	-	-	-	-	N/A
Total Expenditures	\$ 204,386	\$ 203,478	\$ 194,516	\$ 224,448	\$ 226,091	\$ 240,768	7.27%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Main Street

Account:
11-416

Program Description:

Bay City has been a Nationally Recognized Main Street City for 2011 and 2012. The primary goal of its Main Street program is revitalization of the Downtown Historic business district and, thus, the Main Street Directors and Advisory Board are involved in a variety of related activities, including advocacy of appropriate ordinances as well as sponsorship and support of special projects, community events, and promotion of the Downtown Historic District. The historic component of the Main Street program is the responsibility of the Bay City Historic Commission. We have two Historic Districts, the Downtown Historic District and the South Side Historic District which we offer assistance on restoration and renovations to business and home owners. Keep Bay City Beautiful mission is to educate and engage Bay City citizens to take greater responsibility and pride for improving their community environment. Working together as Main Street, the Historic Commission and Keep Bay City Beautiful and with cooperation of the citizens and elected officials, we can establish and maintain a strong and vibrant Texas community that we can all be proud to call home.

Major Goals for the Year:

Organization Committee:

1. Expand volunteer recruitment.
2. Devise fundraising strategies: Bay City Opolo Tournament and Bay City Swirl - Sip, Savor, Shop and Swirl Around the Square.
3. Promote partnership development locally.
4. Promote the Adopt a Planter program.

Economic Restructuring Committee:

1. Promote Federal tax incentives for land owners.
2. Research possible grant programs and tax incentive programs.
3. Work with businesses in the Historic District to increase their on-line visibility.
4. Implement a new tax abatement policy.

Promotion Committee:

1. Work with the Matagorda County Historical Commission to promote tourism in Bay City and Matagorda County with walking and driving tours.
2. Work with the CVB to have Touch a Truck on Market Days.
3. Work with DMA to promote Christmas Around the Square.
4. Promote our 20th Anniversary as a Main Street Program (Bay City Swirl - Sip, Savor, Shop and Swirl Around the Square).

Design Committee

1. Work with property owners/merchants to communicate the benefits that are available through the Main Street and Historic Commission programs.
2. Provide assistance on sign design.
3. Provide assistance on Historic Preservation on restoration.
4. Install new plantings in planners.
5. Award \$25,000 in façade grant improvements.

Keep Bay City Beautiful

1. Win GCAA (Governor's Community Achievement Award) \$180,000.
2. Work with Code Enforcement officers to clean up the City and enforce ordinances.
3. Promote and "grow" Rally on the River.
4. Work to promote more volunteerism and cooperation with business, industry, churches, youth, etc.
5. Encourage KBCB to take a stronger role and continue trying to create more diversity among the membership.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Main Street

Account:
11-416

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 19,980	\$ 23,625	\$ 18,339	\$ 22,720	\$ 18,415	\$ 23,891	5.16%
Supplies & Materials	3,011	2,300	1,391	3,150	2,300	3,150	0.00%
Other Charges & Services	30,388	17,850	10,584	24,430	16,880	19,430	-20.47%
Subtotal	53,378	43,775	30,314	50,300	37,595	46,471	-7.61%
 Total Expenditures	 \$ 53,378	 \$ 43,775	 \$ 30,314	 \$ 50,300	 \$ 37,595	 \$ 46,471	 -7.61%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 13,253	\$ 13,646	\$ 13,008	\$ 13,646	\$ 14,120	\$ 14,613	
4205 FICA Expense	1,006	1,044	1,017	1,044	160	1,118	
4210 Retirement	1,517	1,480	1,461	1,480	1,600	1,624	
4215 Workers' Compensation	-	50	32	50	35	37	
4225 Health Insurance	3,142	3,200	481	-	-	-	
4226 Dental Insurance	53	55	11	-	-	-	
4230 Travel & Training	1,008	4,150	2,328	6,500	2,500	6,500	
Subtotal	19,980	23,625	18,339	22,720	18,415	23,891	5.16%
Supplies & Materials							
4305 Postage & Freight	69	300	130	150	300	150	
4310 General Supplies	2,317	1,000	677	2,000	1,000	2,000	
4315 Dues & Subs/Pubs	624	1,000	584	1,000	1,000	1,000	
Subtotal	3,011	2,300	1,391	3,150	2,300	3,150	0.00%
Other Charges & Services							
4405 General & Unemployment Ins	-	-	298	-	300	-	
4411 Cell Phones/Pagers	1,030	1,150	637	1,250	1,200	1,250	
4425 Contracted Services	9,380	6,000	6,152	6,000	1,500	6,000	
4455 Printed Materials	-	2,000	53	2,000	500	2,000	
4460 Advertising	6,555	7,200	2,679	7,380	7,380	7,380	
4497 Business Meetings	-	500	51	-	-	-	
4498 Special Projects	-	1,000	715	2,800	1,000	2,800	
4499 Miscellaneous	2,786	-	-	-	-	-	
Subtotal	19,751	17,850	10,584	19,430	11,880	19,430	0.00%
Other Expenses							
4950 Façade Grant	10,636	-	-	5,000	5,000	-	
Subtotal	10,636	-	-	5,000	5,000	-	
 Total Expenditures	 \$ 53,378	 \$ 43,775	 \$ 30,314	 \$ 50,300	 \$ 37,595	 \$ 46,471	 -7.61%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Municipal Court

Account:
11-425

Program Description:

The Municipal Court Support staff is under the direction of the Municipal Court Judges. The Municipal Court Judges and City Prosecutor are appointed by the Mayor and City Council. The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

Major Goals for the Year:

1. Ensure that all clerks adhere to the cash handling policy in the routine daily processing of payments.
2. Ensure that all payments balance with the entries into the Court software on a daily and monthly basis.
3. The Municipal Court of Bay City will continuously seek ways to improve services to citizens.
4. Continue to improve relations and continuity with Bay City Police Department while working together to process warrants in the most productive and effective way. We shall continue to host Warrant Round Ups coordinated with the Police department as long as they prove productive. We also plan to continue participation in the annual "Great Texas Warrant Round Up" which is a collective effort of law enforcement and court personnel, state-wide through mass mailings and media attention to bring as many cases as possible to final disposition.
5. Even though Municipal Court is not a "revenue generating department," we will continue diligent collection efforts on delinquencies owed to the Court.
6. Continue training program for the Municipal Court Clerk Certification Program for all staff including administration. The Court will invest in the development of our staff to meet the needs of the City.
7. Work in conjunction with Bay City Police Department in their efforts to achieve State recognized status of "Best Practices Certification."
8. The Municipal Court of Bay City will continue security assessments and continually seek opportunities to protect and serve our citizens.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Municipal Court

Account:
11-425

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Criminal			
New Cases Filed	4,191	3,100	400
Uncontested Prior to Trial	1,984	1,864	1,850
Total Dispositions	4,483	3,606	3,500
Satisfied by Community Service	436	352	400
Satisfied by Jail Credit	893	736	800
Juvenile-Total Cases Filed	286	164	200
Magistrate Warnings	645	578	600
Arrest Warrants Issued	1,624	1,106	1,400
Search Warrants Issued	24	10	18
Emergency Mental Health Hearings	19	10	15
Emergency Protective Orders	53	80	80
Ignition Interlock	19	6	30
Show Cause Hearings	1,982	1,226	1,800
Stolen Property Hearings	21	38	25
Jury Trials	26	15	18
Bench Trials	27	18	22
Pretrials	295	190	225
City Ordinance	52	34	50
Animal Hearings	13	14	14
Juvenile Hearings	253	100	150
Arraignments	172	58	100
Total Revenue Collected	\$ 447,484	\$ 452,065	\$ 452,000

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Municipal Court

Account:
11-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 158,460	\$ 162,891	\$ 151,785	\$ 158,318	\$ 152,860	\$ 160,427	1.33%
Supplies & Materials	10,188	8,700	8,559	9,220	9,120	8,800	-4.56%
Other Charges & Services	95,550	117,050	113,841	87,070	100,000	157,500	80.89%
Repairs & Maintenance	4,855	4,000	3,252	6,500	2,000	6,500	0.00%
Subtotal	269,052	292,641	277,438	261,108	263,980	333,227	27.62%
Capital Outlay	-	-	-	111,725	111,725	10,000	N/A
Total Expenditures	\$ 269,052	\$ 292,641	\$ 277,438	\$ 372,833	\$ 375,705	\$ 343,227	-7.94%

~AUTHORIZED POSITIONS~

Position Title							
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Juvenile Case Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Court Clerk	2.00	2.00	2.00	2.00	2.00	2.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	4.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 101,222	\$ 106,231	\$ 100,891	\$ 110,706	\$ 110,000	\$ 111,733	
4106 Overtime	746	2,070	1,927	1,500	1,000	1,500	
4205 FICA Expense	7,647	8,118	7,263	8,584	8,250	8,662	
4210 Retirement	11,797	11,605	11,483	12,458	12,000	12,586	
4215 Workers' Compensation	247	249	237	257	260	283	
4225 Health Insurance	33,933	31,457	27,234	19,923	17,500	20,772	
4226 Dental Insurance	765	661	552	890	850	890	
4230 Travel & Training	2,162	2,500	2,163	4,000	3,000	4,000	
4250 Cash Shortage	(60)	-	35	-	-	-	
Subtotal	158,460	162,891	151,785	158,318	152,860	160,427	1.33%
Supplies & Materials							
4305 Postage & Freight	3,656	3,500	3,202	3,500	3,500	3,500	
4310 General Supplies	6,491	5,000	5,349	4,920	4,920	5,000	
4315 Dues & Subs/Pubs	41	200	8	800	700	300	
Subtotal	10,188	8,700	8,559	9,220	9,120	8,800	-4.56%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Municipal Court

Account:
11-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	3,016	3,650	3,325	3,500	3,500	3,500	
4415 Utilities	7,717	7,500	4,802	8,000	8,000	7,000	
4420 Legal Program	32,660	50,500	54,573	30,000	40,000	30,000	
4421 Professional Fees	-	-	-	80	-	-	
4425 Contracted Services	46,008	50,400	49,476	39,490	45,000	113,000	
4426 Contracted Workforce	191	-	-	-	-	-	
4427 Lease & Rentals	446	-	-	2,000	500	500	
4428 Court Buidling Security	420	-	-	-	-	-	
4430 Juror Fees	2,556	3,000	828	2,000	1,000	1,500	
4498 Misc Furniture & Equip	2,119	1,500	627	1,500	1,500	1,500	
4499 Miscellaneous	417	500	209	500	500	500	
Subtotal	95,550	117,050	113,841	87,070	100,000	157,500	80.89%
Repairs & Maintenance							
4505 Equipment	693	4,000	2,850	4,000	1,000	4,000	
4515 Building	4,162	-	402	2,500	1,000	2,500	
	4,855	4,000	3,252	6,500	2,000	6,500	0.00%
Capital Outlay							
4615 Buildings	-	-	-	111,725	111,725	10,000	
Subtotal	-	-	-	111,725	111,725	10,000	N/A
Total Expenditures	\$ 269,052	\$ 292,641	\$ 277,438	\$ 372,833	\$ 375,705	\$ 343,227	-7.94%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Finance

Account:
11-430

Program Description:

Under the direction of the Finance Director, the Finance Department is primarily responsible for central processing of all financial related data and information for the City. The activities necessary to perform this function are as follows: processing of accounts payable, accounts receivable invoices, purchase orders, and payroll; maintaining the general ledger, coordinating data processing functions for finance, and tax; preparing reports and documents, such as the annual budget, comprehensive annual financial report, five-year capital improvements program and other interim financial reports; as well as cash management and depository functions for the City's cash and investments; and, accounting for the City's fixed asset inventory. The Finance Director is also responsible for coordinating and filing property and liability claims with the City's insurance carrier, and tax assessing and collection functions. These functions have been outsourced to the Matagorda County Central Appraisal District and the Matagorda Tax Assessor/Collector. The Finance Director works with these organizations to ensure all laws are being adhered to.

Major Goals for the Year:

1. Ensure continuity of business in the event of a natural disaster or sudden event.
2. Improve financial reports so they are more user-friendly.
3. Work toward the annual budget and comprehensive report receiving the Distinguished Budget Presentation Award and Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)
4. Earn the Gold Leadership Circle from the State Comptroller's Office for the City's Transparency program.
5. Coordinate any debt issue needed by the City.
6. Promote continuing education of employees to ensure knowledge of current laws and the current issues in governmental accounting.
7. Cross-train staff to ensure that the department will operate more effectively and efficiently.
8. Seek innovative ways to ensure the timely payment of invoices at all times.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-12 Projected</u>
Number of Invoices Processed	N/A	8,770	8,800
Rate of Collection-Current Taxes (Percentage)	96.68%	96.00%	96.00%
Certified Property Tax Value	\$ 654,461,676	\$ 655,273,183	\$ 655,273,183
Total Debt	\$ 16,740,000	\$ 20,074,000	\$ 18,285,000

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Finance

Account:
11-430

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 224,353	\$ 240,867	\$ 228,155	\$ 227,098	\$ 228,406	\$ 232,215	2.25%
Supplies & Materials	6,011	6,180	6,262	6,100	6,750	8,550	40.16%
Other Charges & Services	11,258	9,887	8,997	7,150	5,150	3,150	-55.94%
Repairs & Maintenance	-	371	272	-	-	-	N/A
Subtotal	241,622	257,305	243,686	240,348	240,306	243,915	1.48%
Capital Outlay	2,831	-	-	-	-	-	N/A
Total Expenditures	\$ 244,452	\$ 257,305	\$ 243,686	\$ 240,348	\$ 240,306	\$ 243,915	1.48%

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Finance Director	1.00	-	-	-	-	-	
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Accounting Clerk	-	1.00	1.00	1.00	1.00	1.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	4.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 149,221	\$ 159,582	\$ 153,735	\$ 159,871	\$ 161,975	\$ 163,206	
4106 Overtime	4,465	100	18	500	-	500	
4110 Other Compensation	3,609	2,702	2,384	2,400	2,400	2,400	
4205 FICA Expense	12,112	12,614	11,618	12,452	12,450	12,707	
4210 Retirement	17,892	18,356	17,464	18,072	17,750	18,463	
4215 Workers' Compensation	410	377	363	372	400	415	
4225 Health Insurance	35,564	41,426	36,998	25,541	25,541	26,633	
4426 Dental Insurance	659	811	681	890	890	890	
4230 Travel & Training	420	4,900	4,895	7,000	7,000	7,000	
Subtotal	224,353	240,867	228,155	227,098	228,406	232,215	2.25%
Supplies & Materials							
4305 Postage & Freight	1,831	1,810	1,743	1,600	1,750	1,800	
4310 General Supplies	3,335	4,000	4,149	3,500	4,000	5,000	
4315 Dues & Subs/Pubs	845	370	370	1,000	1,000	1,750	
Subtotal	6,011	6,180	6,262	6,100	6,750	8,550	40.16%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Finance

Account:
11-430

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	1,508	1,965	1,663	1,650	1,650	1,650	
4411 Cell Phones/Pagers	304	27	67	-	-	-	
4420 Legal Fees	519	5,595	5,595	-	-	-	
4425 Contracted Services	8,312	2,300	1,673	5,000	3,500	1,000	
4498 Misc Furniture & Equip	614	-	-	500	-	500	
Subtotal	11,258	9,887	8,997	7,150	5,150	3,150	-55.94%
Repairs & Maintenance							
4505 Equipment	-	371	272	-	-	-	
	-	371	272	-	-	-	N/A
Capital Outlay							
4605 Furniture & Equipment	2,831	-	-	-	-	-	
Subtotal	2,831	-	-	-	-	-	N/A
Total Expenditures	\$ 244,452	\$ 257,305	\$ 243,686	\$ 240,348	\$ 240,306	\$ 243,915	1.48%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Code Enforcement

Account:
11-435

Program Description:

The Inspection Department, under the general direction of the Director of Public Works, is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This includes enforcement of codes for buildings, plumbing, gas, electrical, flood plain management, signs, and mechanical inspections, and issuing permits. Additional duties involve investigation and demolition of dangerous structures, weed control, and removal of debris.

Major Goals for the Year:

1. Improve detection, notification, and resolution of dangerous and substandard buildings through a dedicated, proactive approach to code enforcement.
2. Investigate the ways to improve efficiency by possibly using wiring access and tablet PC's.
3. Review existing City codes and make appropriate recommendations to improve the quality of life for the citizens.
4. Attend continuing education classes to maintain any and all licenses and certifications for all inspectors.
5. Provide each inspector with the ability to attend educational classes to increase their knowledge and attain additional certifications or licenses to the benefit of the City, with the goal of achieving one additional certification per year, per inspector.
6. Add performance indicators to better track activities.
7. Work with contractors to form a consistent understanding of the inspection process.
8. Complete all residential plan reviews within seven (7) working days of receipt.
9. Complete all commercial plan reviews within fourteen (14) working days of receipt.
10. Conduct a preconstruction meeting with contractors new to the City of Bay City.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Code Enforcement

Account:
11-435

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Total Permits Issued	1,089	1,100	1,320
Percent increase(decrease) from Previous Year	61%	1%	20%
Total Number of Plans Reviewed	192	200	240
Percent increase(decrease) from Previous Year	62%	1%	20%
Percent of Plans Reviewed in 1 Week (Residential)	N/A	69%	75%
Percent of Plans Reviewed in 2 Weeks (Commercial)	N/A	100%	100%
Total Permit Valuation (in millions)	13.2	13.5	16.2
Percent increase(decrease) from Previous Year	N/A	2%	20%
Total Fees Collected for Permits	84,945	60,000	80,000
Percent increase(decrease) from Previous Year	29%	-29%	8%
Total Plan Review Fees Collected	2,539	4,720	5,664
Percent increase(decrease) from Previous Year	N/A	185%	20%
Field Inspections Conducted (Building)	1,197	1,200	1,440
Percent increase(decrease) from Previous Year	N/A	1%	20%
Percent of Inspections Disapproved	21%	21%	25%
Complaints Investigated	N/A	1,300	1,560
Percent increase(decrease) from Previous Year	N/A	N/A	20%
Dangerous Buildings Investigated	30	44	52
Percent increase(decrease) from Previous Year	N/A	46%	20%
Dangerous Buildings Demolished	14	3	4
Percent increase(decrease) from Previous Year	N/A	-79%	33%
Junk Vehicle Investigation	28	46	55
Percent increase(decrease) from Previous Year	N/A	164%	20%
Number of Tall Grass/Weed Complaints	222	200	240
Percent increase(decrease) from Previous Year	N/A	-11%	20%
Number of Training Hours for State Licenses	94	100	120
Number of Training Hours for Certifications	N/A	100	120

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Code Enforcement

Account:
11-435

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,497	N/A
Supplies & Materials	-	-	-	-	-	23,950	N/A
Other Charges & Services	-	-	-	-	-	123,300	N/A
Repairs & Maintenance	-	-	-	-	-	4,000	N/A
Subtotal	-	-	-	-	-	346,747	N/A
 Total Expenditures	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ 346,747	 N/A

~AUTHORIZED POSITIONS~

Position Title						
Building Inspector	-	-	-	-	-	1.00
Code Enforcement Officers	-	-	-	-	-	2.00
Total Personnel	-	-	-	-	-	3.00
						N/A

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,553	
4106 Overtime	-	-	-	-	-	1,500	
4205 FICA Expense	-	-	-	-	-	10,255	
4210 Retirement	-	-	-	-	-	14,900	
4215 Workers' Compensation	-	-	-	-	-	769	
4225 Health Insurance	-	-	-	-	-	21,877	
4226 Dental Insurance	-	-	-	-	-	668	
4230 Travel & Training	-	-	-	-	-	11,500	
4240 Uniforms	-	-	-	-	-	1,475	
Subtotal	-	-	-	-	-	195,497	N/A
 Supplies & Materials							
4305 Postage & Freight	-	-	-	-	-	3,900	
4310 General Supplies	-	-	-	-	-	11,630	
4315 Dues & Subs/Pubs	-	-	-	-	-	1,670	
4320 Fuel - Gasoline & Oil	-	-	-	-	-	6,750	
Subtotal	-	-	-	-	-	23,950	N/A
 Other Charges & Services							
4410 Telephone	-	-	-	-	-	1,700	
4411 Cell Phones/Pagers	-	-	-	-	-	1,600	
4421 Professional Fees	-	-	-	-	-	18,000	
4425 Contracted Services	-	-	-	-	-	102,000	
Subtotal	-	-	-	-	-	123,300	N/A
 Repairs & Maintenance							
4510 Vehicles	-	-	-	-	-	4,000	
Subtotal	-	-	-	-	-	4,000	N/A
 Total Expenditures	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 \$ 346,747	 N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Police

Account:
11-450

Program Description:

The Police Department, under the general direction of the Police Chief, is a full service municipal police agency serving Bay City. The mission of the Police Department and its employees, in cooperation with the citizens of Bay City, is to maintain public order and continually strive to improve the quality of life through fair and impartial public service and law enforcement. Our agency seeks to function in harmony with other City departments and remain focused on our central goals and objectives. We further pledge to maintain a cooperative attitude with other agencies within the law enforcement community so the citizens of Bay City and Matagorda County benefit from their investment in our services.

Major Goals for the Year:

1. Maintain adequate public safety personnel to meet future demands.
2. Maintain the proper balance of non-sworn and sworn positions that support field and administrative operations.
3. Maintain an updated public safety computer network system to ensure a stable infrastructure designed to limit the risk of catastrophic failure.
4. Work with City Council to design and acquire funding for a new police station to replace the aged, cramped and deteriorating building currently housing police operations.
5. Implement on-line report system.
6. Revamp the department internet site.
7. Continue to evaluate and replace equipment as necessary.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Police

Account:
11-450

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 3,295,551	\$ 3,263,386	\$ 3,105,067	\$ 3,109,222	\$ 3,172,270	\$ 3,320,629	6.80%
Supplies & Materials	125,991	120,315	128,810	137,150	121,750	131,610	-4.04%
Other Charges & Services	241,795	253,248	218,653	245,190	232,950	289,089	17.90%
Repairs & Maintenance	24,767	33,510	26,403	43,110	40,560	43,380	0.63%
Subtotal	3,688,105	3,670,459	3,478,934	3,534,672	3,567,530	3,784,708	7.07%
Capital Outlay	90,487	-	-	235,300	234,690	110,000	N/A
Total Expenditures	\$ 3,778,591	\$ 3,670,459	\$ 3,478,934	\$ 3,769,972	\$ 3,802,220	\$ 3,894,708	3.31%

~AUTHORIZED POSITIONS~

Position Title	FY11	FY12	FY12	FY13	FY13	FY14	Var %
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	
Captain	1.00	1.00	1.00	1.00	1.00	1.00	
Lieutenants	2.00	2.00	2.00	2.00	2.00	2.00	
Sergeants	7.00	7.00	7.00	7.00	7.00	7.00	
Corporals	4.00	4.00	4.00	4.00	4.00	4.00	
Detectives	4.00	4.00	4.00	4.00	4.00	4.00	
Patrol Officers	16.00	16.00	16.00	16.00	16.00	18.00	
Identification Technicians	2.00	2.00	2.00	2.00	2.00	2.00	
Victim's Service Coordinator	1.00	1.00	1.00	0.54	0.54	0.54	
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	
Police Dispatchers	9.00	9.00	9.00	9.00	9.00	9.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Animal Control Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Custodian	1.00	1.00	1.00	0.54	0.54	0.54	
Clerk	-	-	-	0.40	0.40	-	
School Crossing Guards	0.19	0.19	0.19	0.19	0.19	-	
Total Personnel	53.19	53.19	53.19	52.67	52.67	54.08	2.68%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 2,085,703	\$ 2,124,519	\$ 2,073,375	\$ 2,178,677	\$ 2,220,750	\$ 2,305,634	
4106 Overtime	70,369	41,600	41,742	51,600	51,600	51,600	
4107 Overtime - Grant	-	1,086	3,625	10,000	10,000	-	
4110 Other Compensation	31,771	24,950	24,073	23,985	21,000	23,985	
4205 FICA Expense	165,454	167,637	156,895	172,451	176,510	182,163	
4210 Retirement	244,921	238,549	233,295	245,375	247,550	260,748	
4215 Workers' Compensation	40,104	35,137	49,976	35,651	40,010	45,466	
4225 Health Insurance	594,731	574,534	473,287	314,858	329,900	371,640	
4226 Dental Insurance	9,891	8,539	7,635	11,130	10,800	11,798	
4230 Travel & Training	29,131	25,875	23,319	41,150	41,150	42,250	
4240 Uniforms	23,476	20,960	17,846	24,345	23,000	25,345	
Subtotal	3,295,551	3,263,386	3,105,067	3,109,222	3,172,270	3,320,629	6.80%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Police

Account:
11-450

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Supplies & Materials							
4305 Postage & Freight	1,371	1,600	957	1,200	1,000	1,200	
4310 General Supplies	13,336	16,000	15,522	16,800	16,800	11,600	
4315 Dues & Subs/Pubs	5,192	5,715	4,436	6,950	6,950	6,610	
4320 Fuel - Gasoline & Oil	106,092	97,000	107,895	112,200	97,000	112,200	
Subtotal	125,991	120,315	128,810	137,150	121,750	131,610	-4.04%
Other Charges & Services							
4410 Telephone	15,125	18,570	17,049	15,240	15,240	15,240	
4411 Cell Phones/Pagers	20,441	20,500	20,614	21,250	20,000	21,250	
4415 Utilities	38,095	42,000	37,111	42,000	39,000	32,000	
4420 Legal Fees	1,826	4,600	2,822	2,000	-	-	
4421 Professional Fees	-	-	-	-	110	2,000	
4425 Contracted Services	29,981	45,050	37,871	39,815	38,000	23,500	
4427 Lease & Rentals	86,642	77,000	63,678	76,980	70,000	9,000	
4440 Operational Support	10,904	14,210	13,578	29,530	27,000	31,270	
4490 Forfeiture Fund Expend	23,703	-	-	-	-	-	
4498 Misc Furniture & Equip	10,723	24,645	19,896	9,775	15,000	142,105	
4499 Miscellaneous	4,356	6,673	6,034	8,600	8,600	12,724	
Subtotal	241,795	253,248	218,653	245,190	232,950	289,089	17.90%
Repairs & Maintenance							
4505 Equipment	2,538	3,630	3,436	3,230	3,230	3,500	
4510 Vehicles	18,699	22,550	20,554	32,550	30,000	32,550	
4515 Building	3,529	7,330	2,414	7,330	7,330	7,330	
Subtotal	24,767	33,510	26,403	43,110	40,560	43,380	0.63%
Capital Outlay							
4605 Furniture & Equipment	10,558	-	-	125,300	125,300	-	
4615 Vehicles	79,929	-	-	110,000	109,390	110,000	
Subtotal	90,487	-	-	235,300	234,690	110,000	N/A
Total Expenditures	\$ 3,778,591	\$ 3,670,459	\$ 3,478,933.54	\$ 3,769,972	\$ 3,802,220	\$ 3,894,708	3.31%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Animal Impoundment

Account:
11-455

Program Description:

The Animal Impoundment Department, under the general direction of the Police Chief, is primarily responsible for the protection of citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City ordinances. The department is also responsible for the operation and maintenance of the animal impound.

Major Goals for the Year:

1. Continue to work on strengthening animal ordinances to improve the quality of service to the community and animals alike, through an annual review of existing ordinances and incorporation of new ordinances as needed.
2. Reduce the number of unwanted pets in the City by continuing with an aggressive adoption program and encouraging citizens to sterilize their pets.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Stray Animals Captured	1,673	1,680	1,690
Total Number of Animals in Shelter	2,115	2,125	2,150
Number of Animals Adopted	64	70	75
Number of Animals Returned to Owner	186	190	195

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Animal Impoundment

Account:
11-455

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 83,971	\$ 85,368	\$ 82,148	\$ 81,399	\$ 83,349	\$ 124,720	53.22%
Supplies & Materials	3,609	4,030	2,864	4,900	4,450	5,640	15.10%
Other Charges & Services	10,641	13,320	9,668	12,050	11,750	19,810	64.40%
Repairs & Maintenance	537	2,275	1,953	1,540	1,540	1,525	-0.97%
Subtotal	98,758	104,993	96,634	99,889	101,089	151,695	51.86%
Total Expenditures	\$ 98,758	\$ 104,993	\$ 96,634	\$ 99,889	\$ 101,089	\$ 151,695	51.86%

~AUTHORIZED POSITIONS~

Position Title							
Animal Impound Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 53,662	\$ 54,208	\$ 53,225	\$ 55,830	\$ 58,350	\$ 85,651	
4106 Overtime	425	1,000	135	1,000	450	1,000	
4205 FICA Expense	4,272	4,223	4,071	4,347	4,475	6,629	
4210 Retirement	6,199	6,146	5,951	6,310	6,300	9,631	
4215 Workers' Compensation	1,183	1,107	1,107	1,140	1,250	1,910	
4225 Health Insurance	17,539	17,779	16,954	11,307	11,304	17,692	
4226 Dental Insurance	426	405	402	445	445	668	
4230 Travel & Training	-	-	-	600	450	1,120	
4240 Uniforms	265	500	304	420	325	420	
Subtotal	83,971	85,368	82,148	81,399	83,349	124,720	53.22%
Supplies & Materials							
4305 Postage & Freight	1	100	12	100	50	100	
4310 General Supplies	3,609	3,900	2,822	4,800	4,400	5,540	
4315 Dues & Subs/Pubs	-	30	30	-	-	-	
Subtotal	3,609	4,030	2,864	4,900	4,450	5,640	15.10%
Other Charges & Services							
4410 Telephone	377	500	416	425	425	425	
4415 Utilities	5,617	7,500	6,525	7,000	7,000	5,750	
4425 Contracted Services	-	-	-	-	-	4,350	
4426 Contracted Workforce	47	-	-	-	-	-	
4440 Operational Support	2,676	3,200	2,368	3,200	2,900	3,380	
4498 Misc Furniture & Equip	462	1,300	359	1,425	1,425	3,225	
4499 Miscellaneous	1,462	820	-	-	-	2,680	
Subtotal	10,641	13,320	9,668	12,050	11,750	19,810	64.40%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Animal Impoundment

Account:
11-455

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Repairs & Maintenance							
4505 Equipment	177	900	685	165	165	165	
4515 Building	360	1,375	1,268	1,375	1,375	1,360	
	537	2,275	1,953	1,540	1,540	1,525	-0.97%
Total Expenditures	\$ 98,758	\$ 104,993	\$ 96,634	\$ 99,889	\$ 101,089	\$ 151,695	51.86%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Fire

Account:
11-465

Program Description:

The Fire Department is a totally volunteer operated department. The department is under the general direction of the Fire Chief, who is elected by the membership. The department is primarily responsible for fire suppression and fire administration.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Volunteer Fire Dept Support

Account:
11-465

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 43,304	\$ 43,062	\$ 42,378	\$ 56,500	\$ 52,736	\$ 57,541	1.84%
Supplies & Materials	7,698	11,165	9,108	16,165	14,950	16,165	0.00%
Other Charges & Services	51,975	52,265	50,794	86,100	83,200	84,950	-1.34%
Repairs & Maintenance	30,780	47,000	43,942	49,000	44,000	39,000	-20.41%
Debt Service	62,493	62,492	62,493	-	-	-	
Subtotal	196,250	215,984	208,714	207,765	194,886	197,656	-4.87%
Capital Outlay	8,022	14,435	5,105	-	-	18,000	N/A
Total Expenditures	\$ 204,271	\$ 230,419	\$ 213,819	\$ 207,765	\$ 194,886	\$ 215,656	3.80%

~AUTHORIZED POSITIONS~

Position Title							
Fire Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	1.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 21,621	\$ 21,738	\$ 21,643	\$ 22,712	\$ 23,600	\$ 23,377	
4205 FICA Expense	1,620	1,663	1,493	1,737	1,570	1,788	
4210 Retirement	2,481	2,420	2,413	2,522	2,530	2,598	
4215 Workers' Compensation	53	50	50	52	60	58	
4225 Health Insurance	8,758	8,889	8,477	5,653	5,653	5,897	
4226 Dental Insurance	213	203	201	223	223	223	
4230 Travel & Training	4,957	4,500	4,500	8,000	6,000	8,000	
4235 Employee Programs	3,600	3,600	3,600	3,600	3,600	3,600	
4240 Uniforms/Bunker Gear	-	-	-	12,000	9,500	12,000	
Subtotal	43,304	43,062	42,378	56,500	52,736	57,541	1.84%
Supplies & Materials							
4305 Postage & Freight	301	165	119	165	150	165	
4306 Honor Guard Supplies	-	-	-	2,000	1,500	2,000	
4307 Fire Prevention Supplies	-	-	-	3,000	2,800	3,000	
4310 General Supplies	1,165	5,000	3,983	5,000	4,750	5,000	
4320 Fuel - Gasoline & Oil	6,232	6,000	5,007	6,000	5,750	6,000	
Subtotal	7,698	11,165	9,108	16,165	14,950	16,165	0.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Volunteer Fire Dept Support

Account:
11-465

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	1,508	1,815	1,663	1,700	1,700	1,700	
4411 Cell Phones/Pagers	-	-	-	5,000	4,750	5,000	
4415 Utilities	3,676	3,500	3,150	3,900	3,500	3,000	
4425 Contracted Services	160	450	428	500	500	250	
4440 Operational Support	40,000	40,000	40,000	64,000	64,000	64,000	
4498 Misc Furniture & Equip	5,802	5,500	5,198	10,000	8,000	10,000	
4499 Miscellaneous	829	1,000	355	1,000	750	1,000	
Subtotal	51,975	52,265	50,794	86,100	83,200	84,950	-1.34%
Repairs & Maintenance							
4505 Equipment	5,450	4,000	3,269	8,000	8,000	8,000	
4510 Vehicles	22,536	21,200	22,133	16,000	16,000	16,000	
4515 Building	2,793	21,800	18,540	25,000	20,000	15,000	
Subtotal	30,780	47,000	43,942	49,000	44,000	39,000	-20.41%
Capital Outlay							
4605 Furniture & Equipment	8,022	14,435	5,105	-	-	18,000	
Subtotal	8,022	14,435	5,105	-	-	18,000	N/A
Debt Service							
4805 Principal	53,845	53,845	53,845	-	-	-	
4810 Note Interest	8,648	8,647	8,648	-	-	-	
Subtotal	62,493	62,492	62,493	-	-	-	
Total Expenditures	\$ 204,271	\$ 230,419	\$ 213,819	\$ 207,765	\$ 194,886	\$ 215,656	3.80%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Street Department

Account:
11-475

Program Description:

The Street Department is under the general direction of the Director of Public Works. The Street Department performs many activities including street repair, overlays, maintenance on drainage systems, cleaning ditches, street signs, street sweeping, cleaning lots and demolition of condemned buildings for Code Enforcement, setting driveway pipes, mowing right-of-ways, repair sidewalks and curbs, and painting road stripes. They also have the duty to set-up barricades for high water, parades, and festivals, etc. The Street Department is also responsible for the repair and maintenance of all City owned buildings.

