



# **CITY OF BAY CITY**

ADOPTED

OPERATING BUDGET

FISCAL YEAR 2013



# **CITY OF BAY CITY**

**ADOPTED**

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**FISCAL YEAR 2013**

**The City of Bay City Adopted the Effective Tax Rate of \$0.57191 per \$100 value, taxes will increase compared to 2011 by \$15,601.**

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Principal Officials**

<b>Name</b>	<b>Title</b>
Mark Bricker	Mayor
Carolyn Thames	Councilmember
William Cornman	Councilmember
Julie Estlinbaum	Councilmember
Clarence Fenner	Councilmember
Patti McKelvy	Mayor Pro Tem
Rhonda Clegg	City Secretary
Cathy Ezell	Finance Director
Roger Baker	Police Chief
Mike Duke	Parks & Recreation Supervisor
Roberto Montelongo	Assistant Public Works Director
Ken Eisman	Information Technology Manager
John Garr	Airport Manager
Andrew Merta	Sanitation Manager

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Summary of Personnel Staffing Positions  
(Full-Time Equivalent Positions)**

<b>Fund/Department Position Title</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>GENERAL FUND:</b>							
<b><u>City Secretary</u></b>							
City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Deputy City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Personnel	-	1.00	1.00	1.00	1.00	1.00	
Election Workers	0.13	0.13	0.13	0.13	0.13	0.13	
Subtotal	2.13	3.13	3.13	3.13	3.13	3.13	0.00%
<b><u>Administration Council</u></b>							
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	
Council Members	0.15	0.15	0.15	0.15	0.15	0.15	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Summer Interns	-	-	-	-	-	0.69	
Subtotal	2.15	2.15	2.15	2.15	2.15	2.84	32.09%
<b><u>Municipal Court</u></b>							
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Juvenile Case Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Court Clerk	2.00	2.00	2.00	2.00	2.00	2.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
<b><u>Finance</u></b>							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Finance Director	1.00	1.00	1.00	-	1.00	-	
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Accounting Clerk	-	-	-	1.00	-	1.00	
Subtotal	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
<b><u>Police</u></b>							
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	
Captain	1.00	1.00	1.00	1.00	1.00	1.00	
Lieutenants	2.00	2.00	2.00	2.00	2.00	2.00	
Sergeants	7.00	7.00	7.00	7.00	7.00	7.00	
Corporals	4.00	4.00	4.00	4.00	4.00	4.00	
Detectives	4.00	4.00	4.00	4.00	4.00	4.00	
Patrol Officers	16.00	16.00	16.00	16.00	16.00	16.00	
Identification Technicians	2.00	2.00	2.00	2.00	2.00	2.00	
Victim's Service Coordinator	1.00	1.00	1.00	1.00	1.00	0.54	
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	
Police Dispatchers	9.00	9.00	9.00	9.00	9.00	9.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Animal Control Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Custodian	1.00	1.00	1.00	1.00	1.00	0.54	
Clerk	-	-	-	-	-	0.40	
School Crossing Guards	0.19	0.19	0.19	0.19	0.19	0.19	
Subtotal	53.19	53.19	53.19	53.19	53.19	52.67	-0.98%



<b>Fund/Department Position Title</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b><u>Animal Impoundment</u></b>							
Animal Impound Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<b><u>Fire</u></b>							
Fire Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
<b><u>Public Works</u></b>							
Superintendent	1.00	1.00	1.00	1.00	1.00	-	
Office Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Field Foreman	1.00	1.00	1.00	1.00	1.00	-	
Foremen	2.00	2.00	2.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	1.00	1.00	-	-	1.00	
Maintenance Technician I	3.00	3.00	3.00	3.00	3.00	3.00	
Equipment Operator	1.00	1.00	1.00	1.00	1.00	2.00	
Truck Drivers	3.00	3.00	3.00	3.00	3.00	3.00	
Craftsman	1.00	1.00	1.00	1.00	1.00	1.00	
Carpenters	2.00	2.00	2.00	1.00	1.00	1.00	
Custodian	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	19.00	19.00	19.00	16.00	16.00	16.00	0.00%
<b><u>Service Center</u></b>							
Janitor/Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
<b><u>Parks &amp; Recreation</u></b>							
Parks & Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician I	2.00	2.00	2.00	2.00	2.00	2.00	
Maintenance	4.00	4.00	4.00	4.00	4.00	4.00	
Summer Recreation	0.76	-	-	-	-	-	
Subtotal	8.76	8.00	8.00	8.00	8.00	8.00	0.00%
<b><u>Riverside Park</u></b>							
Park Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<b><u>Summer Recreation Programs</u></b>							
Summer Recreation	-	0.76	0.76	0.76	0.76	0.76	
Subtotal	-	0.76	0.76	0.76	0.76	0.76	0.00%

<b>Fund/Department Position Title</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b><u>Library</u></b>							
Library Director	1.00	1.00	1.00	1.00	1.00	1.00	
Library Branch Manager	0.25	0.25	0.25	0.25	0.25	0.25	
Library Coordinator	0.76	0.76	0.76	0.76	0.76	-	
Library Helper	7.00	7.00	7.00	7.00	7.00	5.00	
Subtotal	9.01	9.01	9.01	9.01	9.01	6.25	-30.63%
<b>Total General Fund</b>	<b>108.24</b>	<b>109.24</b>	<b>109.24</b>	<b>106.24</b>	<b>106.24</b>	<b>103.65</b>	<b>-2.44%</b>
<b><u>ECONOMIC DEVELOPMENT FUND:</u></b>							
Executive Director	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
<b>Total Economic Development Fund</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00%</b>
<b><u>UTILITY FUND:</u></b>							
<b><u>General Division</u></b>							
Public Works Director	1.00	1.00	1.00	-	-	1.00	
Assistant Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	
Utility/Street Superintendent	-	-	-	1.00	1.00	1.00	
Water/Wastewater Supervisor	-	-	-	1.00	1.00	-	
Field Foreman	1.00	1.00	1.00	1.00	1.00	1.00	
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Office Manager	1.00	1.00	1.00	1.00	1.00	-	
Clerks/Cashiers	2.00	2.00	2.00	2.00	2.00	2.00	
Utility Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	2.00	2.00	2.00	2.00	2.00	2.00	
Equipment Operator/Meter Serviceman	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician I	5.00	5.00	5.00	4.00	4.00	3.50	
Meter Reader	4.00	4.00	4.00	4.00	4.00	2.00	
Yard Attendant/Truck Driver	1.00	1.00	1.00	1.00	1.00	2.00	
Truck Drivers	4.00	4.00	4.00	4.00	4.00	1.00	
Subtotal	26.00	26.00	26.00	26.00	26.00	20.50	-21.15%
<b><u>Sewer Department</u></b>							
Class B WWTP Operator	1.00	1.00	1.00	1.00	1.00	1.00	
WWTP Operators	4.00	4.00	4.00	4.00	4.00	3.00	
Wastewater Supervisor	-	-	-	-	-	1.00	
Subtotal	5.00	5.00	5.00	5.00	5.00	5.00	0.00%
<b><u>Data Processing</u></b>							
IT Manager	1.00	1.00	1.00	1.00	1.00	-	
IT Technician	1.00	1.00	1.00	1.00	1.00	-	
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00	-	
Subtotal	3.00	3.00	3.00	3.00	3.00	-	-100.00%
<b><u>Electrical</u></b>							
Master Electrician	1.00	1.00	1.00	1.00	1.00	1.00	
Electrical Apprentice	1.00	1.00	1.00	1.00	1.00	1.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<b><u>Inspection</u></b>							
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Subtotal	3.00	3.00	3.00	3.00	3.00	3.00	0.00%

Fund/Department Position Title	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b><u>Equipment Maintenance</u></b>							
Lead Mechanic	1.00	1.00	1.00	-	-	-	
Mechanics	4.00	4.00	4.00	-	-	-	
Subtotal	5.00	5.00	5.00	-	-	-	N/A
<b>Total Utility Fund</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>39.00</b>	<b>39.00</b>	<b>30.50</b>	<b>-21.79%</b>
<b>AIRPORT FUND:</b>							
Airport Manager	1.00	1.00	1.00	-	-	1.00	
Head Lineman	1.00	1.00	1.00	1.00	1.00	1.00	
<b>Total Airport Fund</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>100.00%</b>
<b>SANITATION FUND:</b>							
<b><u>Sanitation Administration</u></b>							
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Mechanic	-	-	-	1.00	-	-	
Subtotal	2.00	2.00	2.00	3.00	2.00	2.00	-33.33%
<b><u>Sanitation Residential</u></b>							
Sanitation Truck Drivers	7.00	7.00	7.00	7.00	6.00	6.00	
Mechanic	-	-	-	-	1.00	1.00	
Subtotal	7.00	7.00	7.00	7.00	7.00	7.00	0.00%
<b><u>Sanitation Commercial</u></b>							
Sanitation Truck Drivers	2.00	2.00	2.00	2.00	2.00	2.00	
Subtotal	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
<b><u>Sanitation Recycling</u></b>							
Recycle Center Manager	-	-	-	1.00	1.00	1.00	
Part-time Staff	-	-	-	1.28	1.28	1.13	
Subtotal	-	-	-	2.28	2.28	2.13	N/A
<b><u>Transfer Station</u></b>							
Transfer Station Foreman	-	-	-	1.00	1.00	1.00	
Transfer Station Attendent	-	-	-	1.00	1.00	1.00	
Truck Driver	-	-	-	-	1.00	1.00	
Subtotal	-	-	-	2.00	3.00	3.00	50.00%
<b>Total Sanitation Fund</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>16.28</b>	<b>16.28</b>	<b>16.13</b>	<b>-0.92%</b>
<b>INTERNAL SERVICE FUNDS:</b>							
<b><u>Data Processing</u></b>							
IT Manager	-	-	-	-	-	1.00	
IT Technician	-	-	-	-	-	1.00	
Electrical Supervisor	-	-	-	-	-	1.00	
Subtotal	-	-	-	-	-	3.00	N/A
<b><u>Equipment Maintenance</u></b>							
Lead Mechanic	-	-	-	1.00	1.00	1.00	
Mechanics	-	-	-	3.00	3.00	2.00	
Subtotal	-	-	-	4.00	4.00	3.00	N/A
<b>Total Internal Service Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4.00</b>	<b>4.00</b>	<b>6.00</b>	
<b>TOTAL FTE's</b>	<b>168.24</b>	<b>169.24</b>	<b>169.24</b>	<b>169.52</b>	<b>169.52</b>	<b>161.28</b>	<b>-4.86%</b>

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**COMBINED BUDGET SUMMARY**

<b>Fund</b>	<b>Estimated Beginning Balance 10/1/2012</b>	<b>Revenues &amp; Transfers In</b>	<b>Expenditures &amp; Transfers Out</b>	<b>Estimated Ending Balance 9/30/2013</b>	<b>Revenues Over(under) Expenditures</b>
<b>GOVERNMENTAL FUND TYPES:</b>					
GENERAL FUND	\$ 2,440,267	\$ 9,585,196	\$ 9,983,256	\$ 2,042,207	\$ (398,060)
SPECIAL REVENUE FUNDS:					
Economic Development Fund	(3,352)	-	-	(3,352)	-
Emergency & Disaster Recovery Fund	408,431	145,200	-	553,631	145,200
Civic & Cultural Fund	198,498	487,650	549,345	136,803	(61,695)
Police Forfeiture Fund	31,200	5,025	17,500	18,725	(12,475)
Municipal Court Technology Fund	57,867	12,000	18,800	51,067	(6,800)
Municipal Court Building Security Fund	39,081	9,000	22,000	26,081	(13,000)
Donation Fund	27,268	-	-	27,268	-
Subtotal Special Revenue Funds	758,993	658,875	607,645	810,223	51,230
DEBT SERVICE FUND:	33,509	831,106	830,185	34,430	921
CAPITAL PROJECT FUNDS:					
Street Maintenance Fund	19,636	225,000	225,000	19,636	-
Capital Projects Fund	0	-	-	0	-
Capital Acquisitions Fund	1,917	-	1,917	-	(1,917)
2010 Debt Projects	1,220,335	-	1,216,208	4,126	(1,216,208)
2012 Debt Projects	5,440,429	-	5,440,429	-	(5,440,429)
Subtotal Capital Projects	6,682,317	225,000	6,883,555	23,762	(6,658,555)
TOTAL GOVERNMENTAL FUNDS	9,915,086	11,300,177	18,304,641	2,910,622	(7,004,464)
<b>PROPRIETARY FUND TYPES:</b>					
UTILITY FUND	1,385,992	6,165,200	6,286,544	1,264,648	(121,344)
UTILITY CAPITAL PROJECTS FUND	(0)	-	-	(0)	-
UTILITY DEBT SERVICE FUND	337,793	1,797,900	1,797,900	337,793	-
AIRPORT FUND	50,994	160,664	179,351	32,306	(18,687)
SANITATION FUND	410,134	2,522,300	2,386,938	545,496	135,362
INTERNAL SERVICE FUNDS:					
Data Processing Fund	-	517,420	517,420	-	-
Equipment Maintenance Fund	(43)	228,295	228,295	(43)	-
Subtotal Internal Service Funds	(43)	745,715	745,715	(43)	-
TOTAL PROPRIETARY FUNDS	2,184,870	11,391,779	11,396,448	2,180,201	(4,669)
GRAND TOTAL	\$ 12,099,956	\$ 22,691,955	\$ 29,701,089	\$ 5,090,823	\$ (7,009,133)

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## **GENERAL FUND**

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The General Fund is used to account for all revenues and expenditures applicable to the general operations of the City government except those required to be accounted for in another fund. General Fund revenues are derived primarily from the sales tax, property taxes, fees, and fines.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**FY 13 General Fund Long-Term Financial Plan**

	Actual 2009-10	Actual 2010-11	Estimate 2011-12	2012-13
<b>Beginning Fund Balance</b>	<b>1,576,571</b>	<b>1,733,529</b>	<b>2,073,896</b>	<b>2,440,267</b>
Revenues:				
Property Taxes	3,179,174	3,490,843	3,507,173	3,528,000
Other Local Taxes	3,926,494	4,166,078	4,439,000	4,436,400
Fines & Penalties	402,318	469,839	464,500	454,500
License & Permits	9,813	9,335	9,000	9,000
Miscellaneous	965,975	1,058,461	986,782	759,070
Transfers	358,231	720,063	432,504	365,176
Other Revenue/Sources	55,538	40,065	33,492	33,050
<b>Total Revenue</b>	<b>8,897,543</b>	<b>9,954,684</b>	<b>9,872,451</b>	<b>9,585,196</b>
Operating Expenditures:				
Personnel	5,322,950	5,775,257	5,526,383	5,411,730
Supplies & Materials	299,171	357,000	405,271	402,910
Other Charges & Services	1,861,201	1,911,560	1,916,559	2,110,121
Repairs & Maintenance	317,497	271,248	342,855	380,170
Transfers	291,341	615,227	563,687	845,972
<b>Total Operating Expenditures</b>	<b>8,092,161</b>	<b>8,930,291</b>	<b>8,754,755</b>	<b>9,150,903</b>
Non-Operating Expenditures:				
Debt Service	566,649	582,688	575,217	464,828
Capital Outlay	81,777	101,339	176,107	367,525
<b>Total Non-Operating Expenditures</b>	<b>648,425</b>	<b>684,027</b>	<b>751,324</b>	<b>832,353</b>
<b>Total Expenditures</b>	<b>8,740,586</b>	<b>9,614,317</b>	<b>9,506,079</b>	<b>9,983,256</b>
<b>Ending Fund Balance</b>	<b>1,733,529</b>	<b>2,073,896</b>	<b>2,440,267</b>	<b>2,042,207</b>
<b>Calculation of available funds:</b>				
Ending Fund Balance	1,733,529	2,073,896	2,440,267	2,042,207
Less 20% required minimum balance	1,731,762	1,902,596	1,865,994	1,923,146
Actual % Reserves	20.02%	21.80%	26.16%	21.24%
Excess funds available for capital projects	1,767	171,300	574,273	119,060
<b>Tax rate variable:</b>				
General Fund	0.49934	0.51914	0.52460	0.52675
Debt Service Fund	0.03000	0.04510	0.04252	0.04516
Total	0.52934	0.56424	0.56712	0.57191
<b>Staffing variable:</b>				
Full-time equivalent positions	108.24	109.24	106.24	103.65
Average cost per FTE	49,177	52,868	52,018	52,212

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**FY 13 General Fund Long-Term Financial Plan**

2013-14	2014-15	2015-16
<b>2,042,207</b>	<b>2,136,414</b>	<b>2,344,921</b>
3,633,840	3,742,855	3,855,141
4,613,856	4,798,410	4,990,347
468,135	482,179	496,644
71,276	73,414	75,617
781,842	805,297	829,456
376,131	387,415	399,037
34,042	35,063	36,115
<b>9,979,121</b>	<b>10,324,634</b>	<b>10,682,357</b>
5,759,669	5,932,459	6,110,433
427,441	435,990	444,710
2,201,564	2,245,595	2,290,507
391,853	399,690	407,684
716,270	714,373	728,660
<b>9,496,798</b>	<b>9,728,108</b>	<b>9,981,995</b>
388,116	388,018	383,251
-	-	-
<b>388,116</b>	<b>388,018</b>	<b>383,251</b>
<b>9,884,914</b>	<b>10,116,126</b>	<b>10,365,246</b>
<b>2,136,414</b>	<b>2,344,921</b>	<b>2,662,032</b>
2,136,414	2,344,921	2,662,032
1,976,983	2,023,225	2,073,049
21.61%	23.18%	25.68%
159,431	321,696	588,983
0.52675	0.52675	0.52675
0.04516	0.04516	0.04516
0.57191	0.57191	0.57191
103.65	103.65	103.65
55,568	57,235	58,953

**GENERAL FUND FINANCIAL PROJECTION**

The plan presents the General Fund over eight fiscal years: two previous years, the estimate for FY 2012, the budget for FY 2013 and three projected years. The projections made for fiscal years 2013-2015 make the following assumptions.

Assumes ad valorem property values will increase in FY14, FY15, and FY16 by 3% respectfully. This reflects new home starts, and increase in valuations

Assumes other taxes will increase in FY14, FY15, and FY16 by 4% respectfully. This reflects a conservative increase in sales tax

Assumes all other revenue to increase by 3%

Assumes personnel expenditures will increase 3% per year for cost of living increase with no staffing level increases.

Assumes maintenance, supplies, and services will increase 2% each year due to expected increase in fuel costs and inflation.