Major Goals for the Year:

1. Establish a street overlay, repair and maintenance program.
2. Improve street safety and appearance through an aggressive sign installation and maintenance program.
3. Continue drainage improvements throughout the City by cleaning ditches, repairing storm drains and inlets, and establishing a storm drain replacement program for outdated storm drains.
4. Continue to keep the City's right-of-ways, ditches, and lots clean by mowing, trimming trees, and litter pick-up.
5. Establish a Building Maintenance Department to be able to address any building repair or maintenance issues in a more cost effective and timely manner. Establish an aggressive building maintenance program to cut down on costly repairs.
6. Establish a plan to track all street repairs, alley repairs, drainage repairs, streets swept (mileage), mowing (mileage), and striping (feet).

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2014-13 Projected</u>
Street Overlay (feet)	-	5,800	1,000
Signage Replacement	500	500	2,470
Drainage Ditch Improvement (feet)	3,000	3,500	-
Street Striping (feet)	5,000	5,000	1,200

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Street Department

Account:
11-475

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 797,361	\$ 766,917	\$ 670,091	\$ 680,066	\$ 677,190	\$ 841,185	23.69%
Supplies & Materials	107,281	149,201	142,896	127,400	119,790	146,150	14.72%
Other Charges & Services	25,209	17,035	10,896	16,450	18,810	1,565,375	9415.96%
Repairs & Maintenance	137,250	169,000	128,307	177,500	175,000	194,800	9.75%
Subtotal	1,067,101	1,102,153	952,190	1,001,416	990,790	2,747,510	174.36%
Capital Outlay	-	150,915	27,076	158,600	158,600	-	-100.00%
Total Expenditures	\$ 1,067,101	\$ 1,253,068	\$ 979,266	\$ 1,160,016	\$ 1,149,390	\$ 2,747,510	136.85%

~AUTHORIZED POSITIONS~

Position Title	FY11	FY12	FY12	FY13	FY13	FY14	Var %
Superintendent	1.00	1.00	1.00	-	-	-	
Office Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Field Foreman	1.00	1.00	1.00	-	-	-	
Foremen	2.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	2.00	
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	-	-	1.00	1.00	1.00	
Maintenance Technician I	3.00	3.00	3.00	3.00	3.00	3.00	
Equipment Operator	1.00	1.00	1.00	2.00	2.00	2.00	
Truck Drivers	3.00	3.00	3.00	3.00	3.00	3.00	
Craftsman	1.00	1.00	1.00	1.00	1.00	1.00	
Carpenters	2.00	1.00	1.00	1.00	1.00	-	
Custodian	1.00	1.00	1.00	1.00	1.00	1.00	
Recycling Center Manager	-	-	-	-	-	1.00	
Part-time Recycling Center Staff	-	-	-	-	-	1.44	
Chip Site Attendent	-	-	-	-	-	1.00	
Total Personnel	19.00	16.00	16.00	16.00	16.00	19.44	21.50%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 481,294	\$ 459,020	\$ 416,664	\$ 445,883	\$ 454,740	\$ 552,415	
4106 Overtime	15,777	21,000	10,508	15,500	10,600	18,500	
4110 Other Compensation	-	-	-	-	-	2,750	
4205 FICA Expense	38,159	37,134	31,778	36,355	33,800	43,885	
4210 Retirement	56,296	51,221	47,806	52,763	50,000	61,197	
4215 Workers' Compensation	28,978	21,576	20,023	19,932	21,800	25,168	
4225 Health Insurance	169,528	165,820	134,598	97,772	96,200	113,813	
4226 Dental Insurance	3,362	2,996	2,561	3,562	3,250	4,007	
4230 Travel & Training	1,408	4,650	3,285	5,000	3,500	12,500	
4240 Uniforms	2,559	3,500	2,868	3,300	3,300	6,950	
Subtotal	797,361	766,917	670,091	680,066	677,190	841,185	23.69%
Supplies & Materials							
4305 Postage & Freight	148	300	12	300	300	150	
4310 General Supplies	42,576	55,600	57,939	36,600	33,990	41,000	
4318 Safety Supplies	-	2,500	2,517	2,500	2,500	5,000	
4319 Street Sign Supplies	-	22,801	22,388	18,000	18,000	30,000	
4320 Fuel - Gasoline & Oil	64,558	68,000	60,041	70,000	65,000	70,000	
Subtotal	107,281	149,201	142,896	127,400	119,790	146,150	14.72%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Street Department

Account:
11-475

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	2,266	-	-	-	-	1,000	
4411 Cell Phones/Pagers	3,631	4,550	4,433	4,800	4,800	5,400	
4415 Utilities	390	460	455	450	450	11,460	
4420 Legal	1,058	-	-	-	-	-	
4425 Contracted Services	2,893	6,000	3,823	6,000	4,000	67,615	
4426 Contracted Workforce	13,527	-	-	-	-	-	
4427 Lease & Rentals	152	5,000	1,609	4,000	6,000	26,200	
4428 Sanitation Fees	-	-	-	-	-	1,444,700	
4429 Permits	-	-	-	-	-	8,000	
4450 Claims	150	-	-	200	200	-	
4498 Misc Furniture & Equip	-	-	-	-	2,610	-	
4499 Miscellaneous	1,142	1,025	575	1,000	750	1,000	
Subtotal	25,209	17,035	10,896	16,450	18,810	1,565,375	9415.96%
Repairs & Maintenance							
4505 Equipment	62,573	78,000	44,976	80,000	80,000	92,400	
4510 Vehicles	11,058	11,000	7,452	17,500	15,000	17,000	
4515 Building	-	-	-	-	-	3,000	
4520 Infrastructure	63,620	80,000	75,879	80,000	80,000	82,400	
Subtotal	137,250	169,000	128,307	177,500	175,000	194,800	9.75%
Capital Outlay							
4605 Furniture & Equipment	-	150,915	27,076	139,440	139,440	-	
4620 Infrastructure	-	-	-	19,160	19,160	-	
Subtotal	-	150,915	27,076	158,600	158,600	-	N/A
Total Expenditures	\$ 1,067,101	\$ 1,253,068	\$ 979,266	\$ 1,160,016	\$ 1,149,390	\$ 2,747,510	136.85%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Service Center

Account:
11-477

Program Description:

The Service Center Department is under the general direction of the Parks Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs of all walks of life. This includes maintaining a multi-functioning facility as well as updates to the building as needed.

Major Goals for the Year:

1. Improve signage to enhance safety and appearance in and around the facility.
2. Continue to implement performance indicators to better analyze all park programs and events.
3. Complete Phase II of the Service Center renovations.
4. Improve the restroom facilities.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Service Center

Account:
11-477

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 39,453	\$ 40,954	\$ 37,469	\$ 40,953	\$ 40,726	\$ 43,464	6.13%
Supplies & Materials	2,523	3,000	1,989	3,000	3,000	4,000	33.33%
Other Charges & Services	19,246	15,810	11,098	22,872	16,272	15,200	-33.54%
Repairs & Maintenance	2,043	2,500	2,124	2,500	2,500	2,500	0.00%
Subtotal	63,265	62,264	52,681	69,325	62,498	65,164	-6.00%
Total Expenditures	\$ 63,265	\$ 62,264	\$ 52,681	\$ 69,325	\$ 62,498	\$ 65,164	-6.00%

~AUTHORIZED POSITIONS~

Position Title							
Janitor/Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	1.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 21,896	\$ 25,258	\$ 23,808	\$ 26,101	\$ 27,200	\$ 27,786	
4106 Overtime	2,706	1,400	655	2,400	1,500	2,400	
4205 FICA Expense	1,939	1,986	1,868	2,181	2,100	2,309	
4210 Retirement	2,820	2,745	2,735	3,165	3,100	3,355	
4215 Workers' Compensation	623	661	649	730	750	844	
4225 Health Insurance	8,869	8,376	7,453	5,653	5,653	5,897	
4226 Dental Insurance	216	203	178	223	223	223	
4240 Uniforms	384	325	123	500	200	650	
Subtotal	39,453	40,954	37,469	40,953	40,726	43,464	6.13%
Supplies & Materials							
4310 General Supplies	2,523	3,000	1,989	3,000	3,000	4,000	
Subtotal	2,523	3,000	1,989	3,000	3,000	4,000	33.33%
Other Charges & Services							
4410 Telephone	1,071	1,410	1,191	1,200	1,200	1,200	
4415 Utilities	18,175	14,100	9,607	16,600	10,000	9,000	
4498 Misc Furniture & Equip	-	-	-	5,072	5,072	5,000	
4499 Miscellaneous	-	300	300	-	-	-	
Subtotal	19,246	15,810	11,098	22,872	16,272	15,200	-33.54%
Repairs & Maintenance							
4515 Building	2,043	2,500	2,124	2,500	2,500	2,500	
	2,043	2,500	2,124	2,500	2,500	2,500	0.00%
Total Expenditures	\$ 63,265	\$ 62,264	\$ 52,681	\$ 69,325	\$ 62,498	\$ 65,164	-6.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Parks & Recreation

Account:
11-480

Program Description:

The Parks Department is under the general direction of the Parks Supervisor. It is the mission of the department to acquire, develop, operate and maintain a parks and recreation system which enriches the quality of life for residents and visitors alike, and preserves it for future generations. This include creating recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life.

Major Goals for the Year:

1. Install new innovative play structure at Letulle Park.
2. Implement two new programs - kickball and flag football.
3. Implement a disc golf tournament during the fall season.
4. Keep parks clean by mowing, picking up refuse, and maintaining all facilities.
5. Improve signage to enhance safety and appearance in all parks and facilities.
6. Implement performance indicators to better analyze all park programs and events.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of Attendees			
Adult Volleyball (# Teams)	10	10	11
Men's Softball (# Teams)	11	11	12
Softball Coed (# Teams)	4	-	4
Basket Ball (# Teams)	14	N/A	14
Sweethearts Ball	275	300	306
Fishing Tourney	30	40	44
Summer Camp	56	75	79
Christmas in the Park	500	500	525
4th July	500	500	525
Easter	400	400	420
Kid Fish	N/A	23	25

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Parks & Recreation

Account:
11-480

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	3,016	3,950	3,325	3,000	3,000	3,000	
4411 Cell Phones/Pagers	2,783	2,800	2,541	2,800	2,800	2,800	
4415 Utilities	108,655	115,000	81,342	115,000	110,000	110,000	
4420 Legal Fees		-	9	-	-	-	
4425 Contracted Services	793	1,000	514	1,000	1,000	1,000	
4427 Lease & Rentals	576	4,200	3,653	12,550	12,550	3,700	
4430 Credit Card Fees	20	-	-	-	-	-	
4431 Program Fees	2,044	-	-	-	-	-	
4498 Misc Furniture & Equip	-	-	-	-	-	5,000	
4499 Miscellaneous	-	525	524	-	-	-	
Subtotal	117,888	127,475	91,906	134,350	129,350	125,500	-6.59%
Repairs & Maintenance							
4505 Equipment	22,123	10,700	8,361	14,400	12,000	14,400	
4510 Vehicles	2,507	5,000	3,090	5,000	5,000	5,000	
4515 Building	7,091	14,400	5,757	14,400	10,000	14,400	
4520 Infrastructure	4,169	24,000	2,252	13,650	13,650	13,650	
Subtotal	35,890	54,100	19,460	47,450	40,650	47,450	0.00%
Capital Outlay							
4615 Buildings	-	-	-	20,000	20,000	-	
4620 Infrastructure	-	-	-	25,000	-	25,000	
Subtotal	-	-	-	45,000	20,000	25,000	N/A
Other Expenses							
4910 Recreation Programs	(320)	-	-	-	-	-	
	(320)	-	-	-	-	-	
Total Expenditures	\$ 503,284	\$ 529,067	\$ 435,415	\$ 603,660	\$ 541,535	\$ 534,399	-11.47%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Riverside

Account:
11-481

Program Description:

The Riverside Parks Department is under the general direction of the Parks Supervisor. The mission of the department is to acquire, develop, operate and maintain a parks and recreation system which enriches the quality of life for residents and visitors alike and preserve it for future generations.

Major Goals for the Year:

1. Continue to keep the park clean by mowing, litter control, and maintaining all facilities.
2. Install electronic entrance gate.
3. Implement a more user-friendly park entrance fee station.
4. Improve signage on hiking/biking trail, add plant and wildlife descriptions.
5. Renovate or replace picnic areas.
6. Continue to implement performance indicators to better analyze park usage.

<u>Performance Indicators:</u>	2011-12 <u>Actual</u>	2012-13 <u>Estimate</u>	2013-14 <u>Projected</u>
Number of Days RV Camping Full	40	45	50
Day Use (50+) Visitors	25	30	32
Number of Attendees Fishing Tourney	30	33	36
Number of Attendees Christmas in the Park	N/A	500	525

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Riverside Park

Account:
11-481

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 86,635	\$ 91,261	\$ 85,178	\$ 80,185	\$ 83,977	\$ 86,707	8.13%
Supplies & Materials	9,615	9,850	9,733	9,000	8,950	9,000	0.00%
Other Charges & Services	37,821	49,580	42,383	50,450	47,700	54,600	8.23%
Repairs & Maintenance	13,458	20,720	12,970	19,220	14,250	19,220	0.00%
Subtotal	147,530	171,411	150,264	158,855	154,877	169,527	6.72%
Capital Outlay	-	10,192	8,518	-	-	10,920	N/A
Total Expenditures	\$ 147,530	\$ 181,603	\$ 158,783	\$ 158,855	\$ 154,877	\$ 180,447	13.59%

~AUTHORIZED POSITIONS~

Position Title							
Park Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 51,940	\$ 56,234	\$ 51,569	\$ 52,766	\$ 56,150	\$ 56,494	
4106 Overtime	4,049	4,500	4,130	3,000	3,000	3,000	
4205 FICA Expense	4,439	4,449	4,278	4,266	4,550	4,551	
4210 Retirement	6,429	6,363	6,298	6,191	6,425	6,613	
4215 Workers' Compensation	1,278	1,176	1,219	1,209	1,350	1,409	
4225 Health Insurance	17,614	17,784	16,928	11,307	11,307	11,795	
4226 Dental Insurance	429	405	400	445	445	445	
4230 Travel & Training	238	100	120	400	250	1,400	
4240 Uniforms	221	250	234	600	500	1,000	
Subtotal	86,635	91,261	85,178	80,185	83,977	86,707	8.13%
Supplies & Materials							
4305 Postage & Freight	106	100	42	100	50	100	
4310 General Supplies	5,868	5,500	6,449	5,500	5,500	5,500	
4320 Fuel - Gasoline & Oil	3,641	4,250	3,243	3,400	3,400	3,400	
Subtotal	9,615	9,850	9,733	9,000	8,950	9,000	0.00%
Other Charges & Services							
4410 Telephone	754	980	831	700	700	850	
4411 Cell Phones/Pagers	370	100	93	-	-	-	
4415 Utilities	32,022	38,000	32,766	39,000	42,000	43,000	
4425 Contracted Services	-	750	598	1,000	-	1,000	
4427 Lease & Rentals	4,676	9,750	8,095	9,750	5,000	9,750	
4499 Miscellaneous	-	-	(1)	-	-	-	
Subtotal	37,821	49,580	42,383	50,450	47,700	54,600	8.23%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Riverside Park

Account:
11-481

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Repairs & Maintenance							
4505 Equipment	2,137	3,750	3,217	3,000	2,500	3,000	
4510 Vehicles	421	1,200	481	1,200	750	1,200	
4515 Building	3,672	5,750	5,172	5,000	3,500	5,000	
4520 Infrastructure	7,228	10,020	4,100	10,020	7,500	10,020	
	<u>13,458</u>	<u>20,720</u>	<u>12,970</u>	<u>19,220</u>	<u>14,250</u>	<u>19,220</u>	0.00%
Capital Outlay							
4605 Furniture & Equipment	-	10,192	8,518	-	-	10,920	
Subtotal	-	10,192	8,518	-	-	10,920	N/A
Total Expenditures	<u>\$ 147,530</u>	<u>\$ 181,603</u>	<u>\$ 158,783</u>	<u>\$ 158,855</u>	<u>\$ 154,877</u>	<u>\$ 180,447</u>	13.59%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Summer Programs

Account:
11-482

Program Description:

The Summer Programs Department is under the general direction of the Parks Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life. This includes providing new innovative programs and activities in order to better serve our demographics.

Major Goals for the Year:

1. Continue to enhance summer camp by providing more adult counselors.
2. Establish a larger VIPAR (Volunteers in Parks and Recreation) squad to help during summer camp and other events.
3. Improve communication between PARD and BCISD in order to build a better community for all citizens of Matagorda County.
4. Continue to implement performance indicators to better analyze park usage.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of Attendees			
Adult Volleyball (# Teams)	10	10	11
Men's Softball (# Teams)	11	11	12
Softball Coed (# Teams)	4	6	7
Summer Camp	56	75	79
Kid Fish	N/A	23	25

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Summer Programs

Account:
11-482

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 16,752	\$ 27,613	\$ 16,557	\$ 27,889	\$ 27,895	\$ 27,693	-0.70%
Other Charges & Services	69,225	97,750	63,971	95,229	80,000	105,800	11.10%
Subtotal	85,977	125,363	80,528	123,118	107,895	133,493	8.43%
Total Expenditures	\$ 85,977	\$ 125,363	\$ 80,528	\$ 123,118	\$ 107,895	\$ 133,493	8.43%

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
Summer Recreation	0.76	0.76	0.76	0.76	0.76	0.76	
Total Personnel	0.76	0.76	0.76	0.76	0.76	0.76	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 14,039	\$ 19,171	\$ 10,097	\$ 24,171	\$ 24,171	\$ 24,171	
4106 Overtime	1,523	5,000	4,196	1,000	1,000	1,000	
4205 FICA Expense	1,191	1,926	1,082	1,926	1,926	1,926	
4210 Retirement	-	300	303	101	101	-	
4215 Workers' Compensation	-	546	147	546	546	596	
4225 Health Insurance	-	655	720	145	145	-	
4226 Dental Insurance	-	15	12	-	6	-	
Subtotal	16,752	27,613	16,557	27,889	27,895	27,693	-0.70%
Other Charges & Services							
4426 Contracted Workforce	-	5,000	-	-	-	-	
Subtotal	-	5,000	-	-	-	-	N/A
Other Expenses							
4910 Recreation Programs	69,225	92,750	63,971	95,229	80,000	105,800	
	69,225	92,750	63,971	95,229	80,000	105,800	
Total Expenditures	\$ 85,977	\$ 125,363	\$ 80,528	\$ 123,118	\$ 107,895	\$ 133,493	8.43%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Swimming Pools

Account:
11-483

Program Description:

The Swimming Pools are under the general direction of the Parks Supervisor. The mission of the department is to acquire, operate, and maintain a pool system which enriches the quality of life for residents and visitors alike and preserves it for future generations. This includes offering classes, lessons, and various other programs to enhance the quality of the pools.

Major Goals for the Year:

1. Replace fencing at Hilliard Pool
2. Maintain all pool grounds and facilities.
3. Improve communication between PARD and BCISD in order to build a better program for all citizens.
6. Continue to implement performance indicators to better analyze park usage.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Swimming Pools

Account:
11-483

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Supplies & Materials	\$ 7,196	\$ 19,650	\$ 11,845	\$ 21,420	\$ 21,420	\$ 20,000	-6.63%
Other Charges & Services	61,265	99,750	71,238	103,750	103,750	98,750	-4.82%
Repairs & Maintenance	5,010	12,500	12,943	8,500	8,500	8,500	0.00%
Subtotal	73,471	131,900	96,027	133,670	133,670	127,250	-4.80%
Capital Outlay	-	240,000	-	-	-	25,000	N/A
Total Expenditures	\$ 73,471	\$ 371,900	\$ 96,027	\$ 133,670	\$ 133,670	\$ 152,250	13.90%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 7,196	\$ 19,650	\$ 11,845	\$ 21,420	\$ 21,420	\$ 20,000	
Subtotal	7,196	19,650	11,845	21,420	21,420	20,000	-6.63%
Other Charges & Services							
4410 Telephone	-	900	268	-	-	-	
4415 Utilities	41,933	35,600	37,807	40,000	40,000	35,000	
4425 Contracted Services	19,332	63,250	33,163	63,750	63,750	63,750	
Subtotal	61,265	99,750	71,238	103,750	103,750	98,750	-4.82%
Repairs & Maintenance							
4505 Equipment	2,880	770	1,795	3,000	3,000	3,000	
4515 Building	1,859	710	130	2,500	2,500	2,500	
4520 Infrastructure	271	11,020	11,019	3,000	3,000	3,000	
Subtotal	5,010	12,500	12,943	8,500	8,500	8,500	0.00%
Capital Outlay							
4605 Furniture & Equipment	-	-	-	-	-	25,000	
4615 Buildings	-	240,000	-	-	-	-	
Subtotal	-	240,000	-	-	-	25,000	N/A
Total Expenditures	\$ 73,471	\$ 371,900	\$ 96,027	\$ 133,670	\$ 133,670	\$ 152,250	13.90%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Public Benefits

Account:
11-485

Program Description:

The Public Benefits activity includes expenditures for operational support for various organizations and the repair and maintenance of various City facilities. In fiscal year 2013 this activity will moved to the General Services activity.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Public Benefits

Account:
11-485

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Supplies & Materials	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	N/A
Other Charges & Services	155,147	174,430	169,813	-	-	-	N/A
Repairs & Maintenance	3,373	5,500	2,575	-	-	-	N/A
Subtotal	<u>158,520</u>	<u>180,930</u>	<u>172,388</u>	-	-	-	N/A
Total Expenditures	<u>\$ 158,520</u>	<u>\$ 180,930</u>	<u>\$ 172,388</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

~AUTHORIZED POSITIONS~

No Authorized Positons

~EXPENDITURE DETAIL~

Supplies & Materials							
4315 Landmark Commission	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	
Subtotal	-	1,000	-	-	-	-	N/A
Other Charges & Services							
4440 Operational Support	76,167	42,950	38,833			-	
4441 Operational Support Library	78,980	131,480	130,980			-	
Subtotal	<u>155,147</u>	<u>174,430</u>	<u>169,813</u>	-	-	-	N/A
Repairs & Maintenance							
4515 Building	3,373	5,500	2,575	-	-	-	
	<u>3,373</u>	<u>5,500</u>	<u>2,575</u>	-	-	-	N/A
Total Expenditures	<u>\$ 158,520</u>	<u>\$ 180,930</u>	<u>\$ 172,388</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Library

Account:
11-490

Program Description:

The Library Department has been moved to its own Special Revenue Fund as of Fiscal Year 2014.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Library

Account:
11-490

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 315,657	\$ 321,922	\$ 249,703	\$ 60,823	\$ 60,823	\$ -	-100.00%
Subtotal	315,657	321,922	249,703	60,823	60,823	-	-100.00%
Total Expenditures	\$ 315,657	\$ 321,922	\$ 249,703	\$ 60,823	\$ 60,823	\$ -	-100.00%

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
Library Director	1.00	1.00	1.00	1.00	1.00	-	
Library Branch Manager	0.25	0.25	0.25	0.25	0.25	-	
Library Coordinator	0.76	0.76	0.76	-	-	-	
Library Helper	7.00	7.00	7.00	5.00	5.00	-	
Total Personnel	9.01	9.01	9.01	6.25	6.25	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 214,089	\$ 219,991	\$ 179,162	\$ 43,181	\$ 43,181	\$ -	
4205 FICA Expense	16,902	16,829	13,856	3,808	3,808	-	
4210 Retirement	22,607	20,971	18,535	5,184	5,184	-	
4215 Workers' Compensation	516	492	411	139	139	-	
4225 Health Insurance	60,312	62,220	37,031	8,251	8,251	-	
4226 Dental Insurance	1,232	1,419	709	260	260	-	
Subtotal	315,657	321,922	249,703	60,823	60,823	-	-100.00%
Total Expenditures	\$ 315,657	\$ 321,922	\$ 249,703	\$ 60,823	\$ 60,823	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Teen Center

Account:
11-495

Program Description:

The Teen Center Department is under the general direction of the Park Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life. This includes maintaining a multi-functional facility while providing excellent service to all visitors.

Major Goals for the Year:

1. Improve signage to enhance safety and appearance in and around the facility.
2. Continue to implement performance indicators to better analyze park usage.
3. Create programs to better utilize the skate park.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General

Department:
Teen Center

Account:
11-495

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Other Charges & Services	7,016	7,500	6,349	8,000	6,500	7,000	-12.50%
Repairs & Maintenance	-	500	347	500	500	500	N/A
Subtotal	21,143	8,000	6,696	8,500	7,000	7,500	-11.76%
Total Expenditures	\$ 21,143	\$ 8,000	\$ 6,696	\$ 8,500	\$ 7,000	\$ 7,500	-11.76%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 14,127	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	14,127	-	-	-	-	-	N/A
Other Charges & Services							
4415 Utilities	7,016	7,500	6,349	8,000	6,500	7,000	
Subtotal	7,016	7,500	6,349	8,000	6,500	7,000	-12.50%
Repairs & Maintenance							
4515 Building	-	500	347	500	500	500	
Subtotal	-	500	347	500	500	500	N/A
Total Expenditures	\$ 21,143	\$ 8,000	\$ 6,696	\$ 8,500	\$ 7,000	\$ 7,500	-11.76%

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SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are either legally restricted to expenditures for particular purposes, or funds that have been established for sound financial management purposes.

Economic Development Fund

Emergency & Disaster Recovery Fund

Civic & Cultural Arts Fund

Civic & Cultural Arts
Convention & Visitors Bureau
Civic Center
Main Street
Matagorda Council Museum

Police Forfeiture Fund

Police Task Force Fund

Library Fund

Municipal Court Technology Fund

Municipal Court Building Security Fund

Donation Fund

CITY OF BAY CITY, TEXAS
2013-2014 BUDGET

SPECIAL REVENUE FUNDS SUMMARY

	Economic Development Fund	Emergency & Disaster Recovery Fund	Civic & Cultural Arts Fund	Police Forfeiture Fund	Police Task Force Fund	Library Fund	Municipal Court Technology Fund	Municipal Court Building Security Fund	Donation Fund	Total	FY13 Budget*
RESOURCES											
Total beginning fund balance	\$ (1,884)	\$ -	\$ 200,149	\$ 23,286	\$ 20,000	\$ 46,295	\$ 46,939	\$ 43,563	\$ 63,532	\$ 441,879	\$ 822,786
REVENUES											
Total Revenues	-	-	492,650	5,025	-	448,320	8,000	6,000	-	959,995	1,104,818
TOTAL FUNDS AVAILABLE	(1,884)	-	692,799	28,311	20,000	494,615	54,939	49,563	63,532	1,401,874	1,927,604
EXPENDITURES											
Personnel	-	-	6,000	1,000	-	250,150	-	8,700	-	265,850	186,941
Supplies & Materials	-	-	16,500	2,500	-	61,878	700	-	-	81,578	79,526
Other Charges & Services	-	-	441,550	-	-	124,235	20,300	-	-	586,085	588,799
Repairs & Maintenance	-	-	26,000	-	-	15,000	-	-	-	41,000	32,175
Transfers	-	-	46,471	-	-	-	-	-	-	46,471	593,284
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Subtotal	-	-	536,521	3,500	-	451,263	21,000	8,700	-	1,020,984	1,480,725
Capital Outlay	-	-	22,000	5,000	-	-	-	-	-	27,000	5,000
TOTAL EXPENDITURES	-	-	558,521	8,500	-	451,263	21,000	8,700	-	1,047,984	1,485,725
ENDING FUND BALANCE	\$ (1,884)	\$ -	\$ 134,278	\$ 19,811	\$ 20,000	\$ 43,352	\$ 33,939	\$ 40,863	\$ 63,532	\$ 353,890	\$ 441,879
Total ending fund balance	\$ (1,884)	\$ -	692,799	28,311	20,000	494,615	54,939	49,563	63,532	1,401,874	1,927,604
FUND TOTAL	\$ (1,884)	\$ -	\$ 692,799	\$ 28,311	\$ 20,000	\$ 494,615	\$ 54,939	\$ 49,563	\$ 63,532	\$ 1,401,874	\$ 1,927,604

*This is the 2011-2012 Budget Estimate.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Economic Development

Department:
N/A

Account:
22-XXX

Program Description:

The Economic Development Department funds various expenditures (i.e. telephone, insurance) that are reimbursed by the Bay City Community Development Corporation.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

ECONOMIC DEVELOPMENT FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~ECONOMIC DEVELOPMENT FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ (1,246)	\$ (3,352)	\$ (3,352)	\$ (795)	\$ (795)	\$ (1,884)	137.00%
Revenues & Transfers In	212,420	169,125	58,126	-	12,393	-	N/A
Total Funds Available	<u>211,174</u>	<u>165,772</u>	<u>54,773</u>	<u>(795)</u>	<u>11,598</u>	<u>(1,884)</u>	-337.00%
Uses/Deductions							
Expenditures & Transfers Out	214,527	169,125	55,568	-	13,482	-	N/A
Ending Fund Balance							
Total Ending Fund Balance	(3,352)	(3,352)	(795)	(795)	(1,884)	(1,884)	137.00%
Fund Total	<u>\$ 211,174</u>	<u>\$ 165,772</u>	<u>\$ 54,773</u>	<u>\$ (795)</u>	<u>\$ 11,598</u>	<u>\$ (1,884)</u>	
Net Revenue (Expenditures)	(2,106)	-	2,558	-	(1,089)	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Economic Development

Department:
N/A

Account:
22-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	N/A
3611 Due From BCCDC	209,540	169,125	56,993	-	8,409	-	N/A
3699 Other Income	2,880	-	1,133	-	3,984	-	N/A
Total Revenues	<u>\$ 212,420</u>	<u>\$ 169,125</u>	<u>\$ 58,125.60</u>	<u>\$ -</u>	<u>\$ 12,393</u>	<u>\$ -</u>	N/A
Expenditures							
Personnel	\$ 197,833	\$ 169,125	\$ 30,775	\$ -	\$ 226	\$ -	N/A
Other Charges & Services	16,306	-	24,671	-	13,210	-	N/A
Subtotal	<u>214,527</u>	<u>169,125</u>	<u>55,568</u>	<u>-</u>	<u>13,482</u>	<u>-</u>	N/A
Total Expenditures	<u>\$ 214,527</u>	<u>\$ 169,125</u>	<u>\$ 55,568</u>	<u>\$ -</u>	<u>\$ 13,482</u>	<u>\$ -</u>	N/A

~AUTHORIZED POSITIONS~

Position Title							
Executive Director	1.00	1.00	1.00	-	-	-	
Secretary	1.00	1.00	1.00	-	-	-	
Clerk	1.00	1.00	1.00	-	-	-	
Total Personnel	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 140,462	\$ 119,193	\$ 22,596	\$ -	\$ 168	\$ -	
4106 Overtime	-	-	36	-	-	-	
4205 FICA Expense	10,303	9,118	1,855	-	13	-	
4210 Retirement	15,311	13,269	2,549	-	19	-	
4215 Workers' Compensation	361	273	78	-	-	-	
4225 Health Insurance	30,775	26,664	3,576	-	25	-	
4226 Dental Insurance	620	608	85	-	1	-	
Subtotal	<u>197,833</u>	<u>169,125</u>	<u>30,775</u>	<u>-</u>	<u>226</u>	<u>-</u>	N/A
Supplies & Materials							
4305 Postage & Freight	388	-	123	-	46	-	
4310 General Supplies	-	-	-	-	(25)	-	
Subtotal	<u>388</u>	<u>-</u>	<u>123</u>	<u>-</u>	<u>21</u>	<u>-</u>	N/A
Other Charges & Services							
4405 General & Unemployment Ins	9,041	-	8,966	-	8,033	-	
4410 Telephone	1,639	-	2,078	-	2,068	-	
4415 Utilities	521	-	97	-	-	-	
4420 Legal Fees	-	-	5,596	-	-	-	
4425 Contracted Services	4,549	-	7,691	-	2,410	-	
4427 Lease & Rentals	-	-	242	-	-	-	
4498 Misc Furniture & Equip	555	-	-	-	699	-	
4499 Miscellaneous	-	-	-	-	-	-	
Subtotal	<u>16,306</u>	<u>-</u>	<u>24,670.72</u>	<u>-</u>	<u>13,210</u>	<u>-</u>	N/A
Repairs & Maintenance							
4505 Equipment	-	-	-	-	25	-	
	-	-	-	-	25	-	N/A
Total Expenditures	<u>\$ 214,527</u>	<u>\$ 169,125</u>	<u>\$ 55,568</u>	<u>\$ -</u>	<u>\$ 13,482</u>	<u>\$ -</u>	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Emergency & Disaster Recovery

Department:
N/A

Account:
23-XXX

Program Description:

The Emergency & Disaster Recovery Fund is under the general direction of the Mayor. Revenues of the Fund consist of a fee charged as part of the utility bill and any reimbursements made for claims as a result of an emergency from insurance proceeds or federal or state emergency grants. This allows for separate accounting for all staff salaries with associated benefits and all expenditures associated with an emergency.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

EMERGENCY & DISASTER RECOVERY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~EMERGENCY & DISASTER RECOVERY FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 110,517	\$ 260,131	\$ 260,131	\$ 407,389	\$407,389	\$ -
<i>Revenues</i>						
Fees	149,507	140,000	148,508	145,000	148,000	-
Miscellaneous	107	-	337	200	300	-
<i>Total Revenue</i>	<u>149,614</u>	<u>140,000</u>	<u>148,845</u>	<u>145,200</u>	<u>148,300</u>	<u>-</u>
<i>Operating Expenditures</i>	-	-	1,587	-	555,689	-
Net Operating Revenue (Expenditures)	<u>149,614</u>	<u>140,000</u>	<u>147,257</u>	<u>145,200</u>	<u>(407,389)</u>	<u>-</u>
<i>Capital Expenditures</i>	-	-	-	-	-	-
Net Revenue (Expenditures)	<u>149,614</u>	<u>140,000</u>	<u>147,257</u>	<u>145,200</u>	<u>(407,389)</u>	<u>-</u>
Ending Fund Balance						
Total Ending Fund Balance	<u>\$ 260,131</u>	<u>\$ 400,131</u>	<u>\$ 407,389</u>	<u>\$ 552,589</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

EMERGENCY & DISASTER RECOVERY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EMERGENCY & DISASTER RECOVERY FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 110,517	\$ 260,131	\$ 260,131	\$ 407,389	\$ 407,389	\$ -	-100.00%
Revenues & Transfers In	149,614	140,000	148,845	145,200	148,300	-	-100.00%
Total Funds Available	260,131	400,131	408,976	552,589	555,689	-	-100.00%
Uses/Deductions							
Expenditures & Transfers Out	-	-	1,587	-	555,689	-	N/A
Ending Fund Balance							
Total Ending Fund Balance	260,131	400,131	407,389	552,589	-	-	-100.00%
Fund Total	\$ 260,131	\$ 400,131	\$ 408,976	\$ 552,589	\$ 555,689	\$ -	
Net Revenue (Expenditures)	149,614	140,000	147,257	145,200	(407,389)	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Emergency & Disaster Recovery

Department:
N/A

Account:
23-XXX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3310 Utility Fees	\$ 149,507	\$ 140,000	\$ 148,508	\$ 145,000	\$ 148,000	\$ -	-100.00%
3605 Interest	107	-	337	200	300	-	N/A
Total Revenues	\$ 149,614	\$ 140,000	\$ 148,845	\$ 145,200	\$ 148,300	\$ -	-100.00%
Expenditures							
Other Charges & Services	\$ -	\$ -	\$ 1,587	\$ -	\$ -	\$ -	N/A
Transfers	-	-	-	-	555,689	-	N/A
Subtotal	-	-	1,587	-	555,689	-	N/A
Capital Outlay	-	-	-	-	-	-	#DIV/0!
Total Expenditures	\$ -	\$ -	\$ 1,587	\$ -	\$ 555,689	\$ -	N/A

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Other Charges & Services							
4429 Bad Debt Expense	\$ -	\$ -	\$ 1,587	\$ -	\$ -	\$ -	N/A
Subtotal	-	-	1,587	-	-	-	N/A
Transfers							
4711 Transfer to General Fnd	-	-	-	-	555,689	-	N/A
Subtotal	-	-	-	-	555,689	-	N/A
Total Expenditures	\$ -	\$ -	\$ 1,587	\$ -	\$ 555,689	\$ -	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts Fund

Department:
N/A

Account:
25-XXX

Program Description:

The Civic & Cultural Arts Fund accounts for revenue from occupancy taxes and Civic Center rentals and related expenditures as outlined by State law. State of Texas statutes permit cities to access hotel/motel occupancy rate of up to seven percent (7%). Currently occupancy tax rate for the City is seven percent (7%). This amount is collected from all hotel/motel occupants, and remitted to the City on a monthly basis by the City's hotels and motels. All expenditures must directly enhance and promote tourism and the convention and hotel industry, therefore, expenditures must be likely to attract visitors who are likely to stay in local hotels or participate in activities at the Civic Center. Every expenditure must clearly fit into one of seven statutorily-provided categories: (1) funding the establishment, improvement, or maintenance of a convention center or visitor information center; (2) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants; (3) paying of advertising, solicitations, and promotions that attract tourists and Civic Center clients to the City or the vicinity; (4) funding programs which encourage and promote the arts; (5) funding historical restoration or preservation programs; (6) promotion expenses directly related to a sporting event in which the majority of participants are tourists; (7) the promotion of tourism by the enhancement and upgrading of existing sports facilities or fields. There is no limit under which the City must expend hotel occupancy tax funds.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

CIVIC & CULTURAL ARTS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~CIVIC & CULTURAL ARTS FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 110,059	\$ 229,187	\$ 229,187	\$ 238,779	\$ 238,779	\$ 200,149
<i>Revenues</i>						
Taxes	381,736	410,000	456,864	415,000	420,000	415,000
Miscellaneous	78,818	77,600	68,076	77,650	79,210	77,650
Transfers	100,000	100,600	600	-	-	-
Total Revenue	560,553	588,200	525,540	492,650	499,210	492,650
<i>Operating Expenditures</i>						
Civic & Cultural Arts	-	59,584	35,309	65,295	52,590	46,471
Convention & Visitors Bureau	165,899	204,620	200,169	197,300	193,000	201,300
Civic Center	239,022	241,225	240,469	243,750	244,250	240,750
Main Street	505	-	-	-	-	-
Matagorda County Museum	36,000	40,000	40,000	48,000	48,000	48,000
Total Operating Expenditures	441,426	545,429	515,948	554,345	537,840	536,521
Net Operating Revenue (Expenditures)	560,553	588,200	525,540	492,650	499,210	492,650
<i>Capital Expenditures</i>	-	-	-	-	-	22,000
Net Revenue (Expenditures)	119,127	42,771	9,592	(61,695)	(38,630)	(65,871)
Ending Fund Balance						
Total Ending Fund Balance	\$ 229,187	\$ 271,958	\$ 238,779	\$ 177,084	\$ 200,149	\$ 134,278

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

CIVIC & CULTURAL ARTS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~CIVIC & CULTURAL ARTS FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 110,059	\$ 229,187	\$ 229,187	\$ 238,779	\$ 238,779	\$ 200,149	-16.18%
Revenues & Transfers In	560,553	588,200	525,540	492,650	499,210	492,650	0.00%
Total Funds Available	<u>670,613</u>	<u>817,387</u>	<u>754,727</u>	<u>731,429</u>	<u>737,989</u>	<u>692,799</u>	-5.28%
Uses/Deductions							
Expenditures & Transfers Out	441,426	545,429	515,948	554,345	537,840	558,521	N/A
Ending Fund Balance							
Total Ending Fund Balance	229,187	271,958	238,779	177,084	200,149	134,278	-24.17%
Fund Total							
	<u>\$ 670,613</u>	<u>\$ 817,387</u>	<u>\$ 754,727</u>	<u>\$ 731,429</u>	<u>\$ 737,989</u>	<u>\$ 692,799</u>	
Net Revenue (Expenditures)	119,127	42,771	9,592	(61,695)	(38,630)	(65,871)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

CIVIC & CULTURAL ARTS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
<u>TAXES</u>							
3220 Hotel Occupany Tax Receipts	\$ 381,736	\$ 410,000	\$ 456,864	\$ 415,000	\$ 420,000	\$ 415,000	0.00%
Subtotal	381,736	410,000	456,864	415,000	420,000	415,000	0.00%
<u>MISCELLANEOUS</u>							
3605 Interest Income	326	100	221	150	150	150	N/A
3610 Civic Center Rental Fees	75,017	75,000	63,883	75,000	75,000	75,000	0.00%
3615 Deposits Forfeited	625	-	363	-	150	-	N/A
3697 Other Income - Civic Center	2,850	2,500	3,150	2,500	2,500	2,500	0.00%
3699 Other Income	-	-	459	-	1,410	-	N/A
Subtotal	78,818	77,600	68,076	77,650	79,210	77,650	0.00%
<u>TRANSFERS</u>							
3724 Transfer from Other Funds	-	600	600	-	-	-	N/A
3731 Transfer from Fund 31	100,000	100,000	-	-	-	-	N/A
Subtotal	100,000	100,600	600	-	-	-	N/A
TOTAL REVENUES	\$ 560,553	\$ 588,200	\$ 525,540	\$ 492,650	\$ 499,210	\$ 492,650	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

CIVIC & CULTURAL ARTS FUND SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 7,796	\$ 3,500	\$ 3,696	\$ 6,000	\$ 5,000	\$ 6,000	0.00%
Supplies & Materials	8,260	16,500	13,964	17,355	15,855	16,500	-4.93%
Other Charges & Services	400,540	447,345	444,569	454,690	456,390	441,550	-2.89%
Repairs & Maintenance	24,830	21,500	21,439	26,000	23,000	26,000	0.00%
Transfers	-	56,584	32,279	50,300	37,595	46,471	-7.61%
Subtotal	<u>441,426</u>	<u>545,429</u>	<u>515,948</u>	<u>554,345</u>	<u>537,840</u>	<u>536,521</u>	-3.22%
Capital Outlay	-	-	-	-	-	22,000	N/A
Total Expenditures	<u>441,426</u>	<u>545,429</u>	<u>515,948</u>	<u>554,345</u>	<u>537,840</u>	<u>558,521</u>	0.75%

~DEPARTMENT SUMMARY~

Civic & Cultural Arts	\$ -	\$ 59,584	\$ 35,309	\$ 65,295	\$ 52,590	\$ 46,471	-28.83%
Convention & Visitors Bureau	165,899	204,620	200,169	197,300	193,000	201,300	2.03%
Civic Center	239,022	241,225	240,469	243,750	244,250	262,750	7.79%
Main Street	505	-	-	-	-	-	N/A
Matagorda County Museum	36,000	40,000	40,000	48,000	48,000	48,000	0.00%
Total Expenditures	<u>\$ 441,426</u>	<u>\$ 545,429</u>	<u>\$ 515,948</u>	<u>\$ 554,345</u>	<u>\$ 537,840</u>	<u>\$ 558,521</u>	0.75%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:

Civic & Cultural Arts Fund

Department:

Civic & Cultural Arts

Account:

25-404

Program Description:

The Civic and Cultural Arts activity under the direction of City Council to fund special projects that meet the requirements of the State statutes for use of the hotel occupancy tax.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts

Department:
Civic & Cultural Arts

Account:
25-404

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Other Charges & Services	\$ -	\$ 3,000	\$ 3,030	\$ 14,995	\$ 14,995	\$ -	N/A
Transfers	-	56,584	32,279	50,300	37,595	46,471	-7.61%
Subtotal	-	59,584	35,309	65,295	52,590	46,471	-28.83%
Total Expenditures	\$ -	\$ 59,584	\$ 35,309	\$ 65,295	\$ 52,590	\$ 46,471	-28.83%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Other Charges & Services							
4420 Legal & Professional Fees	-	-	30	14,995	14,995	-	
4480 Sport Tournament Support	-	3,000	3,000	-	-	-	
Subtotal	-	3,000	3,030	14,995	14,995	-	N/A
Transfers							
4711 Transfer for July 4th Program	-	11,000	-	-	-	-	
4712 Transfer for Main Street	-	43,775	30,471	50,300	37,595	46,471	
4713 Transfer for General Fund	-	1,809	1,809	-	-	-	
Subtotal	-	56,584	32,279	50,300	37,595	46,471	-7.61%
Total Expenditures	\$ -	\$ 59,584	\$ 35,309	\$ 65,295	\$ 52,590	\$ 46,471	-28.83%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts Fund

Department:
Convention & Visitors Bureau

Account:
25-405

Program Description:

The Bay City Convention and Visitor's Bureau's activity, under the direction of the CVB Board of Directors is primarily responsible to position Bay City and Matagorda County as a nationally and regionally, recognized tourist destination by developing quality marketing programs and events to attract visitors and stimulate economic development and growth.

Major Goals for the Year:

1. Provide leadership for the tourism industry in Matagorda County, coordinating activities, encouraging marketing programs and projecting an appealing image on behalf of our community.
2. Drive the destination of Bay City, Texas to meeting professionals, business travelers, tour operators and individual visitors.
3. Represent hotels, facilities, attractions, restaurants, retail areas and others who serve visitors.
4. Provide an array of services to tour planners in developing tours into Matagorda County, including suggested itineraries and overnight accommodations.
5. Develop, produce and support key signature events that promote and highlight our community.
6. Help visitors save time and energy in looking for tourism opportunities in our area by providing visitor services.
7. Work with regional partners in promoting Matagorda County as an ideal location to visit and spend the night.
8. Develop and support training initiatives for hospitality employees in our region.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts

Department:
Convention & Visitors Bureau

Account:
25-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 7,291	\$ 3,500	\$ 3,696	\$ 6,000	\$ 5,000	\$ 6,000	0.00%
Supplies & Materials	2,711	11,500	8,125	11,855	10,855	11,000	-7.21%
Other Charges & Services	155,486	188,620	188,348	178,445	177,145	183,300	2.72%
Repairs & Maintenance	412	1,000	-	1,000	-	1,000	0.00%
Subtotal	165,899	204,620	200,169	197,300	193,000	201,300	2.03%
Total Expenditures	\$ 165,899	\$ 204,620	\$ 200,169	\$ 197,300	\$ 193,000	\$ 201,300	2.03%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4230 Travel & Training	\$ 7,291	\$ 3,500	\$ 3,696	\$ 6,000	\$ 5,000	\$ 6,000	
Subtotal	7,291	3,500	3,696	6,000	5,000	6,000	0.00%
Supplies & Materials							
4305 Postage & Freight	1,353	3,500	3,244	4,500	4,500	3,500	
4310 General Supplies	98	3,000	727	3,000	2,000	3,000	
4315 Dues & Subscriptions	1,260	5,000	4,154	4,355	4,355	4,500	
Subtotal	2,711	11,500	8,125	11,855	10,855	11,000	-7.21%
Other Charges & Services							
4420 Legal Fees	5,626	7,025	6,522	-	-	-	
4421 Professional Fees	-	-	-	8,000	8,000	7,000	
4440 Operational Support	48,000	48,000	48,000	48,000	48,000	48,000	
4450 Promotional Items	9,365	10,000	7,199	8,000	8,000	10,000	
4455 Printed Materials	8,339	10,000	6,473	6,145	6,145	10,000	
4460 Advertising	67,589	71,075	73,831	75,000	75,000	68,000	
4461 Advertising - Concert Series	5,843	12,000	8,188	9,500	8,500	12,000	
4462 Advertising - Texas Monthly	5,522	12,000	18,462	9,500	9,500	12,000	
4463 Advertising - Texas Highways	5,202	18,220	19,672	14,000	14,000	16,000	
4499 Miscellaneous	-	300	-	300	-	300	
Subtotal	155,486	188,620	188,348	178,445	177,145	183,300	2.72%
Repairs & Maintenance							
4505 Equipment	412	1,000	-	1,000	-	1,000	
	412	1,000	-	1,000	-	1,000	0.00%
Total Expenditures	\$ 165,899	\$ 204,620	\$ 200,169	\$ 197,300	\$ 193,000	\$ 201,300	2.03%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts Fund

Department:
Civic & Convention Center

Account:
25-415

Program Description:

The Civic and Convention Center activity, under the direction of Mayor, Council and Bay City Chamber President, is primarily responsible for recruiting and facilitating rentals of the Civic and Convention Center. The President will over see the daily activities including rentals, set up, proper cleaning, repair and preventative maintenance of the facility. The President is also responsible to maintain a quality customer experience.

Major Goals for the Year:

1. Ensure the customers and community maximize the use of the Bay City Civic Center.
2. Provide staff to set-up, supervise and maintain a presence at the center, and ensure every service is afforded to the customer.
3. Conduct routine repair and maintenance to the facility and parking lot to ensure it is maintained at the same or higher level as was designed to provide a quality customer experience.
4. Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would benefit our community.
6. Encourage professionalism in customer service through continuing education and staff development opportunities.
7. Seek community input of services through pre and post event communications.
8. Maintain the Civic Center with fees paid by the consumer and utilization of the Hotel-Motel Tax, without relying on funds from the General Fund.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts

Department:
Civic Center

Account:
25-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Supplies & Materials	\$ 5,549	\$ 5,000	\$ 5,840	\$ 5,500	\$ 5,000	\$ 5,500	0.00%
Other Charges & Services	209,054	215,725	213,191	213,250	216,250	210,250	-1.41%
Repairs & Maintenance	24,418	20,500	21,439	25,000	23,000	25,000	0.00%
Subtotal	239,022	241,225	240,469	243,750	244,250	240,750	-1.23%
Capital Outlay	-	-	-	-	-	22,000	N/A
Total Expenditures	\$ 239,022	\$ 241,225	\$ 240,469	\$ 243,750	\$ 244,250	\$ 262,750	7.79%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 5,549	\$ 5,000	\$ 5,840	\$ 5,000	\$ 5,000	\$ 5,000	
4315 Dues & Subscriptions	-	-	-	500	-	500	
Subtotal	5,549	5,000	5,840	5,500	5,000	5,500	0.00%
Other Charges & Services							
4405 General Ins	29,066	26,000	25,647	30,000	30,000	30,000	
4411 Cell Phones/Pagers	100	200	200	250	250	250	
4415 Utilities	54,499	47,000	45,005	50,000	46,000	47,000	
4425 Contracted Services	76,282	94,525	94,339	82,500	90,000	82,500	
4440 Operational Support	48,133	48,000	48,000	48,000	48,000	48,000	
4498 Misc Furniture & Equip	974	-	-	2,000	2,000	2,000	
4499 Miscellaneous	-	-	-	500	-	500	
Subtotal	209,054	215,725	213,191	213,250	216,250	210,250	-1.41%
Repairs & Maintenance							
4505 Equipment	-	3,500	4,000	3,000	3,000	3,000	
4515 Building	24,418	17,000	17,439	22,000	20,000	22,000	
Subtotal	24,418	20,500	21,439	25,000	23,000	25,000	0.00%
Capital Outlay							
4615 Building	-	-	-	-	-	22,000	
Subtotal	-	-	-	-	-	22,000	
Total Expenditures	\$ 239,022	\$ 241,225	\$ 240,469	\$ 243,750	\$ 244,250	\$ 262,750	7.79%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts Fund

Department:
Main Street

Account:
25-416

Program Description:

This program has been moved to the General Fund.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts

Department:
Main Street

Account:
25-416

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies & Materials	-	-	-	-	-	-	N/A
Other Charges & Services	-	-	-	-	-	-	N/A
Repairs & Maintenance	-	-	-	-	-	-	N/A
Subtotal	505	-	-	-	-	-	N/A
Total Expenditures	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ (26)	\$ -	\$ -	\$ -	\$ -	\$ -	
4230 Travel & Training	531	-	-	-	-	-	
Subtotal	505	-	-	-	-	-	N/A
Total Expenditures	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts Fund

Department:
Matagorda County Museum

Account:
25-425

Program Description:

The Matagorda County Museum activity is under the general direction of City Council. This activity gives operational support to the Matagorda County Museum to promote the arts and tourism activities.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Civic & Cultural Arts

Department:
Matagorda County Museum

Account:
25-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Other Charges & Services	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	\$ 48,000	\$ 48,000	0.00%
Subtotal	36,000	40,000	40,000	48,000	48,000	48,000	0.00%
Total Expenditures	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	\$ 48,000	\$ 48,000	0.00%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Other Charges & Services							
4440 Operational Support	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	\$ 48,000	\$ 48,000	
Subtotal	36,000	40,000	40,000	48,000	48,000	48,000	0.00%
Total Expenditures	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	\$ 48,000	\$ 48,000	0.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Police Forfeiture

Department:
N/A

Account:
24-405

Program Description:

The Police Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local, state and federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

POLICE FORFEITURE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~POLICE FORFEITURE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ 31,020	\$ 31,020	\$ 33,261	\$ 33,261	\$ 23,286
<i>Revenues</i>						
Miscellaneous	37,839	19,165	19,646	5,025	7,525	5,025
<i>Total Revenue</i>	37,839	19,165	19,646	5,025	7,525	5,025
<i>Operating Expenditures</i>	6,819	20,000	17,404	12,500	12,500	3,500
Net Operating Revenue (Expenditures)	31,020	(835)	2,241	(7,475)	(4,975)	1,525
<i>Capital Expenditures</i>	-	5,000	-	5,000	5,000	5,000
Net Revenue (Expenditures)	31,020	(5,835)	2,241	(12,475)	(9,975)	(3,475)
Ending Fund Balance						
Total Ending Fund Balance	\$ 31,020	\$ 25,185	\$ 33,261	\$ 20,786	\$ 23,286	\$ 19,811

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

POLICE FORFEITURE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~POLICE FORFEITURE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ 31,020	\$ 31,020	\$ 33,261	\$ 33,261	\$ 23,286	-29.99%
Revenues & Transfers In	37,839	19,165	19,646	5,025	7,525	5,025	0.00%
Total Funds Available	37,839	50,185	50,666	38,286	40,786	28,311	-26.05%
Uses/Deductions							
Expenditures & Transfers Out	6,819	25,000	17,404	17,500	17,500	8,500	-51.43%
Ending Fund Balance							
Total Ending Fund Balance	31,020	25,185	33,261	20,786	23,286	19,811	-4.69%
Fund Total	\$ 37,839	\$ 50,185	\$ 50,666	\$ 38,286	\$ 40,786	\$ 28,311	
Net Revenue (Expenditures)	31,020	(5,835)	2,241	(12,475)	(9,975)	(3,475)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Police Forfeiture

Department:
N/A

Account:
24-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ 25	\$ -	\$ 39	\$ 25	\$ 25	\$ 25	0.00%
3624 Forfeiture revenue	33,534	19,165	19,606	5,000	7,500	5,000	0.00%
3699 Miscellaneous	4,280	-	-	-	-	-	
Total Revenues	\$ 37,839	\$ 19,165	\$ 19,646	\$ 5,025	\$ 7,525	\$ 5,025	0.00%
Expenditures							
Personnel	\$ 361	\$ 2,500	\$ 2,282	\$ 2,500	\$ 2,500	\$ 1,000	-60.00%
Other Charges & Services	1,000	-	-	-	-	-	N/A
Subtotal	6,819	20,000	17,404	12,500	12,500	3,500	-72.00%
Capital Outlay	-	5,000	-	5,000	5,000	5,000	0.00%
Total Expenditures	\$ 6,819	\$ 25,000	\$ 17,404	\$ 17,500	\$ 17,500	\$ 8,500	-51.43%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4230 Travel & Training	\$ 361	\$ 2,500	\$ 2,282	\$ 2,500	\$ 2,500	\$ 1,000	
Subtotal	361	2,500	2,282	2,500	2,500	1,000	-60.00%
Supplies & Materials							
4310 General Supplies	5,458	16,500	14,644	9,850	9,850	2,500	
4315 Dues & Subscriptions	-	-	40	-	-	-	
Subtotal	5,458	16,500	14,684	9,850	9,850	2,500	-74.62%
Other Charges & Services							
4420 Legal & Professional Fees	1,000	-	-	-	-	-	
Subtotal	1,000	-	-	-	-	-	N/A
Repairs & Maintenance							
4505 Equipment	-	1,000	438	150	150	-	
Subtotal	-	1,000	438	150	150	-	-100.00%
Capital Outlay							
4605 Furniture & Equipment	-	5,000	-	5,000	5,000	5,000	
Subtotal	-	5,000	-	5,000	5,000	5,000	0.00%
Total Expenditures	\$ 6,819	\$ 25,000	\$ 17,404	\$ 17,500	\$ 17,500	\$ 8,500	-51.43%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Police Task Force

Department:
N/A

Account:
30-405

Program Description:

The Police Task Force fund is under the general direction of the Police Chief. Revenues of the fund are derived from contributions from the governmental entities participating in the task force for activities related to enforcement and abatement of illegal narcotics. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

POLICE TASK FORCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~POLICE TASK FORCE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<i>Revenues</i>						
Miscellaneous	-	-	-	-	20,000	-
Total Revenue	-	-	-	-	20,000	-
<i>Operating Expenditures</i>						
	-	-	-	-	-	-
Net Operating Revenue (Expenditures)						
	-	-	-	-	20,000	-
<i>Capital Expenditures</i>						
	-	-	-	-	-	-
Net Revenue (Expenditures)						
	-	-	-	-	20,000	-
Ending Fund Balance						
Total Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

POLICE TASK FORCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~POLICE TASK FORCE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	N/A
Revenues & Transfers In	-	-	-	-	20,000	-	N/A
Total Funds Available	-	-	-	-	20,000	20,000	N/A
Uses/Deductions							
Expenditures & Transfers Out	-	-	-	-	-	-	N/A
Ending Fund Balance							
Total Ending Fund Balance	-	-	-	-	20,000	20,000	N/A
Fund Total	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	
Net Revenue (Expenditures)	-	-	-	-	20,000	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Police Task Force

Department:
N/A

Account:
30-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
3680 County Funding	-	-	-	-	10,000	-	N/A
3699 Miscellaneous	-	-	-	-	-	-	N/A
3711 Transfer from General Fund	-	-	-	-	10,000	-	N/A
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	N/A
Expenditures							
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
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**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Library

Department:
N/A

Account:
26-405

Program Description:

The Bay City Public Library is under the general direction of the Community Services Director. The mission of the Bay City Public Library is "to serve as a community resource that expands and enriches the lives of residents by providing and promoting the use of the library system's information, education, and recreation resources." The Bay City Public Library originated in 1912. The Library moved into its current location in 1993.

Major Goals for the Year:

1. Residents of Matagorda County will have the information, resources and assistance they need to achieve success in their schooling and personal learning.
2. Children of Matagorda County will develop a lifelong love of books and a desire to learn that will help them live productive and satisfying lives.
3. Matagorda County residents of all ages will develop the information seeking and evaluation skills that are critical to success in an increasingly technological world.
4. Residents of the greater Bay City area will have access to a wealth of current and popular materials and engaging programs that stimulate their thinking, satisfy their curiosities, expand their knowledge of contemporary culture and society, and make their leisure time more productive and enjoyable.
5. Residents of the greater Bay City area will have a dependable source of reliable information and the assistance they need to make good decisions and to succeed as workers, students, and as members of their families, and of the community.
6. Residents of the greater Bay City area will find safe and welcoming place where the entire community comes together to celebrate culture and knowledge and to find others with whom to share their interests and enjoy unique learning experience.
7. Target services to individuals of diverse geographic origins, cultures, and socio-economic background and limited functional literacy skills.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of Customers	80,050	68,402	72,642
Items Circulated	65,234	73,350	77,557
Internet Use	9,577	6,906	7,809
Volunteer Hours	676	884	902

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

LIBRARY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~LIBRARY FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,295
<i>Revenues</i>						
Miscellaneous	-	-	-	441,310	373,660	448,320
<i>Total Revenue</i>	-	-	-	441,310	373,660	448,320
<i>Operating Expenditures</i>	-	-	-	368,721	327,365	451,263
Net Operating Revenue (Expenditures)	-	-	-	72,589	46,295	(2,943)
<i>Capital Expenditures</i>	-	-	-	-	-	-
Net Revenue (Expenditures)	-	-	-	72,589	46,295	(2,943)
Ending Fund Balance						
Total Ending Fund Balance	\$ -	\$ -	\$ -	\$ 72,589	\$ 46,295	\$ 43,352

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

LIBRARY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
-LIBRARY FUND SUMMARY-							
Resources:							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,295	N/A
Revenues & Transfers In	-	-	-	441,310	373,660	448,320	N/A
Total Funds Available	-	-	-	441,310	373,660	494,615	N/A
Uses/Deductions							
Expenditures & Transfers Out	-	-	-	368,721	327,365	451,263	N/A
Ending Fund Balance							
Total Ending Fund Balance	-	-	-	72,589	46,295	43,352	N/A
Fund Total	\$ -	\$ -	\$ -	\$ 441,310	\$ 373,660	\$ 494,615	
Net Revenue (Expenditures)	-	-	-	72,589	46,295	(2,943)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Library Fund

Department:
N/A

Account:
26-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3417 Fines	\$ -	\$ -	\$ -	\$ 4,875	\$ 4,700	\$ 7,000	43.59%
3605 Interest	-	-	-	-	50	-	N/A
3620 Rental Proceeds	-	-	-	59,205	59,130	78,840	33.16%
3633 Grants	-	-	-	-	1,800	-	N/A
3673 Donations	-	-	-	10,125	16,500	10,000	-1.23%
3680 County Funding	-	-	-	200,000	150,000	200,000	0.00%
3696 Other Income - Other Entity	-	-	-	16,125	5,000	5,000	-68.99%
3699 Other Income	-	-	-	19,500	5,000	16,000	-17.95%
3711 Transfer from General Fund	-	-	-	131,480	131,480	131,480	0.00%
Total Revenues	\$ -	\$ -	\$ -	\$ 441,310	\$ 373,660	\$ 448,320	1.59%

Expenditures							
Personnel	\$ -	\$ -	\$ -	\$ 166,796	\$ 168,765	\$ 250,150	49.97%
Supplies & Materials	-	-	-	58,825	49,100	61,878	5.19%
Other Charges & Services	-	-	-	132,850	100,500	124,235	-6.48%
Repair & Maintenance	-	-	-	10,250	9,000	15,000	46.34%
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	-	-	-	368,721	327,365	451,263	22.39%
Total Expenditures	\$ -	\$ -	\$ -	\$ 368,721	\$ 327,365	\$ 451,263	22.39%

~AUTHORIZED POSITIONS~

Position Title							
Library Director	-	-	-	1.00	1.00	1.00	
Library Branch Manager	-	-	-	0.25	0.25	0.50	
Library Coordinator	-	-	-	-	-	-	
Library Helper	-	-	-	5.00	5.00	5.00	
Summer Helper	-	-	-	-	-	0.14	
Total Personnel	-	-	-	6.25	6.25	6.64	6.31%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ 126,256	\$ 131,200	\$ 184,065	
4205 FICA Expense	-	-	-	9,448	9,800	14,081	
4210 Retirement	-	-	-	11,694	13,240	18,069	
4215 Workers' Compensation	-	-	-	266	305	450	
4225 Health Insurance	-	-	-	15,686	12,320	29,594	
4226 Dental Insurance	-	-	-	446	400	890	
4230 Travel & Training	-	-	-	3,000	1,500	3,000	
Subtotal	-	-	-	166,796	168,765	250,150	49.97%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Library Fund

Department:
N/A

Account:
26-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Supplies & Materials							
4305 Postage & Freight	-	-	-	200	500	750	
4315 Dues & Subscriptions	-	-	-	700	600	1,500	
4325 Library Supplies	-	-	-	49,900	39,000	48,628	
4326 Processing Supplies	-	-	-	2,400	4,000	7,000	
4327 Office Supplies	-	-	-	5,625	5,000	4,000	
Subtotal	-	-	-	58,825	49,100	61,878	5.19%
Other Charges & Services							
4405 General & Unemployment Ins	-	-	-	4,000	1,000	5,000	
4410 Telephone	-	-	-	36,000	33,000	27,000	
4415 Utilities	-	-	-	64,125	35,000	25,000	
4425 Contracted Services	-	-	-	20,075	25,000	52,535	
4426 Credit Card Fees	-	-	-	100	100	500	
4427 Lease & Rentals	-	-	-	2,250	3,000	7,000	
4498 Misc Furniture & Equip	-	-	-	5,400	2,500	6,000	
4499 Miscellaneous	-	-	-	900	900	1,200	
Subtotal	-	-	-	132,850	100,500	124,235	-6.48%
Repairs & Maintenance							
4505 Equipment	-	-	-	3,250	2,000	5,000	
4515 Building	-	-	-	7,000	7,000	10,000	
	-	-	-	10,250	9,000	15,000	46.34%
Total Expenditures	\$ -	\$ -	\$ -	\$ 368,721	\$ 327,365	\$ 451,263	22.39%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Court Technology

Department:
N/A

Account:
29-XX

Program Description:

The Municipal Court Technology Fund is under the general direction of the Municipal Court Judges. Revenues of the fund are derived from State authorized court fees, which are legally restricted to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology equipment for the Court.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~MUNICIPAL COURT TECHNOLOGY FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ 67,902	\$ 67,902	\$ 57,798	\$ 57,798	\$ 46,939
<i>Revenues</i>						
Miscellaneous	86,702	13,000	8,917	12,000	8,040	8,000
Total Revenue	86,702	13,000	8,917	12,000	8,040	8,000
<i>Operating Expenditures</i>	18,800	23,405	19,021	18,800	18,899	21,000
Net Operating Revenue (Expenditures)	67,902	(10,405)	(10,105)	(6,800)	(10,859)	(13,000)
<i>Capital Expenditures</i>	-	-	-	-	-	-
Net Revenue (Expenditures)	67,902	(10,405)	(10,105)	(6,800)	(10,859)	(13,000)
Ending Fund Balance						
Total Ending Fund Balance	\$ 67,902	\$ 57,497	\$ 57,798	\$ 50,998	\$ 46,939	\$ 33,939

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL COURT TECHNOLOGY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~MUNICIPAL COURT TECHNOLOGY FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ 67,902	\$ 67,902	\$ 57,798	\$ 57,798	\$ 46,939	-18.79%
Revenues & Transfers In	86,702	13,000	8,917	12,000	8,040	8,000	-33.33%
Total Funds Available	<u>86,702</u>	<u>80,902</u>	<u>76,819</u>	<u>69,798</u>	<u>65,838</u>	<u>54,939</u>	<u>-21.29%</u>
Uses/Deductions							
Expenditures & Transfers Out	18,800	23,405	19,021	18,800	18,899	21,000	11.70%
Ending Fund Balance							
Total Ending Fund Balance	<u>67,902</u>	<u>57,497</u>	<u>57,798</u>	<u>50,998</u>	<u>46,939</u>	<u>33,939</u>	<u>-33.45%</u>
Fund Total							
	<u>\$ 86,702</u>	<u>\$ 80,902</u>	<u>\$ 76,819</u>	<u>\$ 69,798</u>	<u>\$ 65,838</u>	<u>\$ 54,939</u>	
Net Revenue (Expenditures)	67,902	(10,405)	(10,105)	(6,800)	(10,859)	(13,000)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Court Technology

Department:
N/A

Account:
29-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3445 Court Technology Fee	\$ 12,560	\$ 13,000	\$ 8,848	\$ 12,000	\$ 8,000	\$ 8,000	-33.33%
3605 Interest	18	-	68	-	40	-	N/A
3711 Transfer from General Fund	74,124	-	-	-	-	-	N/A
Total Revenues	\$ 86,702	\$ 13,000	\$ 8,917	\$ 12,000	\$ 8,040	\$ 8,000	N/A
Expenditures							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies & Materials	649	300	299	-	200	700	N/A
Other Charges & Services	18,150	23,105	18,723	18,800	18,699	20,300	7.98%
Repair & Maintenance	-	-	-	-	-	-	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	18,800	23,405	19,021	18,800	18,899	21,000	11.70%
Total Expenditures	\$ 18,800	\$ 23,405	\$ 19,021	\$ 18,800	\$ 18,899	\$ 21,000	11.70%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 649	\$ 300	\$ 299	\$ -	\$ 200	\$ 700	
Subtotal	649	300	299	-	200	700	N/A
Other Charges & Services							
4425 Contracted Services	13,151	18,105	13,851	14,000	14,000	15,500	
4427 Lease & Rentals	3,585	3,800	3,775	4,800	4,000	4,800	
4498 Misc Furniture & Equip	1,414	1,200	1,097	-	699	-	
Subtotal	18,150	23,105	18,723	18,800	18,699	20,300	7.98%
Total Expenditures	\$ 18,800	\$ 23,405	\$ 19,021	\$ 18,800	\$ 18,899	\$ 21,000	11.70%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Court Building Security