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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~GENERAL FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 1,576,571	\$ 1,733,529	\$ 1,733,529	\$ 2,073,896	\$ 2,073,896	\$ 2,440,267	17.67%
Revenues & Transfers In	8,897,543	9,189,927	9,954,684	10,047,870	9,872,451	9,585,196	-4.60%
Total Funds Available	10,474,115	10,923,456	11,688,213	12,121,766	11,946,347	12,025,463	-0.79%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	8,740,586	9,449,634	9,614,317	10,070,538	9,506,079	9,983,256	-0.87%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	1,733,529	1,473,822	2,073,896	2,051,227	2,440,267	2,042,207	-0.44%
Reserved for Contingencies	-	-	-	-	-	-	
Reserved for Future Expenditures	-	-	-	-	-	-	
Unreserved Fund Balance	1,733,529	1,473,822	2,073,896	2,051,227	2,440,267	2,042,207	
<b>Fund Total</b>	<b>\$ 10,474,115</b>	<b>\$ 10,923,456</b>	<b>\$ 11,688,213</b>	<b>\$ 12,121,766</b>	<b>\$ 11,946,347</b>	<b>\$ 12,025,463</b>	
<b>Net Revenue (Expenditures)</b>	156,958	(259,707)	340,367	(22,668)	366,372	(398,060)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>PROPERTY TAXES:</u></b>							
3105 Property Tax Collections	\$ 3,010,874	\$ 3,323,000	\$3,292,379	\$ 3,323,000	\$ 3,300,000	\$ 3,339,000	0.48%
3110 Delinquent Taxes	99,689	80,000	119,018	90,000	125,000	110,000	22.22%
3115 Tax Overpayments	334	-	1,068	500	2,173	1,500	N/A
3125 Property Taxes - P&I Fees	68,277	55,000	78,378	65,000	80,000	77,500	19.23%
Subtotal	3,179,174	3,458,000	3,490,843	3,478,500	3,507,173	3,528,000	1.42%
<b><u>OTHER LOCAL TAXES</u></b>							
3205 State Sales Tax	2,040,034	2,090,000	2,211,673	2,200,000	2,215,000	2,200,000	0.00%
3210 State Mixed Beverage Tax	13,443	14,500	12,870	10,750	13,000	12,500	16.28%
3215 Franchise Tax	860,750	824,000	835,699	701,000	701,000	701,000	0.00%
3216 Enterprise Franchise Tax	-	-	-	406,150	410,000	427,900	N/A
3220 State Sales Tax - Tax Relief	1,012,266	1,045,000	1,105,836	1,095,000	1,100,000	1,095,000	0.00%
Subtotal	3,926,494	3,973,500	4,166,078	4,412,900	4,439,000	4,436,400	0.53%
<b><u>FINES &amp; PENALTIES</u></b>							
3410 Court Fines	319,776	330,000	399,550	380,000	400,000	390,000	2.63%
3411 Warrant Fees Collected	21,624	22,000	32,664	30,000	31,000	30,500	1.67%
3416 Court Cost Service Fees	19,404	20,000	21,882	20,000	20,000	20,000	0.00%
3430 Court Building Security Funds	10,438	12,000	-	-	-	-	N/A
3440 TP - Judicial Efficiency (\$2.50)	88	100	12	100	-	-	-100.00%
3445 Court Technology Funds	13,858	14,000	-	-	-	-	N/A
3450 Juvenile Case Management	17,131	17,500	15,731	17,000	13,500	14,000	-17.65%
Subtotal	402,318	415,600	469,839	447,100	464,500	454,500	1.66%
<b><u>LICENSE &amp; PERMITS</u></b>							
3505 Alcoholic Beverage Permits	5,030	5,000	4,015	5,500	4,250	4,250	-22.73%
3510 Taxi License Permits	170	200	145	145	-	-	-100.00%
3515 Arrest Fees - PD	391	100	609	500	500	500	0.00%
3520 Offense & Accident RPT - PD	4,221	4,000	4,566	4,250	4,250	4,250	0.00%
Subtotal	9,813	9,300	9,335	10,395	9,000	9,000	-13.42%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL (Continued)~</b>							
<b><u>MISCELLANEOUS</u></b>							
3605 Interest Income	(2,301)	-	(4,987)	-	1,500	1,000	N/A
3615 Crossing Guards - BCISD	12,702	8,707	9,479	9,500	9,500	9,500	0.00%
3620 Rental Proceeds	32,850	30,600	31,675	23,500	24,000	24,000	2.13%
3624 Forfeiture Income	-	-	2,104	-	-	-	N/A
3625 Royalties	1,886	1,000	1,154	1,200	-	-	-100.00%
3626 PD Grant - OAG VCLG	30,829	37,000	33,697	19,175	19,175	-	-100.00%
3628 PD Grant - OJP Tahoe	28,928	27,138	27,138	-	-	-	N/A
3629 PD Grant - Stimulus	-	53,116	69,215	50,785	50,785	33,400	-34.23%
3630 PD Grants & Special Revenue	7,736	5,064	29,446	3,036	6,750	1,950	-35.77%
3631 FEMA Grant Revenue	19,292	-	-	-	-	-	N/A
3635 Law Enforcement Education	3,252	3,000	3,596	3,160	3,160	720	-77.22%
3640 P&R Dept. - Fees	21,241	20,000	22,179	20,500	21,000	21,000	2.44%
3641 Field Rentals	395	150	747	500	500	500	0.00%
3642 Re-Sale of Line Chalk	80	-	198	100	-	-	-100.00%
3643 Building Cleaning Fees	50	-	900	20	800	500	N/A
3644 Misc Income - Parks & Rec	-	-	75	-	-	-	N/A
3645 Riverside Park Fees	90,902	100,000	89,738	90,000	90,000	90,000	0.00%
3646 Lions Club Teen Center	-	-	-	4,000	6,000	6,000	50.00%
3650 Service Center Fees	3,016	3,000	6,853	5,000	8,000	7,000	40.00%
3660 Fire Department Fees	91,401	102,000	101,396	-	103	-	N/A
3671 AG Reimbursement	-	-	-	-	-	2,100	N/A
3675 BCISD - Pool Renovation	16,000	16,000	16,000	16,000	16,000	16,000	0.00%
3680 County - Animal Impound %	41,341	40,000	43,920	41,500	41,500	41,500	0.00%
3683 Animal Impound Donations	5,736	-	539	-	-	-	N/A
3685 Animal Impound Fees	9,411	6,000	8,460	7,000	7,500	7,500	7.14%
3692 Suspense - Bank Error	0	-	(16)	-	-	-	N/A
3695 Gain on Disposal of Assets	-	3,002	3,785	173,716	178,466	-	N/A
3694 Seco Grant Revenue	-	-	53,529	-	-	-	N/A
3696 Other Income - Gas Company	400,000	404,000	400,000	421,550	417,550	416,000	-1.32%
3697 Other Income - Police	5,633	5,400	5,258	9,493	9,493	5,400	-43.12%
3698 Other Income - Employee Prg	1,157	1,000	2,290	1,000	-	-	-100.00%
3699 Other Income	144,440	50,000	100,094	75,000	75,000	75,000	0.00%
Subtotal	965,975	916,177	1,058,461	975,735	986,782	759,070	-22.21%
<b><u>TRANSFERS</u></b>							
3712 BC Library Association	283,086	267,570	324,116	318,261	318,261	220,143	-30.83%
3714 BCCDC Reimbursement	-	-	2,941	-	-	25,000	N/A
3713 Matagorda County Teen Court	-	-	-	-	-	-	N/A
3725 Transfer from FD 25	-	11,000	-	54,775	39,189	45,300	-17.30%
3731 Transfer from Fund 31	-	-	317,829	240,000	-	-	-100.00%
3733 Transfer from Cap Proj FD 33	-	-	-	-	-	-	N/A
3761 Transfer from Utility Fund	75,145	75,180	75,178	75,054	75,054	74,733	-0.43%
Subtotal	358,231	353,750	720,063	688,090	432,504	365,176	-46.93%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

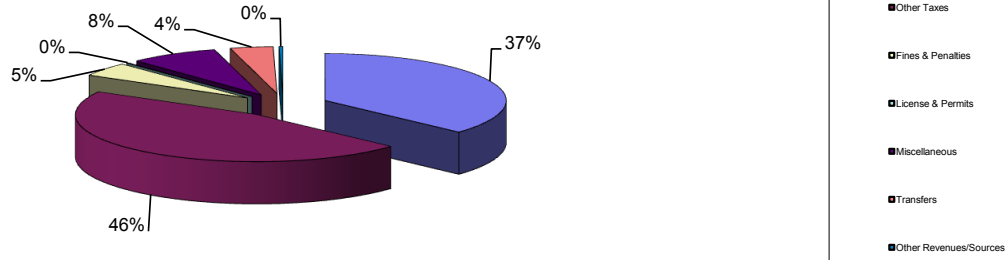
**GENERAL FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL (Continued)~</b>							
<b><u>OTHER REVENUE/SOURCES</u></b>							
3805 Rec - Summer Day Camps	20,769	27,000	8,795	9,000	9,000	9,000	0.00%
3810 Rec - Air show	7,985	-	-	-	-	-	N/A
3815 Sports Complex Concessions	55	-	1,604	1,000	1,000	1,000	N/A
3816 Hilliard Pool Concessions	2,004	4,000	2,671	3,500	3,500	3,500	0.00%
3817 Hilliard Pool Gate Fees	2,033	1,500	7,162	3,000	3,000	3,000	0.00%
3820 Rec - Instructions	4,120	500	3,157	2,500	2,500	2,500	0.00%
3825 Rec - Christmas in Park	2,519	8,000	4,828	4,000	2,824	2,800	-30.00%
3830 Rec - Sweethearts Ball	2,140	1,000	1,329	1,200	1,178	1,150	-4.17%
3840 Rec - Fishing Tournament	-	1,000	900	1,000	1,000	1,000	0.00%
3850 Rec - Other Programs	100	1,000	200	600	600	200	-66.67%
3855 Rec - Adult Softball	4,738	8,000	3,375	3,000	3,000	3,000	0.00%
3860 Rec - Adult Volleyball	2,080	1,600	1,120	1,100	640	650	-40.91%
3865 Rec - Youth Basketball	6,995	10,000	4,925	5,250	5,250	5,250	0.00%
Subtotal	55,538	63,600	40,065	35,150	33,492	33,050	-5.97%
<b>TOTAL REVENUES</b>	<b>\$ 8,897,543</b>	<b>\$ 9,189,927</b>	<b>9,954,684</b>	<b>\$ 10,047,870</b>	<b>\$ 9,872,451</b>	<b>\$ 9,585,196</b>	

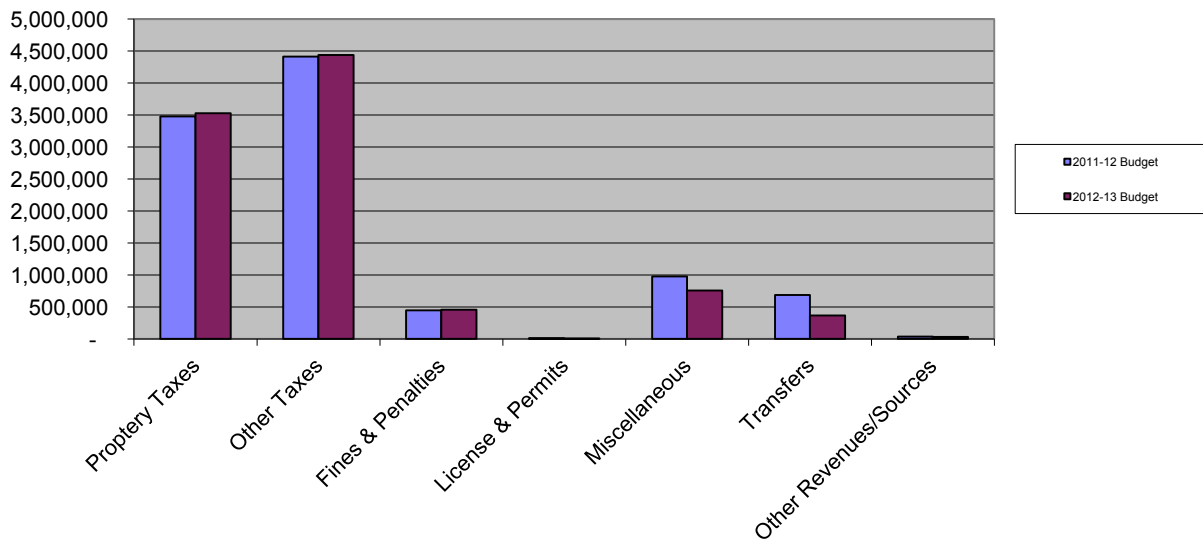
**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND REVENUE SUMMARY**

**General Fund Resources  
2012-2013 Budget**

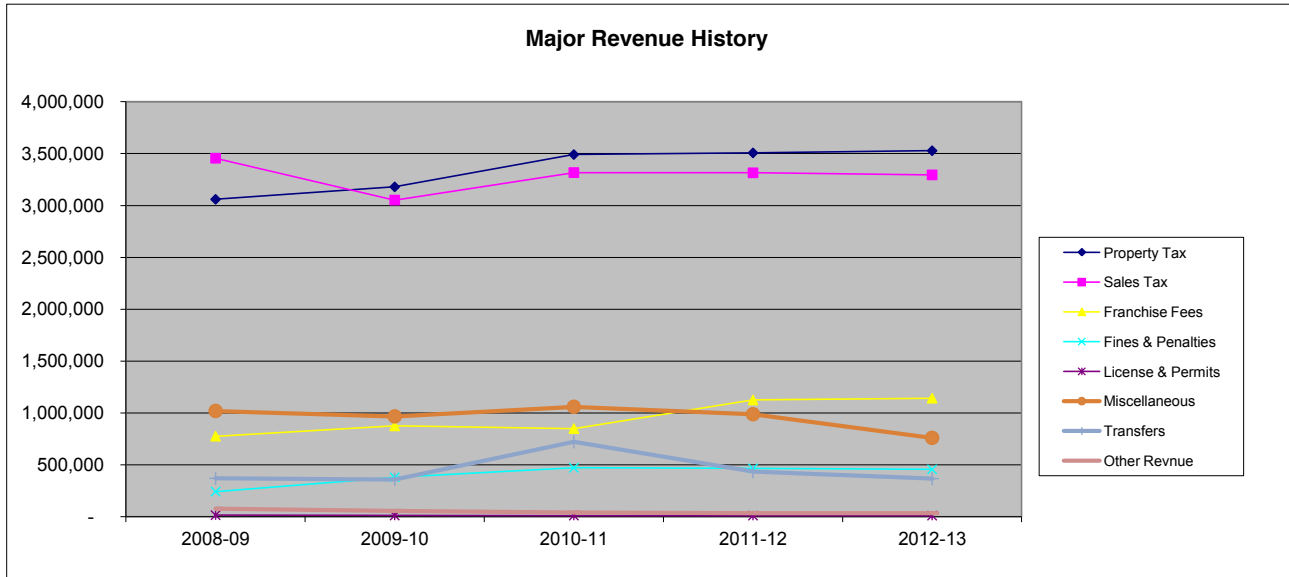


**General Fund Resources  
2012-2013 Budget**



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND REVENUE SUMMARY**



	Actual 2008-09	Actual 2009-10	Actual 2010-11	Estimated 2011-12	Budgeted 2012-13
Property Tax	3,059,302	3,179,174	3,490,843	3,507,173	3,528,000
Sales Tax	3,455,757	3,052,300	3,317,509	3,315,000	3,295,000
Franchise Fees	774,835	874,193	848,569	1,124,000	1,141,400
Fines & Penalties	240,359	378,023	469,839	464,500	454,500
License & Permits	13,033	9,813	9,335	9,000	9,000
Miscellaneous	1,018,394	965,975	1,058,461	986,782	759,070
Transfers	368,350	358,231	720,063	432,504	365,176
Other Revenue	75,878	55,538	40,065	33,492	33,050
<b>TOTAL</b>	<b>9,005,908</b>	<b>8,873,248</b>	<b>9,954,684</b>	<b>9,872,451</b>	<b>9,585,196</b>

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND EXPENDITURE SUMMARY**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 5,322,950	\$ 5,714,264	\$ 5,775,257	\$ 5,866,303	\$ 5,526,383	\$ 5,411,730	-7.75%
Supplies & Materials	299,171	298,981	357,000	380,506	405,271	402,910	5.89%
Other Charges & Services	1,861,201	1,898,431	1,911,560	1,900,474	1,916,559	2,110,121	11.03%
Repairs & Maintenance	317,497	365,740	271,248	345,226	342,855	380,170	10.12%
Transfers	291,341	485,504	615,227	576,707	563,687	845,972	46.69%
Debt Service	566,649	583,458	582,688	575,216	575,217	464,828	-19.19%
Subtotal	8,658,809	9,346,378	9,512,979	9,644,431	9,329,972	9,615,731	-0.30%
Capital Outlay	81,777	103,256	101,339	426,107	176,107	367,525	-13.75%
Total Expenditures	8,740,586	9,449,634	9,614,317	10,070,538	9,506,079	9,983,256	-0.87%

**~AUTHORIZED POSITIONS~**

City Secretary	2.13	3.13	3.13	3.13	3.13	3.13	0.00%
Administrative Council	2.15	2.15	2.15	2.15	2.15	2.84	32.09%
Personnel Resources	1.00	-	-	-	-	-	N/A
Municipal Court	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
Finance	4.00	4.00	4.00	4.00	4.00	4.00	0.00%
Police	53.19	53.19	53.19	53.19	53.19	52.67	-0.98%
Animal Impoundment	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Volunteer Fire Dep Supp	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
Public Works	19.00	19.00	19.00	16.00	16.00	16.00	0.00%
Service Center	1.00	1.00	1.00	1.00	1.00	1.00	0.00%
Parks & Recreation	8.76	8.00	8.00	8.00	8.00	8.00	0.00%
Riverside Park	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Summer Programs	-	0.76	0.76	0.76	0.76	0.76	0.00%
Library	9.01	9.01	9.01	9.01	9.01	6.25	-30.63%
Total Personnel	109.24	109.24	109.24	106.24	106.24	103.65	-2.44%