Department:
N/A

Account:
27-XX

Program Description:

The Municipal Court Technology Fund is under the general direction of the Municipal Court Judges. Revenues of the fund are derived from State authorized court fees, which are legally restricted to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to: (1) the purchase or repair of x-ray machines and conveying systems; (2) handheld metal detectors; (3) walkthrough metal detectors; (4) identification cards and systems; (5) electronic locking and surveillance equipment; (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services; (7) signage; (8) confiscated weapons inventory and tracking systems; (9) locks, chains, or other security hardware; (10) the purchase or repair of bullet proof glass; and (11) continuing education on security issues for court personnel and security personnel.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL COURT BUILDING SECURITY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~MUNICIPAL COURT BUILDING SECURITY FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ 54,671	\$ 54,671	\$ 47,988	\$ 47,988	\$ 43,563
<i>Revenues</i>						
Miscellaneous	83,944	10,000	6,687	9,000	6,025	6,000
Total Revenue	83,944	10,000	6,687	9,000	6,025	6,000
<i>Operating Expenditures</i>	18,842	22,000	13,370	22,000	10,450	8,700
Net Operating Revenue (Expenditures)	65,102	(12,000)	(6,684)	(13,000)	(4,425)	(2,700)
<i>Capital Expenditures</i>	10,431	-	-	-	-	-
Net Revenue (Expenditures)	54,671	(12,000)	(6,684)	(13,000)	(4,425)	(2,700)
Ending Fund Balance						
Total Ending Fund Balance	\$ 54,671	\$ 42,671	\$ 47,988	\$ 34,988	\$ 43,563	\$ 40,863

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL COURT BUILDING SECURITY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~MUNICIPAL COURT BUILDING SECURITY FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ 54,671	\$ 54,671	\$ 47,988	\$ 47,988	\$ 43,563	-9.22%
Revenues & Transfers In	83,944	10,000	6,687	9,000	6,025	6,000	-33.33%
Total Funds Available	<u>83,944</u>	<u>64,671</u>	<u>61,358</u>	<u>56,988</u>	<u>54,013</u>	<u>49,563</u>	<u>-13.03%</u>
Uses/Deductions							
Expenditures & Transfers Out	29,273	22,000	13,370	22,000	10,450	8,700	-60.45%
Ending Fund Balance							
Total Ending Fund Balance	54,671	42,671	47,988	34,988	43,563	40,863	16.79%
Fund Total	<u>\$ 83,944</u>	<u>\$ 64,671</u>	<u>\$ 61,358</u>	<u>\$ 56,988</u>	<u>\$ 54,013</u>	<u>\$ 49,563</u>	
Net Revenue (Expenditures)	54,671	(12,000)	(6,684)	(13,000)	(4,425)	(2,700)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Court Building Security

Department:
N/A

Account:
27-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3430 Building Security Fee	\$ 9,410	\$ 10,000	\$ 6,635	\$ 9,000	\$ 6,000	\$ 6,000	-33.33%
3605 Interest	13	-	51	-	25	-	N/A
3711 Transfer from General Fund	74,521	-	-	-	-	-	N/A
Total Revenues	\$ 83,944	\$ 10,000	\$ 6,687	\$ 9,000	\$ 6,025	\$ 6,000	N/A
Expenditures							
Personnel	\$ 14,438	\$ 15,725	\$ 12,419	\$ 22,000	\$ 10,450	\$ 8,700	-60.45%
Supplies & Materials	127	5,572	248	-	-	-	N/A
Other Charges & Services	4,277	703	703	-	-	-	N/A
Repair & Maintenance	-	-	-	-	-	-	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	18,842	22,000	13,370	22,000	10,450	8,700	-60.45%
Capital Outlay	10,431	-	-	-	-	-	N/A
Total Expenditures	\$ 29,273	\$ 22,000	\$ 13,370	\$ 22,000	\$ 10,450	\$ 8,700	-60.45%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 5,506	\$ 5,000	\$ 2,760	\$ 7,850	\$ -	\$ -	
4106 Overtime	6,006	6,250	5,954	8,000	8,000	6,500	
4205 FICA Expense	800	800	704	750	600	250	
4210 Retirement	1,228	1,125	1,027	1,900	750	250	
4225 Health Insurance	410	2,500	1,950	3,000	1,000	1,500	
4226 Dental Insurance	7	50	25	500	100	200	
4230 Travel & Training	481	-	-	-	-	-	
Subtotal	14,438	15,725	12,419	22,000	10,450	8,700	-60.45%
Supplies & Materials							
4310 General Supplies	127	5,572	248	-	-	-	
Subtotal	127	5,572	248	-	-	-	N/A
Other Charges & Services							
4410 Telephone	725	-	-	-	-	-	
4498 Misc Furniture & Equip	3,552	-	-	-	-	-	
4499 Miscellaneous	-	703	703	-	-	-	
Subtotal	4,277	703	703	-	-	-	N/A
Capital Outlay							
4605 Furniture & Equipment	10,431	-	-	-	-	-	
Subtotal	10,431	-	-	-	-	-	N/A
Total Expenditures	\$ 29,273	\$ 22,000	\$ 13,370	\$ 22,000	\$ 10,450	\$ 8,700	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Donation Fund

Department:
N/A

Account:
21-XXX

Program Description:

The Donation Fund is under the direction of City Council. Revenues of the Fund consist of contributions made by citizens to fund specific projects (i.e. USO restoration and Animal Shelter). The expenditures of the Fund are made in accordance with the contributions and all City, State and Federal laws.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

DONATION FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~DONATION FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ 27,028	\$ 27,028	\$ 38,367	\$ 38,367	\$ 63,532
<i>Revenues</i>						
Miscellaneous	33,454	15,540	40,832	29,365	29,665	-
<i>Total Revenue</i>	33,454	15,540	40,832	29,365	29,665	-
<i>Operating Expenditures</i>	-	17,419	29,493	6,000	4,500	-
Net Operating Revenue (Expenditures)	33,454	(1,879)	11,339	23,365	25,165	-
<i>Capital Expenditures</i>	6,426	-	-	-	-	-
Net Revenue (Expenditures)	27,028	(1,879)	11,339	23,365	25,165	-
Ending Fund Balance						
Total Ending Fund Balance	\$ 27,028	\$ 25,149	\$ 38,367	\$ 61,732	\$ 63,532	\$ 63,532

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

DONATION FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~DONATION FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ 27,028	\$ 27,028	\$ 38,367	\$ 38,367	\$ 63,532	N/A
Revenues & Transfers In	33,454	15,540	40,832	29,365	29,665	-	N/A
Total Funds Available	<u>33,454</u>	<u>42,568</u>	<u>67,860</u>	<u>67,732</u>	<u>68,032</u>	<u>63,532</u>	N/A
Uses/Deductions							
Expenditures & Transfers Out	6,426	17,419	29,493	6,000	4,500	-	N/A
Ending Fund Balance							
Total Ending Fund Balance	27,028	25,149	38,367	61,732	63,532	63,532	N/A
Fund Total	<u>\$ 33,454</u>	<u>\$ 42,568</u>	<u>\$ 67,860</u>	<u>\$ 67,732</u>	<u>\$ 68,032</u>	<u>\$ 63,532</u>	
Net Revenue (Expenditures)	27,028	(1,879)	11,339	23,365	25,165	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Donation

Department:
N/A

Account:
21-XXX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ 16	\$ -	\$ 3	\$ -	\$ 15	\$ -	N/A
3606 Interest - USO	-	-	37	-	25	-	
3607 Interest - KBCB	-	25	2	-	-	-	
3608 Interest - Animal Impound	-	-	0	-	-	-	
3630 Grant	-	2,000	2,000	29,365	29,365	-	N/A
3671 USO Donations	10,938	-	3,764	-	-	-	N/A
3672 KBCB Donations	2,500	13,275	34,775	-	250	-	N/A
3683 Animal Impound Donations	-	240	250	-	10	-	N/A
3999 Prior Year Fund Balance	20,000	-	-	-	-	-	N/A
Total Revenues	\$ 33,454	\$ 15,540	\$ 40,832	\$ 29,365	\$ 29,665	\$ -	N/A
Expenditures							
Supplies & Materials	-	16,819	28,894	6,000	4,500	-	N/A
Transfers	-	600	600	-	-	-	N/A
Subtotal	-	17,419	29,493	6,000	4,500	-	N/A
Capital Outlay	6,426	-	-	-	-	-	N/A
Total Expenditures	\$ 6,426	\$ 17,419	\$ 29,493	\$ 6,000	\$ 4,500	\$ -	N/A

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4311 KBCB Supplies	\$ -	\$ 16,819	\$ 28,819	\$ -	\$ -	\$ -	
4313 USO Misc.	-	-	75	6,000	4,500	-	
Subtotal	-	16,819	28,894	6,000	4,500	-	N/A
Capital Outlay							
4606 USO Restoration	6,426	-	-	-	-	-	N/A
Subtotal	6,426	-	-	-	-	-	N/A
Transfers							
4715 Transfer to Other Funds	-	600	600	-	-	-	
Subtotal	-	600	600	-	-	-	N/A
Total Expenditures	\$ 6,426	\$ 17,419	\$ 29,493	\$ 6,000	\$ 4,500	\$ -	N/A

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CAPITAL PROJECT FUNDS

The Capital Projects Fund is used to account for the acquisition and construction of major capital projects and facilities, other than those project and facilities financed by proprietary funds and trust funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Street Maintenance

Department:
N/A

Account:
28-XXX

Program Description:

The Street Maintenance Fund is under the general direction of the Director of Public Works. The revenue is derived from contributions received from both the General and Utility Funds. The funds can only be used for expenditures to repair and maintain streets.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

STREET MAINTENANCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~STREET MAINTENANCE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 19,532	\$ 214,572	\$ 214,572	\$ 439,920	\$ 439,920	\$ 614,920
<i>Revenues</i>						
Miscellaneous	104	-	348	-	-	-
Transfers	200,000	225,000	225,000	225,000	225,000	225,000
Total Revenue	200,104	225,000	225,348	225,000	225,000	225,000
<i>Operating Expenditures</i>	-	-	-	-	-	-
Net Operating Revenue (Expenditures)	200,104	225,000	225,348	225,000	225,000	225,000
<i>Capital Expenditures</i>	5,064	419,936	-	644,936	50,000	819,936
Net Revenue (Expenditures)	195,040	(194,936)	225,348	(419,936)	175,000	(594,936)
Ending Fund Balance						
Total Ending Fund Balance	\$ 214,572	\$ 19,636	\$ 439,920	\$ 19,984	\$ 614,920	\$ 19,984

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

STREET MAINTNEANCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~STREET MAINTENANCE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 19,532	\$ 214,572	\$ 214,572	\$ 439,920	\$ 439,920	\$ 614,920	39.78%
Revenues & Transfers In	200,104	225,000	225,348	225,000	225,000	225,000	0.00%
Total Funds Available	<u>219,636</u>	<u>439,572</u>	<u>439,920</u>	<u>664,920</u>	<u>664,920</u>	<u>839,920</u>	<u>26.32%</u>
Uses/Deductions							
Expenditures & Transfers Out	5,064	419,936	-	644,936	50,000	819,936	27.13%
Ending Fund Balance							
Total Ending Fund Balance	<u>214,572</u>	<u>19,636</u>	<u>439,920</u>	<u>19,984</u>	<u>614,920</u>	<u>19,984</u>	<u>0.00%</u>
Fund Total							
	<u>\$ 219,636</u>	<u>\$ 439,572</u>	<u>\$ 439,920</u>	<u>\$ 664,920</u>	<u>\$ 664,920</u>	<u>\$ 839,920</u>	
Net Revenue (Expenditures)	195,040	(194,936)	225,348	(419,936)	175,000	(594,936)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

STREET MAINTENANCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
MISCELLANEOUS							
3605 Interest Income	\$ 104	\$ -	\$ 348	\$ -	\$ -	\$ -	N/A
Subtotal	104	-	348	-	-	-	N/A
TRANSFERS							
3711 Transfer from General Fund	100,000	112,500	112,500	112,500	112,500	112,500	0.00%
3761 Transfer from Utility Fund	100,000	112,500	112,500	112,500	112,500	112,500	0.00%
Subtotal	200,000	225,000	225,000	225,000	225,000	225,000	0.00%
TOTAL REVENUES	\$ 200,104	\$ 225,000	\$ 225,348	\$ 225,000	\$ 225,000	\$ 225,000	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Street Maintenance

Department:
Street Maintenance

Account:
28-475

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Expenditures							
Personnel	\$ 411	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies & Materials	2,478	419,936	-	644,936	50,000	819,936	27.13%
Other Charges & Services	2,175	-	-	-	-	-	N/A
Repairs & Maintenance	-	-	-	-	-	-	N/A
Subtotal	5,064	419,936	-	644,936	50,000	819,936	N/A
Total Expenditures	\$ 5,064	\$ 419,936	\$ -	\$ 644,936	\$ 50,000	\$ 819,936	27.13%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
4106 Overtime	305	-	-	-	-	-	
4205 FICA Expense	23	-	-	-	-	-	
4210 Retirement	34	-	-	-	-	-	
4225 Health Insurance	47	-	-	-	-	-	
4226 Dental Insurance	1	-	-	-	-	-	
Subtotal	411	-	-	-	-	-	N/A
Supplies & Materials							
4310 General Construction	2,478	419,936	-	644,936	50,000	819,936	
Subtotal	2,478	419,936	-	644,936	50,000	819,936	27.13%
Other Charges & Services							
4425 Contracted Services	2,175	-	-	-	-	-	
Subtotal	2,175	-	-	-	-	-	N/A
Total Expenditures	\$ 5,064	\$ 419,936	\$ -	\$ 644,936	\$ 50,000	\$ 819,936	27.13%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL CAPITAL PROJECTS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~CAPITAL ACQUISITIONS FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 643,784	\$ (41)	\$ (41)	\$ -	\$ (0)	\$ (0)
<i>Revenues</i>						
Miscellaneous	210,689	-	41	-	-	-
Transfers	-	-	-	-	-	198,920
Total Revenue	210,689	-	41	-	-	198,920
<i>Operating Expenditures</i>						
	-	-	-	-	-	-
Net Operating Revenue (Expenditures)	210,689	-	41	-	-	198,920
<i>Capital Expenditures</i>	854,514	-	-	-	-	198,920
Net Revenue (Expenditures)	(643,825)	-	41	-	-	-
Ending Fund Balance						
Total Ending Fund Balance	\$ (41)	\$ (41)	\$ (0)	\$ -	\$ (0)	\$ (0)

Capital expenditures are defined as a being over \$10,000 and having a useful life of 3 years or extending the useful life of an asset by 3 years.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

GENERAL CAPITAL PROJECTS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~CAPITAL ACQUISITIONS FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 643,784	\$ (41)	\$ (41)	\$ -	\$ (0)	\$ (0)	
Revenues & Transfers In	210,689	-	41	-	-	198,920	
Total Funds Available	<u>854,473</u>	<u>(41)</u>	<u>(0)</u>	<u>-</u>	<u>(0)</u>	<u>198,920</u>	
Uses/Deductions							
Expenditures & Transfers Out	854,514	-	-	-	-	198,920	
Ending Fund Balance							
Total Ending Fund Balance	(41)	(41)	(0)	-	(0)	-	
Fund Total	<u>\$ 854,473</u>	<u>\$ (41)</u>	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ 198,920</u>	
Net Revenue (Expenditures)	(643,825)	-	41	-	-	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
General Capital Projects

Department:
N/A

Account:
31-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ 60	\$ -	\$ 41	\$ -	\$ -	\$ -	
3637 BCCDC - Projects	(1,028)	-	-	-	-	-	
3650 Misc - Small Project Revenue	826	-	-	-	-	-	
3673 TDECU Project	55,000	-	-	-	-	-	
3674 Hot Pad Project	52,701	-	-	-	-	-	
3675 STP Project Payments	-	-	-	-	-	-	
3676 STP - JIC Project	99,899	-	-	-	-	-	
3695 Hospital Project	3,230	-	-	-	-	-	
3711 Transfer from General Fund	-	-	-	-	-	198,920	
Total Revenues	<u>\$ 210,689</u>	<u>\$ -</u>	<u>\$ 41</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 198,920</u>	

Expenditures

Total Expenditures	<u>\$ 854,514</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 198,920</u>	
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~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Project	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimated*	FY14 Budget
Administration	\$ 101,575	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to General Fund	317,829	-	-	-	-	-
Transfer to Civic & Cultural Fund	100,000	-	-	-	-	-
Small Reimbursable Projects	8,329	-	-	-	-	-
LCRA Relocation	(118)	-	-	-	-	-
Hospital Infrastructure	47	-	-	-	-	-
TDECU Road Project	48,904	-	-	-	-	-
JIC STP Project	171,589	-	-	-	-	-
WCJC Hot Pad Project	52,701	-	-	-	-	-
SECO Grant Project	53,572	-	-	-	-	-
Refurbish PD	86	-	-	-	-	-
Purchase of Police Cars	-	-	-	-	-	110,000
Park Improvements	-	-	-	-	-	25,000
Electronic Gate	-	-	-	-	-	10,920
16th Street Pool Heater	-	-	-	-	-	25,000
Municipal Court Floor	-	-	-	-	-	10,000
Fire Washer & Dryer	-	-	-	-	-	18,000
Letulle Park	-	-	-	-	-	-
Total Project Expenditures	<u>854,514</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>198,920.00</u>

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Capital Acquisitions

Department:
N/A

Account:
33-XX

Classification	Budget	Received Previous FY	Received Current FY	FY 2014 Budget
~FUNCTION AND CLASSIFICATION SUMMARY~				
Revenues				
3310 Utility Fees	\$ -	\$ -	\$ -	\$ -
3605 Interest	-	2,804	5	-
3650 Proceeds from Debt Issueance	2,500,000	2,500,000	-	-
3711 Transfer from General Fund	75,000	75,000	-	-
Total Revenues	\$2,575,000.00	\$ 2,577,804	\$ 5	\$ -

~EXPENDITURE DETAIL~

Project	Budget	Paid Previous FY	Paid Current FY	Remaining
Cost of Issuance	\$ 72,576	\$ 72,576	\$ -	\$ -
Civic Center				
Yr 1 Building Updates	-	-	-	-
Yr 2 Relpace floors	-	-	-	-
Parks & Airport				
Duncan	79,484	79,484	-	-
LeTulle Pavillion	12,388	12,338	-	-
Airport Truck	5,500	-	-	-
Other - Mower, Washer PA	-	-	-	-
Police Department				
Various	210,000	210,000	-	-
Per Strategic Plan	311,933	311,933	-	-
Public Works & Utility				
Street Sweeper	157,471	157,471	-	-
Gradall	238,500	238,500	-	-
Vactor Truck	273,499	273,499	-	-
Backhoe (2)	83,028	83,028	-	-
Tractor/Shredder	24,500	24,500	-	-
Regular Pick Up	15,240	15,240	-	-
Crew Cab Pick Up	30,361	20,361	-	-
Explorer - Sanitation	20,190	20,190	-	-
One Ton Flat-bed	28,232	38,232	-	-
Equipment Software - Street Signs	30,173	-	-	-
Small Asphalt Roller	15,000	15,000	-	-
Walk Behind Saw, Striper, & Trailers	22,248	22,248	-	-
Flat Bed Truck	-	5,500	-	-
Various Equipment	-	-	22,801	-
Other				
Warehouse Addition	392,110	392,110	-	-
Whitson Tower Project - City Portion	300,000	300,000	-	-
Phone System & Other IT	137,738	137,738	-	-
New Servers - IT	104,035	104,035	-	-
Transfer to General Fund	20,000	20,000	-	-
Total	2,584,205	2,553,982	22,801	-
Total Revenue	\$ 2,577,809			
Total Spent to Date	2,576,783			
Total Remaining	1,025			
Total Remaining Projects to be done	-			
Total Suplus/(Shortage)	1,025			

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
2010 Debt Projects

Department:
N/A

Account:
34-XX

Classification	Budget	Received Previous FY	Received Current FY	FY 2013 Budget
~FUNCTION AND CLASSIFICATION SUMMARY~				
Revenues				
3310 Utility Fees	\$ -	\$ -	\$ -	\$ -
3605 Interest	-	6,742	843	-
3622 Due from BCCDC	-	-	-	-
3640 Airport Ramp Grant	-	48,350	-	-
3641 USO Grant	-	40,000	10,000	-
3650 Proceeds from Debt Issuance	3,300,000	3,300,000	642,000	-
3711 Transfer from General Fund	-	-	-	-
3764 Transfer from Airport Fund	-	48,530	-	-
Total Revenues	\$3,300,000.00	\$ 3,443,622	\$ 652,843	\$ -

~EXPENDITURE DETAIL~

Project	Budget	Paid Previous FY	Paid Current FY	Remaining
Cost of Issuance	\$ 121,750	\$ 90,183	\$ 31,750	\$ (183)
Nile Road	1,413,045	1,413,045	-	0
Pool	140,327	90,295	50,032	-
Airport	436,183	289,768	44,926	101,489
Renovate Park Facilities	308,726	147,364	161,362	-
Civic Center	94,295	19,961	74,334	-
Service Center	380,000	330,893	5,951	43,156
Recycling	39,469	26,903	12,567	-
Public Safety - Fire Truck & Equip	635,250	-	-	635,250
Street Improvements	436,955	79,409	150,000	207,546
LCRA Relocation	82,260	82,260	-	-
Contingency	1,740	-	-	1,740
Total	4,090,000	2,570,080	530,920.81	988,998
Total Revenues	4,096,465			
Total Spent	3,101,001			
Total Remaining	995,464			
Total Remaining Projects to be done	989,181			
Total Suplus/(Shortage)	6,282			

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
2012 Debt Projects

Department:
N/A

Account:
35-XX

Classification	Budget	Received Previous FY	Received Current FY	FY 2013 Budget
~FUNCTION AND CLASSIFICATION SUMMARY~				
Revenues				
3605 Interest	\$ -	\$ 2,516	\$ 1,457	\$ -
3650 Proceeds from Debt Issueance	9,530,000	9,530,000	-	-
3651 Bond Premium	-	36,666	-	-
Total Revenues	\$ 9,530,000	\$ 9,569,181	\$ 1,457	\$ -

~EXPENDITURE DETAIL~

Project	Budget	Paid Previous FY	Paid Current FY	Remaining
Cost of Issuance	\$ 172,806	\$ 172,806	\$ -	\$ (0)
Project	9,393,860	5,826,827	3,567,033	-
Transfer to Utility Debt	21,596	21,596	(21,596)	-
Contingency	-	-	-	-
Total	9,588,262	6,021,229	3,545,437	(0)
Total Revenues	9,570,638			
Total Spent	9,566,666			
Total Remaining	3,972			
Total Remaining Projects to be done	(0)			
Total Suplus/(Shortage)	3,972			

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules. This fund includes all revenues and expenses for the operation of water, sewer, sanitation, and airport services.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

FY 13 Utility Fund Long-Term Financial Plan

	Actual 2010-11	Actual 2011-12	Estimate 2012-13	2013-14
Beginning Fund Balance	821,845	1,413,580	2,199,471	1,490,351
Revenues:				
Charges for Services	6,307,196	6,329,587	6,094,000	6,759,500
Fines & Penalties	11,005	9,035	13,000	-
License & Permits	58,283	84,945	60,000	-
Miscellaneous	25,499	99,780	303,703	16,000
Transfers	44,000	-	-	-
Total Revenue	6,445,982	6,523,346	6,470,703	6,775,500
Operating Expenditures:				
Personnel	2,307,251	1,862,116	1,647,926	1,477,159
Supplies & Materials	346,896	368,411	318,800	345,600
Other Charges & Services	1,212,616	1,093,900	1,378,950	1,640,903
Repairs & Maintenance	326,955	310,954	335,150	420,200
Transfers	1,653,923	1,921,453	2,556,881	2,206,931
Total Operating Expenditures	5,847,640	5,556,834	6,237,707	6,090,793
Non-Operating Expenditures:				
Debt Service	-	-	-	-
Capital Outlay	75,670	180,622	942,116	673,974
Total Non-Operating Expenditures	75,670	180,622	942,116	673,974
Total Expenditures	5,923,310	5,737,456	7,179,823	6,764,767
Ending Fund Balance	1,344,518	2,199,471	1,490,351	1,501,084
Calculation of available funds:				
Ending Fund Balance	1,344,518	2,199,471	1,490,351	1,501,084
Less 20% required minimum balance	1,169,528	1,111,367	1,247,541	1,218,159
Excess funds available for capital projects	174,990	1,088,104	242,809	282,925
Staffing variable:				
Full-time equivalent positions	44.00	40.00	30.50	26.25
Average cost per FTE	52,438	46,553	54,030	56,273

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

FY 13 Utility Fund Long-Term Financial Plan

2014-15	2015-16	2016-17
1,501,084	3,233,698	5,271,065
6,962,285	7,171,154	7,386,288
-	-	-
16,480	16,974	17,484
-	-	-
6,978,765	7,188,128	7,403,772
1,521,474	1,567,118	1,614,131
352,512	359,562	366,753
1,673,721	1,707,195	1,741,339
428,604	437,176	445,920
1,269,840	1,079,709	1,101,303
5,246,151	5,150,761	5,269,447
-	-	-
-	-	-
-	-	-
5,246,151	5,150,761	5,269,447
3,233,698	5,271,065	7,405,390
3,233,698	5,271,065	7,405,390
1,049,230	1,030,152	1,053,889
2,184,468	4,240,913	6,351,501
26.25	26.25	26.25
57,961	59,700	61,491

UTILITY FUND FINANCIAL PROJECTION

The plan presents the Utility Fund over six fiscal years: two previous years, the estimate for FY 2013, the budget for FY 2014 and three projected years. The projections made for fiscal years 2015-2017 make the following assumptions.

Assumes that all revenue will increase by 3% respectfully. With no proposed rate increase.

Assumes personnel expenditures will increase 3% per year for cost of living increase with no staffing level increases.

Assumes maintenance, supplies, and services will increase 2% each year due to expected increase in fuel costs and inflation.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~WATER & SEWER UTILITY OPEARTIONS FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 821,845	\$ 1,413,580	\$ 1,413,580	\$ 2,199,471	\$ 2,199,471	\$ 1,490,351
Revenues						
Charges for Services	6,307,196	5,958,700	6,329,587	6,078,000	6,094,000	6,759,500
Fines & Penalties	11,005	11,000	9,035	11,000	13,000	-
Licenes & Permits	58,283	60,200	84,945	60,200	60,000	-
Miscellaneous	25,499	365,636	99,780	302,444	303,703	16,000
Transfers	44,000	60,000	-	-	-	-
Total Revenue	6,445,982	6,455,536	6,523,346	6,451,644	6,470,703	6,775,500
Operating Expenditures						
General Operation	3,107,322	3,354,719	3,160,501	3,875,403	3,825,031	4,108,538
Water	433,484	445,625	405,087	502,000	439,500	467,000
Sewer	1,221,224	1,316,743	1,223,377	1,229,805	1,337,938	1,316,154
Data Processing	295,410	308,026	282,271	-	-	-
Electrical	106,911	116,399	114,541	118,979	116,928	-
Inspection	245,398	232,309	218,021	254,257	257,310	-
Equipment Maintenance	285,741	-	(1,785)	-	-	-
Warehouse Operations	52,151	54,550	42,321	51,250	49,250	49,100
Total Operating Exenditures	5,747,640	5,828,371	5,444,334	6,031,694	6,025,957	5,940,793
Net Operting Revenue (Expenditures)	698,342	627,165	1,079,013	419,950	444,746	834,707
Capitla Expenditures	175,670	586,823	293,122	1,153,866	1,153,866	823,974
Net Revenue (Expenditures)	522,673	40,342	785,891	(733,916)	(709,120)	10,733
Ending Fund Balance						
Total Ending Fund Balance	\$ 1,413,580	\$ 1,453,921	\$ 2,199,471	\$ 1,465,555	\$ 1,490,351	\$ 1,501,084

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~WATER & SEWER UTILITY OPEARTIONS FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 821,845	\$ 1,413,580	\$ 1,413,580	\$ 2,199,471	\$ 2,199,471	\$ 1,490,351	-32.24%
Revenues & Transfers In	6,445,982	6,455,536	6,523,346	6,451,644	6,470,703	6,775,500	5.02%
Total Funds Available	<u>7,267,828</u>	<u>7,869,116</u>	<u>7,936,926</u>	<u>8,651,115</u>	<u>8,670,174</u>	<u>8,265,851</u>	-4.45%
Uses/Deductions							
Expenditures & Transfers Out	5,923,310	6,415,194	5,737,456	7,185,560	7,179,823	6,764,767	-5.86%
Ending Fund Balance							
Total Ending Fund Balance*	<u>1,413,580</u>	<u>1,453,921</u>	<u>2,199,471</u>	<u>1,465,555</u>	<u>1,490,351</u>	<u>1,501,084</u>	2.42%
Reserved for Contingencies	-	-	-	-	-	-	
Reserved for Future Expenditures	-	-	-	-	-	-	
Unreserved Fund Balance	1,413,580	1,453,921	2,199,471	1,465,555	1,490,351	1,501,084	
Fund Total	<u>\$ 7,336,890</u>	<u>\$ 7,869,116</u>	<u>\$ 7,936,926</u>	<u>\$ 8,651,115</u>	<u>\$ 8,670,174</u>	<u>\$ 8,265,851</u>	
Net Revenue (Expenditures)	522,673	40,342	785,891	(733,916)	(709,120)	10,733	
Total Expenditures	5,923,310	6,415,194	5,737,456	7,185,560	7,179,823	6,764,767	
Capital Expenditures	75,670	474,323	180,622	942,116	942,116	673,974	
Operating Expenditures	5,847,640	5,940,871	5,556,834	6,243,444	6,237,707	6,090,793	
Target Fund Balance 20% of Operating Expenditures	1,169,528	1,188,174	1,111,367	1,248,689	1,247,541	1,218,159	
Actual Fund Balance	1,413,580	1,453,921	2,199,471	1,465,555	1,490,351	1,501,084	
Difference	<u>244,052</u>	<u>265,747</u>	<u>1,088,104</u>	<u>216,866</u>	<u>242,809</u>	<u>282,925</u>	
Actual Percent of Reserves	24.17%	24.47%	39.58%	23.47%	23.89%	24.65%	

*Adjusted prior year fund balance for audit correction.

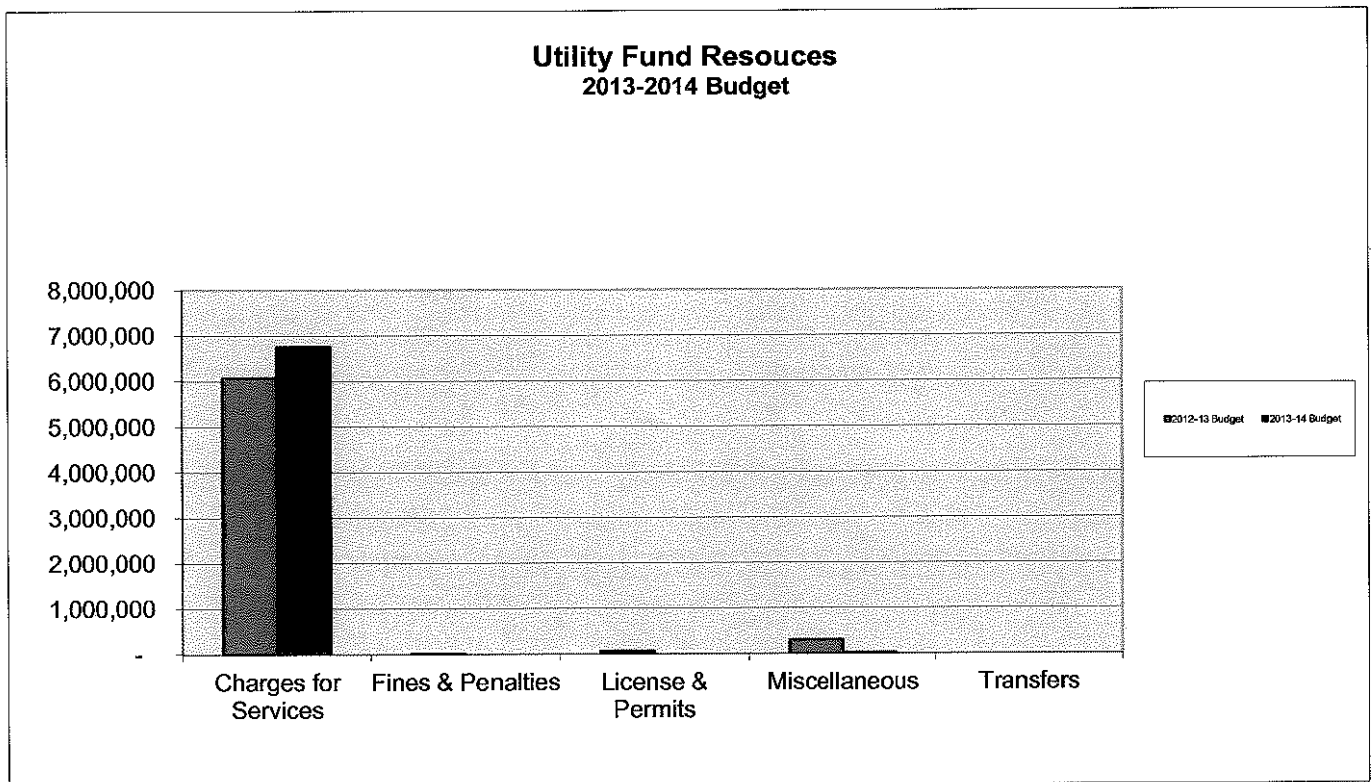
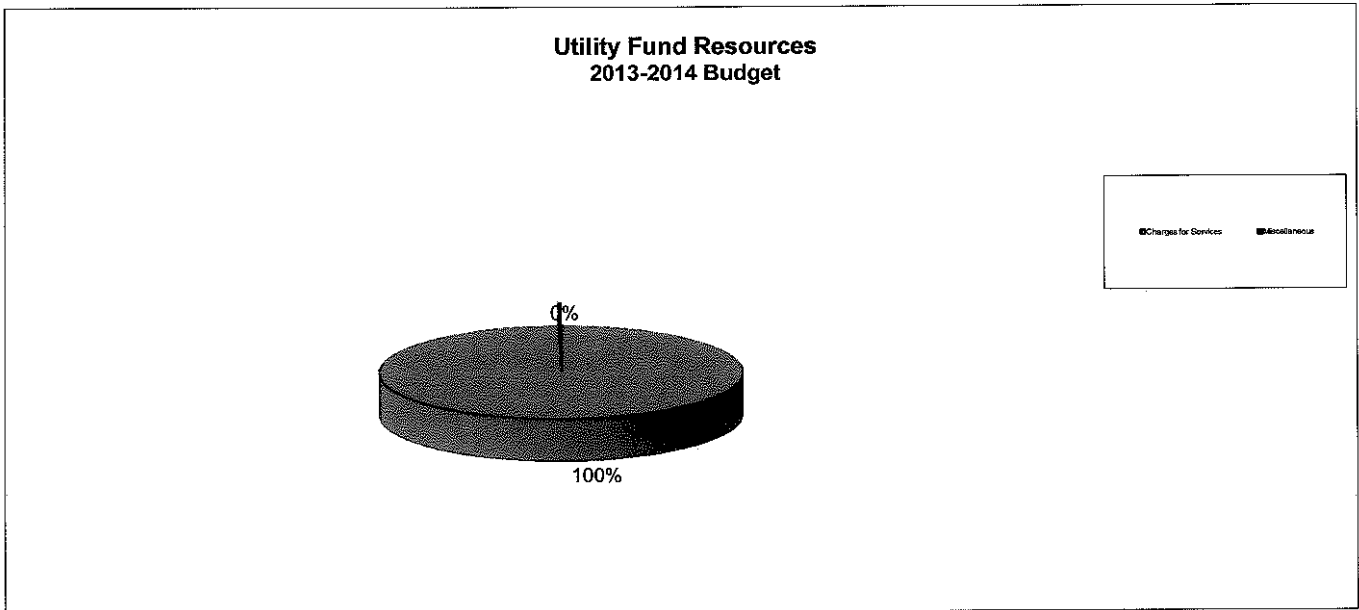
**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
CHARGES FOR SERVICES							
3315 Water Receipts	\$ 2,929,398	\$ 2,750,000	\$ 2,906,507	\$ 2,825,500	\$ 2,830,000	\$ 3,100,000	9.72%
3320 Commercial Water Sales	4,193	5,000	1,806	3,500	7,500	5,000	42.86%
3325 Water Taps	12,496	10,000	16,290	10,000	17,000	15,000	50.00%
3330 Service Charges	45,944	37,000	35,267	37,000	32,000	32,000	-13.51%
3335 Sewer Receipts	3,092,839	2,910,000	3,137,201	2,960,500	3,000,000	3,400,000	14.85%
3340 Sewer Surcharges	10,017	10,200	2,275	5,000	2,500	2,500	-50.00%
3345 Sewer Taps	5,009	6,500	3,981	6,500	5,000	5,000	-23.08%
3350 Late Fees	207,300	230,000	226,261	230,000	200,000	200,000	-13.04%
Subtotal	6,307,196	5,958,700	6,329,587	6,078,000	6,094,000	6,759,500	11.21%
FINES & PENALTIES							
3410 Collections - Inspection Dept	11,005	11,000	9,035	11,000	13,000	-	-100.00%
Subtotal	11,005	11,000	9,035	11,000	13,000	-	-100.00%
LICENSE & PERMITS							
3525 Permits - Fire Marshal	707	200	25	200	-	-	-100.00%
3535 Permits & Fees - Building Dept	57,576	60,000	84,920	60,000	60,000	-	-100.00%
Subtotal	58,283	60,200	84,945	60,200	60,000	-	-100.00%
MISCELLANEOUS							
3605 Interest	2,688	2,500	1,604	1,000	1,500	1,000	0.00%
3630 CDBG Revenue	-	350,000	63,556	286,444	286,444	-	-100.00%
3695 Gain on Disposal of Assets	-	-	11,949	-	770	-	N/A
3698 Over/Short	-	-	-	-	(11)	-	-
3699 Other Income	22,810	13,136	22,670	15,000	15,000	15,000	0.00%
Subtotal	25,499	365,636	99,780	302,444	303,703	16,000	-94.71%
TRANSFERS							
3722 Transfer from BCCDC	6,000	-	-	-	-	-	N/A
3731 Transfer fomr Fund 31	-	60,000	-	-	-	-	N/A
3775 Transfer from Sanitation Fund	38,000	-	-	-	-	-	N/A
Subtotal	44,000	60,000	-	-	-	-	N/A
TOTAL REVENUES	\$ 6,445,982	\$ 6,455,536	\$ 6,523,346	\$ 6,451,644	\$ 6,470,703	\$ 6,775,500	

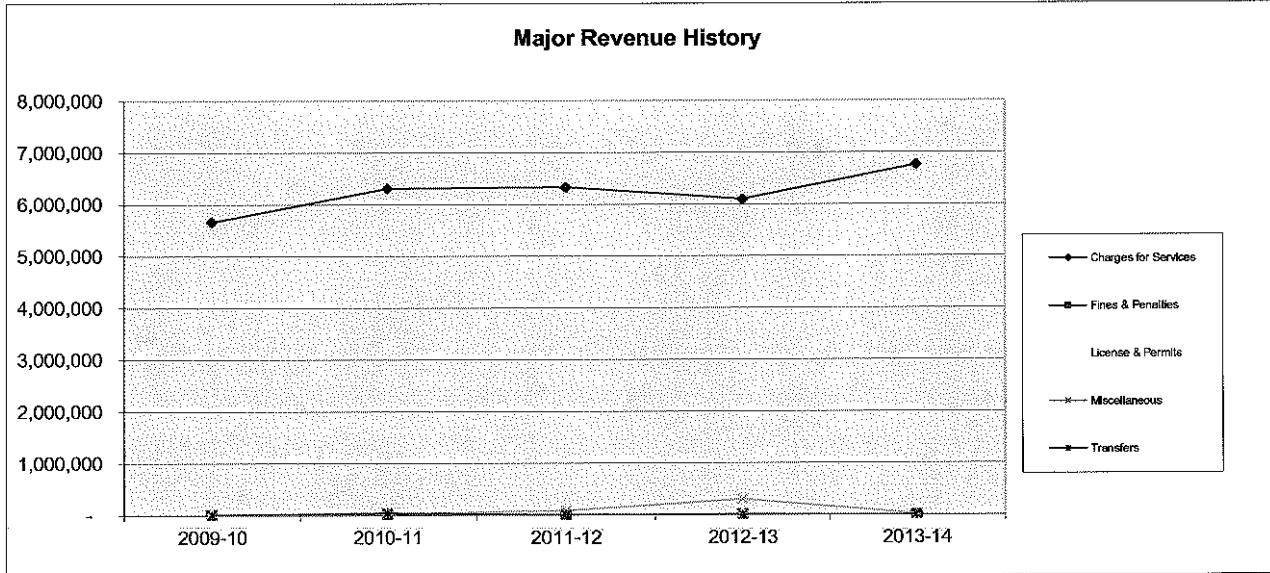
**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS FUND REVENUE SUMMARY



**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

UTILITY FUND REVENUE SUMMARY



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Estimated 2012-13	Budgeted 2013-14
Charges for Services	5,658,696	6,307,196	6,329,587	6,094,000	6,759,500
Fines & Penalties	10,380	11,005	9,035	13,000	-
License & Permits	61,580	58,283	84,945	60,000	-
Miscellaneous	13,081	25,499	84,945	303,703	16,000
Transfers	-	44,000	-	-	-
TOTAL	5,743,737	6,445,982	6,508,512	6,470,703	6,775,500

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS EXPENDITURE SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 2,307,251	\$ 2,043,773	\$ 1,862,116	\$ 1,666,158	\$ 1,647,926	\$ 1,477,159	-11.34%
Supplies & Materials	346,896	373,746	368,411	325,050	318,800	345,600	6.32%
Other Charges & Services	1,212,616	1,264,865	1,093,900	1,307,975	1,378,950	1,640,903	25.45%
Repairs & Maintenance	326,955	342,650	310,954	386,250	335,150	420,200	8.79%
Transfers	1,653,923	1,915,838	1,921,453	2,558,011	2,556,881	2,206,931	-13.72%
Subtotal	5,847,640	5,940,871	5,556,834	6,243,444	6,237,707	6,090,793	-2.44%
Capital Outlay	75,670	474,323	180,622	942,116	942,116	673,974	-28.46%
Total Expenditures	5,923,310	6,415,194	5,737,456	7,185,560	7,179,823	6,764,767	-5.86%

~AUTHORIZED POSITIONS~

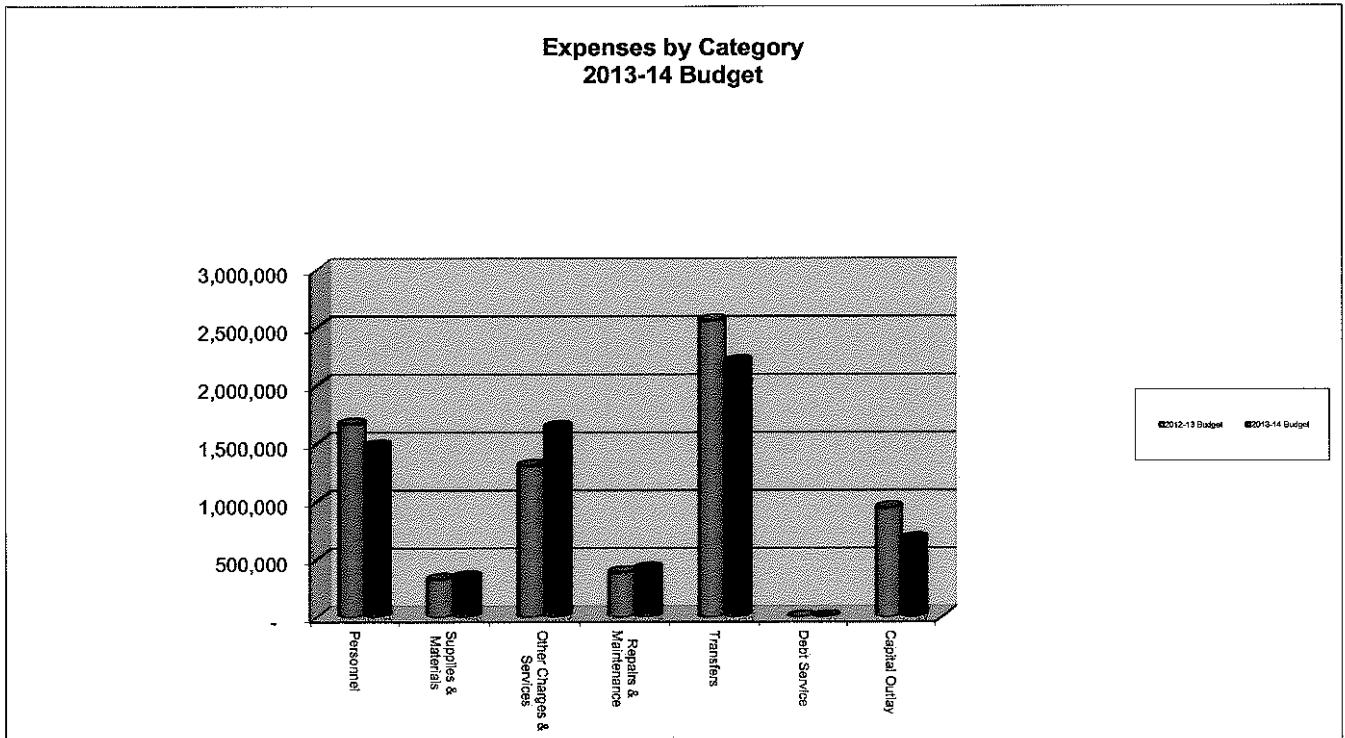
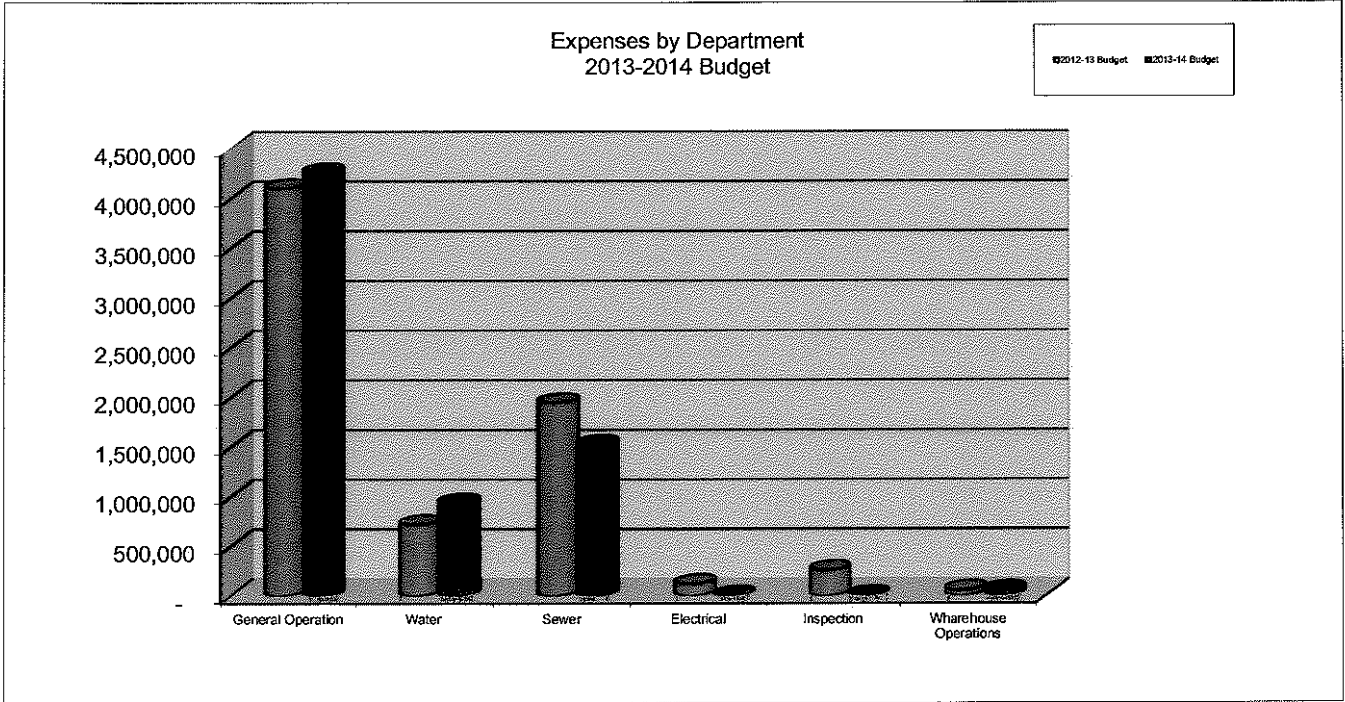
General Operation	26.00	26.00	26.00	20.50	20.50	21.25	3.66%
Sewer	5.00	6.00	6.00	5.00	5.00	5.00	0.00%
Data Processing	3.00	3.00	3.00	-	-	-	N/A
Electrical	2.00	2.00	2.00	2.00	2.00	-	-100.00%
Inspection	3.00	3.00	3.00	3.00	3.00	-	-100.00%
Equipment Maintenance	5.00	-	-	-	-	-	N/A
Total Personnel	44.00	40.00	40.00	30.50	30.50	26.25	-13.93%

~DEPARTMENT SUMMARY~

General Operation	\$ 3,207,322	\$ 3,467,219	\$ 3,273,001	\$ 4,099,102	\$ 4,048,730	\$ 4,258,538	3.89%
Water	435,949	445,625	\$ 405,087	717,000	654,500	932,865	30.11%
Sewer	1,287,234	1,767,066	\$ 1,380,467	1,944,972	2,053,105	1,524,263	-21.63%
Data Processing	295,410	332,026	\$ 305,803	-	-	-	N/A
Electrical	106,911	116,399	\$ 114,541	118,979	116,928	-	-100.00%
Inspection	245,398	232,309	\$ 218,021	254,257	257,310	-	-100.00%
Equipment Maintenance	292,936	-	\$ (1,785)	-	-	-	N/A
Warehouse Operations	52,151	54,550	\$ 42,321	51,250	49,250	49,100	-4.20%
Total Expenditures	\$ 5,923,310	\$ 6,415,194	\$ 5,737,456	\$ 7,185,560	\$ 7,179,823	\$ 6,764,767	-5.86%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

WATER & SEWER UTILITY OPERATIONS FUND EXPENSE SUMMARY



**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
General Operation

Account:
61-405

Program Description:

The Utility General Operations, under the general direction of the Director of Public Works is responsible for handling customer inquiries, concerns, receiving work orders, personnel issues and a variety of other associated duties for departments located in the Municipal Services building.

Major Goals for the Year:

1. Investigate ways to provide better customer service.
2. Continue cross training of all employees.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
General Operations

Account:
61-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Supplies & Materials							
4305 Postage & Freight	26,969	40,700	38,838	32,000	32,000	40,000	
4310 General Supplies	24,055	27,436	22,712	25,000	25,000	26,500	
4315 Dues & Subs/Pubs	2,843	3,900	4,113	3,500	2,000	3,600	
4318 Safety Supplies	-	2,500	1,038	2,500	2,500	7,500	
4320 Fuel - Gasoline & Oil	86,335	80,000	84,633	69,000	67,000	69,000	
Subtotal	140,203	154,536	151,335	132,000	128,500	146,600	11.06%
Other Charges & Services							
4405 General & Unemployment Ins	57,491	70,000	67,794	100,000	80,000	80,000	
4410 Telephone	6,717	8,000	7,233	7,250	7,250	7,250	
4411 Cell Phones/Pagers	5,940	6,000	5,091	6,000	6,300	6,500	
4420 Legal Legal	15,300	10,000	2,919	4,000	4,000	5,000	
4421 Professional Fees	-	-	-	25,000	20,000	25,000	
4422 Administrative Fees	-	-	-	-	-	442,413	
4423 Engineering Services	-	30,000	7,866	50,000	30,000	50,000	
4425 Contracted Services	7,530	12,000	17,329	62,000	95,000	25,000	
4426 Contracted Workforce	539	-	-	-	-	-	
4427 Lease & Rentals	-	-	-	-	1,000	-	
4429 Bad Debt Expense	49,538	40,000	12,638	40,000	40,000	40,000	
4430 Credit Card Fees	2,147	2,500	2,372	2,450	500	500	
4496 Severance	500	-	-	-	-	-	
4498 Misc Furniture & Equip	170	-	-	-	-	28,140	
4499 Miscellaneous	1,629	3,000	2,151	50	50	-	
Subtotal	147,501	181,500	125,392	296,750	284,100	709,803	139.19%
Repairs & Maintenance							
4505 Equipment	33,440	33,000	30,659	45,000	45,000	50,000	
4510 Vehicles	12,573	20,000	25,589	15,000	21,500	20,000	
4515 Building	70	2,500	69	2,500	100	2,600	
4520 Communication Equipment	115	2,000	127	2,000	1,000	2,100	
Subtotal	46,197	57,500	56,443	64,500	67,600	74,700	15.81%
Capital Outlay							
4605 Furniture & Equipment	-	-	-	11,949	11,949	-	
Subtotal	-	-	-	11,949	11,949	-	N/A
Transfers							
4711 Transfer to General Fund	75,178	75,054	75,054	74,733	74,733	66,655	
4712 Transfer to General Fund Franc	-	297,150	313,671	303,900	304,700	337,975	
4728 Transfer to Street Maint FD 28	100,000	112,500	112,500	112,500	112,500	150,000	
4762 Transfer to Utility Const FD 62	398,700	13,703	13,702	-	-	-	
4763 Transfer to Utility Debt	1,044,345	1,233,920	1,233,920	1,635,666	1,635,666	910,950	
4765 Transfer to Data Process Fund	-	-	-	259,960	257,820	323,665	
4766 Transfer to Equip Maint Fund	-	58,691	47,786	45,659	45,869	292,420	
4780 Transfer to Debt Service Fund	35,699	124,820	124,820	125,593	125,593	125,265	
Subtotal	1,653,923	1,915,838	1,921,453	2,558,011	2,556,881	2,206,931	-13.72%
Total Expenditures	\$ 3,207,322	\$ 3,467,219	\$ 3,273,001	\$ 4,099,102	\$ 4,048,730	\$ 4,258,538	3.89%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Water

Account:
61-410

Program Description:

The Water Department, under the general direction of the Director of Public Works, is primarily responsible for the operation and maintenance of the City's water distribution, transmission, and billing system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meters, water meter reading, and metering equipment, water taps, booster pump stations, treatment of water and storage facilities. The treated water is treated monthly to ensure compliance with standards established by the Texas Commission of Environmental Quality (TCEQ) and other regulatory agencies.

Major Goals for the Year:

1. Begin line replacement/extension program of a minimum of 5,000 feet annually.
2. Maintain adequate pressure of 50 to 55 psi throughout the water system at a volume to meet the demands of the citizens.
3. Complete a citywide water replacement program and implement a fixed based meter reading system.
4. Respond quickly and efficiently, within one (1) hour, to complaints regarding water leaks to reduce water loss.
5. Implement a main line valve program to find all main line valves, make sure they work properly, are properly marked, and install valves in areas that do not have enough valves.
6. Establish a fire hydrant program to replace out dated hydrants and install new hydrants to assure we are in compliance with all fire codes.
7. Ensure that all fire hydrants are flushed and maintained annually.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Waterlines Replaced (feet)	3,500	5,000	5,000
Number of Cutoff Valve Installed	10	10	10
Number of Fire Hydrants Installed	8	10	10
Number of Main/Leaks Repaired	389	400	350
Number of New Water Taps Installed	29	30	30
Average Water Pressure	54	54	54

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Water

Account:
61-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Supplies & Materials	67,042	50,000	54,528	58,000	55,000	58,000	0.00%
Other Charges & Services	222,971	255,525	215,720	276,000	242,500	241,000	-12.68%
Repairs & Maintenance	143,471	140,100	134,838	168,000	142,000	168,000	0.00%
Subtotal	433,484	445,625	405,087	502,000	439,500	467,000	-6.97%
Capital Outlay	2,465	-	-	215,000	215,000	465,865	N/A
Total Expenditures	\$ 435,949	\$ 445,625	\$ 405,087	\$ 717,000	\$ 654,500	\$ 932,865	30.11%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 67,042	\$ 50,000	\$ 54,528	\$ 24,000	\$ 23,000	\$ 24,000	
4312 Chemical Supplies	-	-	-	34,000	32,000	34,000	
Subtotal	67,042	50,000	54,528	58,000	55,000	58,000	0.00%
Other Charges & Services							
4415 Utilities	159,833	197,000	165,510	200,000	170,000	150,000	
4420 Legal Fees	61,186	33,200	26,313	-	-	-	
4421 Professional Fees	-	-	-	41,000	38,000	41,000	
4425 Contracted Services	-	19,325	20,177	30,000	30,000	45,000	
4427 Lease & Rentals	1,951	6,000	3,719	5,000	4,500	5,000	
Subtotal	222,971	255,525	215,720	276,000	242,500	241,000	-12.68%
Repairs & Maintenance							
4505 Equipment	37,569	33,000	29,517	58,000	35,000	58,000	
4510 Vehicles	38	-	-	-	-	-	
4515 Building	51	2,000	1,750	5,000	2,000	5,000	
4520 Infrastructure	105,813	105,100	103,571	105,000	105,000	105,000	
Subtotal	143,471	140,100	134,838	168,000	142,000	168,000	0.00%
Capital Outlay							
4605 Furniture & Equipment	-	-	-	195,000	195,000	-	
4620 Infrastructure	2,465	-	-	20,000	20,000	465,865	
Subtotal	2,465	-	-	215,000	215,000	465,865	N/A
Total Expenditures	\$ 435,949	\$ 445,625	\$ 405,087	\$ 717,000	\$ 654,500	\$ 932,865	30.11%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Sewer

Account:
61-415

Program Description:

The Sewer Department, under the general direction of the Director of Public Works, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and biosolids in accordance with state and federal requirements. Included with the activities are the operation and maintenance of the City's wastewater treatment plant that processes the collected wastewater, maintenance and installation of piping, valves, fittings, wastewater taps and 26 lift stations.

Major Goals for the Year:

1. Begin line replacement/extension program of a minimum of 5,000 feet annually.
2. Continue sewer system preventative maintenance program.
3. Ensure that all 26 lift stations are inspected regularly and are adequately maintained to ensure consistent, uninterrupted service to citizens.
4. Reduce the inflow infiltration or rain water into the collection system by continuing a citywide sewer line rehab program.
5. Respond within one (1) hour to emergency complaints regarding sewer line problems.
6. Ensure that operations are in accordance with the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2014-13 Projected</u>
Sewer Line Replaced (feet)	2,000	5,000	5,000
Number of Lift Stations	26	26	26
Number of New Sewer Taps	9	10	10
Percent Increase/(Decrease) in New Taps	N/A	11%	0%
Number of Main/Leaks Repaired	28	30	30

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Sewer

Account:
61-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 299,435	\$ 359,893	\$ 337,846	\$ 335,555	\$ 350,463	\$ 356,654	6.29%
Supplies & Materials	71,313	95,000	96,427	98,600	100,000	126,000	27.79%
Other Charges & Services	733,357	735,850	681,732	657,750	774,975	667,000	1.41%
Repairs & Maintenance	117,118	126,000	107,373	137,900	112,500	166,500	20.74%
Subtotal	1,221,224	1,316,743	1,223,377	1,229,805	1,337,938	1,316,154	7.02%
Capital Outlay	66,010	450,323	157,090	715,167	715,167	208,109	-70.90%
Total Expenditures	\$ 1,287,234	\$ 1,767,066	\$ 1,380,467	\$ 1,944,972	\$ 2,053,105	\$ 1,524,263	-21.63%

~AUTHORIZED POSITIONS~

Position Title							
Class B WWTP Operator	1.00	1.00	1.00	1.00	1.00	1.00	
WWTP Operators	4.00	4.00	4.00	3.00	3.00	3.00	
Wastewater Supervisor	-	1.00	1.00	1.00	1.00	1.00	
Total Personnel	5.00	6.00	6.00	5.00	5.00	5.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 204,249	\$ 245,709	\$ 230,374	\$ 225,891	\$ 240,900	\$ 239,488	
4106 Overtime	13,659	19,000	17,024	20,000	20,000	20,000	
4205 FICA Expense	16,766	20,105	19,153	18,811	19,600	19,851	
4210 Retirement	24,526	29,236	27,840	27,300	27,600	28,842	
4215 Workers' Compensation	4,083	4,399	4,439	4,540	5,000	5,188	
4225 Health Insurance	35,264	40,431	37,993	32,650	32,500	33,672	
4226 Dental Insurance	888	1,013	1,022	1,113	1,113	1,113	
4230 Travel & Training	-	-	-	4,000	2,500	6,500	
4240 Uniforms	-	-	-	1,250	1,250	2,000	
Subtotal	299,435	359,893	337,846	335,555	350,463	356,654	6.29%
Supplies & Materials							
4310 General Supplies	70,337	93,000	95,614	24,000	24,000	25,000	
4312 Chemical Supplies	-	-	-	58,600	60,000	85,000	
4320 Fuel - Gasoline & Oil	976	2,000	813	16,000	16,000	16,000	
Subtotal	71,313	95,000	96,427	98,600	100,000	126,000	27.79%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Sewer

Account:
61-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4411 Cell Phones/Pagers	1,544	2,000	1,970	2,750	1,975	2,000	
4415 Utilities	602,336	585,000	541,775	510,000	525,000	475,000	
4420 Legal & Professional Fees	55,462	37,600	25,072	-	-	-	
4421 Professional Fees	-	-	-	48,000	48,000	60,000	
4425 Contracted Services	58,198	104,250	108,389	85,000	110,000	118,000	
4427 Lease & Rentals	15,817	7,000	4,526	12,000	90,000	12,000	
Subtotal	733,357	735,850	681,732	657,750	774,975	667,000	1.41%
Repairs & Maintenance							
4505 Equipment	83,448	67,500	60,116	65,400	55,000	87,000	
4510 Vehicles	-	-	-	5,000	5,000	7,500	
4515 Building	2,033	3,500	1,642	7,500	2,500	12,000	
4520 Infrastructure	31,638	55,000	45,615	60,000	50,000	60,000	
	117,118	126,000	107,373	137,900	112,500	166,500	20.74%
Capital Outlay							
4605 Furniture & Equipment	66,010	15,000	26,616	195,000	195,000	168,109	
4620 Infrastructure	-	435,323	130,474	520,167	520,167	40,000	
Subtotal	66,010	450,323	157,090	715,167	715,167	208,109	-70.90%
Total Expenditures	\$ 1,287,234	\$ 1,767,066	\$ 1,380,467	\$ 1,944,972	\$ 2,053,105	\$ 1,524,263	-21.63%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Information Technology

Account:
61-420

Program Description:

This program has been moved to the Information Technology Fund.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Information Technology

Account:
61-420

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 240,422	\$ 243,936	\$ 231,790	\$ -	\$ -	\$ -	N/A
Supplies & Materials	23,257	38,150	32,056	-	-	-	N/A
Other Charges & Services	30,976	19,440	14,496	-	-	-	N/A
Repairs & Maintenance	754	6,500	3,929	-	-	-	N/A
Subtotal	295,410	308,026	282,271	-	-	-	N/A
Capital Outlay	-	24,000	23,532	-	-	-	N/A
Total Expenditures	\$ 295,410	\$ 332,026	\$ 305,803	\$ -	\$ -	\$ -	N/A

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
IT Manager	1.00	1.00	1.00	-	-	-	
IT Technician	1.00	1.00	1.00	-	-	-	
Electrical Supervisor	1.00	1.00	1.00	-	-	-	
Total Personnel	3.00	3.00	3.00	-	-	-	N/A

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 155,354	\$ 159,567	\$ 154,366	\$ -	\$ -	\$ -	
4106 Overtime	1,263	3,500	1,006	-	-	-	
4205 FICA Expense	11,589	12,018	11,213	-	-	-	
4210 Retirement	17,540	17,232	17,372	-	-	-	
4215 Workers' Compensation	975	1,428	1,439	-	-	-	
4225 Health Insurance	41,876	40,983	38,706	-	-	-	
4226 Dental Insurance	603	608	485	-	-	-	
4230 Travel & Training	11,163	8,500	7,142	-	-	-	
4240 Uniforms	59	100	61	-	-	-	
Subtotal	240,422	243,936	231,790	-	-	-	N/A
Supplies & Materials							
4305 Postage & Freight	57	200	43	-	-	-	
4310 General Supplies	19,341	33,200	26,926	-	-	-	
4315 Dues & Subs/Pubs	179	1,150	1,150	-	-	-	
4320 Fuel - Gasoline & Oil	3,680	3,600	3,936	-	-	-	
Subtotal	23,257	38,150	32,056	-	-	-	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Information Technology

Account:
61-420

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4410 Telephone	980	2,040	1,589	-	-	-	
4411 Cell Phones/Pagers	2,119	2,000	1,994	-	-	-	
4420 Legal & Professional Fees	2,864	-	-	-	-	-	
4425 Contracted Services	25,013	15,400	10,913	-	-	-	
Subtotal	30,976	19,440	14,496	-	-	-	N/A
Repairs & Maintenance							
4505 Equipment	268	5,500	3,588	-	-	-	
4510 Vehicles	486	1,000	341	-	-	-	
	754	6,500	3,929	-	-	-	N/A
Capital Outlay							
4605 Furniture & Equipment	-	24,000	23,532	-	-	-	
Subtotal	-	24,000	23,532	-	-	-	N/A
Total Expenditures	<u>\$ 295,410</u>	<u>\$ 332,026</u>	<u>\$ 305,803</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Electrical

Account:
61-425

Program Description:

This department has become the Building Maintenance department and is included in the Maintenance Fund as of FY2014.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Electrical

Account:
61-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 96,820	\$ 103,539	\$ 103,019	\$ 108,379	\$ 106,628	\$ -	-100.00%
Supplies & Materials	4,510	7,560	8,000	6,800	6,800	-	-100.00%
Other Charges & Services	1,263	1,100	1,056	1,200	1,200	-	-100.00%
Repairs & Maintenance	4,318	4,200	2,466	2,600	2,300	-	-100.00%
Subtotal	106,911	116,399	114,541	118,979	116,928	-	-100.00%
Total Expenditures	\$ 106,911	\$ 116,399	\$ 114,541	\$ 118,979	\$ 116,928	\$ -	-100.00%

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
Master Electrician	1.00	1.00	1.00	1.00	1.00	-	
Electrical Apprentice	1.00	1.00	1.00	1.00	1.00	-	
Total Personnel	2.00	2.00	2.00	2.00	2.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 64,953	\$ 66,730	\$ 67,589	\$ 74,742	\$ 73,500	\$ -	
4106 Overtime	1,843	3,000	2,849	3,000	3,000	-	
4205 FICA Expense	5,380	5,334	5,213	5,909	5,800	-	
4210 Retirement	7,842	7,763	7,771	8,576	8,576	-	
4215 Workers' Compensation	2,047	1,878	1,902	3,350	3,350	-	
4225 Health Insurance	13,998	17,779	16,727	11,307	11,307	-	
4226 Dental Insurance	323	405	335	445	45	-	
4240 Uniforms	435	650	633	1,050	1,050	-	
Subtotal	96,820	103,539	103,019	108,379	106,628	-	-100.00%
Supplies & Materials							
4310 General Supplies	1,610	4,260	4,255	3,000	3,000	-	
4320 Fuel - Gasoline & Oil	2,900	3,300	3,744	3,800	3,800	-	
Subtotal	4,510	7,560	8,000	6,800	6,800	-	-100.00%
Other Charges & Services							
4411 Cell Phones/Pagers	980	900	864	1,000	1,000	-	
4425 Contracted Services	192	200	192	200	200	-	
4499 Miscellaneous	91	-	-	-	-	-	
Subtotal	1,263	1,100	1,056	1,200	1,200	-	-100.00%
Repairs & Maintenance							
4505 Equipment	1,286	1,200	824	500	500	-	
4510 Vehicles	3,032	3,000	1,641	2,100	1,800	-	
Subtotal	4,318	4,200	2,466	2,600	2,300	-	-100.00%
Total Expenditures	\$ 106,911	\$ 116,399	\$ 114,541	\$ 118,979	\$ 116,928	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Inspection

Account:
61-430

Program Description:

The Inspection Department has been moved to the General Fund beginning in fiscal year 2013-2014.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Inspection

Account:
61-430

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 186,117	\$ 178,559	\$ 172,869	\$ 186,332	\$ 191,135	\$ -	-100.00%
Supplies & Materials	14,171	14,500	13,588	15,650	14,500	-	-100.00%
Other Charges & Services	43,474	36,150	30,111	48,275	48,175	-	-100.00%
Repairs & Maintenance	1,636	3,100	1,452	4,000	3,500	-	-100.00%
Subtotal	245,398	232,309	218,021	254,257	257,310	-	-100.00%
Total Expenditures	\$ 245,398	\$ 232,309	\$ 218,021	\$ 254,257	\$ 257,310	\$ -	-100.00%