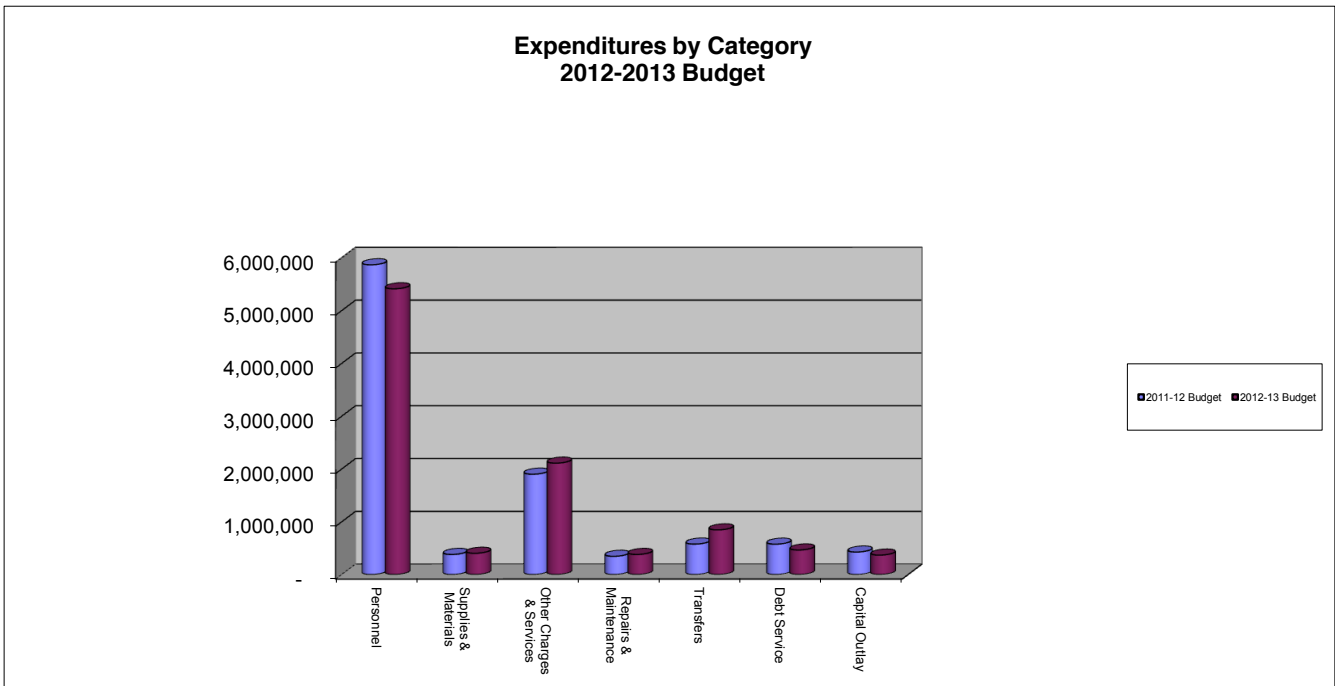
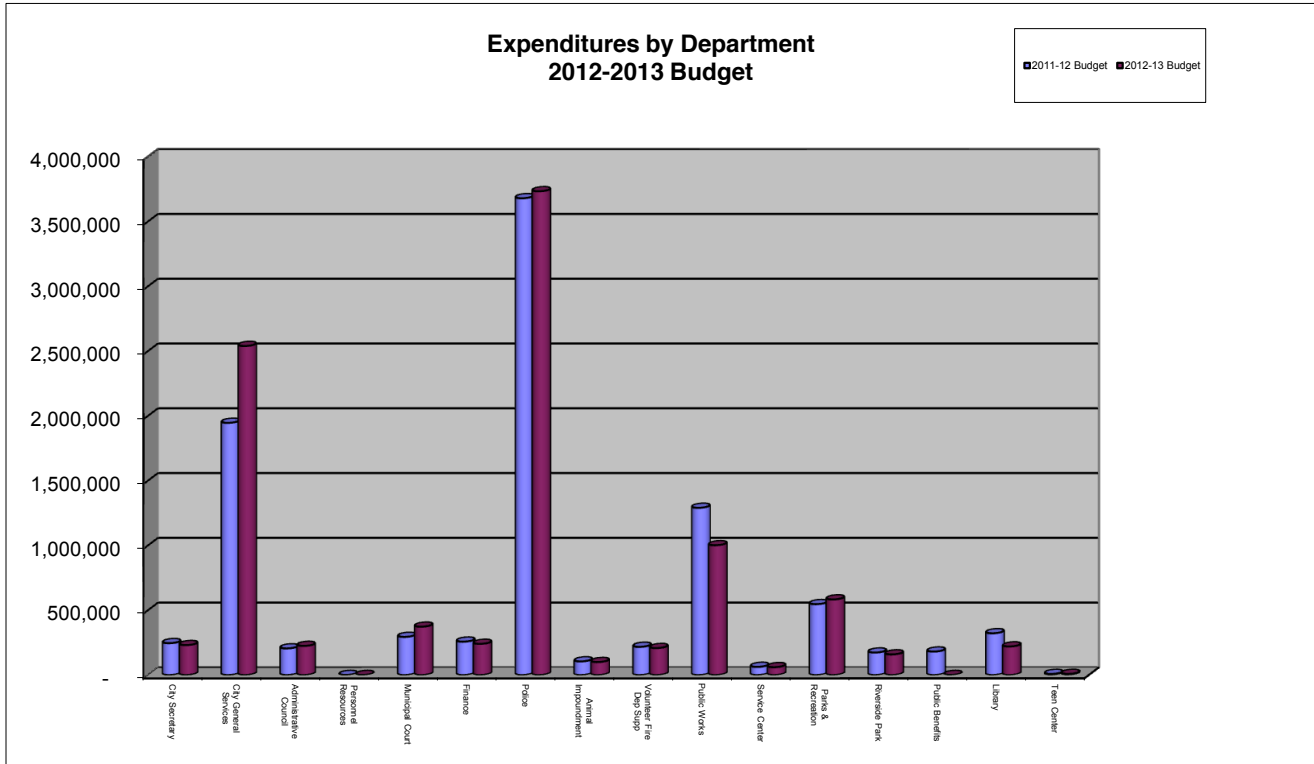
**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND EXPENDITURE SUMMARY**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~DEPARTMENT SUMMARY~</b>							
City Secretary	\$ 134,562	\$ 226,246	\$ 252,423	\$ 245,881	\$ 238,848	\$ 230,834	-6.12%
General Services	1,731,892	-	2,073,057	1,945,934	1,928,046	2,539,400	30.50%
Administrative Council	194,398	199,554	204,386	205,178	207,346	224,448	9.39%
Main Street	-	47,020	53,378	43,775	39,189	45,300	3.48%
Personnel Resources	64,449	-	-	-	-	-	N/A
Municipal Court	246,864	248,082	269,052	294,070	292,177	372,833	26.78%
Finance	282,545	281,969	244,452	257,125	252,089	240,348	-6.52%
Police	3,453,801	3,629,864	3,778,591	3,679,334	3,648,814	3,733,372	1.47%
Animal Impoundment	93,031	101,816	98,758	104,994	104,950	99,889	-4.86%
Volunteer Fire Dep Supp	207,721	212,102	204,271	217,419	220,091	207,765	-4.44%
Public Works	1,050,523	1,173,968	1,067,101	1,290,158	1,223,041	1,001,416	-22.38%
Service Center	63,851	62,969	63,265	62,584	66,025	60,266	-3.70%
Parks & Recreation	680,206	520,142	503,284	546,643	549,485	583,101	6.67%
Riverside Park	145,065	160,899	147,530	173,297	172,735	158,855	-8.33%
Summer Programs	-	133,900	85,977	125,393	124,893	123,118	-1.81%
Hilliard & BCISD Pool	-	98,400	73,471	367,900	127,000	133,670	-63.67%
Public Benefits	98,675	171,980	158,520	180,930	179,930	-	-100.00%
Library	282,363	267,570	315,657	321,922	124,170	220,143	-31.62%
Teen Center	10,639	8,000	21,143	8,000	7,250	8,500	6.25%
Total Expenditures	<u>\$ 8,740,586</u>	<u>\$ 7,544,481</u>	<u>\$ 9,614,317</u>	<u>\$ 10,070,538</u>	<u>\$ 9,506,079</u>	<u>\$ 9,983,256</u>	-0.87%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**GENERAL FUND EXPENDITURES SUMMARY**



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
City Secretary

**Account:**  
11-405

**Program Description:**

The office of City Secretary is mandated by the City's Charter. The City Secretary is appointed by the Mayor with the consent of City Council, and is supervised by the Mayor. Since its creation, the City Secretary has been given numerous duties by action of City Council. The City Secretary is primarily responsible for conducting City elections; the principal repository for most City records; publisher of the Code of Ordinances; providing accurate records of minutes, ordinances, and resolutions; preparing agenda packets; attending all Council meetings, public hearings, and bid openings; and Human Resources. With the additional responsibility of Human Resources, the City Secretary is also responsible for the following: recruitment; benefit management; an enabling work environment; administration of the Personnel Policy; and a sustainable workforce. The mission of the City Secretary's office is to provide a secure and accessible repository for public records and to receive, compile and provide information. In addition, our mission is to ensure a workplace free of discrimination, enforcement of City policies, and maintain effective recruitment and retention efforts.

**Major Goals for the Year:**

1. Provide information timely; Process documents efficiently; and Publish ordinances.
  - a. Process documents and provide accurate and reliable information on a timely basis.
  - b. File and publish ordinances, resolutions, public notices, and Council agenda and minutes.
  - c. Maintain, keep safe, index and preserve all official records of the City.
2. Personnel and Benefit Management
  - a. Provide updated job descriptions and recruit qualified employees.
  - b. Establish an Employee Assistance Program (EAP).
  - c. Create and maintain a pay structure.
  - d. Maintain Wellness Program.
  - e. Train supervisors and department heads so that they understand how they fit in and what is expected of them.
  - f. Address conflict quickly and keep the workplace free from harassment and discrimination.
  - g. Begin electronically storing all inactive personnel files.
3. Maintain uniformity and integrity of elections; and oversee election process.
  - a. Interpret Election laws and apply them to the City's election process.
  - b. Continually look for ways to make the process more efficient (i.e. Poll books, new ballot boxes, etc.).
4. Employee Recognition
  - a. Create an employee recognition program recognizing employees for suggesting efficiency ideas.
5. Public Communication
  - a. Continue website posting.
  - b. Continue newspaper notifications.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
City Secretary

**Account:**  
11-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 104,321	\$ 160,686	\$ 170,593	\$ 174,481	\$ 167,123	\$ 164,959	-5.46%
Supplies & Materials	14,257	18,313	22,546	18,975	19,050	27,575	45.32%
Other Charges & Services	15,985	47,295	59,237	52,425	52,675	38,300	-26.94%
Repairs & Maintenance	-	(48)	48	-	-	-	N/A
Subtotal	134,562	226,246	252,423	245,881	238,848	230,834	-6.12%
Total Expenditures	\$ 134,562	\$ 226,246	\$ 252,423	\$ 245,881	\$ 238,848	\$ 230,834	-6.12%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Deputy City Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Personnel	-	1.00	1.00	1.00	1.00	1.00	
Election Workers	0.13	0.13	0.13	0.13	0.13	0.13	
Total Personnel	2.13	3.13	3.13	3.13	3.13	3.13	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 68,358	\$ 105,676	\$ 112,174	\$ 117,382	\$ 117,382	\$ 120,862	
4106 Overtime	2,002	1,113	1,112	1,000	1,000	1,000	
4110 Other Compensation	7,016	4,000	3,957	20	20	1,000	
4205 FICA Expense	5,435	8,232	9,127	9,056	9,275	9,399	
4206 Unemployment Tax	-	570	-	-	-	-	
4210 Retirement	8,032	11,948	13,344	12,851	13,100	13,304	
4215 Workers' Compensation	221	200	271	271	271	281	
4225 Health Insurance	10,045	23,005	24,783	26,669	19,000	11,343	
4226 Dental Insurance	-	715	662	608	450	445	
4230 Travel & Training	3,212	3,960	3,957	4,000	4,000	4,700	
4235 Employee Programs	-	1,267	1,205	2,625	2,625	2,625	
Subtotal	104,321	160,686	170,593	174,481	167,123	164,959	-5.46%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
City Secretary

**Account:**  
11-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
~EXPENDITURE DETAIL (Continued)~							
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	586	500	787	700	775	1,000	
4310 General Supplies	1,745	2,500	1,419	1,500	1,500	1,500	
4311 Election Supplies	7,754	3,000	2,895	4,000	4,000	7,500	
4315 Dues & Subs/Pubs	4,171	5,000	10,041	6,275	6,275	10,075	
4320 Safety Supplies	-	7,400	7,404	6,500	6,500	7,500	
4325 Employee Programs	-	(87)	-	-	-	-	
Subtotal	14,257	18,313	22,546	18,975	19,050	27,575	45.32%
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,448	1,500	2,340	2,200	2,200	2,200	
4420 Legal Fees	4,640	13,806	31,986	4,000	4,250	-	
4421 Professional Fees	-	-	-	-	-	32,000	
4425 Contracted Services	9,135	29,694	24,144	45,250	45,250	3,500	
4498 Misc Furniture & Equip	761	1,795	411	975	975	-	
4499 Miscellaneous	-	500	357	-	-	600	
Subtotal	15,985	47,295	59,237	52,425	52,675	38,300	-26.94%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	-	(48)	48	-	-	-	
	-	(48)	48	-	-	-	N/A
Total Expenditures	<u>\$ 134,562</u>	<u>\$ 226,246</u>	<u>\$ 252,423</u>	<u>\$ 245,881</u>	<u>\$ 238,848</u>	<u>\$ 230,834</u>	-6.12%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
General Services

**Account:**  
11-410

**Program Description:**

The General Services activity includes expenditures and activities for general services and functions, such as City Hall building maintenance, copier and reproduction services, and mailroom activities. Electricity and other utilities are allocated to this activity for City Hall. All related activities which are not allocated to the various departments are recorded in the General Services Department.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
General Services

**Account:**  
11-410

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 15,685	\$ 39,164	\$ 7,228	\$ 6,250	\$ 6,250	\$ 6,250	0.00%
Supplies & Materials	6,679	8,500	3,608	7,150	7,090	7,100	-0.70%
Other Charges & Services	904,205	840,020	913,694	832,603	827,795	1,194,750	43.50%
Repairs & Maintenance	9,826	11,000	13,106	10,500	10,500	20,500	95.24%
Transfers	291,341	485,504	615,227	576,707	563,687	845,972	46.69%
Debt Service	504,156	520,965	520,195	512,724	512,724	464,828	
Subtotal	1,731,892	1,905,153	2,073,057	1,945,934	1,928,046	2,539,400	30.50%
Total Expenditures	\$ 1,731,892		\$ 2,073,057	\$ 1,945,934	\$ 1,928,046	\$ 2,539,400	30.50%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Personnel**

4105 Salaries & Wages	\$ (321)	\$ -	\$ -	\$ -	\$ -	\$ -	
4110 Other Compensation	-	-	-	-	-	-	
4205 FICA Expense	(25)	-	-	-	-	-	
4210 Retirement	(32)	-	-	-	-	-	
4215 Workers' Compensation	7	-	-	-	-	-	
4225 Health Insurance	-	-	-	-	-	-	
4230 Travel & Training	7,994	-	623	-	-	-	
4235 Employee Programs	8,062	6,000	6,605	6,250	6,250	6,250	
Subtotal	15,685	6,000	7,228	6,250	6,250	6,250	0.00%

**Supplies & Materials**

4305 Postage & Freight	63	500	86	150	90	100	
4310 General Supplies	3,875	5,000	3,522	4,000	4,000	4,000	
4315 Dues & Subs/Pubs	2,740	3,000	-	3,000	3,000	3,000	
Subtotal	6,679	8,500	3,608	7,150	7,090	7,100	-0.70%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
General Services

**Account:**  
11-410

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	198,865	189,000	176,561	189,000	180,000	200,000	
4406 Health Ins - City Flex Costs	4,000	15,000	6,972	10,000	10,000	10,000	
4410 Telephone	514	600	3,880	1,500	4,100	4,250	
4411 Cell Phones/Pagers	1,544	1,200	768	1,200	95	-	
4415 Utilities	354,896	318,000	364,269	335,000	360,000	360,000	
4420 Legal Fees	136,344	110,000	213,011	117,100	117,100	144,000	
4421 Professional Fees	-	-	-	-	-	80,000	
4424 Charter Review Fees	-	-	-	-	12,500	12,500	
4425 Contracted Services	116,116	100,000	121,364	100,000	100,000	130,000	
4426 Credit Card Fees	9,114	8,400	10,818	9,150	11,250	11,500	
4427 Lease & Rentals	7,718	4,800	10,039	7,000	7,750	7,000	
4430 Debt Fees	1,000	2,000	-	2,000	-	-	
4440 Operational Support	-	-	-	-	-	15,000	
4441 Operational Support-Library	-	-	-	-	-	131,480	
4495 Contingency - General	59,812	68,020	-	43,345	17,000	71,020	
4497 Contingency - Equipment	-	10,000	-	6,808	-	10,000	
4498 Misc Furniture & Equip	2,386	3,000	-	1,500	1,000	1,000	
4499 Miscellaneous	11,898	10,000	6,013	9,000	7,000	7,000	
Subtotal	904,205	840,020	913,694	832,603	827,795	1,194,750	43.50%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	6,271	6,000	5,686	5,500	5,500	5,500	
4515 Building	3,555	5,000	7,420	5,000	5,000	15,000	
	9,826	11,000	13,106	10,500	10,500	20,500	95.24%
<b>Transfers</b>							
4728 Transfer to Street Maint FD 28	87,500	100,000	100,000	112,500	112,500	112,500	
4763 Transfer to Utility Debt	98,700	98,604	98,604	114,931	114,931	162,234	
4764 Transfer to Airport Fund	80,000	62,464	62,464	62,464	62,464	62,464	
4765 Transfer to Data Process Fund	-	-	-	-	-	258,710	
4766 Transfer to Equip Maint Fund	-	-	-	176,072	163,052	136,977	
4767 Transfer to Other Funds	-	-	148,645	-	-	-	
4780 Transfer to Debt Service Fund	25,141	224,436	205,513	110,740	110,740	113,087	
Subtotal	291,341	485,504	615,227	576,707	563,687	845,972	46.69%
<b>Debt Service</b>							
4805 Principal	280,874	305,100	304,903	324,467	324,467	288,806	
4815 Interest	223,281	215,865	215,292	188,257	188,257	176,022	
	504,156	520,965	520,195	512,724	512,724	464,828	
<b>Other Expenses</b>							
4913 Budget - 2% Pay Increase	-	10,664	-	-	-	-	
4914 Budget - 25% HGAC Pay Inc	-	22,500	-	-	-	-	
	-	33,164	-	-	-	-	
Total Expenditures	\$ 1,731,892	\$ 1,905,153	\$ 2,073,057	\$ 1,945,934	\$ 1,928,046	\$ 2,539,400	30.50%



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Administrative Council

**Account:**  
11-415

**Program Description:**

The City of Bay City is currently operating under a Home Rule City Charter adopted January 26, 1989, with the latest revision being 2007. The governing body of the city is City Council. The City operates under a Mayor-Council form of government. The Mayor is elected at-large every three years. Council is comprised of five Councilmembers, each serving a two year term. Councilmembers No. 3, 4 and 5 shall be elected in May of odd years. Councilmembers No. 1 and 2 shall be elected in May of even years.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Administrative Council