~AUTHORIZED POSITIONS~

Position Title							
Building Inspector	1.00	1.00	1.00	1.00	1.00	-	
Code Enforcement Officers	2.00	2.00	2.00	2.00	2.00	-	
Total Personnel	3.00	3.00	3.00	3.00	3.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 125,894	\$ 125,720	\$ 123,889	\$ 129,809	\$ 134,800	\$ -	
4106 Overtime	478	1,000	449	1,500	750	-	
4205 FICA Expense	9,490	9,732	9,129	10,045	10,300	-	
4210 Retirement	14,261	14,163	13,865	14,579	14,900	-	
4215 Workers' Compensation	703	668	667	690	800	-	
4225 Health Insurance	34,677	26,668	24,409	21,017	21,017	-	
4226 Dental Insurance	614	608	462	668	668	-	
4230 Travel & Training	-	-	-	7,000	7,000	-	
4240 Uniforms	-	-	-	1,025	900	-	
Subtotal	186,117	178,559	172,869	186,332	191,135	-	-100.00%
Supplies & Materials							
4305 Postage & Freight	2,483	2,750	2,264	3,750	2,750	-	
4310 General Supplies	5,709	5,000	5,314	5,000	5,000	-	
4315 Dues & Subs/Pubs	-	-	-	650	500	-	
4320 Fuel - Gasoline & Oil	5,980	6,750	6,009	6,250	6,250	-	
Subtotal	14,171	14,500	13,588	15,650	14,500	-	-100.00%
Other Charges & Services							
4410 Telephone	1,508	2,050	1,663	1,675	1,675	-	
4411 Cell Phones/Pagers	1,410	1,600	1,297	1,600	1,500	-	
4420 Legal Fees	3,932	13,000	10,680	-	-	-	
4421 Professional Fees	-	-	-	18,000	18,000	-	
4425 Contracted Services	36,623	19,500	16,472	27,000	27,000	-	
Subtotal	43,474	36,150	30,111	48,275	48,175	-	-100.00%
Repairs & Maintenance							
4505 Equipment	-	(1,000)	-	-	-	-	
4510 Vehicles	1,636	4,000	1,367	4,000	3,500	-	
4515 Building	-	100	85	-	-	-	
Subtotal	1,636	3,100	1,452	4,000	3,500	-	-100.00%
Total Expenditures	\$ 245,398	\$ 232,309	\$ 218,021	\$ 254,257	\$ 257,310	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Equipment Maintenance

Account:
61-435

Program Description:

This program has been moved to the Equipment Maintenance Fund.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Equipment Maintenance

Account:
61-435

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 264,958	\$ -	\$ (1,785)	\$ -	\$ -	\$ -	N/A
Supplies & Materials	13,123	-	-	-	-	-	N/A
Other Charges & Services	1,076	-	-	-	-	-	N/A
Repairs & Maintenance	6,584	-	-	-	-	-	N/A
Subtotal	285,741	-	(1,785)	-	-	-	N/A
Capital Outlay	7,195	-	-	-	-	-	N/A
Total Expenditures	\$ 292,936	\$ -	\$ (1,785)	\$ -	\$ -	\$ -	N/A

~AUTHORIZED POSITIONS~

<u>Position Title</u>							
Lead Mechanic	1.00	-	-	-	-	-	
Mechanics	4.00	-	-	-	-	-	
Total Personnel	5.00	-	-	-	-	-	N/A

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 161,571	\$ -	\$ (1,785)	\$ -	\$ -	\$ -	
4106 Overtime	5,643	-	-	-	-	-	
4205 FICA Expense	12,536	-	-	-	-	-	
4210 Retirement	19,488	-	-	-	-	-	
4215 Workers' Compensation	3,228	-	-	-	-	-	
4225 Health Insurance	59,999	-	-	-	-	-	
4226 Dental Insurance	1,014	-	-	-	-	-	
4240 Uniforms	1,478	-	-	-	-	-	
Subtotal	264,958	-	(1,785)	-	-	-	N/A
Supplies & Materials							
4310 General Supplies	8,846	-	-	-	-	-	
4320 Fuel - Gasoline & Oil	4,277	-	-	-	-	-	
Subtotal	13,123	-	-	-	-	-	N/A
Other Charges & Services							
4411 Cell Phones/Pagers	884	-	-	-	-	-	
4425 Contracted Services	192	-	-	-	-	-	
Subtotal	1,076	-	-	-	-	-	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Equipment Maintenance

Account:
61-435

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Repairs & Maintenance							
4505 Equipment	4,983	-	-	-	-	-	
4510 Vehicles	1,601	-	-	-	-	-	N/A
	<u>6,584</u>	-	-	-	-	-	
Capital Outlay							
4605 Furniture & Equipment	7,195	-	-	-	-	-	
Subtotal	<u>7,195</u>	-	-	-	-	-	N/A
Total Expenditures	<u>\$ 292,936</u>	<u>\$ -</u>	<u>\$ (1,785)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Warehouse

Account:
61-440

Program Description:

The Warehouse Department is under the general direction of the Director of Public Works. The Warehouse Department activities include expenditures for the operation of the Warehouse facility (i.e. building maintenance, utilities, copier).

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility

Department:
Warehouse

Account:
61-440

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Supplies & Materials	\$ 13,276	\$ 14,000	\$ 12,477	\$ 14,000	\$ 14,000	\$ 15,000	7.14%
Other Charges & Services	31,999	35,300	25,392	28,000	28,000	23,100	-17.50%
Repairs & Maintenance	6,875	5,250	4,452	9,250	7,250	11,000	18.92%
Subtotal	52,151	54,550	42,321	51,250	49,250	49,100	-4.20%
 Total Expenditures	 \$ 52,151	 \$ 54,550	 \$ 42,321	 \$ 51,250	 \$ 49,250	 \$ 49,100	 -4.20%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Supplies & Materials							
4310 General Supplies	\$ 13,276	\$ 14,000	\$ 12,477	\$ 14,000	\$ 14,000	\$ 15,000	
Subtotal	13,276	14,000	12,477	14,000	14,000	15,000	7.14%
Other Charges & Services							
4410 Telephone	6,034	6,650	6,086	6,000	6,000	6,100	
4415 Utilities	24,478	17,500	11,382	15,000	12,500	13,000	
4420 Legal Fees	-	3,150	3,008	-	-	-	
4425 Contracted Services	888	5,000	1,818	3,500	6,000	500	
4427 Lease & Rentals	599	3,000	3,098	3,500	3,500	3,500	
Subtotal	31,999	35,300	25,392	28,000	28,000	23,100	-17.50%
Repairs & Maintenance							
4505 Equipment	2,878	1,000	740	4,000	2,000	5,000	
4515 Building	3,997	4,250	3,712	5,250	5,250	6,000	
Subtotal	6,875	5,250	4,452	9,250	7,250	11,000	18.92%
 Total Expenditures	 \$ 52,151	 \$ 54,550	 \$ 42,321	 \$ 51,250	 \$ 49,250	 \$ 49,100	 -4.20%

UTILITY CAPITAL PROJECT FUND

This fund was used to account for Utility Capital Projects. This fund is no longer being utilized. All projects are accounted for in the Utility Fund.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

UTILITY PROJECTS CAPITAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~UTILITY CONSTRUCTION FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 37	\$ (13,702)	\$ (13,702)	\$ (0)	\$ (0)	\$ (0)
<i>Revenues</i>						
Transfers	398,700	13,702	13,702	-	-	673,974
Total Revenue	398,700	13,702	13,702	-	-	673,974
<i>Operating Expenditures</i>						
	-	-	-	-	-	-
Net Operating Revenue (Expenditures)	398,700	13,702	13,702	-	-	673,974
<i>Capital Expenditures</i>	412,439	-	-	-	-	673,974
Net Revenue (Expenditures)	(13,739)	13,702	13,702	-	-	-
Ending Fund Balance						
Total Ending Fund Balance	\$ (13,702)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

Capital expenditures are defined as a being over \$10,000 and having a useful life of 3 years or extending the useful life of an an asset by 3 years.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

UTILITY PROJECTS CAPITAL FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~UTILITY CONSTRUCTION FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 37	\$ (13,702)	\$ (13,702)	\$ (0)	\$ (0)	\$ (0)
Revenues & Transfers In	398,700	13,702	13,702	-	-	673,974
Total Funds Available	<u>398,737</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>673,974</u>
Uses/Deductions						
Expenditures & Transfers Out	412,439	-	-	-	-	673,974
Ending Fund Balance						
Total Ending Fund Balance	<u>(13,702)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>-</u>
Fund Total	<u>\$ 398,737</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ 673,974</u>
Net Revenue (Expenditures)	(13,739)	13,702	13,702	-	-	-

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility Capital Projects

Department:
N/A

Account:
62-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3630 Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
3722 Transfer from BCCDC	-	-	-	-	-	-	N/A
3733 Transfer from Cap Acqu Fund 33	-	-	-	-	-	-	N/A
3761 Transfer from Utility Fund	398,700	13,702	13,702	-	-	673,974	N/A
Total Revenues	\$ 398,700	\$ 13,702	\$ 13,702	\$ -	\$ -	\$ 673,974	
Expenditures							
Capital Outlay	412,439	-	-	-	-	673,974	N/A
Total Expenditures	\$ 412,439	\$ -	\$ -	\$ -	\$ -	\$ 673,974	N/A

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Projects							
Waterline Replacement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
Water Meter Replacement	107,993	-	-	-	-	-	
Water Tank Renovations	-	-	-	-	-	385,865	
Fire Hydrant & Valve Replacement	-	-	-	-	-	60,000	
Sewer Line Rehabilitation	15,940	-	-	-	-	40,000	
Sewer Camera & Locator	-	-	-	-	-	13,050	
W/W Rehabilitation Mockingbird	288,506	-	-	-	-	-	
Trailer Mounted Water Jet	-	-	-	-	-	54,059	
Chlorination System	-	-	-	-	-	40,000	
Generator & Switch System	-	-	-	-	-	26,000	
Sewer Plant Equipment	-	-	-	-	-	35,000	
Total Expenditures	\$ 412,439	\$ -	\$ -	\$ -	\$ -	\$ 673,974	

UTILITY DEBT SERVICE FUND

The Debt Service Funds are used to account for revenue designated for debt retirement only. Expenditures are legally restricted for payment of principal and interest on general obligation or tax supported debt.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

UTILITY DEBT SERVICE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~UTILITY DEBT SERVICE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 548,261	\$ 339,292	\$ 339,292	\$ 360,972	\$ 360,972	\$ 365,872
<i>Revenues</i>						
Miscellaneous	1,143,750	1,348,851	1,371,530	1,797,900	1,802,800	1,014,000
Total Revenue	1,143,750	1,348,851	1,371,530	1,797,900	1,802,800	1,014,000
<i>Operating Expenditures</i>						
	1,352,719	1,350,850	1,349,850	1,797,900	1,797,900	1,014,000
Net Operating Revenue (Expenditures)						
	(208,969)	(1,999)	21,680	-	4,900	-
<i>Capital Expenditures</i>						
	-	-	-	-	-	-
Net Revenue (Expenditures)						
	(208,969)	(1,999)	21,680	-	4,900	-
Ending Fund Balance						
Total Ending Fund Balance	\$ 339,292	\$ 337,293	\$ 360,972	\$ 360,972	\$ 365,872	\$ 365,872

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

UTILITY DEBT SERVICE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~UTILITY DEBT SERVICE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 548,261	\$ 339,292	\$ 339,292	\$ 360,972	\$ 360,972	\$ 365,872	1.36%
Revenues & Transfers In	1,143,750	1,348,851	1,371,530	1,797,900	1,802,800	1,014,000	-43.60%
Total Funds Available	<u>1,692,011</u>	<u>1,688,143</u>	<u>1,710,822</u>	<u>2,158,872</u>	<u>2,163,772</u>	<u>1,379,872</u>	-36.08%
Uses/Deductions							
Expenditures & Transfers Out	1,352,719	1,350,850	1,349,850	1,797,900	1,797,900	1,014,000	-43.60%
Ending Fund Balance							
Total Ending Fund Balance	<u>339,292</u>	<u>337,293</u>	<u>360,972</u>	<u>360,972</u>	<u>365,872</u>	<u>365,872</u>	1.36%
Fund Total	<u>\$ 1,692,011</u>	<u>\$ 1,688,143</u>	<u>\$ 1,710,822</u>	<u>\$ 2,158,872</u>	<u>\$ 2,163,772</u>	<u>\$ 1,379,872</u>	
Net Revenue (Expenditures)	(208,969)	(1,999)	21,680	-	4,900	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Utility Debt Service

Department:
N/A

Account:
63-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ 801	\$ -	\$ 944	\$ -	\$ 900	\$ -	N/A
3699 Other Income	-	-	139	-	-	-	N/A
3711 Transfer from General Fund	98,604	114,931	114,931	162,234	166,234	103,050	-36.48%
3761 Transfer from Utility Fund	1,044,345	1,233,920	1,233,920	1,635,666	1,635,666	910,950	-44.31%
3762 Transfer from Constr. Fund	-	-	21,596	-	-	-	
Total Revenues	\$ 1,143,750	\$ 1,348,851	\$ 1,371,530	\$ 1,797,900	\$ 1,802,800	\$ 1,014,000	-43.60%
Expenditures							
Other Charges & Services	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
Debt Service	1,350,719	1,348,850	1,348,850	1,795,900	1,795,900	1,012,000	-43.65%
Subtotal	1,352,719	1,350,850	1,349,850	1,797,900	1,797,900	1,014,000	-43.60%
Total Expenditures	\$ 1,352,719	\$ 1,350,850	\$ 1,349,850	\$ 1,797,900	\$ 1,797,900	\$ 1,014,000	-43.60%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Other Charges & Services							
4420 Debt Fees	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	
Subtotal	2,000	2,000	1,000	2,000	2,000	2,000	0.00%
Debt Service							
4805 Principal	1,230,000	1,265,000	1,265,000	1,750,000	1,750,000	755,000	
4810 Interest	120,719	83,850	83,850	45,900	45,900	257,000	
	1,350,719	1,348,850	1,348,850	1,795,900	1,795,900	1,012,000	
Total Expenditures	\$ 1,352,719	\$ 1,350,850	\$ 1,349,850	\$ 1,797,900	\$ 1,797,900	\$ 1,014,000	-43.60%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Airport

Department:
N/A

Account:
64-405

Program Description:

The Bay City Regional Airport is under the general supervision of the Community Services Director. The Bay City Regional Airport infrastructure consists of 5,150 foot by 75 foot lighted runway with adjacent taxiways, a 9,000 square foot main hangar, and four rows of T-hangars each containing eleven individual hangar spaces. Additionally, the airport operates an onsite weather station and beacon tower. The terminal building houses a lobby, two offices, a pilot lounge with 24/7 access, and restroom facility. The airport amenities include 24/7 fuel service via automated kiosks for both Jet A and Avgas, a Jet A fuel truck, apron tie down spots, and a courtesy car. Ancillary amenities include fixed wing and rotor craft flight training and aviation maintenance services.

Major Goals for the Year:

1. Runway rehabilitation project
2. Purchase a new Ground Power Unit for transient jet aircraft.
3. Recruit an aviation company to occupy the new hangar slated for construction.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of T-Hanger Rentals	41	38	41
Main Hanger Rental (Number of Planes)	2	5	6

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL AIRPORT FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~MUNICIPAL AIRPORT FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 88,737	\$ 40,674	\$ 40,674	\$ 72,366	\$ 72,366	\$ 61,923
<i>Revenues</i>						
Miscellaneous	74,718	80,200	83,870	95,200	98,243	85,900
Transfers	62,464	62,464	62,464	62,464	62,464	120,464
Other Revenue/Sources	153,208	140,000	160,303	143,000	155,055	155,000
Cost of Fuel	(126,459)	(120,000)	(138,783)	(120,000)	(120,000)	(120,000)
<i>Total Revenue</i>	163,930	162,664	167,853	180,664	195,762	241,364
<i>Operating Expenditures</i>	211,993	152,085	126,032	179,351	171,400	184,806
Net Operating Revenue (Expenditures)	(48,063)	10,579	41,822	1,313	24,362	56,558
<i>Capital Expenditures</i>	-	10,000	10,129	32,500	34,805	78,000
Net Revenue (Expenditures)	(48,063)	579	31,692	(31,187)	(10,443)	(21,442)
Ending Fund Balance						
Total Ending Fund Balance	\$ 40,674	\$ 41,253	\$ 72,366	\$ 41,179	\$ 61,923	\$ 40,482

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL AIRPORT FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~MUNICIPAL AIRPORT FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 88,737	\$ 40,674	\$ 40,674	\$ 72,366	\$ 72,366	\$ 61,923	-14.43%
Revenues & Transfers In	163,930	162,664	167,853	180,664	195,762	241,364	33.60%
Total Funds Available	<u>252,667</u>	<u>203,338</u>	<u>208,527</u>	<u>253,030</u>	<u>268,128</u>	<u>303,287</u>	19.86%
Uses/Deductions							
Expenditures & Transfers Out	211,993	162,085	136,161	211,851	206,205	262,806	24.05%
Ending Fund Balance							
Total Ending Fund Balance	40,674	41,253	72,366	41,179	61,923	40,482	-1.69%
Fund Total	<u>\$ 252,667</u>	<u>\$ 203,338</u>	<u>\$ 208,527</u>	<u>\$ 253,030</u>	<u>\$ 268,128</u>	<u>\$ 303,287</u>	
Net Revenue (Expenditures)	(48,063)	579	31,692	(31,187)	(10,443)	(21,442)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MUNICIPAL AIRPORT FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
<u>MISCELLANEOUS</u>							
3605 Interest	\$ 6	\$ -	\$ 0	\$ -	\$ 8	\$ -	N/A
3620 T-Hanger Rental Fees	61,312	69,200	78,013	75,200	75,200	75,200	0.00%
3625 Rental Fees	12,700	6,000	-	-	-	-	N/A
3630 Tie Down Fees	-	-	80	-	235	-	N/A
3640 Texas Dept of Transportation	-	5,000	5,000	20,000	20,000	10,000	-50.00%
3699 Other Income	701	-	776	-	2,800	700	N/A
Subtotal	74,718	80,200	83,870	95,200	98,243	85,900	-9.77%
<u>TRANSFERS</u>							
3711 Transfer from General Fund	62,464	62,464	62,464	62,464	62,464	120,464	92.85%
Subtotal	62,464	62,464	62,464	62,464	62,464	120,464	92.85%
<u>OTHER REVENUES/SOURCES</u>							
3805 Jet Fuel	76,097	75,000	73,688	75,000	80,000	80,000	6.67%
3810 Aviation Fuel	77,015	65,000	86,596	68,000	75,000	75,000	10.29%
3815 Aviation Oil	96	-	20	-	55	-	N/A
Subtotal	153,208	140,000	160,303	143,000	155,055	155,000	8.39%
<u>COST OF FUEL</u>							
5325 Cost - Jet Fuel	(59,564)	(60,000)	(63,825)	(60,000)	(60,000)	(60,000)	0.00%
5330 Cost - Aviation Fuel	(65,796)	(60,000)	(74,958)	(60,000)	(60,000)	(60,000)	0.00%
5340 Bad Debts	(1,100)	-	-	-	-	-	N/A
Subtotal	(126,459)	(120,000)	(138,783)	(120,000)	(120,000)	(120,000)	0.00%
TOTAL REVENUES	\$ 163,930	\$ 162,664	\$ 167,853	\$ 180,664	\$ 195,762	\$ 241,364	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Airport

Department:
N/A

Account:
64-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 81,887	\$ 55,785	\$ 51,405	\$ 94,551	\$ 89,050	\$ 99,106	4.82%
Supplies & Materials	11,705	9,300	5,730	7,675	7,525	8,300	8.14%
Other Charges & Services	58,025	66,500	52,921	61,125	60,375	61,400	0.45%
Repairs & Maintenance	11,847	20,500	15,975	16,000	14,450	16,000	0.00%
Transfers	48,530	-	-	-	-	-	N/A
Subtotal	211,993	152,085	126,032	179,351	171,400	184,806	3.04%
Capital Outlay	-	10,000	10,129	32,500	34,805	78,000	140.00%
Total Expenditures	\$ 211,993	\$ 162,085	\$ 136,161	\$ 211,851	\$ 206,205	\$ 262,806	24.05%

~AUTHORIZED POSITIONS~

Position Title							
Airport Manager	1.00	-	-	1.00	1.00	1.00	
Head Lineman	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	1.00	1.00	2.00	2.00	2.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 45,236	\$ 32,447	\$ 29,328	\$ 59,165	\$ 58,000	\$ 61,617	
4106 Overtime	9,683	7,000	6,380	5,000	2,000	5,000	
4205 FICA Expense	4,178	3,100	2,890	4,909	4,750	5,096	
4210 Retirement	6,004	4,056	4,204	7,124	7,000	7,404	
4215 Workers' Compensation	879	672	625	1,102	1,400	1,249	
4225 Health Insurance	12,676	7,407	7,209	11,307	10,000	11,795	
4226 Dental Insurance	1,838	203	167	445	400	445	
4230 Travel & Training	1,155	500	156	5,000	5,000	6,000	
4240 Uniforms	237	400	446	500	500	500	
Subtotal	81,887	55,785	51,405	94,551	89,050	99,106	4.82%
Supplies & Materials							
4305 Postage & Freight	83	300	235	200	150	300	
4310 General Supplies	8,084	5,000	2,795	4,000	3,900	4,000	
4315 Dues & Subs/Pubs	-	-	-	475	475	1,000	
4320 Fuel - Gasoline & Oil	3,537	4,000	2,700	3,000	3,000	3,000	
Subtotal	11,705	9,300	5,730	7,675	7,525	8,300	8.14%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Municipal Airport

Department:
N/A

Account:
64-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4405 General & Unemployment Ins	23,390	26,100	26,228	32,100	32,100	32,100	
4410 Telephone	2,395	3,000	2,688	3,000	3,000	3,000	
4411 Cell Phones/Pagers	612	700	435	1,000	750	1,000	
4415 Utilities	17,269	19,000	14,357	16,000	15,500	16,000	
4420 Legal Fees	316	1,000	1,523	1,000	1,000	1,000	
4425 Contracted Services	6,776	10,950	2,767	3,000	3,000	2,800	
4427 Lease & Rentals	2,196	250	125	-	-	-	
4430 Credit Card Fees	4,415	4,500	4,463	4,500	4,500	4,500	
4499 Miscellaneous	657	1,000	338	525	525	1,000	
Subtotal	58,025	66,500	52,921	61,125	60,375	61,400	0.45%
Repairs & Maintenance							
4505 Equipment	6,740	13,500	12,480	9,000	7,500	9,000	
4510 Vehicles	734	1,000	228	1,000	950	1,000	
4515 Building	3,062	1,000	403	1,000	1,000	1,000	
4520 Infrastructure	1,311	5,000	2,864	5,000	5,000	5,000	
Subtotal	11,847	20,500	15,974.88	16,000	14,450	16,000	0.00%
Capital Outlay							
4605 Furniture & Equipment	-	10,000	10,129	32,500	32,500	20,000	
4615 Buildings	-	-	-	-	2,305	-	
4620 Infrastructure	-	-	-	-	-	58,000	
Subtotal	-	10,000	10,129	32,500	34,805	78,000	140.00%
Transfers							
4734 Transfer to Fund 34	48,530	-	-	-	-	-	
Subtotal	48,530	-	-	-	-	-	N/A
Total Expenditures	\$ 211,993	\$ 162,085	\$ 136,161	\$ 211,851	\$ 206,205	\$ 262,806	24.05%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

SANITATION FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~SANITATION FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ (63,354)	\$ 207,947	\$ 207,947	\$ 423,430	\$ 423,430	\$ 2,177,681
Revenues						
Charges for Services	2,159,518	2,697,000	2,608,960	2,480,000	2,634,000	29,100
Miscellaneous	347	2,000	3,965	2,300	1,893,499	-
Other Revenue/Sources	44,692	38,000	36,763	40,000	27,000	-
Total Revenue	2,204,557	2,737,000	2,649,688	2,522,300	4,554,499	29,100
Operating Expenditures						
Administration	625,232	619,381	601,724	660,877	765,489	1,782,288
Residential	828,636	845,608	774,333	813,744	805,425	-
Commercial	371,204	403,214	370,844	393,495	348,920	-
Recycling	69,828	94,878	90,432	104,746	100,384	-
Transfer Station	-	393,170	388,679	432,916	561,312	87,245
Total Operating Expenditures	1,894,900	2,356,250	2,226,011	2,405,777	2,581,530	1,869,533
Net Operating Revenue (Expenditures)	309,657	380,750	423,677	116,523	1,972,969	(1,840,433)
Capital Expenditures	38,357	188,005	208,193	218,718	218,718	-
Net Revenue (Expenditures)	271,300	192,745	215,484	(102,195)	1,754,251	(1,840,433)
Ending Fund Balance						
Total Ending Fund Balance	\$ 207,947	\$ 400,692	\$ 423,430	\$ 321,235	\$ 2,177,681	\$ 337,248

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

SANITATION FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~SANITATION FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ (63,354)	\$ 207,947	\$ 207,946.61	\$ 423,430	\$ 423,430	\$ 2,177,681	414.30%
Revenues & Transfers In	2,204,557	2,737,000	2,649,688	2,522,300	4,554,499	29,100	-98.85%
Total Funds Available	2,141,203	2,944,947	2,857,635	2,945,730	4,977,929	2,206,781	-25.09%
Uses/Deductions							
Expenditures & Transfers Out	1,933,257	2,544,255	2,434,205	2,624,495	2,800,248	1,869,533	-28.77%
Ending Fund Balance							
Total Ending Fund Balance	207,947	400,692	423,430	321,235	2,177,681	337,248	4.98%
Fund Total	\$ 2,141,203	\$ 2,944,947	\$ 2,857,635	\$ 2,945,730	\$ 4,977,929	\$ 2,206,781	
Net Revenue (Expenditures)	271,300	192,745	215,484	(102,195)	1,754,251	(1,840,433)	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

SANITATION FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~REVENUE DETAIL~							
<u>CHARGES FOR SERVICES</u>							
3310 Residential Garbage	\$ 1,220,618	\$ 1,245,000	\$ 1,358,882	\$ 1,230,000	\$ 1,300,000	\$ -	-100.00%
3311 Collections - Closed Accounts	18,243	20,000	19,952	20,000	-	-	-100.00%
3315 Commercial Garbage	920,656	935,000	879,127	935,000	935,000	-	-100.00%
3320 Transfer Station - City	-	248,000	169,194	145,000	224,000	-	-100.00%
3325 Transfer Station - Other	-	249,000	181,806	150,000	175,000	29,100	-80.60%
Subtotal	2,159,518	2,697,000	2,608,960	2,480,000	2,634,000	29,100	-98.83%
<u>MISCELLANEOUS</u>							
3605 Interest	182	-	357	300	300	-	-100.00%
3669 Miscellaneous Revenue	166	2,000	3,608	2,000	2,000	-	-100.00%
3695 Gail on Disposal of Assets	-	-	-	-	1,891,199	-	-
Subtotal	347	2,000	3,965	2,300	1,893,499	-	-100.00%
<u>OTHER REVENUES/SOURCES</u>							
3805 Recycling - Cardboard	35,152	28,500	28,767	30,000	19,000	-	-100.00%
3815 Recycling - Oil	865	500	1,650	1,000	1,000	-	-100.00%
3820 Recycling - Misc	8,675	9,000	6,346	9,000	7,000	-	-100.00%
Subtotal	44,692	38,000	36,763	40,000	27,000	-	-100.00%
TOTAL REVENUES	\$ 2,204,557	\$ 2,737,000	\$ 2,649,688	\$ 2,522,300	\$ 4,554,499	\$ 29,100	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

SANITATION FUND EXPENDITURE SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 617,228	\$ 785,323	\$ 708,862	\$ 849,986	\$ 915,429	\$ 23,818	-97.20%
Supplies & Materials	230,789	257,175	249,791	281,500	262,000	13,400	-95.24%
Other Charges & Services	436,553	643,373	622,202	628,444	639,444	40,877	-93.50%
Repairs & Maintenance	125,012	206,050	197,558	179,700	194,575	9,150	-94.91%
Transfers	145,677	464,329	447,599	466,147	570,082	1,782,288	282.34%
Debt Service	339,640	-	-	-	-	-	N/A
Subtotal	<u>1,894,900</u>	<u>2,356,250</u>	<u>2,226,011</u>	<u>2,405,777</u>	<u>2,581,530</u>	<u>1,869,533</u>	<u>-22.29%</u>
Capital Outlay	38,357	188,005	208,193	218,718	218,718	-	N/A
Total Expenditures	<u>1,933,257</u>	<u>2,544,255</u>	<u>2,434,205</u>	<u>2,624,495</u>	<u>2,800,248</u>	<u>1,869,533</u>	<u>-28.77%</u>

~AUTHORIZED POSITIONS~

Administration	2.00	2.00	2.00	2.00	2.00	-	-100.00%
Residential	7.00	6.00	6.00	8.00	8.00	-	-100.00%
Commercial	2.00	2.00	2.00	2.00	2.00	-	-100.00%
Recycling	-	2.28	2.28	2.13	2.13	-	-100.00%
Transfer Station	-	2.00	3.00	3.00	3.00	-	-100.00%
Total Personnel	<u>11.00</u>	<u>14.28</u>	<u>15.28</u>	<u>17.13</u>	<u>17.13</u>	<u>-</u>	<u>-100.00%</u>

~DEPARTMENT SUMMARY~

Administration	\$ 656,132	\$ 619,381	\$ 601,724	\$ 660,877	\$ 765,489	\$ 1,782,288	169.69%
Residential	828,636	845,608	794,523	847,462	839,143	-	-100.00%
Commercial	378,661	413,374	381,003	393,495	348,920	-	-100.00%
Recycling	69,828	94,878	90,432	104,746	100,384	-	-100.00%
Transfer Station	-	571,015	566,524	617,916	746,312	87,245	-85.88%
Total Expenditures	<u>\$ 1,933,257</u>	<u>\$ 2,544,255</u>	<u>\$ 2,434,205</u>	<u>\$ 2,624,495</u>	<u>\$ 2,800,248</u>	<u>\$ 1,869,533</u>	<u>-28.77%</u>

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Administration

Account:
75-410

Program Description:

The Sanitation Department under the general direction of the Sanitation Supervisor, is responsible for the collection of residential (toter), commercial (dumpster) refuse, bulk trash and brush pick-up within the City of Bay City. The department completes these tasks through the use of the following: five automated side loader "toter" trucks and one rear load truck for residential routes, two front loader trucks for commercial "dumpster" routes, a grapple truck and trailer accompanied by a "repo" truck and trailer, two dump trucks, a chipper and a 1/2 ton truck with a 16 foot trailer for brush and roadside bulk trash pickup. Priority use of the gradall for grapple truck backup is also used for brush collection. Refuse is disposed of through the City operation of the County Transfer Station and deliveries to the landfill.

Major Goals for the Year:

1. Provide quality customer service to our customers to ensure smooth operations.
2. Conduct weekly safety meetings and enforce policies.
3. Cross train all department employees.
4. Continue the residential, commercial, brush and bulk trash pickup with the ultimate goal of having all streets free of debris.
5. Evaluate the use of equipment and replace or added equipment as necessary.
6. Work to increase maintenance on equipment and knowledge and driving skills of truck and equipment operators.
7. Continue the mulch and compost program benefiting the citizens of Bay City.

<u>Performance Indicators:</u>	2011-12 <u>Actual</u>	2012-13 <u>Estimate</u>	2013-14 <u>Projected</u>
Number of Missed Trash Pick-up Calls	350	300	0
Number of Bulk Trash & Brush Complaints	300	150	0

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Administration

Account:
75-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 119,305	\$ 114,907	\$ 101,032	\$ 118,448	\$ 114,575	\$ -	-100.00%
Supplies & Materials	8,794	9,750	8,554	14,700	14,500	-	-100.00%
Other Charges & Services	10,617	27,945	43,783	58,382	64,532	-	-100.00%
Repairs & Maintenance	1,199	2,450	755	3,200	1,800	-	-100.00%
Transfers	145,677	464,329	447,599	466,147	570,082	1,782,288	282.34%
Debt Service	339,640	-	-	-	-	-	-
Subtotal	625,232	619,381	601,724	660,877	765,489	1,782,288	169.69%
Capital Outlay	30,900	-	-	-	-	-	N/A
Total Expenditures	\$ 656,132	\$ 619,381	\$ 601,724	\$ 660,877	\$ 765,489	\$ 1,782,288	169.69%

~AUTHORIZED POSITIONS~

Position Title							
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	-	-
Secretary	1.00	1.00	1.00	1.00	1.00	-	-
Mechanic	-	-	-	-	-	-	-
Total Personnel	2.00	2.00	2.00	2.00	2.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 73,574	\$ 75,079	\$ 64,674	\$ 82,010	\$ 85,100	\$ -	-
4106 Overtime	5,398	500	307	1,000	500	-	-
4110 Other Compensation	-	500	497	1,275	1,375	-	-
4205 FICA Expense	5,704	5,587	4,913	8,350	6,700	-	-
4210 Retirement	7,969	8,237	7,513	9,216	9,300	-	-
4215 Workers' Compensation	704	1,497	1,064	1,703	1,600	-	-
4225 Health Insurance	21,934	19,049	18,057	11,449	5,750	-	-
4226 Dental Insurance	443	408	264	445	250	-	-
4230 Travel & Training	1,163	1,200	691	2,000	1,000	-	-
4240 Uniforms	2,416	2,850	3,052	3,000	3,000	-	-
Subtotal	119,305	114,907	101,032	118,448	114,575	-	-100.00%
Supplies & Materials							
4305 Postage & Freight	0	500	19	250	250	-	-
4310 General Supplies	2,160	2,000	1,496	7,000	7,000	-	-
4315 Dues & Subs/Pubs	-	-	-	200	-	-	-
4320 Fuel - Gasoline & Oil	6,633	7,250	7,039	7,250	7,250	-	-
Subtotal	8,794	9,750	8,554	14,700	14,500	-	-100.00%
Other Charges & Services							
4405 General & Unemployment Ins	8,111	21,007	21,435	25,000	25,000	-	-
4411 Cell Phones/Pagers	771	1,050	909	1,250	1,000	-	-
4415 Utilities	176	1,300	3,825	10,000	3,900	-	-
4420 Legal Fees	-	3,500	3,283	2,500	2,000	-	-
4422 Administrative Fees	-	-	-	-	-	-	-
4425 Contracted Services	1,558	1,000	589	2,000	1,000	-	-
4427 Lease & Rentals	-	-	-	-	-	-	-
4429 Bad Debt Expense	-	-	13,494	-	14,000	-	-
4495 Contingency	-	-	-	17,632	17,632	-	-
4499 Miscellaneous	-	88	248	-	-	-	-
Subtotal	10,617	27,945	43,783	58,382	64,532	-	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Administration

Account:
75-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Repairs & Maintenance							
4505 Equipment	641	1,000	326	1,000	1,000	-	
4510 Vehicles	557	1,450	366	2,150	750	-	
4515 Building	-	-	63	50	50	-	
	<u>1,199</u>	<u>2,450</u>	<u>755</u>	<u>3,200</u>	<u>1,800</u>	<u>-</u>	-100.00%
Capital Outlay							
4605 Furniture & Equipment	30,900	-	-	-	-	-	
Subtotal	<u>30,900</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Transfers							
4711 Transfer to General Fund	107,677	109,750	103,901	124,000	227,725	-	
4761 Transfer to Utility Equip Maint	38,000	-	-	-	-	-	
4766 Transfer to Equip Maint Fund	-	58,691	47,786	45,659	45,869	-	
4780 Transfer to Debt Service Fund	-	295,888	295,912	296,488	296,488	1,782,288	
Subtotal	<u>145,677</u>	<u>464,329</u>	<u>447,599</u>	<u>466,147</u>	<u>570,082</u>	<u>1,782,288</u>	282.34%
Debt Service							
4805 Principal	267,000	-	-	-	-	-	
4810 Interest	72,640	-	-	-	-	-	
	<u>339,640</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures	<u>\$ 656,132</u>	<u>\$ 619,381</u>	<u>\$ 601,724</u>	<u>\$ 660,877</u>	<u>\$ 765,489</u>	<u>\$ 1,782,288</u>	169.69%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Residential

Account:
75-415

Program Description:

This activity is under the general direction of the Sanitation Supervisor and is responsible for all the residential garbage service, brush and roadside heavy trash pickup in the City of Bay City. This refuse is disposed of at the City operated Transfer Station and Chipping Site.