**Account:**  
11-415

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 181,463	\$ 188,554	\$ 195,265	\$ 193,592	\$ 196,900	\$ 214,262	10.68%
Supplies & Materials	6,002	5,100	4,464	4,300	4,150	4,150	-3.49%
Other Charges & Services	6,637	5,500	4,525	7,286	6,296	6,036	-17.16%
Repairs & Maintenance	296	400	133	-	-	-	N/A
Subtotal	194,398	199,554	204,386	205,178	207,346	224,448	9.39%
Total Expenditures	\$ 194,398	\$ 199,554	\$ 204,386	\$ 205,178	\$ 207,346	\$ 224,448	9.39%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	
Council Members	0.15	0.15	0.15	0.15	0.15	0.15	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Summer Interns	-	-	-	-	-	0.69	
Total Personnel	2.15	2.15	2.15	2.15	2.15	2.84	32.09%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 143,104	\$ 139,060	\$ 140,226	\$ 139,321	\$ 142,775	\$ 162,011	
4110 Other Compensation	-	3,000	2,058	7,200	7,200	7,200	
4205 FICA Expense	10,695	10,638	11,346	11,209	11,200	12,945	
4210 Retirement	13,423	15,576	13,152	13,372	13,500	14,352	
4215 Workers' Compensation	322	300	3,732	306	320	357	
4225 Health Insurance	12,481	15,505	18,015	17,779	17,500	11,451	
4226 Dental Insurance	-	475	451	405	405	445	
4230 Travel & Training	1,437	4,000	6,284	4,000	4,000	5,500	
Subtotal	181,463	188,554	195,265	193,592	196,900	214,262	10.68%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	164	300	90	300	150	150	
4310 General Supplies	2,779	1,500	688	1,500	1,500	1,000	
4315 Dues & Subs/Pubs	2,195	2,500	2,265	2,500	2,500	3,000	
4320 Fuel - Gasoline & Oil	864	800	1,421	-	-	-	
Subtotal	6,002	5,100	4,464	4,300	4,150	4,150	-3.49%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Administrative Council

**Account:**  
11-415

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,167	1,500	1,131	1,200	1,210	1,250	
4411 Cell Phones/Pagers	1,037	1,000	770	1,000	-	-	
4425 Contracted Services	144	-	312	317	317	-	
4495 Contingency	-	-	-	1,786	1,786	1,786	
4498 Misc Furniture & Equip	612	-	206	-	-	-	
4499 Miscellaneous	3,677	3,000	2,106	2,983	2,983	3,000	
Subtotal	6,637	5,500	4,525	7,286	6,296	6,036	-17.16%
<b>Repairs &amp; Maintenance</b>							
4510 Vehicles	296	400	133	-	-	-	
	296	400	133	-	-	-	N/A
Total Expenditures	<u>\$ 194,398</u>	<u>\$ 199,554</u>	<u>\$ 204,386</u>	<u>\$ 205,178</u>	<u>\$ 207,346</u>	<u>\$ 224,448</u>	9.39%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Main Street

**Account:**  
11-416

**Program Description:**

Bay City has been a Nationally Recognized Main Street City for 2011 and 2012. The primary goal of its Main Street program is revitalization of the Downtown Historic business district and, thus, the Main Street Directors and Advisory Board are involved in a variety of related activities, including advocacy of appropriate ordinances as well as sponsorship and support of special projects, community events, and promotion of the Downtown Historic District. The historic component of the Main Street program is the responsibility of the Bay City Historic Commission. We have two Historic Districts, the Downtown Historic District and the South Side Historic District which we offer assistance on restoration and renovations to business and home owners. Keep Bay City Beautiful mission is to educate and engage Bay City citizens to take greater responsibility and pride for improving their community environment. Working together as Main Street, the Historic Commission and Keep Bay City Beautiful and with cooperation of the citizens and elected officials, we can establish and maintain a strong and vibrant Texas community that we can all be proud to call home.

**Major Goals for the Year:**

**Organization Committee:**

1. Continue to find ways to expand volunteer recruitment.
2. Continue to devise fundraising strategies: Bay City Opolo Tournament and Bay City Swirl - Sip, Savor, Shop and Swirl Around the Square.
3. Continue to promote partnership development locally.
4. Continue to promote the Adopt a Planter program.

**Economic Restructuring Committee:**

1. Continue to promote Federal tax incentives for land owners.
2. Continue to research possible grant programs and tax incentive programs.
3. Continue to work with businesses in the Historic District to increase their on-line visibility.
4. Implement a new tax abatement policy.

**Promotion Committee:**

1. Take panoramic picture of courthouse square to commemorate 100 year photo from 1912.
2. Continue to work with the CVB to have Touch a Truck on Market Days.
3. Continue to work with DMA to promote Christmas Around the Square.
4. Continue promoting our 20th Anniversary as a Main Street Program (Bay City Swirl - Sip, Savor, Shop and Swirl Around the Square).

**Design Committee**

1. Continue to work with property owners/merchants to communicate the benefits that are available through the Main Street and Historic Commission programs.
2. Continue to provide assistance on sign design.
3. Continue to provide assistance on Historic Preservation on restoration.
4. Install new plantings in planters.
5. Award \$25,000 in façade grant improvements.

**Keep Bay City Beautiful**

1. Win GCAA (Governor's Community Achievement Award) \$180,000.
2. Continue to work with Code Enforcement officers to clean up the City and enforce ordinances.
3. Continue to promote and "grow" Rally on the River.
4. Continue to work to promote more volunteerism and cooperation with business, industry, churches, youth, etc.
5. Encourage KBCB to take a stronger role and continue trying to create more diversity among the membership.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Main Street

**Account:**  
11-416

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ -	\$ 21,220	\$ 19,980	\$ 23,975	\$ 19,139	\$ 22,720	-5.23%
Supplies & Materials	-	100	3,011	2,300	1,850	3,150	36.96%
Other Charges & Services	-	25,700	30,388	17,500	18,200	19,430	11.03%
Subtotal	-	47,020	53,378	43,775	39,189	45,300	3.48%
Total Expenditures	\$ -	\$ 47,020	\$ 53,378	\$ 43,775	\$ 39,189	\$ 45,300	3.48%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Personnel**

4105 Salaries & Wages	\$ -	\$ 13,646	\$ 13,253	\$ 13,646	\$ 13,500	\$ 13,646	
4205 FICA Expense	-	1,044	1,006	1,044	1,075	1,044	
4210 Retirement	-	1,480	1,517	1,480	1,520	1,480	
4215 Workers' Compensation	-	50	-	50	50	50	
4225 Health Insurance	-	1,500	3,142	3,200	482	-	
4226 Dental Insurance	-	-	53	55	12	-	
4230 Travel & Training	-	3,500	1,008	4,500	2,500	6,500	
Subtotal	-	21,220	19,980	23,975	19,139	22,720	-5.23%

**Supplies & Materials**

4305 Postage & Freight	-	300	69	300	100	150	
4310 General Supplies	-	(1,200)	2,317	1,000	1,000	2,000	
4315 Dues & Subs/Pubs	-	1,000	624	1,000	750	1,000	
Subtotal	-	100	3,011	2,300	1,850	3,150	36.96%

**Other Charges & Services**

4411 Cell Phones/Pagers	-	800	1,030	800	1,200	1,250	
4425 Contracted Services	-	6,000	9,380	6,000	7,800	6,000	
4455 Printed Materials	-	-	-	2,000	1,000	2,000	
4460 Advertising	-	7,200	6,555	7,200	7,200	7,380	
4497 Business Meetings	-	-	-	500	-	-	
4498 Special Projects	-	-	-	1,000	1,000	2,800	
4499 Miscellaneous	-	2,300	2,786	-	-	-	
Subtotal	-	16,300	19,751	17,500	18,200	19,430	11.03%

**Other Expenses**

4950 Façade Grant	-	9,400	10,636	-	-	-	
Subtotal	-	9,400	10,636	-	-	-	

Total Expenditures	\$ -	\$ 47,020	\$ 53,378	\$ 43,775	\$ 39,189	\$ 45,300	3.48%
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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Personnel Resources

**Account:**  
11-418

**Program Description:**

The Personnel Resources Department was combined with the City Secretary Department in fiscal year 2011.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Personnel Resources

**Account:**  
11-418

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 27,148	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies & Materials	8,238	-	-	-	-	-	N/A
Other Charges & Services	1,885	-	-	-	-	-	N/A
Subtotal	37,270	-	-	-	-	-	N/A
Total Expenditures	\$ 64,449	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Personnel	1.00	-	-	-	-	-	N/A
Total Personnel	1.00	-	-	-	-	-	N/A

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 16,769	\$ -	\$ -	\$ -	\$ -	\$ -	
4106 Overtime	1,323	-	-	-	-	-	
4110 Other Compensation	-	-	-	-	-	-	
4205 FICA Expense	1,318	-	-	-	-	-	
4206 Unemployment Tax	0	-	-	-	-	-	
4210 Retirement	1,927	-	-	-	-	-	
4215 Workers' Compensation	111	-	-	-	-	-	
4225 Health Insurance	3,934	-	-	-	-	-	
4230 Travel & Training	639	-	-	-	-	-	
4235 Employee Programs	1,127	-	-	-	-	-	
Subtotal	27,148	-	-	-	-	-	N/A
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	569	-	-	-	-	-	
4310 General Supplies	1,500	-	-	-	-	-	
4315 Dues & Subs/Pubs	257	-	-	-	-	-	
4320 Safety Supplies	5,912	-	-	-	-	-	
Subtotal	8,238	-	-	-	-	-	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Personnel Resources

**Account:**  
11-418

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,448	-	-	-	-	-	
4411 Cell Phones/Pagers	-	-	-	-	-	-	
4420 Legal & Professional Fees	413	-	-	-	-	-	
4425 Contracted Services	24	-	-	-	-	-	
Subtotal	1,885	-	-	-	-	-	N/A
<b>Capital Outlay</b>							
4605 CE - Furniture & Equipment	27,179	-	-	-	-	-	
Subtotal	27,179	-	-	-	-	-	N/A
 Total Expenditures	 \$ 64,449	 \$ -	 \$ -	 \$ -	 \$ -	 \$ -	 N/A



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Municipal Court

**Account:**  
11-425

**Program Description:**

The Municipal Court Support staff is under the direction of the Municipal Court Judges. The Municipal Court Judges and City Prosecutor are appointed by the Mayor and City Council. The Municipal Court is primarily responsible for providing administrative support for the City's justice system, processing traffic citations, Class C misdemeanors, and City ordinance cases. The Court support staff is responsible for maintaining complete, accurate records prescribed by law and consistent with effective management of the court.

**Major Goals for the Year:**

1. Ensure that all clerks adhere to the cash handling policy in the routine daily processing of payments.
2. Ensure that all payments balance with the entries into the Court software on a daily and monthly basis.
3. The Municipal Court of Bay City will continuously seek ways to improve services to citizens. This year the Court intends to improve customer service by extending office hours as well as remaining open during the lunch hour.
4. Continue to improve relations and continuity with Bay City Police Department while working together to process warrants in the most productive and effective way. We shall continue to host Warrant Round Ups coordinated with the Police department. We also plan to continue participation in the annual "Great Texas Warrant Round Up" which is a collective effort of law enforcement and Court personnel, state-wide through mass mailings and media attention to bring as many cases as possible to final disposition.
5. Even though Municipal Court is not a "revenue generating department," we will continue diligent collection efforts on delinquencies owed to the Court. We plan to implement Warrant Notification Cards in addition to normal collection procedures.
6. Continue training program for the Municipal Court Clerk Certification Program for all staff including administration. The Court will invest in the development of our staff to meet the needs of the City.
7. Work in conjunction with Bay City Police Department in their efforts to achieve State recognized status of "Best Practices Certification."
8. The Municipal Court of Bay City will continue security assessments and continually seek opportunities to protect and serve our citizens.
9. Integrate Black Board with Incode to assist with warrant notifications.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Municipal Court

**Account:**  
11-425

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
<b>Criminal</b>			
New Cases Filed	6,309	4,647	4,647
Uncontested Prior to Trial	1,895	2,208	2,208
Total Adjudications	3,260	3,500	3,500
Satisfied by Community Service	990	381	381
Satisfied by Jail Credit*	-	675	675
Juvenile-Total Cases Filed	224	177	177
Magistrate Warnings	795	801	801
Arrest Warrants Issued	2,326	2,235	2,235
Search Warrants Issued	39	60	60
Emergency Mental Health Hearings	46	39	39
Emergency Protective Orders	92	63	63
Ignition Interlock*	N/A	30	30
Show Cause Hearings*	N/A	1,750	1,750
Stolen Property Hearings*	N/A	42	42
Jury Trials*	N/A	33	33
Bench Trials*	N/A	27	27
Pretrials*	N/A	399	399
City Ordinance*	N/A	21	21
Animal Hearings*	N/A	6	6
Juvenile Hearings*	N/A	21	21
Arraignments*	N/A	192	192
Total Revenue Collected	\$ 491,840	\$ 482,620	\$ 475,500

\*New statistics being kept by the Court as performance indicators.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Municipal Court

**Account:**  
11-425

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 114,557	\$ 151,082	\$ 158,460	\$ 175,670	\$ 158,652	\$ 158,318	-9.88%
Supplies & Materials	6,998	8,000	10,188	9,300	8,900	9,300	0.00%
Other Charges & Services	123,501	83,000	95,550	92,600	120,125	86,990	-6.06%
Repairs & Maintenance	1,808	6,000	4,855	6,500	4,500	6,500	0.00%
Subtotal	246,864	248,082	269,052	284,070	292,177	261,108	-8.08%
Capital Outlay	-	-	-	10,000	-	111,725	N/A
Total Expenditures	\$ 246,864	\$ 248,082	\$ 269,052	\$ 294,070	\$ 292,177	\$ 372,833	26.78%

**~AUTHORIZED POSITIONS~**

Position Title							
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Juvenile Case Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Court Clerk	2.00	2.00	2.00	2.00	2.00	2.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	4.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 80,077	\$ 99,093	\$ 101,222	\$ 107,231	\$ 102,500	\$ 110,706	
4106 Overtime	40	-	746	1,500	1,500	1,500	
4205 FICA Expense	6,332	7,582	7,647	8,318	7,750	8,584	
4206 Unemployment Tax	-	760	-	-	-	-	
4210 Retirement	8,642	11,098	11,797	12,105	12,000	12,458	
4215 Workers' Compensation	252	350	247	249	245	257	
4225 Health Insurance	15,149	27,450	33,933	41,457	30,000	19,923	
4226 Dental Insurance	-	750	765	811	600	890	
4230 Travel & Training	4,073	4,000	2,162	4,000	4,000	4,000	
4250 Cash Shortage	(7)	-	(60)	-	57	-	
Subtotal	114,557	151,082	158,460	175,670	158,652	158,318	-9.88%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	2,401	2,500	3,656	3,500	3,500	3,500	
4310 General Supplies	4,597	4,000	6,491	5,000	5,000	5,000	
4315 Dues & Subs/Pubs	-	1,500	41	800	400	800	
Subtotal	6,998	8,000	10,188	9,300	8,900	9,300	0.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Municipal Court

**Account:**  
11-425

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	2,896	3,000	3,016	3,000	3,225	3,500	
4415 Utilities	7,728	7,000	7,717	7,500	7,900	8,000	
4420 Legal Fees	26,738	18,000	32,660	28,000	50,000	30,000	
4425 Contracted Services	55,815	48,000	46,008	35,900	52,000	39,490	
4426 Contracted Workforce	-	-	191	-	-	-	
4427 Lease & Rentals	25,271	4,000	446	4,200	-	2,000	
4428 Court Buidling Security	-	-	420	-	-	-	
4430 Juror Fees	700	500	2,556	12,000	5,000	2,000	
4498 Misc Furniture & Equip	3,568	2,000	2,119	1,500	1,500	1,500	
4499 Miscellaneous	786	500	417	500	500	500	
Subtotal	123,501	83,000	95,550	92,600	120,125	86,990	-6.06%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	648	1,000	693	4,000	2,000	4,000	
4515 Building	1,160	5,000	4,162	2,500	2,500	2,500	
	1,808	6,000	4,855	6,500	4,500	6,500	0.00%
<b>Capital Outlay</b>							
4615 Buildings	-	-	-	10,000	-	111,725	
Subtotal	-	-	-	10,000	-	111,725	N/A
Total Expenditures	\$ 246,864	\$ 248,082	\$ 269,052	\$ 294,070	\$ 292,177	\$ 372,833	26.78%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Finance

**Account:**  
11-430

**Program Description:**

Under the direction of the Finance Director, the Finance Department is primarily responsible for central processing of all financial related data and information for the City. The activities necessary to perform this function are as follows: processing of accounts payable, accounts receivable invoices, purchase orders, and payroll; maintaining the general ledger, coordinating data processing functions for finance, and tax; preparing reports and documents, such as the annual budget, comprehensive annual financial report, five-year capital improvements program and other interim financial reports; as well as cash management and depository functions for the City's cash and investments; and, accounting for the City's fixed asset inventory. The Finance Director is also responsible for coordinating and filing property and liability claims with the City's insurance carrier, and tax assessing and collection functions. These functions have been outsourced to the Matagorda County Central Appraisal District and the Matagorda Tax Assessor/Collector. The Finance Director works with these organizations to ensure all laws are being adhered to.

**Major Goals for the Year:**

1. Ensure continuity of business in the event of a natural disaster or sudden event.
2. Continue to improve financial reports so they are more user-friendly.
3. Work toward the annual budget and comprehensive report receiving the Distinguished Budget Presentation Award and Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)
4. Work with department heads to create a five year capital improvements program.
5. Coordinate any debt issue needed by the City.
6. Promote continuing education of employees to ensure knowledge of current laws and the current issues in governmental accounting.
7. Continue to cross-train staff to ensure that the department will operate more effectively and efficiently.
8. Seek innovative ways to ensure the timely payment of invoices at all times.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Invoices Processed	N/A	N/A	7,500
Rate of Collection-Current Taxes (Percentage)	96.10%	97.04%	96.00%
Certified Property Tax Value	\$ 659,872,895	\$ 654,461,676	\$ 655,273,183
Total Debt Service	\$ 12,380,000	\$ 10,375,000	\$ 16,275,000

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Finance

**Account:**  
11-430

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 271,164	\$ 263,619	\$ 224,353	\$ 241,377	\$ 237,102	\$ 227,098	-5.92%
Supplies & Materials	5,916	5,600	6,011	6,100	5,600	6,100	0.00%
Other Charges & Services	4,473	7,750	11,258	9,277	9,387	7,150	-22.93%
Repairs & Maintenance	992	-	-	371	-	-	N/A
Subtotal	282,545	276,969	241,622	257,125	252,089	240,348	-6.52%
Capital Outlay	-	5,000	2,831	-	-	-	N/A
Total Expenditures	\$ 282,545	\$ 281,969	\$ 244,452	\$ 257,125	\$ 252,089	\$ 240,348	-6.52%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Finance Director	1.00	1.00	1.00	-	1.00	-	
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	
Finance Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Accounting Clerk	-	-	-	1.00	-	1.00	
Total Personnel	4.00	4.00	4.00	4.00	4.00	4.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 191,158	\$ 182,997	\$ 149,221	\$ 159,582	\$ 157,750	\$ 159,871	
4106 Overtime	4,389	5,000	4,465	500	100	500	
4110 Other Compensation	4,900	3,000	3,609	2,702	2,375	2,400	
4205 FICA Expense	14,373	14,955	12,112	12,614	12,250	12,452	
4206 Unemployment Tax	-	947	-	-	-	-	
4210 Retirement	22,435	20,070	17,892	18,356	18,250	18,072	
4215 Workers' Compensation	468	500	410	377	377	372	
4225 Health Insurance	30,905	31,000	35,564	41,436	40,250	25,541	
4426 Dental Insurance	-	1,000	659	811	750	890	
4230 Travel & Training	2,536	4,150	420	5,000	5,000	7,000	
Subtotal	271,164	263,619	224,353	241,377	237,102	227,098	-5.92%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	1,610	1,600	1,831	1,600	1,600	1,600	
4310 General Supplies	3,394	3,000	3,335	3,500	3,500	3,500	
4315 Dues & Subs/Pubs	912	1,000	845	1,000	500	1,000	
Subtotal	5,916	5,600	6,011	6,100	5,600	6,100	0.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Finance

**Account:**  
11-430

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,448	1,200	1,508	1,500	1,610	1,650	
4411 Cell Phones/Pagers	588	600	304	27	27	-	
4420 Legal Fees	-	2,500	519	5,250	5,250	-	
4425 Contracted Services	743	1,850	8,312	2,000	2,000	5,000	
4498 Misc Furniture & Equip	1,654	1,500	614	500	500	500	
4499 Miscellaneous	40	100	-	-	-	-	
Subtotal	4,473	7,750	11,258	9,277	9,387	7,150	-22.93%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	992	-	-	371	-	-	
	992	-	-	371	-	-	N/A
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	5,000	2,831	-	-	-	
Subtotal	-	5,000	2,831	-	-	-	N/A
Total Expenditures	\$ 282,545	\$ 281,969	\$ 244,452	\$ 257,125	\$ 252,089	\$ 240,348	-6.52%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Police

**Account:**  
11-450

**Program Description:**

The Police Department, under the general direction of the Police Chief, is a full service municipal police agency serving Bay City. The mission of the Police Department and its employees, in cooperation with the citizens of Bay City, is to maintain public order and continually strive to improve the quality of life through fair and impartial public service and law enforcement. Our agency seeks to function in harmony with other City departments and remain focused on our central goals and objectives. We further pledge to maintain a cooperative attitude with other agencies within the law enforcement community so the citizens of Bay City and Matagorda County benefit from their investment in our services.