Major Goals for the Year:

1. Provide quality customer service to our customers to ensure smooth operations.
2. Conduct weekly safety meetings and enforce policies.
3. Conduct frequent evaluations toward a more efficient and effective operation.
4. Continue to cross train all employees.
5. Evaluate the use of equipment and replace or added equipment as necessary.
6. Work to increase maintenance on equipment and knowledge and driving skills of truck and equipment operators.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Residential

Account:
75-415

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 401,074	\$ 367,058	\$ 334,202	\$ 417,244	\$ 424,700	\$ -	-100.00%
Supplies & Materials	127,635	112,540	104,687	119,000	94,000	-	-100.00%
Other Charges & Services	219,971	277,690	256,480	195,500	191,700	-	-100.00%
Repairs & Maintenance	79,955	88,320	78,964	82,000	95,025	-	-100.00%
Subtotal	828,636	845,608	774,333	813,744	805,425	-	-100.00%
Capital Outlay	-	-	20,190	33,718	33,718	-	-100.00%
Total Expenditures	\$ 828,636	\$ 845,608	\$ 794,523	\$ 847,462	\$ 839,143	\$ -	-100.00%

~AUTHORIZED POSITIONS~

Position Title							
Sanitation Truck Drivers	7.00	6.00	6.00	7.00	7.00	-	
Mechanic	-	-	-	1.00	1.00	-	
Total Personnel	7.00	6.00	6.00	8.00	8.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 212,970	\$ 205,616	\$ 192,595	\$ 249,121	\$ 257,500	\$ -	
4106 Overtime	52,435	48,000	42,665	48,000	49,500	-	
4205 FICA Expense	20,006	18,438	17,191	22,730	23,000	-	
4210 Retirement	29,346	26,831	25,820	32,989	33,000	-	
4215 Workers' Compensation	8,013	6,532	5,658	8,977	8,000	-	
4225 Health Insurance	76,990	60,622	49,445	52,146	51,000	-	
4226 Dental Insurance	1,314	1,019	828	1,781	1,700	-	
4240 Uniforms	-	-	-	1,500	1,000	-	
Subtotal	401,074	367,058	334,202	417,244	424,700	-	-100.00%
Supplies & Materials							
4310 General Supplies	1,646	7,500	7,503	4,000	4,000	-	
4320 Fuel - Gasoline & Oil	125,990	105,040	97,184	115,000	90,000	-	
Subtotal	127,635	112,540	104,687	119,000	94,000	-	-100.00%
Other Charges & Services							
4405 General & Unemployment Ins	13,413	-	-	-	-	-	
4411 Cell Phones/Pagers	3,217	2,250	2,121	3,000	3,700	-	
4425 Contracted Services	32,609	32,000	31,541	35,000	32,000	-	
4426 Disposal - Landfill	159,786	202,400	183,839	150,000	150,000	-	
4427 Lease & Rentals	10,876	38,040	38,016	4,500	4,500	-	
4450 Claims - Sideloaders Trucks	69	3,000	964	3,000	1,500	-	
Subtotal	219,971	277,690	256,480	195,500	191,700	-	-100.00%
Repairs & Maintenance							
4505 Equipment	79,955	88,320	78,964	65,000	75,000	-	
4506 Dumpster	-	-	-	2,000	-	-	
4507 Tires	-	-	-	15,000	20,000	-	
4510 Vehicles	-	-	-	-	25	-	
Subtotal	79,955	88,320	78,964	82,000	95,025	-	-100.00%
Capital Outlay							
4605 Furniture & Equipment	-	-	20,190	33,718	33,718	-	
Subtotal	-	-	20,190	33,718	33,718	-	N/A
Total Expenditures	\$ 828,636	\$ 845,608	\$ 794,523	\$ 847,462	\$ 839,143	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Commercial

Account:
75-420

Program Description:

This activity is under the general direction of the Sanitation Supervisor and is responsible for all the commercial pick-up service in the City of Bay City. This refuse is disposed of through the City operated Transfer Station.

Major Goals for the Year:

1. Provide quality customer service to our customers to ensure smooth operations.
2. Conduct weekly safety meetings and enforce policies.
3. Conduct frequent evaluations toward a more efficient and effective operation.
4. Continue to cross train all employees.
5. Evaluate the use of equipment and replace or added equipment as necessary.
6. Work to increase maintenance on equipment and knowledge and driving skills of truck and equipment operators.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Commercial

Account:
75-420

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ 96,849	\$ 143,894	\$ 132,084	\$ 123,495	\$ 117,920	\$ -	-100.00%
Supplies & Materials	91,612	80,910	72,486	88,500	71,000	-	-100.00%
Other Charges & Services	144,319	132,230	118,388	136,500	124,500	-	-100.00%
Repairs & Maintenance	38,425	46,180	47,886	45,000	35,500	-	-100.00%
Subtotal	371,204	403,214	370,844	393,495	348,920	-	-100.00%
Capital Outlay	7,457	10,160	10,159	-	-	-	N/A
Total Expenditures	\$ 378,661	\$ 413,374	\$ 381,003	\$ 393,495	\$ 348,920	\$ -	-100.00%

~AUTHORIZED POSITIONS~

Position Title							
Sanitation Truck Drivers	2.00	2.00	2.00	2.00	2.00	-	
Total Personnel	2.00	2.00	2.00	2.00	2.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ 43,038	\$ 67,874	\$ 64,913	\$ 61,764	\$ 55,000	\$ -	
4106 Overtime	27,439	32,000	30,482	30,000	35,000	-	
4205 FICA Expense	5,543	7,687	7,178	7,020	7,020	-	
4210 Retirement	7,889	10,896	10,581	10,188	10,000	-	
4215 Workers' Compensation	1,883	2,955	2,350	2,771	2,500	-	
4225 Health Insurance	10,824	22,076	16,202	11,307	8,000	-	
4226 Dental Insurance	232	405	377	445	400	-	
4240 Uniforms	-	-	-	-	-	-	
Subtotal	96,849	143,894	132,084	123,495	117,920	-	-100.00%
Supplies & Materials							
4310 General Supplies	675	1,000	484	3,500	1,000	-	
4320 Fuel - Gasoline & Oil	90,937	79,910	72,002	85,000	70,000	-	
Subtotal	91,612	80,910	72,486	88,500	71,000	-	-100.00%
Other Charges & Services							
4405 General & Unemployment Ins	8,512	-	-	-	-	-	
4411 Cell Phones/Pagers	824	1,000	1,270	1,500	1,500	-	
4426 Disposal - Landfill	134,983	130,230	116,588	130,000	120,000	-	
4427 Lease & Rentals	-	1,000	531	4,000	2,000	-	
4499 Miscellaneous	-	-	-	1,000	1,000	-	
Subtotal	144,319	132,230	118,388	136,500	124,500	-	-100.00%
Repairs & Maintenance							
4505 Equipment	38,425	45,680	47,886	30,000	20,000	-	
4507 Tires	-	-	-	13,000	15,000	-	
4550 Claims - Pick-up	-	500	-	2,000	500	-	
Subtotal	38,425	46,180	47,886	45,000	35,500	-	-100.00%
Capital Outlay							
4605 Furniture & Equipment	7,457	10,160	10,159	-	-	-	
Subtotal	7,457	10,160	10,159	-	-	-	N/A
Total Expenditures	\$ 378,661	\$ 413,374	\$ 381,003	\$ 393,495	\$ 348,920	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Recycling

Account:
75-425

Program Description:

The Recycling Department, under the general direction of the Sanitation Supervisor, is responsible for the collection of recyclable materials that are collected at the Recycle Center, bulk pickup at local businesses and school recycling program.

Major Goals for the Year:

1. Evaluate staffing levels to determine when it will be necessary to add additional employees.
2. Investigate ways to implement curb side recycling.
3. Work with local businesses to encourage more businesses to recycle.
4. Work with area schools for material collection as well as the education of students in the value and benefits of recycling.
5. Evaluate the use of equipment to upgrade or replace as necessary.
6. Work with recycling brokers/companies to stay current on potential recyclable materials and values.
7. Stay current with equipment suppliers for the latest available recycling tools and most efficient recycling strategies for today's environment.
8. Ensure that TCEQ environmental requirements are met.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Tons of Plastics Recycled	0	50	75
Tons of Cardboard Recycled	247	275	300
Tons of Mixed Paper Recycled	90	100	175
Gallons Motor/Cooking Oil Recycled	2,211	2,500	3,000
Pounds of Metal Cans Recycled	0	20	50

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Recycling

Account:
75-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ 64,107	\$ 58,204	\$ 70,246	\$ 69,884	\$ -	-100.00%
Supplies & Materials	2,748	2,975	2,606	4,300	3,500	-	-100.00%
Other Charges & Services	61,647	20,196	18,802	19,200	16,750	-	-100.00%
Repairs & Maintenance	5,433	7,600	10,820	11,000	10,250	-	-100.00%
Subtotal	69,828	94,878	90,432	104,746	100,384	-	-100.00%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ 69,828	\$ 94,878	\$ 90,432	\$ 104,746	\$ 100,384	\$ -	-100.00%

~AUTHORIZED POSITIONS~

Position Title							
Recycle Center Manager	-	1.00	1.00	1.00	1.00	-	
Part-time Staff	-	1.28	1.28	1.13	1.13	-	
Total Personnel	-	2.28	2.28	2.13	2.13	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ 45,351	\$ 41,700	\$ 51,380	\$ 50,000	\$ -	
4106 Overtime	-	2,400	1,951	3,000	3,000	-	
4205 FICA Expense	-	3,498	3,308	4,395	4,150	-	
4210 Retirement	-	2,686	2,591	4,149	4,000	-	
4215 Workers' Compensation	-	2,079	2,054	1,338	2,750	-	
4225 Health Insurance	-	7,890	6,493	5,761	5,761	-	
4226 Dental Insurance	-	203	109	223	223	-	
4230 Travel & Training	-	-	-	-	-	-	
4240 Uniforms	-	-	-	-	-	-	
Subtotal	-	64,107	58,204	70,246	69,884	-	-100.00%
Supplies & Materials							
4310 General Supplies	1,572	875	1,032	2,000	1,750	-	
4320 Fuel - Gasoline & Oil	1,176	2,100	1,574	2,300	1,750	-	
Subtotal	2,748	2,975	2,606	4,300	3,500	-	-100.00%
Other Charges & Services							
4410 Telephone	871	1,000	798	1,000	1,000	-	
4411 Cell Phones/Pagers	-	400	439	1,000	550	-	
4415 Utilities	9,770	10,900	9,649	11,000	11,000	-	
4425 Contracted Services	2,700	600	600	3,000	1,000	-	
4426 Contract Workforce	44,950	4,351	4,351	-	-	-	
4427 Lease & Rentals	3,292	2,720	2,715	3,000	3,000	-	
4429 Permits	-	-	-	-	-	-	
4499 Miscellaneous	63	225	249	200	200	-	
Subtotal	61,647	20,196	18,802	19,200	16,750	-	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Recycling

Account:
75-425

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Repairs & Maintenance							
4505 Equipment	4,586	6,000	9,543	7,000	7,000	-	
4510 Vehicles	10	100	219	1,000	750	-	
4515 Building	838	1,500	1,058	3,000	2,500	-	
	<u>5,433</u>	<u>7,600</u>	<u>10,820</u>	<u>11,000</u>	<u>10,250</u>	<u>-</u>	-100.00%
Capital Outlay							
4605 Furniture & Equipment	-	-	-	-	-	-	
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Expenditures	<u>\$ 69,828</u>	<u>\$ 94,878</u>	<u>\$ 90,432</u>	<u>\$ 104,746</u>	<u>\$ 100,384</u>	<u>\$ -</u>	-100.00%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Transfer Station

Account:
75-430

Program Description:

The Transfer Station, under the general direction of the Sanitation Supervisor, is the location where refuse is consolidated for haul to the landfill. The Transfer Station is open to dispose of residential and commercial refuse (including tires) throughout Matagorda County and surrounding areas with priority in handling refuse for the City of Bay City. Operating six days a week, refuse is handled through the use of one skid steer loader, electronic grappler, one "yard-dog" trailer moving truck, four walking floor trailers and two semi-trucks.

Major Goals for the Year:

1. Conduct weekly safety meetings and enforce policies.
2. Conduct frequent evaluations toward a more efficient and effective operation.
3. Cross train all employees.
4. Evaluate the use of equipment to upgrade or replace as necessary.
5. Work to increase maintenance on equipment and knowledge and driving skills of truck and equipment operators.
6. Ensure TCEQ environmental compliance requirements are met.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Total of Tons Collected	14,233	18,000	0

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Sanitation

Department:
Transfer Station

Account:
75-430

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ 95,358	\$ 83,340	\$ 120,554	\$ 188,350	\$ 23,818	-80.24%
Supplies & Materials	-	51,000	61,457	55,000	79,000	13,400	-75.64%
Other Charges & Services	-	185,312	184,749	218,862	241,962	40,877	-81.32%
Repairs & Maintenance	-	61,500	59,132	38,500	52,000	9,150	-76.23%
Subtotal	-	393,170	388,679	432,916	561,312	87,245	-79.85%
Capital Outlay	-	177,845	177,845	185,000	185,000	-	N/A
Total Expenditures	\$ -	\$ 571,015	\$ 566,524	\$ 617,916	\$ 746,312	\$ 87,245	-85.88%

~AUTHORIZED POSITIONS~

Position Title							
Transfer Station Foreman	-	1.00	1.00	1.00	1.00	-	
Transfer Station Attendant	-	1.00	1.00	1.00	1.00	-	
Truck Driver	-	-	1.00	1.00	1.00	-	
Total Personnel	-	2.00	3.00	3.00	3.00	-	-100.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ 56,875	\$ 50,802	\$ 79,524	\$ 87,100	\$ 16,760	
4106 Overtime	-	5,500	6,751	5,000	5,000	-	
4205 FICA Expense	-	4,762	4,168	6,466	72,500	1,282	
4210 Retirement	-	6,396	6,185	9,384	10,100	1,863	
4215 Workers' Compensation	-	1,719	1,578	2,551	2,200	553	
4225 Health Insurance	-	19,611	13,524	16,960	11,000	2,949	
4226 Dental Insurance	-	495	333	668	450	111	
4240 Uniforms	-	-	-	-	-	300	
Subtotal	-	95,358	83,340	120,554	188,350	23,818	-80.24%
Supplies & Materials							
4310 General Supplies	-	10,500	9,680	5,000	5,000	900	
4320 Fuel - Gasoline & Oil	-	40,500	51,777	50,000	74,000	12,500	
Subtotal	-	51,000	61,457	55,000	79,000	13,400	-75.64%
Other Charges & Services							
4410 Telephone	-	450	339	1,000	750	125	
4411 Cell Phones/Pagers	-	975	952	1,250	1,600	300	
4415 Utilities	-	4,800	3,779	6,000	5,500	1,000	
4425 Contracted Services	-	8,325	7,663	3,000	2,500	500	
4427 Lease & Rentals	-	650	627	-	-	-	
4428 Disposal Transfer Station	-	167,500	170,498	200,000	224,000	37,500	
4429 Permits	-	2,600	892	7,600	7,600	1,450	
4430 Property Rental	-	12	-	12	12	2	
Subtotal	-	185,312	184,749	218,862	241,962	40,877	-81.32%
Repairs & Maintenance							
4505 Equipment	-	61,000	59,117	26,000	30,000	5,900	
4507 Tires	-	-	-	11,000	20,000	3,000	
4515 Building	-	500	15	1,500	2,000	250	
Subtotal	-	61,500	59,132	38,500	52,000	9,150	-76.23%
Capital Outlay							
4605 Furniture & Equipment	-	177,845	177,845	185,000	185,000	-	
Subtotal	-	177,845	177,845	185,000	185,000	-	-100.00%
Total Expenditures	\$ -	\$ 571,015	\$ 566,524	\$ 617,916	\$ 746,312	\$ 87,245	-85.88%

DEBT SERVICE FUND

The Debt Service Funds are used to account for revenue designated for debt retirement only. Expenditures are legally restricted for payment of principal and interest on general obligation or tax supported debt.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

DEBT SERVICE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~DEBT SERVICE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ 5,431	\$ 10,286	\$ 10,286	\$ 11,276	\$ 11,276	\$ 34,567
<i>Revenues</i>						
Taxes	294,855	295,938	297,589	295,938	304,438	405,447
Miscellaneous	218	-	314	-	13,871	-
Transfers	538,853	531,448	531,472	535,168	535,168	2,019,823
<i>Total Revenue</i>	833,926	827,386	829,375	831,106	853,477	2,425,270
<i>Operating Expenditures</i>	829,071	828,385	828,385	830,185	830,185	933,344
Net Operating Revenue (Expenditures)	4,855	(1,000)	990	921	23,292	1,491,926
<i>Capital Expenditures</i>	-	-	-	-	-	-
Net Revenue (Expenditures)	4,855	(1,000)	990	921	23,292	1,491,926
Ending Fund Balance						
Total Ending Fund Balance	\$ 10,286	\$ 9,286	\$ 11,276	\$ 12,197	\$ 34,567	\$ 1,526,493

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

DEBT SERVICE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~DEBT SERVICE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ 5,431	\$ 10,286	\$ 10,286	\$ 11,276	\$ 11,276	\$ 34,567	206.57%
Revenues & Transfers In	833,926	827,386	829,375	831,106	853,477	2,425,270	191.81%
Total Funds Available	<u>839,357</u>	<u>837,671</u>	<u>839,661</u>	<u>842,382</u>	<u>864,752</u>	<u>2,459,837</u>	192.01%
Uses/Deductions							
Expenditures & Transfers Out	829,071	828,385	828,385	830,185	830,185	933,344	12.43%
Ending Fund Balance							
Total Ending Fund Balance	10,286	9,286	11,276	12,197	34,567	1,526,493	12415.77%
Fund Total	<u>\$ 839,357</u>	<u>\$ 837,671</u>	<u>\$ 839,661</u>	<u>\$ 842,382</u>	<u>\$ 864,752</u>	<u>\$ 2,459,837</u>	
Net Revenue (Expenditures)	4,855	(1,000)	990	921	23,292	1,491,926	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Debt Service

Department:
N/A

Account:
80-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3105 Property Tax	\$ 285,546	\$ 295,938	\$ 286,330	\$ 295,938	\$ 295,938	\$ 397,947	34.47%
3110 Delinquent Tax	4,878	-	6,610	-	5,000	4,000	
3125 Property Tax - P&I	4,431	-	4,649	-	3,500	3,500	
3605 Interest	218	-	314	-	150	-	
3650 Bond Proceeds	-	-	-	-	13,721	-	
3711 Transfer from General Fund	205,513	110,740	110,740	113,087	113,087	112,270	
3761 Transfer from Utility Fund	35,699	124,820	124,820	125,593	125,593	125,265	
3775 Transfer from Sanitation	297,640	295,888	295,912	296,488	296,488	1,782,288	
Total Revenues	\$ 833,926	\$ 827,386	\$ 829,375	\$ 831,106	\$ 853,477	\$2,425,270	191.81%
Expenditures							
Debt Service	\$ 829,071	\$ 828,385	\$ 828,385	\$ 830,185	\$ 830,185	\$ 933,344	12.43%
Subtotal	829,071	828,385	828,385	830,185	830,185	933,344	12.43%
Total Expenditures	\$ 829,071	\$ 828,385	\$ 828,385	\$ 830,185	\$ 830,185	\$ 933,344	12.43%

~AUTHORIZED POSITIONS~

No Authorized Positions

~EXPENDITURE DETAIL~

Debt Service							
4805 Principal	\$ 520,000	\$ 570,000	\$ 570,000	\$ 590,000	\$ 590,000	\$ 704,000	
4810 Interest	307,571	257,385	257,385	239,185	239,185	228,344	
4820 Paying Agent Fees	1,500	1,000	1,000	1,000	1,000	1,000	
	829,071	828,385	828,385	830,185	830,185	933,344	
Total Expenditures	\$ 829,071	\$ 828,385	\$ 828,385	\$ 830,185	\$ 830,185	\$ 933,344	12.43%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**General Obligation Refunding Bonds
Series 2009**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2009				\$ 3,825,000
2009	\$ 50,000	\$ 38,250	\$ 88,250	3,775,000
2010	1,170,000	113,250	1,283,250	2,605,000
2011	1,205,000	78,150	1,283,150	1,400,000
2012	965,000	42,000	1,007,000	435,000
2013	210,000	13,050	223,050	225,000
2014	225,000	6,750	231,750	-
Total	3,825,000	291,450	4,116,450	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**Certificates of Obligation
Series 2009**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2009	\$ -	\$ 52,775	\$ 52,775	\$ 5,000,000
2010	435,000	158,325	593,325	4,565,000
2011	450,000	145,275	595,275	4,115,000
2012	460,000	131,775	591,775	3,655,000
2013	475,000	117,975	592,975	3,180,000
2014	490,000	103,725	593,725	2,690,000
2015	505,000	89,025	594,025	2,185,000
2016	520,000	73,875	593,875	1,665,000
2017	535,000	58,275	593,275	1,130,000
2018	555,000	39,550	594,550	575,000
2019	575,000	20,125	595,125	-
Total	5,000,000	990,700	5,990,700	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**Tax & Revenue Certificates of Obligation
Series 2010**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2010				\$ 3,300,000
2011	\$ 70,000	\$ 171,213	\$ 241,213	3,230,000
2012	110,000	125,610	235,610	3,120,000
2013	115,000	121,210	236,210	3,005,000
2014	120,000	116,610	236,610	2,885,000
2015	125,000	113,010	238,010	2,760,000
2016	135,000	109,260	244,260	2,625,000
2017	140,000	104,535	244,535	2,485,000
2018	145,000	99,635	244,635	2,340,000
2019	150,000	94,560	244,560	2,190,000
2020	160,000	88,560	248,560	2,030,000
2021	165,000	82,160	247,160	1,865,000
2022	175,000	75,560	250,560	1,690,000
2023	180,000	68,560	248,560	1,510,000
2024	190,000	61,360	251,360	1,320,000
2025	195,000	53,760	248,760	1,125,000
2026	205,000	45,960	250,960	920,000
2027	215,000	37,760	252,760	705,000
2028	225,000	29,160	254,160	480,000
2029	235,000	20,160	255,160	245,000
2030	245,000	10,290	255,290	-
Total	3,300,000	1,628,933	4,928,933	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**Tax & Revenue Certificates of Obligation
Series 2012**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2012			-	\$ 9,530,000
2013	445,000	302,342	747,342	9,085,000
2014	530,000	250,250	780,250	8,555,000
2015	545,000	239,650	784,650	8,010,000
2016	565,000	228,750	793,750	7,445,000
2017	580,000	217,450	797,450	6,865,000
2018	600,000	205,850	805,850	6,265,000
2019	615,000	190,850	805,850	5,650,000
2020	635,000	172,400	807,400	5,015,000
2021	655,000	153,350	808,350	4,360,000
2022	675,000	133,700	808,700	3,685,000
2023	695,000	113,450	808,450	2,990,000
2024	715,000	92,600	807,600	2,275,000
2025	735,000	71,150	806,150	1,540,000
2026	760,000	49,100	809,100	780,000
2027	780,000	25,350	805,350	-
Total	9,530,000	2,446,242	11,976,242	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**Tax Note
Series 2013**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2013			-	\$ 642,000
2013	58,000	4,813	62,813	584,000
2014	94,000	8,009	102,009	490,000
2015	95,000	6,713	101,713	395,000
2016	97,000	5,412	102,412	298,000
2017	98,000	4,083	102,083	200,000
2018	99,000	2,740	101,740	101,000
2019	101,000	1,384	102,384	-
Total	642,000	33,153	675,153	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

**General Obligation Refunding Bonds
Series 2013**

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2013	-	-	-	5,125,000
2013	1,130,000	40,575	1,170,575	3,995,000
2014	330,000	69,850	399,850	3,665,000
2015	335,000	66,550	401,550	3,330,000
2016	340,000	63,200	403,200	2,990,000
2017	345,000	59,800	404,800	2,645,000
2018	355,000	52,900	407,900	2,290,000
2019	360,000	45,800	405,800	1,930,000
2020	370,000	38,600	408,600	1,560,000
2021	375,000	31,200	406,200	1,185,000
2022	385,000	23,700	408,700	800,000
2023	395,000	16,000	411,000	405,000
2024	405,000	8,100	413,100	-
Total	5,125,000	516,275	5,641,275	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Total Debt Service

Fiscal Year	Principal	Interest	Total	Balance Outstanding September 30th
2009	50,000	91,025	141,025	8,775,000
2010	1,605,000	271,575	1,876,575	10,470,000
2011	1,725,000	394,638	2,119,638	8,745,000
2012	1,535,000	299,385	1,834,385	16,740,000
2013	2,433,000	599,965	3,032,965	20,074,000
2014	1,789,000	555,194	2,344,194	18,285,000
2015	1,605,000	514,948	2,119,948	16,680,000
2016	1,657,000	480,497	2,137,497	15,023,000
2017	1,698,000	444,143	2,142,143	13,325,000
2018	1,754,000	400,675	2,154,675	11,571,000
2019	1,801,000	352,719	2,153,719	9,770,000
2020	1,165,000	299,560	1,464,560	8,605,000
2021	1,195,000	266,710	1,461,710	7,410,000
2022	1,235,000	232,960	1,467,960	6,175,000
2023	1,270,000	198,010	1,468,010	4,905,000
2024	1,310,000	162,060	1,472,060	3,595,000
2025	930,000	124,910	1,054,910	2,665,000
2026	965,000	95,060	1,060,060	1,700,000
2027	995,000	63,110	1,058,110	705,000
2028	225,000	29,160	254,160	480,000
2029	235,000	20,160	255,160	245,000
2030	245,000	10,290	255,290	-
Total	27,372,000	5,815,728	33,187,728	

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INTERNAL SERVICE FUNDS

The Internal Service Funds are used to account for expenditures for departments that only provide services to other City departments. The revenues are derived from transfers from the funds utilizing the services.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

INTERNAL SERVICE FUNDS SUMMARY

	Information Technology Fund	Maintenance Fund	Total	FY13 Budget*
<u>RESOURCES</u>				
Total beginning fund balance	\$ 291	\$ (5,361)	\$ (5,070)	\$ (5,677)
<u>REVENUES</u>				
Total Revenues	647,331	526,100	1,173,431	745,592
TOTAL FUNDS AVAILABLE	647,622	520,739	1,168,361	739,915
<u>EXPENDITURES</u>				
Personnel	243,942	454,000	697,942	439,755
Supplies & Materials	31,600	37,100	68,700	57,800
Other Charges & Services	226,897	22,000	248,897	38,930
Repairs & Maintenance	43,392	13,000	56,392	10,000
Subtotal	545,831	526,100	1,071,931	546,485
Capital Outlay	101,500	-	101,500	198,500
TOTAL EXPENDITURES	647,331	526,100	1,173,431	744,985
<u>ENDING FUND BALANCE</u>				
Total ending fund balance	\$ 291	\$ (5,361)	\$ (5,070)	\$ (5,070)
FUND TOTAL	\$ 647,622	\$ 520,739	\$ 1,168,361	\$ 739,915

*This is the 2011-12 Budget Estimate.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Information Technology

Department:
N/A

Account:
81-405

Program Description:

The Information Technology Department, under the general direction of the Information Technology Manger, exists to support the mission and goals of the City of Bay City and its employees and residents by maintaining and advancing the City's technical resources. The major systems for which the IT Department is responsible include: the computer system (servers, workstations, peripherals, networking equipment, and software); the phone system (analog and digital/VoIP desksets, and cell phones); the security system (secured entryway access and surveillance cameras/recorders); the radio system (2-way handheld and vehicle mounted radios and repeaters); and miscellaneous electronic system (copiers, faxes, etc.). This department suggests, advises, and leads the City in replacement/upgrade of assets under its control and provides training to City employees. The IT Department must remain current on ever-changing technological developments by continual training/re-training, studying industry publications and participating in peer organizations/conferences.