**Major Goals for the Year:**

1. Maintain adequate public safety personnel to meet future demands.
2. Maintain the proper balance of non-sworn and sworn positions that support field and administrative operations.
3. Maintain an updated public safety computer network system to ensure a stable infrastructure designed to limit the risk of catastrophic failure.
4. Work with City Council to design and acquire funding for a new police station to replace the aged, cramped and deteriorating building currently housing police operations.
5. Implement on-line report system.
6. Revamp the department internet site.
7. Continue to evaluate and replace equipment as necessary.



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Police

**Account:**  
11-450

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 3,046,039	\$ 3,180,713	\$ 3,295,551	\$ 3,304,241	\$ 3,246,521	\$ 3,099,222	-6.20%
Supplies & Materials	97,488	89,418	125,991	109,015	135,715	137,150	25.81%
Other Charges & Services	247,205	242,067	241,795	232,568	233,068	243,090	4.52%
Repairs & Maintenance	23,752	34,410	24,767	33,510	33,510	43,110	28.65%
Subtotal	3,414,484	3,546,608	3,688,105	3,679,334	3,648,814	3,522,572	-4.26%
Capital Outlay	39,317	83,256	90,487	-	-	210,800	N/A
Total Expenditures	\$ 3,453,801	\$ 3,629,864	\$ 3,778,591	\$ 3,679,334	\$ 3,648,814	\$ 3,733,372	1.47%

**~AUTHORIZED POSITIONS~**

<b>Position Title</b>							
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	
Captain	1.00	1.00	1.00	1.00	1.00	1.00	
Lieutenants	2.00	2.00	2.00	2.00	2.00	2.00	
Sergeants	7.00	7.00	7.00	7.00	7.00	7.00	
Corporals	4.00	4.00	4.00	4.00	4.00	4.00	
Detectives	4.00	4.00	4.00	4.00	4.00	4.00	
Patrol Officers	16.00	16.00	16.00	16.00	16.00	16.00	
Identification Technicians	2.00	2.00	2.00	2.00	2.00	2.00	
Victim's Service Coordinator	1.00	1.00	1.00	1.00	1.00	0.54	
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	
Police Dispatchers	9.00	9.00	9.00	9.00	9.00	9.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
Records Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Animal Control Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Custodian	1.00	1.00	1.00	1.00	1.00	0.54	
Clerk	-	-	-	-	-	0.40	
School Crossing Guards	0.19	0.19	0.19	0.19	0.19	0.19	
Total Personnel	53.19	53.19	53.19	53.19	53.19	52.67	-0.98%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 2,104,685	\$ 2,079,178	\$ 2,085,703	\$ 2,110,019	\$ 2,118,000	\$ 2,178,677	
4106 Overtime	34,810	58,343	70,369	41,600	35,000	51,600	
4107 Overtime - Grant	-	-	-	1,086	5,000	-	
4110 Other Compensation	26,521	21,600	31,771	25,200	31,500	23,985	
4205 FICA Expense	157,143	160,034	165,454	166,527	165,000	172,451	
4210 Retirement	238,571	230,158	244,921	240,049	240,049	245,375	
4215 Workers' Compensation	41,294	45,000	40,104	35,137	35,137	35,651	
4225 Health Insurance	392,628	512,600	594,731	627,249	560,000	314,858	
4226 Dental Insurance	-	11,800	9,891	10,539	10,000	11,130	
4230 Travel & Training	23,368	34,000	29,131	25,875	25,875	41,150	
4240 Uniforms	27,019	28,000	23,476	20,960	20,960	24,345	
Subtotal	3,046,039	3,180,713	3,295,551	3,304,241	3,246,521	3,099,222	-6.20%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Police

**Account:**  
11-450

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	1,552	1,800	1,371	1,800	1,500	1,200	
4310 General Supplies	13,196	16,000	13,336	16,000	16,000	16,800	
4315 Dues & Subs/Pubs	4,691	6,383	5,192	6,215	6,215	6,950	
4320 Fuel - Gasoline & Oil	78,048	65,235	106,092	85,000	112,000	112,200	
Subtotal	97,488	89,418	125,991	109,015	135,715	137,150	25.81%
<b>Other Charges &amp; Services</b>							
4410 Telephone	16,767	15,240	15,125	15,240	15,240	15,240	
4411 Cell Phones/Pagers	19,977	20,972	20,441	20,500	21,000	21,250	
4415 Utilities	42,769	42,000	38,095	42,000	42,000	42,000	
4420 Legal Fees	3,538	-	1,826	4,600	4,600	2,000	
4425 Contracted Services	33,022	33,693	29,981	36,200	36,200	39,815	
4427 Lease & Rentals	81,029	82,662	86,642	77,000	77,000	76,980	
4440 Operational Support	10,468	20,000	10,904	14,210	14,210	29,530	
4490 Forfeiture Fund Expend	1,400	-	23,703	-	-	-	
4498 Misc Furniture & Equip	33,125	22,000	10,723	17,145	17,145	9,775	
4499 Miscellaneous	5,110	5,500	4,356	5,673	5,673	6,500	
Subtotal	247,205	242,067	241,795	232,568	233,068	243,090	4.52%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	1,020	2,510	2,538	3,630	3,630	3,230	
4510 Vehicles	17,077	22,500	18,699	22,550	22,550	32,550	
4515 Building	5,655	9,400	3,529	7,330	7,330	7,330	
Subtotal	23,752	34,410	24,767	33,510	33,510	43,110	28.65%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	10,871	3,634	10,558	-	-	100,800	
4615 Vehicles	28,445	79,622	79,929	-	-	110,000	
Subtotal	39,317	83,256	90,487	-	-	210,800	N/A
Total Expenditures	<u>\$ 3,453,801</u>	<u>\$ 3,629,864</u>	<u>\$ 3,778,591</u>	<u>\$ 3,679,334</u>	<u>\$ 3,648,814</u>	<u>\$ 3,733,372</u>	1.47%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Animal Impoundment

**Account:**  
11-455

**Program Description:**

The Animal Impoundment Department, under the general direction of the Police Chief, is primarily responsible for the protection of citizens from danger and nuisance created by uncontrolled or diseased animals. Protection of citizens is accomplished through enforcement of various state statutes and City ordinances. The department is also responsible for the operation and maintenance of the animal impound.

**Major Goals for the Year:**

1. Continue to work on strengthening animal ordinances to improve the quality of service to the community and animals alike, through an annual review of existing ordinances and incorporation of new ordinances as needed.
2. Reduce the number of unwanted pets in the City by continuing with an aggressive adoption program and encouraging citizens to sterilize their pets.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Call for Service	2,602	2,646	2,680
Stray Animals Captured	1,060	984	940
Total Number of Animals in Shelter	2,100	1,884	1,700

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Animal Impoundment

**Account:**  
11-455

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 74,029	\$ 83,434	\$ 83,971	\$ 85,369	\$ 85,620	\$ 81,399	-4.65%
Supplies & Materials	4,319	3,700	3,609	4,000	3,950	4,900	22.50%
Other Charges & Services	13,810	12,724	10,641	13,350	13,105	12,050	-9.74%
Repairs & Maintenance	873	1,958	537	2,275	2,275	1,540	-32.31%
Subtotal	93,031	101,816	98,758	104,994	104,950	99,889	-4.86%
Total Expenditures	\$ 93,031	\$ 101,816	\$ 98,758	\$ 104,994	\$ 104,950	\$ 99,889	-4.86%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Animal Impound Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 49,517	\$ 53,598	\$ 53,662	\$ 54,208	\$ 54,750	\$ 55,830	
4106 Overtime	693	1,000	425	1,000	1,000	1,000	
4205 FICA Expense	3,821	4,100	4,272	4,223	4,240	4,347	
4210 Retirement	5,674	6,003	6,199	6,146	6,140	6,310	
4215 Workers' Compensation	906	1,332	1,183	1,107	1,110	1,140	
4225 Health Insurance	12,541	15,920	17,539	17,779	17,500	11,307	
4226 Dental Insurance	-	480	426	405	405	445	
4230 Travel & Training	623	500	-	-	-	600	
4240 Uniforms	255	500	265	500	475	420	
Subtotal	74,029	83,434	83,971	85,369	85,620	81,399	-4.65%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	2	100	1	100	50	100	
4310 General Supplies	4,318	3,600	3,609	3,900	3,900	4,800	
Subtotal	4,319	3,700	3,609	4,000	3,950	4,900	22.50%
<b>Other Charges &amp; Services</b>							
4410 Telephone	362	780	377	400	405	425	
4415 Utilities	6,376	6,000	5,617	7,250	7,000	7,000	
4426 Contracted Workforce	-	-	47	-	-	-	
4440 Operational Support	2,652	3,200	2,676	3,200	3,200	3,200	
4498 Misc Furniture & Equip	4,325	1,056	462	1,300	1,300	1,425	
4499 Miscellaneous	95	1,688	1,462	1,200	1,200	-	
Subtotal	13,810	12,724	10,641	13,350	13,105	12,050	-9.74%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Animal Impoundment

**Account:**  
11-455

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	22	600	177	900	900	165	
4515 Building	851	1,358	360	1,375	1,375	1,375	
	873	1,958	537	2,275	2,275	1,540	-32.31%
Total Expenditures	<u>\$ 93,031</u>	<u>\$ 101,816</u>	<u>\$ 98,758</u>	<u>\$ 104,994</u>	<u>\$ 104,950</u>	<u>\$ 99,889</u>	-4.86%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Fire

**Account:**  
11-465

**Program Description:**

The Fire Department is a totally volunteer operated department. The department is under the general direction of the Fire Chief, who is elected by the membership. The department is primarily responsible for fire suppression and fire administration.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Volunteer Fire Dept Support

**Account:**  
11-465

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 36,371	\$ 38,259	\$ 43,304	\$ 43,562	\$ 44,173	\$ 56,500	29.70%
Supplies & Materials	6,738	11,150	7,698	11,165	12,165	16,165	44.78%
Other Charges & Services	57,295	51,200	51,975	51,200	52,260	86,100	68.16%
Repairs & Maintenance	29,543	34,000	30,780	34,000	34,000	49,000	44.12%
Debt Service	62,493	62,493	62,493	62,492	62,493	-	
Subtotal	192,440	197,102	196,250	202,419	205,091	207,765	2.64%
Capital Outlay	15,281	15,000	8,022	15,000	15,000	-	-100.00%
Total Expenditures	\$ 207,721	\$ 212,102	\$ 204,271	\$ 217,419	\$ 220,091	\$ 207,765	-4.44%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Fire Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	1.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 21,470	\$ 21,420	\$ 21,621	\$ 21,738	\$ 22,260	\$ 22,712	
4205 FICA Expense	1,635	1,639	1,620	1,663	1,650	1,737	
4210 Retirement	2,425	2,400	2,481	2,420	2,500	2,522	
4215 Workers' Compensation	52	60	53	50	50	52	
4225 Health Insurance	6,283	7,000	8,758	8,889	8,910	5,653	
4226 Dental Insurance	-	240	213	203	203	223	
4230 Travel & Training	4,506	5,000	4,957	5,000	5,000	8,000	
4235 Employee Programs	-	500	3,600	3,600	3,600	3,600	
4240 Uniforms/Bunker Gear	-	-	-	-	-	12,000	
Subtotal	36,371	38,259	43,304	43,562	44,173	56,500	29.70%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	167	150	301	165	165	165	
4306 Honor Guard Supplies	-	-	-	-	-	2,000	
4307 Fire Prevention Supplies	-	-	-	-	-	3,000	
4310 General Supplies	2,453	5,000	1,165	5,000	5,000	5,000	
4320 Fuel - Gasoline & Oil	4,118	6,000	6,232	6,000	7,000	6,000	
Subtotal	6,738	11,150	7,698	11,165	12,165	16,165	44.78%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Volunteer Fire Dept Support

**Account:**  
11-465

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,448	1,200	1,508	1,200	1,610	1,700	
4411 Cell Phones/Pagers	-	-	-	-	-	5,000	
4415 Utilities	3,796	3,500	3,676	3,500	3,700	3,900	
4425 Contracted Services	48	-	160	-	450	500	
4440 Operational Support	40,000	40,000	40,000	40,000	40,000	64,000	
4498 Misc Furniture & Equip	11,169	5,500	5,802	5,500	5,500	10,000	
4499 Miscellaneous	834	1,000	829	1,000	1,000	1,000	
Subtotal	57,295	51,200	51,975	51,200	52,260	86,100	68.16%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	7,470	8,000	5,450	4,000	4,000	8,000	
4510 Vehicles	19,132	20,000	22,536	8,200	8,200	16,000	
4515 Building	2,941	6,000	2,793	21,800	21,800	25,000	
	29,543	34,000	30,780	34,000	34,000	49,000	44.12%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	15,281	15,000	8,022	15,000	15,000	-	
Subtotal	15,281	15,000	8,022	15,000	15,000	-	-100.00%
<b>Debt Service</b>							
4805 Principal	53,845	56,586	53,845	59,465	53,845	-	
4810 Note Interest	8,648	5,907	8,648	3,027	8,648	-	
	62,493	62,493	62,493	62,492	62,493	-	
<b>Total Expenditures</b>	<b>\$ 207,721</b>	<b>\$ 212,102</b>	<b>\$ 204,271</b>	<b>\$ 217,419</b>	<b>\$ 220,091</b>	<b>\$ 207,765</b>	<b>-4.44%</b>



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Street Department

**Account:**  
11-475

**Program Description:**

The Street Department is under the general direction of the Director of Public Works. The Street Department performs many activities including street repair, overlays, maintenance on drainage systems, cleaning ditches, street signs, street sweeping, cleaning lots and demolition of condemned buildings for Code Enforcement, setting driveway pipes, mowing right-of-ways, repair sidewalks and curbs, and painting road stripes. They also have the duty to set-up barricades for high water, parades, and festivals, etc. The Street Department is also responsible for the repair and maintenance of all City owned buildings.

**Major Goals for the Year:**

1. Establish a street overlay, repair and maintenance program.
2. Improve street safety and appearance through an aggressive sign installation and maintenance program.
3. Continue drainage improvements throughout the City by cleaning ditches, repairing storm drains and inlets, and establishing a storm drain replacement program for outdated storm drains.
4. Continue to keep the City's right-of-ways, ditches, and lots clean by mowing, trimming trees, and litter pick-up.
5. Establish a Building Maintenance Department to be able to address any building repair or maintenance issues in a more cost effective and timely manner. Establish an aggressive building maintenance program to cut down on costly repairs.
6. Establish a plan to track all street repairs, alley repairs, drainage repairs, streets swept (mileage), mowing (mileage), and striping (feet).

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Street Overlay (feet)	N/A	5,280	5,800
Signage Replacement	200	500	500
Drainage Ditch Improvement (feet)	N/A	3,000	3,500
Street Striping (feet)	N/A	5,000	5,000

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Street Department

**Account:**  
11-475

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 780,400	\$ 858,293	\$ 797,361	\$ 809,917	\$ 743,900	\$ 693,916	-14.32%
Supplies & Materials	93,637	98,900	107,281	142,201	142,051	121,250	-14.73%
Other Charges & Services	24,843	45,775	25,209	18,125	17,175	15,250	-15.86%
Repairs & Maintenance	151,643	171,000	137,250	169,000	169,000	171,000	1.18%
Subtotal	1,050,523	1,173,968	1,067,101	1,139,243	1,072,126	1,001,416	-12.10%
Total Expenditures	\$ 1,050,523	\$ 1,173,968	\$ 1,067,101	\$ 1,290,158	\$ 1,223,041	\$ 1,001,416	-22.38%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Superintendent	1.00	1.00	1.00	1.00	1.00	-	
Office Manager	1.00	1.00	1.00	1.00	1.00	1.00	
Field Foreman	1.00	1.00	1.00	1.00	1.00	-	
Foremen	2.00	2.00	2.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	1.00	1.00	-	-	1.00	
Maintenance Technician I	3.00	3.00	3.00	3.00	3.00	3.00	
Equipment Operator	1.00	1.00	1.00	1.00	1.00	2.00	
Truck Drivers	3.00	3.00	3.00	3.00	3.00	3.00	
Craftsman	1.00	1.00	1.00	1.00	1.00	1.00	
Carpenters	2.00	2.00	2.00	1.00	1.00	1.00	
Custodian	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	19.00	19.00	19.00	16.00	16.00	16.00	0.00%

**~EXPENDITURE DETAIL~**

**Personnel**

4105 Salaries & Wages	\$ 512,443	\$ 535,990	\$ 481,294	\$ 484,020	\$ 447,000	\$ 459,733	
4106 Overtime	15,118	21,000	15,777	21,000	13,000	15,500	
4205 FICA Expense	38,449	42,848	38,159	38,634	36,750	36,355	
4210 Retirement	59,893	62,385	56,296	56,221	54,000	52,763	
4215 Workers' Compensation	31,579	36,000	28,978	22,576	22,000	19,932	
4225 Health Insurance	118,835	148,700	169,528	175,820	160,000	97,772	
4226 Dental Insurance	-	4,100	3,362	3,496	3,000	3,562	
4230 Travel & Training	754	2,650	1,408	4,650	4,650	5,000	
4240 Uniforms	3,328	4,620	2,559	3,500	3,500	3,300	
Subtotal	780,400	858,293	797,361	809,917	743,900	693,916	-14.32%

**Supplies & Materials**

4305 Postage & Freight	40	300	148	300	150	150	
4310 General Supplies	43,317	48,600	42,576	48,600	48,600	36,600	
4318 Safety Supplies	-	-	-	2,500	2,500	2,500	
4319 Street Sign Supplies	-	-	-	22,801	22,801	12,000	
4320 Fuel - Gasoline & Oil	50,280	50,000	64,558	68,000	68,000	70,000	
Subtotal	93,637	98,900	107,281	142,201	142,051	121,250	-14.73%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Street Department

**Account:**  
11-475

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	380	-	2,266	2,800	-	-	
4411 Cell Phones/Pagers	1,282	1,650	3,631	2,850	4,700	4,800	
4415 Utilities	360	600	390	450	450	450	
4420 Legal	-	-	1,058	-	-	-	
4425 Contracted Services	4,251	15,500	2,893	6,000	6,000	6,000	
4426 Contracted Workforce	17,356	20,000	13,527	-	-	-	
4427 Lease & Rentals	695	7,000	152	5,000	5,000	3,000	
4450 Claims	-	-	150	-	-	-	
4499 Miscellaneous	518	1,025	1,142	1,025	1,025	1,000	
Subtotal	24,843	45,775	25,209	18,125	17,175	15,250	-15.86%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	70,184	80,000	62,573	78,000	78,000	80,000	
4510 Vehicles	8,110	11,000	11,058	11,000	11,000	11,000	
4520 Infrastructure	73,350	80,000	63,620	80,000	80,000	80,000	
	151,643	171,000	137,250	169,000	169,000	171,000	1.18%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	150,915	150,915	-	
Subtotal	-	-	-	150,915	150,915	-	-100.00%
Total Expenditures	<u>\$ 1,050,523</u>	<u>\$ 1,173,968</u>	<u>\$ 1,067,101</u>	<u>\$ 1,290,158</u>	<u>\$ 1,223,041</u>	<u>\$ 1,001,416</u>	-22.38%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Service Center

**Account:**  
11-477

**Program Description:**

The Service Center Department is under the general direction of the Parks Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs of all walks of life. This includes maintaining a multi-functioning facility as well as updates to the building as needed.