Major Goals for the Year:

1. Improve online payments and reservations.
2. Upgrade and/or replace wireless connectivity.
5. Update and upgrade the City's website.
6. Expand social networking activity by involving other departments.
7. Improve proficiency with helpdesk software both internally and among other departments.
8. Institute BYOD policies.
9. Implement "Community Voice" module on the City's website.
10. Improve the City's infrastructure.
11. Consolidate our assets and resources.
12. Empower employees by training.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

INFORMATION TECHNOLOGY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~INFORMATION TECHNOLOGY FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 291
<i>Revenues</i>						
Miscellaneous	-	-	-	517,420	515,931	647,331
<i>Total Revenue</i>	-	-	-	517,420	515,931	647,331
<i>Operating Expenditures</i>	-	-	-	321,420	317,140	545,831
Net Operating Revenue (Expenditures)	-	-	-	196,000	198,791	101,500
<i>Capital Expenditures</i>	-	-	-	198,500	198,500	101,500
Net Revenue (Expenditures)	-	-	-	(2,500)	291	-
Ending Fund Balance						
Total Ending Fund Balance	\$ -	\$ -	\$ -	\$ (2,500)	\$ 291	\$ 291

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

INFORMATION TECHNOLOGY FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~INFORMATION TECHNOLOGY FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -		\$ -	\$ -	\$ -	\$ 291	N/A
Revenues & Transfers In	-		-	517,420	515,931	647,331	N/A
Total Funds Available	-		-	517,420	515,931	647,622	N/A
Uses/Deductions							
Expenditures & Transfers Out	-		-	519,920	515,640	647,331	N/A
Ending Fund Balance							
Total Ending Fund Balance	-		-	(2,500)	291	291	N/A
Fund Total	\$ -		\$ -	\$ 517,420	\$ 515,931	\$ 647,622	
Net Revenue (Expenditures)	-		-	(2,500)	291	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Information Technology

Department:
N/A

Account:
81-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ -	
3699 Misc. Revenue	-	-	-	-	290	-	
3711 Transfer from General Fund	-	-	-	258,710	257,820	323,665	
3761 Transfer from Utility Fund	-	-	-	258,710	257,820	323,665	
Total Revenues	\$ -	\$ -	\$ -	\$ 517,420	\$ 515,931	\$ 647,331	25.11%
Expenditures							
Personnel	\$ -	\$ -	\$ -	\$ 239,380	\$ 236,010	\$ 243,942	1.91%
Supplies & Materials	-	-	-	43,920	42,100	31,600	-28.05%
Other Charges & Services	-	-	-	31,620	33,530	226,897	617.57%
Repairs & Maintenance	-	-	-	6,500	5,500	43,392	567.57%
Subtotal	-	-	-	321,420	317,140	545,831	69.82%
Capital Outlay	-	-	-	198,500	198,500	101,500	-48.87%
Total Expenditures	\$ -	\$ -	\$ -	\$ 519,920	\$ 515,640	\$ 647,331	24.51%

~AUTHORIZED POSITIONS~

Position Title							
IT Manager	-	-	-	1.00	1.00	1.00	
IT Technician	-	-	-	1.00	1.00	1.00	
Electrical Supervisor	-	-	-	1.00	1.00	1.00	
Total Personnel	-	-	-	3.00	3.00	3.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ 160,599	\$ 162,750	\$ 165,726	
4106 Overtime	-	-	-	4,500	4,500	4,500	
4205 FICA Expense	-	-	-	12,630	12,630	13,022	
4210 Retirement	-	-	-	18,330	18,330	18,921	
4215 Workers' Compensation	-	-	-	936	500	1,054	
4225 Health Insurance	-	-	-	29,895	25,000	25,302	
4226 Dental Insurance	-	-	-	890	700	668	
4230 Travel & Training	-	-	-	11,500	11,500	14,650	
4240 Uniforms	-	-	-	100	100	100	
Subtotal	-	-	-	239,380	236,010	243,942	1.91%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Information Technology

Department:
N/A

Account:
81-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Supplies & Materials							
4305 Postage & Freight	-	-	-	200	100	100	
4310 General Supplies	-	-	-	36,520	35,000	25,000	
4315 Dues & Subs/Pubs	-	-	-	3,200	2,000	1,500	
4320 Fuel - Gasoline & Oil	-	-	-	4,000	5,000	5,000	
Subtotal	-	-	-	43,920	42,100	31,600	-28.05%
Other Charges & Services							
4405 General & Unemployment Ins	-	-	-	2,500	2,500	2,500	
4410 Telephone	-	-	-	3,540	3,540	3,540	
4411 Cell Phones/Pagers	-	-	-	1,840	3,250	3,250	
4420 Legal Fees	-	-	-	-	500	500	
4425 Contracted Services	-	-	-	23,740	23,740	212,107	
4498 Misc Furniture & Equip	-	-	-	-	-	5,000	
Subtotal	-	-	-	31,620	33,530	226,897	617.57%
Repairs & Maintenance							
4505 Equipment	-	-	-	5,500	5,000	42,392	
4510 Vehicles	-	-	-	1,000	500	1,000	
Subtotal	-	-	-	6,500	5,500	43,392	567.57%
Capital Outlay							
4605 Furniture & Equipment	-	-	-	198,500	198,500	101,500	
4625 Software & Technology	-	-	-	-	-	-	
Subtotal	-	-	-	198,500	198,500	101,500	-48.87%
Total Expenditures	\$ -	\$ -	\$ -	\$ 519,920	\$ 515,640	\$ 647,331	24.51%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MAINTENANCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget
~MAINTENANCE FUND SUMMARY~						
Resources:						
Total Beginning Balance	\$ -	\$ -	\$ -	\$ (5,677)	\$ (5,677)	\$ (5,361)
<i>Revenues</i>						
Miscellaneous	-	292,983	240,638	228,295	229,661	526,100
Total Revenue	-	292,983	240,638	228,295	229,661	526,100
<i>Operating Expenditures</i>						
Equipment Maintenance	43	278,033	228,207	228,295	229,345	247,722
Facility Maintenance	-	-	-	-	-	278,378
Total Operating Expenditures	43	278,033	228,207	228,295	229,345	526,100
Net Operating Revenue (Expenditures)	(43)	14,950	12,431	-	316	-
<i>Capital Expenditures</i>	-	18,108	18,108	-	-	-
Net Revenue (Expenditures)	(43)	(3,158)	(5,677)	-	316	-
Ending Fund Balance						
Total Ending Fund Balance	\$ (43)	\$ (3,158)	\$ (5,677)	\$ (5,677)	\$ (5,361)	\$ (5,361)

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MAINTENANCE FUND

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~MAINTENANCE FUND SUMMARY~							
Resources:							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ (5,677)	\$ (5,677)	\$ (5,361)	-5.57%
Revenues & Transfers In	-	292,983	240,638	228,295	229,661	526,100	130.45%
Total Funds Available	-	292,983	240,638	222,618	223,984	520,739	133.92%
Uses/Deductions							
Expenditures & Transfers Out	43	296,141	246,315	228,295	229,345	526,100	130.45%
Ending Fund Balance							
Total Ending Fund Balance	-	(3,158)	(5,677)	(5,677)	(5,361)	(5,361)	-5.57%
Fund Total	\$ (43)	\$ (3,158)	\$ (5,677)	\$ (5,677)	\$ (5,361)	\$ (5,361)	
Net Revenue (Expenditures)	(43)	(3,158)	(5,677)	-	316	-	

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Maintenance

Department:
N/A

Account:
82-XX

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
3605 Interest	\$ -	\$ -	\$ 4	\$ -	\$ 1	\$ -	
3699 Other Income	-	1,108	1,703		315	-	
3711 Transfer from General Fund	-	175,125	143,358	136,977	137,607	233,679	
3761 Transfer from Utility Fund	-	58,375	47,786	45,659	45,869	292,420	
3775 Transfer from Sanitation	-	58,375	47,786	45,659	45,869	-	
Total Revenues	\$ -	\$ 292,983	\$ 240,638	\$ 228,295	\$ 229,661	\$ 526,100	130.45%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

MAINTENANCE FUND EXPENDITURE SUMMARY

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ 241,692	\$ 207,563	\$ 195,345	\$ 203,745	\$ 454,000	132.41%
Supplies & Materials	43	17,250	12,022	18,280	15,700	37,100	102.95%
Other Charges & Services	-	4,091	4,002	7,170	5,400	22,000	206.83%
Repairs & Maintenance	-	15,000	4,620	7,500	4,500	13,000	73.33%
Subtotal	43	278,033	228,207	228,295	229,345	526,100	130.45%
Capital Outlay	-	18,108	18,108	-	-	-	N/A
Total Expenditures	43	296,141	246,315	228,295	229,345	526,100	130.45%

~AUTHORIZED POSITIONS~

Equipment	-	4.00	4.00	3.00	3.00	3.00	0.00%
Building	-	-	-	-	-	5.00	N/A
Total Personnel	-	4.00	4.00	3.00	3.00	8.00	166.67%

~DEPARTMENT SUMMARY~

Equipment	\$ 43	\$ 296,141	\$ 246,315	\$ 228,295	\$ 229,345	\$ 247,722	8.51%
Building	-	-	-	-	-	278,378	N/A
Total Expenditures	\$ 43	\$ 296,141	\$ 246,315	\$ 228,295	\$ 229,345	\$ 526,100	130.45%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:	Department:	Account:
Equipment Maintenance	N/A	82-405

Program Description:

The Equipment Maintenance Department, under the general direction of the Director of Public Works, is primarily responsible for providing internal support to all divisions through vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a computer based fleet management system. With the assistance of the system, the department has initiated a program of preventative maintenance procedures in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

Major Goals for the Year:

1. Evaluate ways to improve internal controls of City equipment and inventory and present recommendations.
2. Ensure that the fleet fueling station meets all state and federal guidelines and that all departments have a problem-free access to all fleet fueling facilities.
3. Ensure the highest quality work possible by City employees by furthering training of all mechanics.
4. Pursue and maintain all Master ASE Certifications for all mechanics.

<u>Performance Indicators:</u>	2011-12 <u>Actual</u>	2012-13 <u>Estimate</u>	2013-14 <u>Projected</u>
Total Work Orders Completed	100	150	180
ASE Technician	N/A	0	0
Education Classes Attended	N/A	2	2

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Maintenance

Department:
Equipment

Account:
82-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Expenditures							
Personnel	\$ -	\$ 241,692	\$ 207,563	\$ 195,345	\$ 203,745	\$ 203,872	4.37%
Supplies & Materials	43	17,250	12,022	18,280	15,700	28,100	53.72%
Other Charges & Services	-	4,091	4,002	7,170	5,400	8,250	15.06%
Repairs & Maintenance	-	15,000	4,620	7,500	4,500	7,500	0.00%
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	43	278,033	228,207	228,295	229,345	247,722	8.51%
Capital Outlay	-	18,108	18,108	-	-	-	N/A
Total Expenditures	\$ 43	\$ 296,141	\$ 246,315	\$ 228,295	\$ 229,345	\$ 247,722	8.51%

~AUTHORIZED POSITIONS~

Position Title							
Lead Mechanic	-	1.00	1.00	1.00	1.00	1.00	
Mechanics	-	3.00	3.00	2.00	2.00	2.00	
Total Personnel	-	4.00	4.00	3.00	3.00	3.00	0.00%

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ 141,529	\$ 130,683	\$ 132,120	\$ 136,700	\$ 136,062	
4106 Overtime	-	8,000	6,253	5,000	7,500	5,000	
4205 FICA Expense	-	11,945	8,847	10,490	10,850	10,791	
4210 Retirement	-	17,382	13,887	15,224	15,950	15,679	
4215 Workers' Compensation	-	3,264	2,729	2,866	3,300	3,221	
4225 Health Insurance	-	56,911	43,437	24,277	24,277	25,302	
4226 Dental Insurance	-	811	542	668	668	668	
4230 Travel & Training	-	-	-	3,000	3,000	5,000	
4240 Uniforms	-	1,850	1,186	1,700	1,500	2,150	
Subtotal	-	241,692	207,563	195,345	203,745	203,872	4.37%
Supplies & Materials							
4305 Postage & Freight	-	-	-	100	100	-	
4310 General Supplies	-	11,000	9,431	12,680	11,100	23,100	
4320 Fuel - Gasoline & Oil	43	6,250	2,591	5,500	4,500	5,000	
Subtotal	43	17,250	12,022	18,280	15,700	28,100	53.72%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Maintenance

Department:
Equipment

Account:
82-405

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
Other Charges & Services							
4405 General & Unemployment Ins	-	2,020	2,017	5,000	4,000	5,000	
4411 Cell Phones/Pagers	-	900	882	1,250	1,100	1,250	
4425 Contracted Services	-	710	599	920	300	2,000	
4499 Miscellaneous	-	461	504	-	-	-	
Subtotal	-	4,091	4,002	7,170	5,400	8,250	15.06%
Repairs & Maintenance							
4505 Equipment	-	10,000	1,621	5,000	2,500	5,000	
4510 Vehicles	-	5,000	2,998	2,500	2,000	2,500	
Subtotal	-	15,000	4,620	7,500	4,500	7,500	0.00%
Capital Outlay							
4605 Furniture & Equipment	-	18,108	18,108	-	-	-	
Subtotal	-	18,108	18,108	-	-	-	N/A
Total Expenditures	\$ 43	\$ 296,141	\$ 246,315	\$ 228,295	\$ 229,345	\$ 247,722	8.51%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Maintenance

Department:
Building

Account:
82-410

Program Description:

The Building Maintenance Department, under the general direction of the Director of Public Works, is responsible for maintenance and repairs of all City facilities. The staff is comprised of skilled trade persons, including but not limited to electricians, air conditioning/heating technicians, carpenters, painters, and ground maintenance personnel.

Major Goals for the Year:

1. Investigate and implement energy conservation.
2. Perform an on-site inspection of all City facilities, diagnose problems, and take corrective measures.
3. Compile a list of all repairs and upgrades needed.
4. Initiate and prioritize work orders.
5. Execute repairs and upgrades, as approved by the Director.
6. Oversight of all City generators: perform on-site inspections, compile a list of the generators, and initiate and oversee preventative maintenance program.

<u>Performance Indicators:</u>	<u>2011-12 Actual</u>	<u>2012-13 Estimate</u>	<u>2013-14 Projected</u>
Number of Work Orders Completed	250	200	225

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Maintenance

Department:
Building

Account:
82-410

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,128	N/A
Supplies & Materials	-	-	-	-	-	9,000	N/A
Other Charges & Services	-	-	-	-	-	13,750	N/A
Repairs & Maintenance	-	-	-	-	-	5,500	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	-	-	-	-	-	278,378	N/A
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,378	N/A

~AUTHORIZED POSITIONS~

Position Title							
Master Electrician	-	-	-	-	-	1.00	
Electrical Apprentice	-	-	-	-	-	1.00	
Maintenance Tech	-	-	-	-	-	2.00	
Carpenter	-	-	-	-	-	1.00	
Total Personnel	-	-	-	-	-	5.00	N/A

~EXPENDITURE DETAIL~

Personnel							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,282	
4106 Overtime	-	-	-	-	-	5,000	
4205 FICA Expense	-	-	-	-	-	12,797	
4210 Retirement	-	-	-	-	-	18,593	
4215 Workers' Compensation	-	-	-	-	-	8,420	
4225 Health Insurance	-	-	-	-	-	33,672	
4226 Dental Insurance	-	-	-	-	-	1,113	
4230 Travel & Training	-	-	-	-	-	5,500	
4240 Uniforms	-	-	-	-	-	2,750	
Subtotal	-	-	-	-	-	250,128	N/A
Supplies & Materials							
4310 General Supplies	-	-	-	-	-	4,000	
4320 Fuel - Gasoline & Oil	-	-	-	-	-	5,000	
Subtotal	-	-	-	-	-	9,000	N/A
Other Charges & Services							
4411 Cell Phones/Pagers	-	-	-	-	-	1,750	
4425 Contracted Services	-	-	-	-	-	12,000	
4499 Miscellaneous	-	-	-	-	-	-	
Subtotal	-	-	-	-	-	13,750	N/A
Repairs & Maintenance							
4505 Equipment	-	-	-	-	-	500	
4510 Vehicles	-	-	-	-	-	5,000	
Subtotal	-	-	-	-	-	5,500	N/A
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,378	N/A

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

BAY CITY COMMUNITY DEVELOPMENT CORPORATION

Program Description:

The Bay City Community Development Corporation (BCCDC) is a Type B sales tax corporation under the Development Corporation Act of 1979. Its function is to administer the expenditure of sales taxes for community and economic development programs in the City of Bay City. The seven board members are appointed by City Council and are required to be residents of the City. The Board of Directors employs an Executive Director to organize all community development activities. BCCDC also develops annual fiscal year budgets and annual projects based on sales tax projections that require approval from City Council. Type B Corporations are subject to both the Open Meeting Act and the Public Information Act. The mission of the Bay City Community Development Corporation is to enhance Bay City's economy by retaining and creating jobs, expanding the tax base, and providing for a better quality of life. The office will assist with tax abatement applications to the City of Bay City and work with infrastructure and financing issues for business expanding or relocation to Bay City.

Major Goals for the Year:

1. Provide assistance towards Bay City downtown square revitalization and community beautification.
2. Recruit retailers and movie theater operator to provide the amenities that our citizens need.
3. Continue to work with Madison Development to create a TIRZ and develop Destination Square a mixed-use development.
4. Continue to enlist developers to bring homes and multi-family developments for workforce housing.
5. Continue to offer business training to help our businesses be more effective and efficient.
6. Continue to provide services to entrepreneurs and startup businesses.
7. Provide assistance in training local work force for jobs.
8. Continue to support and augment our educational systems.
9. Work toward a regional drainage plan.
10. Work on step by step planning guide for developers.
11. Continue to work with Matagorda Wellness, Inc.
12. Provide information on tax abatement policies and available incentives.
13. Do a study for the improvement of Cottonwood Creek/Downtown Area.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Bay City Community Development Corporation

Department:
N/A

Account:
N/A

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
~FUNCTION AND CLASSIFICATION SUMMARY~							
Revenues							
Lease Income	\$ 75,600	\$ 75,600	\$ 75,600	\$ 75,600	\$ 75,600	\$ 75,600	
3225 Sales Tax Collections	1,181,481	1,095,000	1,122,713	1,095,000	1,140,000	1,115,000	
3300 BDC Income	16,544	12,000	10,069	12,000	9,701	8,500	
3615 Interest Income	4,811	5,000	2,957	5,000	2,717	2,500	
3699 Other Income	22,177	-	500	-	-	-	
Total Revenues	\$ 1,300,613	\$ 1,187,600	\$ 1,211,839	\$ 1,187,600	\$ 1,228,018	\$ 1,201,600	1.18%
Expenditures							
Administrative	\$ 639,109	\$ 661,975	\$ 639,720	\$ 629,867	\$ 636,973	\$ 649,117	3.06%
Prospect Development	31,426	22,007	10,994	42,127	36,879	42,100	-0.06%
Project Expenditures	462,774	278,160	220,862	278,160	446,160	401,060	44.18%
Subtotal	1,133,309	962,142	871,576	950,154	1,120,012	1,092,277	14.96%
Total Expenditures	\$ 1,133,309	\$ 962,142	\$ 871,576	\$ 950,154	\$ 1,120,012	\$ 1,092,277	14.96%

~AUTHORIZED POSITIONS~

Position Title							
Director	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant	1.00	1.00	1.00	-	-	-	
Total Personnel	3.00	3.00	3.00	2.00	2.00	2.00	0.00%

~EXPENDITURE DETAIL~

415-Administrative							
4105 Salaries & Wages	\$ 137,998	\$ 143,938	\$ 129,378	\$ 140,565	\$ 140,565	\$ 155,000	
4106 Other Compensation	-	-	1,855	1,800	1,598	2,000	
4205 Payroll Taxes	9,903	11,011	9,695	11,503	11,503	12,000	
4207 Unemployment Tax	-	-	537	-	150	200	
4210 Retirement	14,533	13,270	13,204	13,270	15,462	17,050	
4215 Workers' Compensation	349	273	596	700	493	500	
4225 Health Insurance	30,523	27,272	17,770	20,000	17,196	18,000	
4230 Travel & Training	(452)	2,060	952	2,060	2,060	2,000	
4305 Postage & Freight	387	927	176	927	280	300	
4310 General Supplies	2,556	2,472	1,182	2,472	2,472	2,400	
4315 Dues & Subscriptions	4,330	4,113	3,854	4,113	4,113	3,560	
4330 Fuel & Vehicle Repair	4,246	5,099	4,686	5,099	5,099	5,200	
New Vehicle	-	-	-	-	-	30,000	
4405 General & Unemployment Ins.	1,425	-	7,650	1,500	1,500	600	
4410 Telephone	2,676	3,152	2,862	3,152	4,391	3,000	
4415 Utilities	8,615	7,601	7,795	7,601	7,601	7,000	
4420 Legal & Professional Fees	9,538	29,898	28,283	6,798	13,000	16,500	
4425 Contracted Services	5,176	5,150	5,352	5,150	5,150	4,800	
4427 Leases & Rentals	3,200	3,400	2,964	3,400	3,400	3,000	
4455 Printed Materials	1,236	1,545	1,092	1,545	1,545	1,500	
4460 Advertising	2,320	4,391	3,694	1,391	3,764	2,800	
4497 Business Meals	367	1,500	2,278	1,978	1,920	1,900	
4498 Misc. Furniture & Equipment	555	-	985	-	-	1,000	
4499 Miscellaneous	1,138	1,545	679	1,545	1,545	1,000	
4505 R&M Equipment	678	1,545	388	1,545	353	-	
4761 Transfer to Utility General	6,000	-	-	-	-	-	
Wells Fargo Principal Pmt.	230,036	241,064	241,064	252,620	252,620	294,894	
4810 Interest Expense	161,776	150,749	150,749	139,133	139,193	62,913	
Subtotal	639,109	661,975	639,720	629,867	636,973	649,117	3.06%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Fund:
Bay City Community Development Corporation

Department:
N/A

Account:
N/A

Classification	FY11 Actual	FY12 Budget	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Budget	Var %
420-Prospect Development							
4230 Travel & Training	1,635	6,180	869	6,180	4,000	6,180	
4305 Postage & Freight	36	927	-	927	27	900	
4425 Contracted Services	-	360	-	12,360	12,360	12,360	
4450 Promotional Items	-	1,030	394	1,030	1,030	1,030	
4460 Advertising	20,653	7,905	8,194	13,905	13,905	13,905	
4497 Business Meals	1,618	2,000	348	4,120	1,952	4,120	
4499 Miscellaneous	7,484	3,605	1,189	3,605	3,605	3,605	
Subtotal	31,426	22,007	10,994	42,127	36,879	42,100	-0.06%

~EXPENDITURE DETAIL (Continued)~

485-Project Expenses							
4001 Mat City Economic Dev Corp	60,072	86,060	60,883	61,060	61,060	61,060	
4007 Home Buyers' Assist Prog	546	2,000	-	2,000	-	-	
4011 U of H - Coastal Plains	20,000	20,100	20,000	20,100	20,100	20,000	
4012 Main Street	28,158	25,000	48,001	50,000	-	25,000	
4018 Business Assistance Center	7,110	20,000	4,356	20,000	20,000	20,000	
4019 Training Center Expenses	59,946	-	7,977	-	-	-	
4445 Builders Incentive Program	-	-	-	-	-	100,000	
Boys & Girls Club	25,000	-	-	-	-	-	
Bowling Alley	-	-	-	-	25,000	-	
9er's Incentive	-	-	-	-	-	25,000	
4446 - Job Incentives	-	-	-	-	-	25,000	
4447 Bay City United ED Plan	12,354	50,000	4,118	50,000	20,000	50,000	
TDECU Ligh	16,688	-	-	-	-	-	
Destination Square	225,000	-	-	-	225,000	-	
CED Insurance & Maint	-	75,000	75,527	75,000	75,000	75,000	
Wellness Center	4,500	-	-	-	-	-	
Women's Crisis Center	3,400	-	-	-	-	-	
Subtotal	462,774	278,160	220,862	278,160	446,160	401,060	44.18%
Total Expenditures	\$ 1,133,309	\$ 962,142	\$ 871,576	\$ 950,154	\$ 1,120,012	\$ 1,092,277	14.96%

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SUPPLEMENTAL INFORMATION

Property Valuation Analysis
Property Tax Rate Analysis
Tax Levies and Tax Collections
Capital Projects Summary

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Property Value Analysis

Fiscal Year	Tax Year	Certified Value	Percent Increase/ (Decrease) from Prior Year
2013	2012	660,653,879	0.95%
2012	2011	654,461,676	-0.82%
2011	2010	659,872,895	3.66%
2010	2009	636,582,733	5.56%
2009	2008	603,039,478	12.27%
2008	2007	537,125,977	7.58%
2007	2006	499,303,425	10.36%
2006	2005	452,431,896	6.06%
2005	2004	426,565,072	1.66%
2004	2003	419,596,344	6.73%
2003	2002	393,152,352	0.61%

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Tax Rate Analysis

Fiscal Year	Tax Year	Maintenance & Operation Rate	Interest & Sinking Rate	Total Rate
2014	2013	0.50771	0.06023	0.56794
2013	2012	0.52675	0.04516	0.57191
2012	2011	0.52460	0.04521	0.56981
2011	2010	0.51914	0.04510	0.56424
2010	2009	0.49934	0.03000	0.52934
2009	2008	0.50570	-	0.50570
2008	2007	0.51132	-	0.51132
2007	2006	0.51132	-	0.51132
2006	2005	0.51132	-	0.51132
2005	2004	0.51132	-	0.51132
2004	2003	0.51132	-	0.51132

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Tax Levies and Tax Collections

Fiscal Year	Tax Year	Certified Value	Tax Rate	Tax Levies and Tax Collections					
				Current Tax Levy	Current Tax Collected	Percent Current Collected to Levy	Delinquent Tax Collected	Total Tax Collected	Percent Total Collected to Levy
2014*	2013	660,653,879	0.56794	3,752,118	3,602,033	96.00%	114,000	3,716,033	99.04%
2013**	2012	655,273,183	0.57191	3,747,573	3,634,938	96.99%	113,000	3,747,938	100.01%
	2012	654,461,676	0.56981	3,729,188	3,605,518	96.68%	113,118	3,718,636	99.72%
	2011	659,872,895	0.56424	3,723,267	3,577,925	96.10%	123,896	3,701,821	99.42%
	2010	636,582,733	0.52934	3,369,687	3,196,750	94.87%	99,689	3,296,439	97.83%
	2009	603,039,478	0.50570	3,049,571	2,923,979	95.88%	76,593	3,000,572	98.39%
	2008	537,125,977	0.51132	2,746,433	2,640,817	96.15%	81,031	2,721,848	99.10%
	2007	499,303,425	0.51132	2,553,038	2,489,828	97.52%	81,061	2,570,889	100.70%
	2006	452,431,896	0.51132	2,313,375	2,252,304	97.36%	118,581	2,370,885	102.49%
	2005	426,565,072	0.51132	2,181,113	2,090,348	95.84%	91,387	2,181,735	100.03%
	2004	419,596,344	0.51132	2,145,480	2,047,880	95.45%	77,189	2,125,069	99.05%

*Fiscal Year 2013-14 budgeted collections.

**Fiscal Year 2012-13 estimated collections.

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Capital Projects Summary

General Fund

1) Police Fleet Replacement

This purchase will provide funding for new police vehicles to replace existing vehicles with high mileage and worn engines. The purchase will reduce the motor vehicle repair expenses in the Police Department.

Cost:	\$ 110,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Police

2) Street Maintenance Program

This funding will be used for the improvement to various streets within the City.

Cost:	\$ 300,000
Department:	Public Works

3) Park Improvements

This funding will be used for the improvement of various City Parks.

Cost:	\$ 25,000
Department:	Parks

4) Electronic Gate at Riverside Park

This funding will be used for the construction of an electronic gate at Riverside Park for the entrance at FM2668.

Cost:	\$ 10,920
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Riverside Park

5) 16th Street Pool Heater

This purchase will provide funding to replace the pool heater at the 16th Street Pool.

Cost:	\$ 25,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Swimming Pools

6) Municipal Court Flooring

This funding will be used to replace the floor in the Municipal Court Building.

Cost:	\$ 10,000
Department:	Municipal Court

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Capital Projects Summary

7) Washer & Dryer

This funding will be used to purchase a washer and dryer for the Fire Department to properly care for the bunker gear.

Cost:	\$ 18,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Fire

Hotel Occupancy Tax Fund

8) Civic Center Renovation

This funding will be used to complete the renovations to the interior of the Civic Center, which will include repairs and painting of the walls that have not been completed previously.

Cost:	\$ 22,000
Department:	Civic Center

Airport Fund

9) Airport Renovations

This funding will be used to complete Phase I of the Airport renovations, which include the rehabilitation of the runway, taxiway, and parking lot. The City is funding \$158,400 of the total cost the 2010 Bond Series and funds from the General Fund, and \$1,425,600 is being funded by a grant from the Texas Department of Transportation.

Cost:	\$ 1,584,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Airport

Information Technology Fund

All funding for these projects will be provided from the General and Utility Funds.

10) Servers & Storage Upgrade

This purchase will fund the replacement of aging sever hardware as well as add network storage capacity and processing resources.

Cost:	\$ 30,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Information Technology

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Capital Projects Summary

11) Annual Computer Replacement Program

This purchase will fund the replacement of computers throughout the City.

Cost:	\$ 27,500
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Information Technology

12) Website Refresh

The funding will be used to update the City's website.

Cost:	\$ 24,000
Department:	Information Technology

13) Printer Consolidation

This funding will be used to replace and consolidate various printers throughout the City.

Cost:	\$ 20,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Information Technology

Utility Fund

14) Waterline Replacement Program

This funding will be used to replace waterlines throughout the City.

Cost:	\$ 20,000
Department:	Water

15) Water Tank Renovations

This funding will be used to renovate the City's water tanks.

Cost:	\$ 385,865
Department:	Water

16) Fire Hydrant & Valve Rehab Program

This funding will be used to rehab the fire hydrants and valves, which will prove preventative maintenance measure to the entire water system.

Cost:	\$ 60,000
Department:	Water

**CITY OF BAY CITY, TEXAS
2013-2014 BUDGET**

Capital Projects Summary

17) Wastewater Line Replacement Program

This funding will be used to replace wastewater lines throughout the City.

Cost:	\$ 20,000
Department:	Sewer

18) Sewer Camera & Locator

This funding will be used to purchase camera and locator, which give the City the ability to record the interior of the wastewater lines.

Cost:	\$ 13,050
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Sewer

19) Trailer Mounted Water Jet

This funding will be used to purchase a trailer mounted water jet device to clear sewer stoppages.

Cost:	\$ 54,059
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Sewer

20) Chlorination System

This funding will be used to replace the chlorination system at the Wastewater Treatment Plant.

Cost:	\$ 40,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Sewer

21) Generator & Switch System

This funding will be used to replace the generator and switch at the Wastewater Treatment Plant.

Cost:	\$ 26,000
Operating Budget Impact:	Minimal operating cost for repairs
Department:	Sewer

ORDINANCE 1471

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF BAY CITY, TEXAS FOR FISCAL YEAR 2013-2014 AND ALL DESIGNATED, SPECIFIED, NOTED, AND INDICATED LEVIES, RATES, RESERVES, REVENUE PROVISIONS, AND PLANNED EXPENDITURE INHERENT: EXPRESSED AND INCLUDED THEREIN; PROVIDING FOR A CUMULATIVE CLAUSE: PROVIDING FOR SEVERABILITY: AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Bay City, Texas, is desirous of adopting a budget for the fiscal year of 2013-2014; and

WHEREAS, the proposed budget was placed on file with the City Secretary on the 28th day of June, 2013; and

WHEREAS, a public hearing on the budget for the City of Bay City for the year 2013-2014 has heretofore been published in accordance with the law; and

WHEREAS, the required time has passed since the last public hearing as required by the City of Bay City Home Rule Charter; and

WHEREAS, it is necessary, at this time that said budget is adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY THAT:

Section one. Budget Approved. The budget for the fiscal year 2013-2014, a copy of which is attached hereto as **Exhibit "A"** is hereby approved and adopted and does include:

- a. all designated, specified, noted, and indicated levies, rate, reserves, revenues provisions, and planned expenditures inherent, expressed, and included therein; and
- b. a contingent appropriation of 0.5 percent of the total budget to be used for unforeseen expenditures. Expenditures from this appropriation shall be made only with Council approval, and a detailed account of all expenditures shall be recorded and reported.

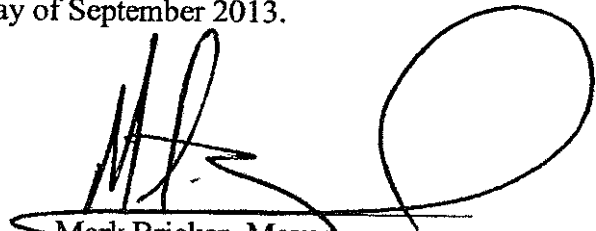
Section two. Cumulative and Conflicts. This Ordinance shall be cumulative of all provisions of ordinances of the City of Bay City, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

Section three. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared

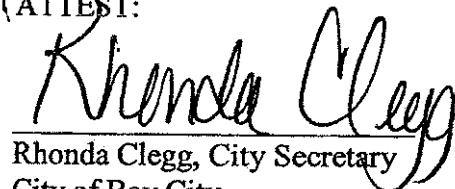
unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section four. Effective Date. This Ordinance shall become effective October 1, 2013.

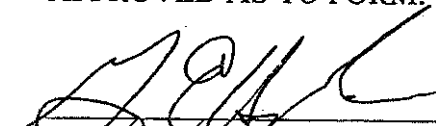
PASSED AND APPROVED on this 12th day of September 2013.


Mark Bricker, Mayor
City of Bay City

ATTEST:



Rhonda Clegg, City Secretary
City of Bay City

APPROVED AS TO FORM:

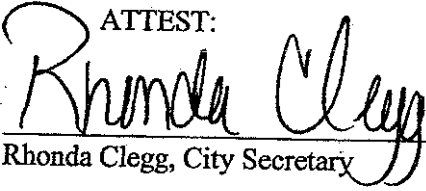

George Hyde, City Attorney
City of Bay City



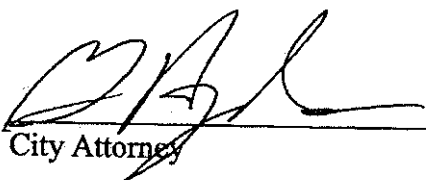
<u>Council Member:</u>	<u>Voted Aye</u>	<u>Voted No</u>	<u>Absent</u>
Julie L. Estlinbaum	✓		
Bill Cornman	✓		
Chrystal Folsie	✓		
Steven Johnson	✓		
Carolyn Thames, Mayor Pro Tem	✓		



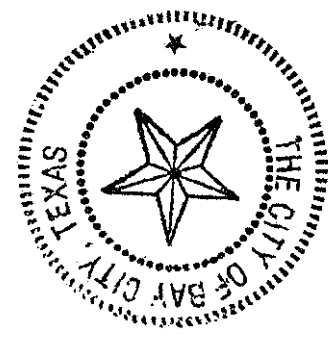
 Mark A. Bricker, Mayor, City of Bay City

ATTEST:


 Rhonda Clegg, City Secretary

APPROVED AS TO FORM:


 City Attorney



ORDINANCE 1472

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BAY CITY, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; PROVIDING A SEVERABILITY CLAUSE HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of Bay City, Texas, has on this date, by way of separate Ordinance, duly approved, adopted a Budget for the operation of the City for fiscal year 2013-14 (FY 2013-2014); and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an *ad valorem* tax on taxable property in the City of Bay City; and

WHEREAS, the Chief Appraiser of Matagorda County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bay City, Texas, that roll being that portion of the approved appraisal roll of the Bay City Tax Appraisal District which lists property taxable by the City of Bay City, Texas; and

WHEREAS, it is necessary to levy such an *ad valorem* tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2013-2014; and

WHEREAS, the City has acknowledged that:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THE TAX RATE WILL EFFECTIVELY BE RAISED BY ZERO PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY2013-2014.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS THAT :

Section one. There is hereby levied for the FY 2013-2014 upon all real property situated within the corporate limits of the City of Bay City, Texas, and upon all personal property which is owned within the corporate limits of the City of Bay City, Texas on January 1, 2013, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.56794 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

- a. An *ad valorem* tax rate of \$0.50771 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bay City, Texas, for the fiscal year ending September 30, 2014, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bay City, Texas.
- b. An *ad valorem* tax rate of \$0.06023 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bay City, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bay City, Texas, for fiscal year ending September 30, 2014.

Section two. The City of Bay City shall have lien on all taxable property located in the City of Bay City to secure the payments of taxes, penalty, and interest, and all costs of collection, assessed and levied hereby.

Section three. Taxes are payable in Bay City, Texas at the Office of the Tax Assessor/Collector of Matagorda County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

Section four. The tax roll presented to the City Council, together with any supplements thereto, are hereby accepted and approved.

Section five. A copy of the "Vote Results" sheet for this Ordinance, reflecting the record vote of the City Council on this Ordinance, shall be attached to this Ordinance by the City Secretary, and shall constitute a part of this Ordinance for all purposes.


Section six. Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

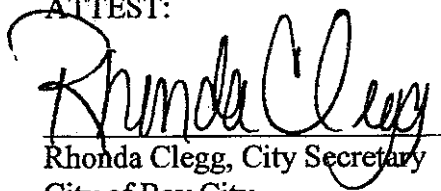
Section seven. This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

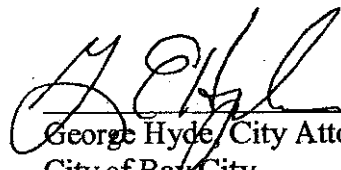
Section eight. All other ordinances and Code provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Bay City Code and ordinances not in conflict herewith shall remain in full force and effect.

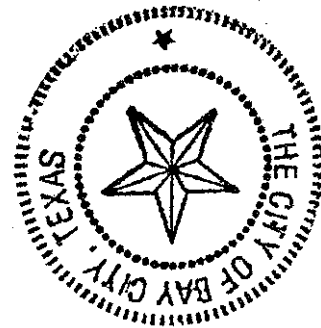
Section nine. The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying, or altering any penalty accruing or to accrue, nor as affecting any rights of the City under any section or provision of any ordinance at the time of passage of this Ordinance.

PASSED AND APPROVED on this 10th day of September 2013.



Mark Bricker, Mayor
City of Bay City

ATTEST:

Rhonda Clegg, City Secretary
City of Bay City

APPROVED AS TO FORM:

George Hyde, City Attorney
City of Bay City



<u>Council Member:</u>	<u>Voted Aye</u>	<u>Voted No</u>	<u>Absent</u>
Julie L. Estlinbaum	✓		
Bill Cornman	✓		
Chrystal Folsie	✓		
Steven Johnson	✓		
Carolyn Thames, Mayor Pro Tem	✓		




 Mark A. Bricker, Mayor, City of Bay City

ATTEST:



 Rhonda Clegg, City Secretary

APPROVED AS TO FORM:



 City Attorney