**Major Goals for the Year:**

1. Improve signage to enhance safety and appearance in and around the facility.
2. Continue to implement performance indicators to better analyze all park programs and events.
3. Implement a final plan for service center renovations.
4. Improve the restroom facilities.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Service Center

**Account:**  
11-477

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 35,791	\$ 38,069	\$ 39,453	\$ 39,524	\$ 42,225	\$ 36,966	-6.47%
Supplies & Materials	3,884	3,000	2,523	3,000	3,000	3,000	0.00%
Other Charges & Services	17,524	16,900	19,246	17,560	18,300	17,800	1.37%
Repairs & Maintenance	6,652	5,000	2,043	2,500	2,500	2,500	0.00%
Subtotal	63,851	62,969	63,265	62,584	66,025	60,266	-3.70%
 Total Expenditures	 \$ 63,851	 \$ 62,969	 \$ 63,265	 \$ 62,584	 \$ 66,025	 \$ 60,266	 -3.70%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Janitor/Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	1.00	1.00	1.00	1.00	1.00	1.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 22,398	\$ 22,074	\$ 21,896	\$ 22,258	\$ 24,750	\$ 22,816	
4106 Overtime	1,623	2,400	2,706	2,400	2,400	2,400	
4205 FICA Expense	1,745	1,874	1,939	1,886	2,000	1,929	
4210 Retirement	2,666	2,746	2,820	2,745	2,900	2,800	
4215 Workers' Compensation	669	750	623	631	675	645	
4225 Health Insurance	6,331	7,460	8,869	8,876	8,800	5,653	
4226 Dental Insurance	-	240	216	203	200	223	
4240 Uniforms	360	525	384	525	500	500	
Subtotal	35,791	38,069	39,453	39,524	42,225	36,966	-6.47%
 <b>Supplies &amp; Materials</b>							
4310 General Supplies	3,884	3,000	2,523	3,000	3,000	3,000	
Subtotal	3,884	3,000	2,523	3,000	3,000	3,000	0.00%
 <b>Other Charges &amp; Services</b>							
4410 Telephone	933	900	1,071	960	1,175	1,200	
4415 Utilities	16,584	16,000	18,175	16,600	16,600	16,600	
4499 Miscellaneous	7	-	-	-	525	-	
Subtotal	17,524	16,900	19,246	17,560	18,300	17,800	1.37%
 <b>Repairs &amp; Maintenance</b>							
4515 Building	6,652	5,000	2,043	2,500	2,500	2,500	
	6,652	5,000	2,043	2,500	2,500	2,500	0.00%
 Total Expenditures	 \$ 63,851	 \$ 62,969	 \$ 63,265	 \$ 62,584	 \$ 66,025	 \$ 60,266	 -3.70%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Parks & Recreation

**Account:**  
11-480

**Program Description:**

The Parks Department is under the general direction of the Parks Supervisor. It is the mission of the department to acquire, develop, operate and maintain a parks and recreation system which enriches the quality of life for residents and visitors alike, and preserves it for future generations. This include creating recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life. Other duties include maintaining 27 parks and open spaces, as well as landscaping at 37 water wells, lift stations, and various City properties.

**Major Goals for the Year:**

1. Improve restroom facilities at Amistad Park and Community Park baseball field.
2. Install a new innovative play structure at Letulle Park.
3. Continue to keep parks clean by mowing, litter control and maintaining all facilities.
4. Improve signage to enhance safety and appearance in all parks and facilities.
5. Establish a larger VIPAR (Volunteers in Parks and Recreation) squad to help during summer camp and other events.
6. Improve communication between PARD and BCISD in order to build a better community for all citizens of Bay City.
7. Continue to implement performance indicators to better analyze all park programs and events.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Attendees			
Adult Volleyball (# Teams)	10	10	12
Men's Softball (# Teams)	11	12	13
Softball Coed (# Teams)	4	6	8
Basket Ball (# Teams)	14	15	16
Sweethearts Ball	275	300	310
Fishing Tourney	30	35	40
Summer Camp	56	60	63
Christmas in the Park	N/A	N/A	N/A
4th July	N/A	N/A	N/A
Easter	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Parks & Recreation

**Account:**  
11-480

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 272,640	\$ 314,042	\$ 320,695	\$ 334,543	\$ 337,060	\$ 322,501	-3.60%
Supplies & Materials	36,883	24,500	29,130	32,500	32,250	32,300	-0.62%
Other Charges & Services	300,707	122,300	117,568	125,500	126,075	125,500	0.00%
Repairs & Maintenance	69,976	59,300	35,890	54,100	54,100	57,800	6.84%
Subtotal	680,206	520,142	503,284	546,643	549,485	538,101	-1.56%
Capital Outlay	-	-	-	-	-	45,000	N/A
Total Expenditures	\$ 680,206	\$ 520,142	\$ 503,284	\$ 546,643	\$ 549,485	\$ 583,101	6.67%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Parks & Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician I	2.00	2.00	2.00	2.00	2.00	2.00	
Maintenance	4.00	4.00	4.00	4.00	4.00	4.00	
Summer Recreation	0.76	-	-	-	-	-	
Total Personnel	8.76	8.00	8.00	8.00	8.00	8.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 188,041	\$ 202,573	\$ 199,106	\$ 204,376	\$ 204,000	\$ 214,909	
4106 Overtime	12,321	12,000	7,021	10,000	15,000	10,000	
4110 Other Compensation	831	-	-	-	-	-	
4205 FICA Expense	15,421	16,415	16,187	16,400	16,400	17,206	
4210 Retirement	20,223	23,130	23,791	23,865	23,865	24,970	
4215 Workers' Compensation	2,848	4,925	4,752	4,175	4,175	4,408	
4225 Health Insurance	31,310	50,100	65,375	71,105	69,000	45,228	
4226 Dental Insurance	-	1,900	1,660	1,621	1,620	1,781	
4230 Travel & Training	1,153	1,500	1,574	1,500	1,500	2,500	
4240 Uniforms	491	1,500	1,231	1,500	1,500	1,500	
Subtotal	272,640	314,042	320,695	334,543	337,060	322,501	-3.60%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	1,871	2,500	249	500	250	300	
4310 General Supplies	23,487	14,000	13,345	14,000	14,000	14,000	
4320 Fuel - Gasoline & Oil	11,525	8,000	15,537	18,000	18,000	18,000	
Subtotal	36,883	24,500	29,130	32,500	32,250	32,300	-0.62%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Parks & Recreation

**Account:**  
11-480

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	2,896	2,500	3,016	3,000	3,250	3,000	
4411 Cell Phones/Pagers	3,059	2,800	2,783	2,800	2,800	2,800	
4415 Utilities	162,710	113,000	108,655	115,000	115,000	115,000	
4425 Contracted Services	19,240	1,000	793	1,000	1,000	1,000	
4426 Contracted Workforce	18,644	-	-	-	-	-	
4427 Lease & Rentals	-	-	576	3,700	3,500	3,700	
4430 Credit Card Fees	171	500	20	-	-	-	
4431 Program Fees	2,258	2,500	2,044	-	-	-	
4499 Miscellaneous	194	-	-	-	525	-	
Subtotal	209,172	122,300	117,888	125,500	126,075	125,500	0.00%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	15,904	14,400	22,123	10,700	10,700	14,400	
4510 Vehicles	4,586	6,500	2,507	5,000	5,000	5,000	
4515 Building	14,735	14,400	7,091	14,400	14,400	14,400	
4520 Infrastructure	34,751	24,000	4,169	24,000	24,000	24,000	
	69,976	59,300	35,890	54,100	54,100	57,800	6.84%
<b>Capital Outlay</b>							
4615 Buildings	-	-	-	-	-	20,000	
4620 Infrastructure	-	-	-	-	-	25,000	
Subtotal	-	-	-	-	-	45,000	N/A
<b>Other Expenses</b>							
4910 Recreation Programs	91,536	-	(320)	-	-	-	
	91,536	-	(320)	-	-	-	
<b>Total Expenditures</b>	<u>\$ 680,206</u>	<u>\$ 520,142</u>	<u>\$ 503,284</u>	<u>\$ 546,643</u>	<u>\$ 549,485</u>	<u>\$ 583,101</u>	6.67%



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Riverside

**Account:**  
11-481

**Program Description:**

The Riverside Parks Department is under the general direction of the Parks Supervisor. The mission of the department is to acquire, develop, operate and maintain a parks and recreation system which enriches the quality of life for residents and visitors alike and preserve it for future generations.

**Major Goals for the Year:**

1. Continue to keep the park clean by mowing, litter control, and maintaining all facilities.
2. Revitalize the walking trail and add a biking trail.
3. Continue to update the restroom and office facilities.
4. Implement a more user-friendly park entrance fee station.
5. Improve signage to enhance safety and appearance throughout the park.
6. Continue to implement performance indicators to better analyze park usage.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Days RV Camping Full	40	40	44
Day Use (50+) Visitors	25	25	26
Number of Attendees Fishing Tourney	30	35	40
Number of Attendees Christmas in the Park	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Riverside Park

**Account:**  
11-481

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 80,979	\$ 81,909	\$ 86,635	\$ 84,235	\$ 89,905	\$ 79,835	-5.22%
Supplies & Materials	8,134	9,300	9,615	9,850	9,850	9,350	-5.08%
Other Charges & Services	38,491	50,470	37,821	50,550	44,318	50,450	-0.20%
Repairs & Maintenance	17,461	19,220	13,458	18,470	18,470	19,220	4.06%
Subtotal	145,065	160,899	147,530	163,105	162,543	158,855	-2.61%
Capital Outlay	-	-	-	10,192	10,192	-	N/A
Total Expenditures	\$ 145,065	\$ 160,899	\$ 147,530	\$ 173,297	\$ 172,735	\$ 158,855	-8.33%

**~AUTHORIZED POSITIONS~**

<b>Position Title</b>							
Park Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 52,358	\$ 50,640	\$ 51,940	\$ 51,234	\$ 55,000	\$ 52,766	
4106 Overtime	3,928	3,000	4,049	3,000	3,000	3,000	
4205 FICA Expense	4,268	4,107	4,439	4,149	4,850	4,266	
4210 Retirement	6,355	6,012	6,429	6,038	6,900	6,191	
4215 Workers' Compensation	1,251	1,500	1,278	1,176	1,300	1,209	
4225 Health Insurance	12,584	15,920	17,614	17,784	18,000	11,307	
4226 Dental Insurance	-	480	429	405	405	445	
4230 Travel & Training	-	-	238	200	200	400	
4240 Uniforms	235	250	221	250	250	250	
Subtotal	80,979	81,909	86,635	84,235	89,905	79,835	-5.22%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	54	100	106	100	100	100	
4310 General Supplies	4,523	6,200	5,868	5,500	5,500	5,500	
4320 Fuel - Gasoline & Oil	3,558	3,000	3,641	4,250	4,250	3,750	
Subtotal	8,134	9,300	9,615	9,850	9,850	9,350	-5.08%
<b>Other Charges &amp; Services</b>							
4410 Telephone	724	600	754	700	825	700	
4411 Cell Phones/Pagers	37	100	370	350	93	-	
4415 Utilities	37,731	40,020	32,022	39,000	37,750	39,000	
4425 Contracted Services	-	-	-	750	650	1,000	
4427 Lease & Rentals	-	9,750	4,676	9,750	5,000	9,750	
Subtotal	38,491	50,470	37,821	50,550	44,318	50,450	-0.20%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Riverside Park

**Account:**  
11-481

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	4,248	3,000	2,137	2,250	2,250	3,000	
4510 Vehicles	534	1,200	421	1,200	1,200	1,200	
4515 Building	2,374	5,000	3,672	5,000	5,000	5,000	
4520 Infrastructure	10,305	10,020	7,228	10,020	10,020	10,020	
	17,461	19,220	13,458	18,470	18,470	19,220	4.06%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	10,192	10,192	-	
Subtotal	-	-	-	10,192	10,192	-	-100.00%
Total Expenditures	\$ 145,065	\$ 160,899	\$ 147,530	\$ 173,297	\$ 172,735	\$ 158,855	-8.33%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Summer Programs

**Account:**  
11-482

**Program Description:**

The Summer Programs Department is under the general direction of the Parks Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life. This includes providing new innovative programs and activities in order to better serve our demographics.

**Major Goals for the Year:**

1. Continue to enhance summer camp by providing more adult counselors.
2. Establish a larger VIPAR (Volunteers in Parks and Recreation) squad to help during summer camp and other events.
3. Improve communication between PARD and BCISD in order to build a better community for all citizens of Matagorda County.
4. Continue to implement performance indicators to better analyze park usage.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Attendees			
Adult Volleyball (# Teams)	10	10	12
Men's Softball (# Teams)	11	12	13
Softball Coed (# Teams)	4	6	8
Summer Camp	56	60	63
4th July	N/A	N/A	N/A
Bike Rodeo	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Summer Programs

**Account:**  
11-482

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ -	\$ 27,650	\$ 16,752	\$ 27,643	\$ 27,643	\$ 27,643	0.00%
Other Charges & Services	-	106,250	69,225	97,750	97,250	95,475	-2.33%
Subtotal	-	133,900	85,977	125,393	124,893	123,118	-1.81%
Total Expenditures	\$ -	\$ 133,900	\$ 85,977	\$ 125,393	\$ 124,893	\$ 123,118	-1.81%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Summer Recreation	-	0.76	0.76	0.76	0.76	0.76	
Total Personnel	-	0.76	0.76	0.76	0.76	0.76	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ -	\$ 24,245	\$ 14,039	\$ 24,171	\$ 24,171	\$ 24,171	
4106 Overtime	-	1,000	1,523	1,000	1,000	1,000	
4205 FICA Expense	-	1,855	1,191	1,926	1,926	1,926	
4215 Workers' Compensation	-	550	-	546	546	546	
Subtotal	-	27,650	16,752	27,643	27,643	27,643	0.00%
<b>Other Charges &amp; Services</b>							
4426 Contracted Workforce	-	-	-	5,000	5,000	-	
Subtotal	-	-	-	5,000	5,000	-	N/A
<b>Other Expenses</b>							
4910 Recreation Programs	-	106,250	69,225	92,750	92,250	95,475	
	-	106,250.00	69,224.81	92,750	92,250	95,475	
Total Expenditures	\$ -	\$ 133,900	\$ 85,977	\$ 125,393	\$ 124,893	\$ 123,118	-1.81%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Swimming Pools

**Account:**  
11-483

**Program Description:**

The Swimming Pools are under the general direction of the Parks Supervisor. The mission of the department is to acquire, operate, and maintain a pool system which enriches the quality of life for residents and visitors alike and preserves it for future generations. This includes offering classes, lessons, and various other programs to enhance the quality of the pools.

**Major Goals for the Year:**

1. Implement a plan for plastering both pools.
2. Install outdoor heated shower near the diving board.
3. Replace and repaint doors and walls around the facilities.
4. Continue to keep the pool clean by litter control and maintaining facilities.
5. Improve signage to enhance safety and appearance in pool and facilities.
6. Improve communication between PARD and BCISD in order to build a better pool program for all citizens.
6. Continue to implement performance indicators to better analyze park usage.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Swimming Pools

**Account:**  
11-483

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Supplies & Materials	\$ -	\$ 12,400	\$ 7,196	\$ 19,650	\$ 19,650	\$ 21,420	9.01%
Other Charges & Services	-	77,500	61,265	99,750	98,850	103,750	4.01%
Repairs & Maintenance	-	8,500	5,010	8,500	8,500	8,500	0.00%
Subtotal	-	98,400	73,471	127,900	127,000	133,670	4.51%
Capital Outlay	-	-	-	240,000	-	-	N/A
Total Expenditures	\$ -	\$ 98,400	\$ 73,471	\$ 367,900	\$ 127,000	\$ 133,670	-63.67%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Supplies &amp; Materials</b>							
4310 General Supplies	\$ -	\$ 12,400	\$ 7,196	\$ 19,650	\$ 19,650	\$ 21,420	
Subtotal	-	12,400	7,196	19,650	19,650	21,420	9.01%
<b>Other Charges &amp; Services</b>							
4410 Telephone	-	900	-	900	-	-	
4415 Utilities	-	35,600	41,933	35,600	35,600	40,000	
4425 Contracted Services	-	41,000	19,332	63,250	63,250	63,750	
Subtotal	-	77,500	61,265	99,750	98,850	103,750	4.01%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	-	3,000	2,880	-	-	3,000	
4515 Building	-	2,500	1,859	1,460	1,460	2,500	
4520 Infrastructure	-	3,000	271	7,040	7,040	3,000	
	-	8,500	5,010	8,500	8,500	8,500	0.00%
<b>Capital Outlay</b>							
4615 Buildings	-	-	-	240,000	-	-	
Subtotal	-	-	-	240,000	-	-	-100.00%
Total Expenditures	\$ -	\$ 98,400	\$ 73,471	\$ 367,900	\$ 127,000	\$ 133,670	-63.67%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Public Benefits

**Account:**  
11-485

**Program Description:**

The Public Benefits activity includes expenditures for operational support for various organizations and the repair and maintenance of various City facilities. In fiscal year 2013 this activity will moved to the General Services activity.



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Public Benefits

**Account:**  
11-485

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Supplies & Materials	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	-100.00%
Other Charges & Services	94,000	155,980	155,147	174,430	174,430	-	-100.00%
Repairs & Maintenance	4,675	15,000	3,373	5,500	5,500	-	-100.00%
Subtotal	98,675	171,980	158,520	180,930	179,930	-	-100.00%
Total Expenditures	\$ 98,675	\$ 171,980	\$ 158,520	\$ 180,930	\$ 179,930	\$ -	-100.00%

**~AUTHORIZED POSITIONS~**

No Authorized Positons

**~EXPENDITURE DETAIL~**

**Supplies & Materials**

4315 Landmark Commission	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	
Subtotal	-	1,000	-	1,000	-	-	-100.00%

**Other Charges & Services**

4440 Operational Support	94,000	77,000	76,167	42,950	42,950	-	
4441 Operational Support Library	-	78,980	78,980	131,480	131,480	-	
Subtotal	94,000	155,980	155,147	174,430	174,430	-	-100.00%

**Repairs & Maintenance**

4515 Building	4,675	15,000	3,373	5,500	5,500	-	
	4,675	15,000	3,373	5,500	5,500	-	-100.00%
Total Expenditures	\$ 98,675	\$ 171,980	\$ 158,520	\$ 180,930	\$ 179,930	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Library

**Account:**  
11-490

**Program Description:**

The Library Department is under the general direction of the Library Association. This department only pays the salaries, wages and benefits for the Library employees, which is reimbursed by the Library Association.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Library

**Account:**  
11-490

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 282,363	\$ 267,570	\$ 315,657	\$ 321,922	\$ 124,170	\$ 220,143	-31.62%
Subtotal	282,363	267,570	315,657	321,922	124,170	220,143	-31.62%
Total Expenditures	\$ 282,363	\$ 267,570	\$ 315,657	\$ 321,922	\$ 124,170	\$ 220,143	-31.62%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Library Director	1.00	1.00	1.00	1.00	1.00	1.00	
Library Branch Manager	0.25	0.25	0.25	0.25	0.25	0.25	
Library Coordinator	0.76	0.76	0.76	0.76	0.76	-	
Library Helper	7.00	7.00	7.00	7.00	7.00	5.00	
Total Personnel	9.01	9.01	9.01	9.01	9.01	6.25	-30.63%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 208,158	\$ 191,770	\$ 214,089	\$ 219,991	\$ 21,991	\$ 167,307	
4205 FICA Expense	15,671	14,670	16,902	16,829	16,829	12,799	
4206 Unemployment Tax	-	-	-	-	248	-	
4210 Retirement	20,338	20,830	22,607	20,971	20,971	16,237	
4215 Workers' Compensation	509	700	516	492	492	374	
4225 Health Insurance	37,686	38,150	60,312	62,220	62,220	22,758	
4226 Dental Insurance	-	1,450	1,232	1,419	1,419	668	
Subtotal	282,363	267,570	315,657	321,922	124,170	220,143	-31.62%
Total Expenditures	\$ 282,363	\$ 267,570	\$ 315,657	\$ 321,922	\$ 124,170	\$ 220,143	-31.62%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Teen Center

**Account:**  
11-495

**Program Description:**

The Teen Center Department is under the general direction of the Park Supervisor. The mission of the department is to create recreational opportunities for growth and enhancement by developing diverse services and programs for all walks of life. This includes maintaining a multi-functional facility while providing excellent service to all visitors.

**Major Goals for the Year:**

1. Improve signage to enhance safety and appearance in and around the facility.
2. Continue to implement performance indicators to better analyze park usage.
3. Create programs to better utilize the skate park.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
General

**Department:**  
Teen Center

**Account:**  
11-495

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Other Charges & Services	10,639	8,000	7,016	8,000	7,250	8,000	0.00%
Repairs & Maintenance	-	-	-	-	-	500	N/A
Subtotal	10,639	8,000	21,143	8,000	7,250	8,500	6.25%
Total Expenditures	<u>\$ 10,639</u>	<u>\$ 8,000</u>	<u>\$ 21,143</u>	<u>\$ 8,000</u>	<u>\$ 7,250</u>	<u>\$ 8,500</u>	6.25%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Supplies & Materials**

4310 General Supplies	\$ -	\$ -	\$ 14,127	\$ -	\$ -	\$ -	
Subtotal	-	-	14,127	-	-	-	N/A

**Other Charges & Services**

4415 Utilities	6,956	8,000	7,016	8,000	7,250	8,000	
4429 Bad Debt Expense	3,683	-	-	-	-	-	
Subtotal	10,639	8,000	7,016	8,000	7,250	8,000	0.00%

**Repairs & Maintenance**

4515 Building	-	-	-	-	-	500	
	-	-	-	-	-	500	N/A

Total Expenditures	<u>\$ 10,639</u>	<u>\$ 8,000</u>	<u>\$ 21,143</u>	<u>\$ 8,000</u>	<u>\$ 7,250</u>	<u>\$ 8,500</u>	6.25%
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## **SPECIAL REVENUE FUNDS**

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Special Revenue Funds are used to account for specific revenues that are either legally restricted to expenditures for particular purposes, or funds that have been established for sound financial management purposes.

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### **Economic Development Fund**

### **Emergency & Disaster Recovery Fund**

### **Civic & Cultural Arts Fund**

Civic & Cultural Arts  
Convention & Visitors Bureau  
Arts Council  
Civic Center  
Main Street  
Matagorda Council Museum

### **Police Forfeiture Fund**

### **Municipal Court Technology Fund**

### **Municipal Court Building Security Fund**

### **Donation Fund**

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**SPECIAL REVENUE FUNDS SUMMARY**

	<b>Economic Development Fund</b>	<b>Emergency &amp; Disaster Recovery Fund</b>	<b>Civic &amp; Cultural Arts Fund</b>	<b>Police Forfeiture Fund</b>	<b>Municipal Court Technology Fund</b>	<b>Municipal Court Building Security Fund</b>	<b>Donation Fund</b>	<b>Total</b>	<b>FY 2012 Budget*</b>
<b><u>RESOURCES</u></b>									
Total beginning fund balance	\$ (3,352)	\$ 408,431	\$ 198,498	\$ 31,200	\$ 57,867	\$ 39,081	\$ 27,268	\$ 758,993	\$ 666,587
<b><u>REVENUES</u></b>									
Total Revenues	-	145,200	487,650	5,025	12,000	9,000	-	658,875	712,467
<b>TOTAL FUNDS AVAILABLE</b>	<b>(3,352)</b>	<b>553,631</b>	<b>686,148</b>	<b>36,225</b>	<b>69,867</b>	<b>48,081</b>	<b>27,268</b>	<b>1,417,868</b>	<b>1,379,054</b>
<b><u>EXPENDITURES</u></b>									
Personnel	-	-	6,000	2,500	-	22,000	-	30,500	59,426
Supplies & Materials	-	-	13,500	10,000	-	-	-	23,500	30,070
Other Charges & Services	-	-	458,545	-	18,800	-	-	477,345	467,383
Repairs & Maintenance	-	-	26,000	-	-	-	-	26,000	22,184
Transfers	-	-	45,300	-	-	-	-	45,300	40,998
Debt Service	-	-	-	-	-	-	-	-	-
Subtotal	-	-	549,345	12,500	18,800	22,000	-	602,645	620,061
Capital Outlay	-	-	-	5,000	-	-	-	5,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>549,345</b>	<b>17,500</b>	<b>18,800</b>	<b>22,000</b>	<b>-</b>	<b>607,645</b>	<b>625,061</b>
<b>ENDING FUND BALANCE</b>	<b>\$ (3,352)</b>	<b>\$ 553,631</b>	<b>\$ 136,803</b>	<b>\$ 18,725</b>	<b>\$ 51,067</b>	<b>\$ 26,081</b>	<b>\$ 27,268</b>	<b>\$ 810,223</b>	<b>\$ 753,993</b>
Total ending fund balance									
<b>FUND TOTAL</b>	<b>\$ (3,352)</b>	<b>\$ 553,631</b>	<b>\$ 686,148</b>	<b>\$ 36,225</b>	<b>\$ 69,867</b>	<b>\$ 48,081</b>	<b>\$ 27,268</b>	<b>\$ 1,417,868</b>	<b>\$ 1,379,054</b>

\*This is the 2011-2012 Budget Estimate.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Economic Development

**Department:**

N/A

**Account:**

22-XXX

**Program Description:**

The Economic Development Department funds various expenditures (i.e. telephone, insurance) that are reimbursed by the Bay City Community Development Corporation.



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**ECONOMIC DEVELOPMENT FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~ECONOMIC DEVELOPMENT FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ (1,246)	\$ (1,246)	\$ (3,352)	\$ (3,352)	\$ (3,352)	0.00%
Revenues & Transfers In	-	-	212,420	169,125	46,464	-	N/A
Total Funds Available	-	(1,246)	211,174	165,772	43,112	(3,352)	-97.98%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	1,246	-	214,527	169,125	46,464	-	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	(1,246)	(1,246)	(3,352)	(3,352)	(3,352)	(3,352)	0.00%
<b>Fund Total</b>	<u>\$ -</u>	<u>\$ (1,246)</u>	<u>\$ 211,174</u>	<u>\$ 165,772</u>	<u>\$ 43,112</u>	<u>\$ (3,352)</u>	
<b>Net Revenue (Expenditures)</b>	(1,246)	-	(2,106)	-	-	-	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Economic Development

**Department:**  
N/A

**Account:**  
22-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3722 Transfer from BCCDC	\$ -	\$ -	\$ 209,540	\$ 169,125	\$ 46,464	\$ -	N/A
3699 Other Income	-	-	2,880	-	-	-	N/A
Total Revenues	\$ -	\$ -	\$ 212,420	\$ 169,125	\$ 46,464	\$ -	N/A
<b>Expenditures</b>							
Personnel	\$ (3,942)	\$ -	\$ 197,833	\$ 169,125	\$ 30,786	\$ -	N/A
Other Charges & Services	5,188	-	16,306	-	15,578	-	N/A
Subtotal	1,246	-	214,527	169,125	46,464	-	N/A
Total Expenditures	\$ 1,246	\$ -	\$ 214,527	\$ 169,125	\$ 46,464	\$ -	N/A

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Executive Director	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Clerk	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	3.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ (4,442)	\$ -	\$ 140,462	\$ 119,193	\$ 22,596	\$ -	
4106 Overtime	-	-	-	-	36	-	
4205 FICA Expense	-	-	10,303	9,118	1,855	-	
4210 Retirement	500	-	15,311	13,269	2,549	-	
4215 Workers' Compensation	-	-	361	273	89	-	
4225 Health Insurance	-	-	30,775	26,664	3,576	-	
4226 Dental Insurance	-	-	620	608	85	-	
Subtotal	(3,942)	-	197,833	169,125	30,786	-	N/A
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	-	-	388	-	100	-	
Subtotal	-	-	388	-	100	-	N/A
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	-	-	9,041	-	8,878	-	
4410 Telephone	120	-	1,639	-	2,100	-	
4415 Utilities	4,487	-	521	-	-	-	
4425 Contracted Services	-	-	4,549	-	4,600	-	
4460 Advertising	47	-	-	-	-	-	
4498 Misc Furniture & Equip	-	-	555	-	-	-	
4499 Miscellaneous	533	-	-	-	-	-	
Subtotal	5,188	-	16,306	-	15,578	-	N/A
Total Expenditures	\$ 1,246	\$ -	\$ 214,527	\$ 169,125	\$ 46,464	\$ -	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Emergency & Disaster Recovery

**Department:**

N/A

**Account:**

23-XXX

**Program Description:**

The Emergency & Disaster Recovery Fund is under the general direction of the Mayor. Revenues of the Fund consist of a fee charged as part of the utility bill and any reimbursements made for claims as a result of an emergency from insurance proceeds or federal or state emergency grants. This allows for separate accounting for all staff salaries with associated benefits and all expenditures associated with an emergency.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**EMERGENCY & DISASTER RECOVERY FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~EMERGENCY &amp; DISASTER RECOVERY FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ 110,517	\$ 110,517	\$ 260,131	\$ 260,131	\$ 408,431	57.01%
Revenues & Transfers In	110,517	150,000	149,614	140,000	148,300	145,200	3.71%
Total Funds Available	110,517	260,517	260,131	400,131	408,431	553,631	38.36%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	-	-	-	-	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	110,517	260,517	260,131	400,131	408,431	553,631	38.36%
<b>Fund Total</b>	<u>\$ 110,517</u>	<u>\$ 260,517</u>	<u>\$ 260,131</u>	<u>\$ 400,131</u>	<u>\$ 408,431</u>	<u>\$ 553,631</u>	
<b>Net Revenue (Expenditures)</b>	110,517	150,000	149,614	140,000	148,300	145,200	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Emergency & Disaster Recovery

**Department:**  
N/A

**Account:**  
23-XXX

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b><u>Revenues</u></b>							
3310 Utility Fees	\$ 110,517	\$ 150,000	\$ 149,507	\$ 140,000	\$ 148,000	\$ 145,000	3.57%
3605 Interest	-	-	107	-	300	200	N/A
Total Revenues	<u>\$ 110,517</u>	<u>\$ 150,000</u>	<u>\$ 149,614</u>	<u>\$ 140,000</u>	<u>\$ 148,300</u>	<u>\$ 145,200</u>	3.71%
<b><u>Expenditures</u></b>							
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

N/A

**Account:**

25-XXX

**Program Description:**

The Civic & Cultural Arts Fund accounts for revenue from occupancy taxes and Civic Center rentals and related expenditures as outlined by State law. State of Texas statutes permit cities to access hotel/motel occupancy rate of up to seven percent (7%). Currently occupancy tax rate for the City is seven percent (7%). This amount is collected from all hotel/motel occupants, and remitted to the City on a monthly basis by the City's hotels and motels. All expenditures must directly enhance and promote tourism and the convention and hotel industry, therefore, expenditures must be likely to attract visitors who are likely to stay in local hotels or participate in activities at the Civic Center. Every expenditure must clearly fit into one of seven statutorily-provided categories: (1) funding the establishment, improvement, or maintenance of a convention center or visitor information center; (2) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants; (3) paying of advertising, solicitations, and promotions that attract tourists and Civic Center clients to the City or the vicinity; (4) funding programs which encourage and promote the arts; (5) funding historical restoration or preservation programs; (6) promotion expenses directly related to a sporting event in which the majority of participants are tourists; (7) the promotion of tourism by the enhancement and upgrading of existing sports facilities or fields. There is no limit under which the City must expend hotel occupancy tax funds.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**CIVIC & CULTURAL ARTS FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~CIVIC &amp; CULTURAL ARTS FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 224,730	\$ 110,059	\$ 110,059	\$ 229,187	\$ 229,187	\$ 198,498	-13.39%
Revenues & Transfers In	492,934	503,000	560,553	588,200	484,009	487,650	-17.09%
Total Funds Available	<u>717,664</u>	<u>613,059</u>	<u>670,613</u>	<u>817,387</u>	<u>713,196</u>	<u>686,148</u>	-16.06%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	607,604	468,550	441,426	529,454	514,698	549,345	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	<u>110,059</u>	<u>144,509</u>	<u>229,187</u>	<u>287,933</u>	<u>198,498</u>	<u>136,803</u>	-52.49%
<b>Fund Total</b>	<u>\$ 717,664</u>	<u>\$ 613,059</u>	<u>\$ 670,613</u>	<u>\$ 817,387</u>	<u>\$ 713,196</u>	<u>\$ 686,148</u>	
<b>Net Revenue (Expenditures)</b>	(114,671)	34,450	119,127	58,746	(30,689)	(61,695)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**CIVIC & CULTURAL ARTS FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>TAXES</u></b>							
3125 Other Tax Receipts	\$ 672	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
3220 Hotel Occupany Tax Receipts	418,701	425,000	381,736	410,000	410,000	410,000	0.00%
Subtotal	419,374	425,000	381,736	410,000	410,000	410,000	0.00%
<b><u>MISCELLANEOUS</u></b>							
3601 Interest - CVB	151	-	-	-	-	-	N/A
3605 Interest Income	373	-	326	100	200	150	N/A
3607 Interest - Service Center	50	-	-	-	-	-	N/A
3610 Civic Center Rental Fees	65,900	75,000	75,017	75,000	70,125	75,000	0.00%
3615 Deposits Forfeited	-	-	625	-	125	-	N/A
3630 Main Street - Façade Grant	14	-	-	-	-	-	N/A
3696 Other Income - KBCB	4,525	-	-	-	-	-	N/A
3697 Other Income - Civic Center	2,560	3,000	2,850	2,500	2,500	2,500	0.00%
3699 Other Income	(13)	-	-	-	459	-	N/A
Subtotal	73,560	78,000	78,818	77,600	73,409	77,650	0.06%
<b><u>TRANSFERS</u></b>							
3724 Transfer from Other Funds	-	-	-	600	600	-	
3731 Transfer from Fund 31	-	-	100,000	100,000	-	-	N/A
Subtotal	-	-	100,000	100,600	600	-	N/A
<b>TOTAL REVENUES</b>	<b>\$ 492,934</b>	<b>\$ 503,000</b>	<b>\$ 560,553</b>	<b>\$ 588,200</b>	<b>\$ 484,009</b>	<b>\$ 487,650</b>	



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**CIVIC & CULTURAL ARTS FUND SUMMARY**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 22,342	\$ 6,000	\$ 7,796	\$ 6,000	\$ 6,000	\$ 6,000	0.00%
Supplies & Materials	14,607	13,500	8,260	17,000	14,500	13,500	-20.59%
Other Charges & Services	490,810	419,050	400,540	430,870	431,200	458,545	6.42%
Repairs & Maintenance	17,346	19,000	24,830	19,000	22,000	26,000	36.84%
Transfers	62,500	11,000	-	56,584	40,998	45,300	-19.94%
Subtotal	607,604	468,550	441,426	529,454	514,698	549,345	3.76%
Total Expenditures	607,604	468,550	441,426	529,454	514,698	549,345	3.76%

**~DEPARTMENT SUMMARY~**

Civic & Cultural Arts	\$ 73,807	\$ 11,000	\$ -	\$ 56,584	\$ 40,998	\$ 60,295	6.56%
Convention & Visitors Bureau	224,957	197,300	165,899	203,620	200,000	197,300	-3.10%
Arts Council	2,800	-	-	-	-	-	N/A
Civic Center	230,990	224,250	239,022	229,250	233,700	243,750	6.32%
Main Street	39,050	-	505	-	-	-	N/A
Matagorda County Museum	36,000	36,000	36,000	40,000	40,000	48,000	20.00%
Total Expenditures	\$ 607,604	\$ 468,550	\$ 441,426	\$ 529,454	\$ 514,698	\$ 549,345	3.76%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Civic & Cultural Arts

**Account:**

25-404

**Program Description:**

The Civic and Cultural Arts activity under the direction of City Council to fund special projects that meet the requirements of the State statutes for use of the hotel occupancy tax.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Civic & Cultural Arts

**Account:**  
25-404

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Other Charges & Services	\$ 11,307	\$ -	\$ -	\$ -	\$ -	\$ 14,995	N/A
Transfers	62,500	11,000	-	56,584	40,998	45,300	-19.94%
Subtotal	73,807	11,000	-	56,584	40,998	60,295	6.56%
Total Expenditures	<u>\$ 73,807</u>	<u>\$ 11,000</u>	<u>\$ -</u>	<u>\$ 56,584</u>	<u>\$ 40,998</u>	<u>\$ 60,295</u>	6.56%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Other Charges &amp; Services</b>							
4420 Legal & Professional Fees	8,307	-	-	-	-	14,995	
4480 Sport Tournament Support	3,000	-	-	-	-	-	
Subtotal	11,307	-	-	-	-	14,995	N/A
<b>Transfers</b>							
4711 Transfer for July 4th Program	-	11,000	-	11,000	-	-	
4712 Transfer for Main Street	-	-	-	43,775	39,189	45,300	
4713 Transfer for General Fund	-	-	-	1,809	1,809	-	
4731 Transfer for Skate Park	37,500	-	-	-	-	-	
4734 Transfer for Park Renovation	25,000	-	-	-	-	-	
Subtotal	62,500	11,000	-	56,584	40,998	45,300	-19.94%
Total Expenditures	<u>\$ 73,807</u>	<u>\$ 11,000</u>	<u>\$ -</u>	<u>\$ 56,584</u>	<u>\$ 40,998</u>	<u>\$ 60,295</u>	6.56%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Convention & Visitors Bureau

**Account:**

25-405

**Program Description:**

The Bay City Convention and Visitor's Bureau's activity, under the direction of the CVB Board of Directors is primarily responsible to position Bay City and Matagorda County as a nationally and regionally, recognized tourist destination by developing quality marketing programs and events to attract visitors and stimulate economic development and growth.

**Major Goals for the Year:**

1. Provide leadership for the tourism industry in Matagorda County, coordinating activities, encouraging marketing programs and projecting an appealing image on behalf of our community.
2. Drive the destination of Bay City, Texas to meeting professionals, business travelers, tour operators and individual visitors.
3. Represent hotels, facilities, attractions, restaurants, retail areas and others who serve visitors.
4. Provide an array of services to tour planners in developing tours into Matagorda County, including suggested itineraries and overnight accommodations.
5. Develop, produce and support key signature events that promote and highlight our community.
6. Help visitors save time and energy in looking for tourism opportunities in our area by providing visitor services.
7. Work with regional partners in promoting Matagorda County as an ideal location to visit and spend the night.
8. Develop and support training initiatives for hospitality employees in our region.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Convention & Visitors Bureau

**Account:**  
25-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 3,679	\$ 6,000	\$ 7,291	\$ 6,000	\$ 6,000	\$ 6,000	0.00%
Supplies & Materials	8,526	8,000	2,711	11,500	9,500	8,000	-30.43%
Other Charges & Services	212,753	182,300	155,486	185,120	184,500	182,300	-1.52%
Repairs & Maintenance	-	1,000	412	1,000	-	1,000	0.00%
Subtotal	224,957	197,300	165,899	203,620	200,000	197,300	-3.10%
Total Expenditures	\$ 224,957	\$ 197,300	\$ 165,899	\$ 203,620	\$ 200,000	\$ 197,300	-3.10%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Personnel**

4230 Travel & Training	\$ 3,679	\$ 6,000	\$ 7,291	\$ 6,000	\$ 6,000	\$ 6,000	
Subtotal	3,679	6,000	7,291	6,000	6,000	6,000	0.00%

**Supplies & Materials**

4305 Postage & Freight	2,120	3,500	1,353	3,500	2,500	3,500	
4310 General Supplies	1,157	3,000	98	3,000	2,000	3,000	
4315 Dues & Subscriptions	5,249	1,500	1,260	5,000	5,000	1,500	
Subtotal	8,526	8,000	2,711	11,500	9,500	8,000	-30.43%

**Other Charges & Services**

4420 Legal Fees	6,789	6,000	5,626	6,000	6,000	-	
4421 Professional Fees	-	-	-	-	-	6,000	
4440 Operational Support	48,000	48,000	48,000	48,000	48,000	48,000	
4450 Promotional Items	10,604	10,000	9,365	10,000	10,000	10,000	
4455 Printed Materials	5,841	10,000	8,339	10,000	8,500	10,000	
4460 Advertising	114,703	78,000	67,589	78,000	74,000	78,000	
4461 Advertising - Concert Series	14,861	12,000	5,843	12,000	12,000	12,000	
4462 Advertising - Texas Monthly	11,955	12,000	5,522	12,000	12,000	12,000	
4463 Advertising - Texas Highways	-	6,000	5,202	8,820	14,000	6,000	
4499 Miscellaneous	-	300	-	300	-	300	
Subtotal	212,753	182,300	155,486	185,120	184,500	182,300	-1.52%

**Repairs & Maintenance**

4505 Equipment	-	1,000	412	1,000	-	1,000	
	-	1,000	412	1,000	-	1,000	0.00%
Total Expenditures	\$ 224,957	\$ 197,300	\$ 165,899	\$ 203,620	\$ 200,000	\$ 197,300	-3.10%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Arts Council

**Account:**

25-410

**Program Description:**

The Arts Council Department is under the general direction of the Mayor and City Council. This department was phased out in fiscal year 2010.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Arts Council

**Account:**  
25-410

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Other Charges & Services	\$ 2,800	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Subtotal	2,800	-	-	-	-	-	N/A
Total Expenditures	<u>\$ 2,800</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

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**~AUTHORIZED POSITIONS~**

No Authorized Positions

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**~EXPENDITURE DETAIL~**

<b>Other Charges &amp; Services</b>							
4440 Operational Support	\$ 2,800	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal	2,800	-	-	-	-	-	N/A
Total Expenditures	<u>\$ 2,800</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Civic & Convention Center

**Account:**

25-415

**Program Description:**

The Civic and Convention Center activity, under the direction of Mayor, Council and Bay City Chamber President, is primarily responsible for recruiting and facilitating rentals of the Civic and Convention Center. The President will over see the daily activities including rentals, set up, proper cleaning, repair and preventative maintenance of the facility. The President is also responsible to maintain a quality customer experience.

**Major Goals for the Year:**

1. Ensure the customers and community maximize the use of the Bay City Civic Center.
2. Provide staff to set-up, supervise and maintain a presentence at the center, and ensure every service is afforded to the customer.
3. Conduct routine repair and maintenance to the facility and parking lot to ensure it is maintained at the same or higher level as was designed to provide a quality customer experience.
4. Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would benefit our community.
6. Encourage professionalism in customer service through continuing education and staff development opportunities.
7. Seek community input of services through pre and post event communications.
8. Maintain the Civic Center with fees paid by the consumer and utilization of the Hotel-Motel Tax, without relying on funds from the General Fund.



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Civic Center

**Account:**  
25-415

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Supplies & Materials	\$ 5,067	\$ 5,500	\$ 5,549	\$ 5,500	\$ 5,000	\$ 5,500	0.00%
Other Charges & Services	209,073	200,750	209,054	205,750	206,700	213,250	3.65%
Repairs & Maintenance	16,851	18,000	24,418	18,000	22,000	25,000	38.89%
Subtotal	230,990	224,250	239,022	229,250	233,700	243,750	6.32%
Total Expenditures	\$ 230,990	\$ 224,250	\$ 239,022	\$ 229,250	\$ 233,700	\$ 243,750	6.32%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Supplies & Materials**

4310 General Supplies	\$ 5,067	\$ 5,000	\$ 5,549	\$ 5,000	\$ 5,000	\$ 5,000	
4315 Dues & Subscriptions	-	500	-	500	-	500	
Subtotal	5,067	5,500	5,549	5,500	5,000	5,500	0.00%

**Other Charges & Services**

4405 General Ins	24,796	26,000	29,066	30,000	30,000	30,000	
4411 Cell Phones/Pagers	250	250	100	250	200	250	
4415 Utilities	48,047	46,000	54,499	47,000	49,000	50,000	
4425 Contracted Services	87,866	78,000	76,282	78,000	78,000	82,500	
4440 Operational Support	48,000	48,000	48,133	48,000	48,000	48,000	
4498 Misc Furniture & Equip	114	2,000	974	2,000	1,500	2,000	
4499 Miscellaneous	-	500	-	500	-	500	
Subtotal	209,073	200,750	209,054	205,750	206,700	213,250	3.65%

**Repairs & Maintenance**

4505 Equipment	-	3,000	-	3,000	-	3,000	
4515 Building	16,851	15,000	24,418	15,000	22,000	22,000	
	16,851	18,000	24,418	18,000	22,000	25,000	38.89%

Total Expenditures	\$ 230,990	\$ 224,250	\$ 239,022	\$ 229,250	\$ 233,700	\$ 243,750	6.32%
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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Main Street

**Account:**

25-416

**Program Description:**

This program has been moved to the General Fund.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Main Street

**Account:**  
25-416

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 18,663	\$ -	\$ 505	\$ -	\$ -	\$ -	N/A
Supplies & Materials	1,014	-	-	-	-	-	N/A
Other Charges & Services	18,878	-	-	-	-	-	N/A
Repairs & Maintenance	495	-	-	-	-	-	N/A
Subtotal	39,050	-	505	-	-	-	N/A
Total Expenditures	\$ 39,050	\$ -	\$ 505	\$ -	\$ -	\$ -	N/A

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Personnel**

4105 Salaries & Wages	\$ 13,274	\$ -	\$ (26)	\$ -	\$ -	\$ -	
4205 FICA Expense	967	-	-	-	-	-	
4210 Retirement	1,505	-	-	-	-	-	
4215 Workers' Compensation	-	-	-	-	-	-	
4225 Health Insurance	1,965	-	-	-	-	-	
4230 Travel & Training	952	-	531	-	-	-	
Subtotal	18,663	-	505	-	-	-	N/A

**Supplies & Materials**

4305 Postage & Freight	22	-	-	-	-	-	
4310 General Supplies	-	-	-	-	-	-	
4315 Dues & Subscriptions	992	-	-	-	-	-	
Subtotal	1,014	-	-	-	-	-	N/A

**Other Charges & Services**

4411 Cell Phones/Pagers	803	-	-	-	-	-	
4425 Contracted Services	8,900	-	-	-	-	-	
4455 Printed Materials	228	-	-	-	-	-	
4460 Advertising	1,614	-	-	-	-	-	
4497 Business Meeting Expense	167	-	-	-	-	-	
4498 Special Projects	595	-	-	-	-	-	
4499 Miscellaneous	6,571	-	-	-	-	-	
Subtotal	18,878	-	-	-	-	-	N/A

**Other Expenses**

4950 Façade Grant	495	-	-	-	-	-	
	495	-	-	-	-	-	
Total Expenditures	\$ 39,050	\$ -	\$ 505	\$ -	\$ -	\$ -	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Civic & Cultural Arts Fund

**Department:**

Matagorda County Museum

**Account:**

25-425

**Program Description:**

The Matagorda County Museum activity is under the general direction of City Council. This activity gives operational support to the Matagorda County Museum to promote the arts and tourism activities.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Civic & Cultural Arts

**Department:**  
Matagorda County Museum

**Account:**  
25-425

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Other Charges & Services	\$ 36,000	\$ 36,000	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	20.00%
Subtotal	36,000	36,000	36,000	40,000	40,000	48,000	20.00%
Total Expenditures	<u>\$ 36,000</u>	<u>\$ 36,000</u>	<u>\$ 36,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 48,000</u>	20.00%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Other Charges &amp; Services</b>							
4440 Operational Support	\$ 36,000	\$ 36,000	\$ 36,000	\$ 40,000	\$ 40,000	\$ 48,000	
Subtotal	36,000	36,000	36,000	40,000	40,000	48,000	20.00%
Total Expenditures	<u>\$ 36,000</u>	<u>\$ 36,000</u>	<u>\$ 36,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 48,000</u>	20.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Police Forfeiture

**Department:**  
N/A

**Account:**  
24-405

**Program Description:**

The Police Forfeiture Fund is under the general direction of the Police Chief. Revenues of the fund are derived from the proceeds of assets seized by local, state and federal law enforcement officials for activities related to enforcement and abatement of illegal narcotics. Expenditures are restricted to those types of expenditures, which can be used to improve activities related to the prevention of illegal narcotics use, including drug education programs and law enforcement equipment.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**POLICE FORFEITURE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~POLICE FORFEITURE FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ 31,020	\$ 31,020	\$ 31,200	N/A
Revenues & Transfers In	-	-	37,839	-	13,309	5,025	N/A
Total Funds Available	-	-	37,839	31,020	44,329	36,225	N/A
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	6,819	17,500	13,129	17,500	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-	-	31,020	13,520	31,200	18,725	N/A
<b>Fund Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 37,839</u>	<u>\$ 31,020</u>	<u>\$ 44,329</u>	<u>\$ 36,225</u>	
<b>Net Revenue (Expenditures)</b>	-	-	31,020	(17,500)	180	(12,475)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Police Forfeiture

**Department:**  
N/A

**Account:**  
24-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
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**~FUNCTION AND CLASSIFICATION SUMMARY~**

**Revenues**

3605 Interest	\$ -	\$ -	\$ 25	\$ -	\$ 48	\$ 25	N/A
3624 Forfeiture revenue	-	-	33,534	-	13,261	5,000	N/A
3699 Miscellaneous	-	-	4,280	-	-	-	N/A
3711 Transfer from General Fund	-	-	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,839</b>	<b>\$ -</b>	<b>\$ 13,309</b>	<b>\$ 5,025</b>	<b>N/A</b>

**Expenditures**

Personnel	\$ -	\$ -	\$ 361	\$ 2,500	\$ 2,500	\$ 2,500	N/A
Other Charges & Services	-	-	1,000	10,000	-	-	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>6,819</b>	<b>12,500</b>	<b>13,129</b>	<b>12,500</b>	<b>N/A</b>
Capital Outlay	-	-	-	5,000	-	5,000	N/A
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,819</b>	<b>\$ 17,500</b>	<b>\$ 13,129</b>	<b>\$ 17,500</b>	<b>N/A</b>

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Personnel**

4230 Travel & Training	\$ -	\$ -	\$ 361	\$ 2,500	\$ 2,500	\$ 2,500	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>361</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>N/A</b>

**Supplies & Materials**

4310 General Supplies	-	-	5,458	-	10,445	10,000	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>5,458</b>	<b>-</b>	<b>10,445</b>	<b>10,000</b>	<b>N/A</b>

**Other Charges & Services**

4420 Legal & Professional Fees	-	-	1,000	-	-	-	N/A
4499 Miscellaneous	-	-	-	10,000	-	-	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>N/A</b>

**Repairs & Maintenance**

4505 Equipment	-	-	-	-	184	-	N/A
	-	-	-	-	184	-	N/A

**Capital Outlay**

4605 Furniture & Equipment	-	-	-	5,000	-	5,000	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>N/A</b>

<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,819</b>	<b>\$ 17,500</b>	<b>\$ 13,129</b>	<b>\$ 17,500</b>	<b>N/A</b>
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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Municipal Court Technology

**Department:**

N/A

**Account:**

29-XX

**Program Description:**

The Municipal Court Technology Fund is under the general direction of the Municipal Court Judges. Revenues of the fund are derived from State authorized court fees, which are legally restricted to certain expenditures. Expenditures for the Municipal Court Technology Fund are restricted to the funding of enhanced technology equipment for the Court.

CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET

MUNICIPAL COURT TECHNOLOGY FUND

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~MUNICIPAL COURT TECHNOLOGY FUND SUMMARY~							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ 67,902	\$ 67,902	\$ 57,867	-14.78%
Revenues & Transfers In	-	-	86,702	13,000	10,070	12,000	-7.69%
Total Funds Available	-	-	86,702	80,902	77,972	69,867	-13.64%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	18,800	14,105	20,105	18,800	33.29%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-	-	67,902	66,797	57,867	51,067	-23.55%
<b>Fund Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 86,702</u>	<u>\$ 80,902</u>	<u>\$ 77,972</u>	<u>\$ 69,867</u>	
<b>Net Revenue (Expenditures)</b>	-	-	67,902	(1,105)	(10,035)	(6,800)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Municipal Court Technology

**Department:**  
N/A

**Account:**  
29-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3445 Court Technology Fee	\$ -	\$ -	\$ 12,560	\$ 13,000	\$ 10,000	\$ 12,000	-7.69%
3605 Interest	-	-	18	-	70	-	N/A
3711 Transfer from General Fund	-	-	74,124	-	-	-	N/A
Total Revenues	\$ -	\$ -	\$ 86,702	\$ 13,000	\$ 10,070	\$ 12,000	N/A
<b>Expenditures</b>							
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies & Materials	-	-	649	-	500	-	N/A
Other Charges & Services	-	-	18,150	14,105	19,605	18,800	33.29%
Repair & Maintenance	-	-	-	-	-	-	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	-	-	18,800	14,105	20,105	18,800	33.29%
Capital Outlay	-	-	-	-	-	-	N/A
Total Expenditures	\$ -	\$ -	\$ 18,800	\$ 14,105	\$ 20,105	\$ 18,800	33.29%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Supplies &amp; Materials</b>							
4310 General Supplies	\$ -	\$ -	\$ 649	\$ -	\$ 500	\$ -	
Subtotal	-	-	649	-	500	-	N/A
<b>Other Charges &amp; Services</b>							
4425 Contracted Services	-	-	13,151	14,105	14,105	14,000	
4427 Lease & Rentals	-	-	3,585	-	4,000	4,800	
4498 Misc Furniture & Equip	-	-	1,414	-	1,500	-	
Subtotal	-	-	18,150	14,105	19,605	18,800	33.29%
Total Expenditures	\$ -	\$ -	\$ 18,800	\$ 14,105	\$ 20,105	\$ 18,800	33.29%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Municipal Court Building Security

**Department:**  
N/A

**Account:**  
27-XX

**Program Description:**

The Municipal Court Technology Fund is under the general direction of the Municipal Court Judges. Revenues of the fund are derived from State authorized court fees, which are legally restricted to certain expenditures. This fund can only be used to finance security personnel for Municipal Court, or to finance items used for the purpose of providing security services for buildings housing Municipal Court including, but not limited to: (1) the purchase or repair of x-ray machines and conveying systems; (2) handheld metal detectors; (3) walkthrough metal detectors; (4) identification cards and systems; (5) electronic locking and surveillance equipment; (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing security services; (7) signage; (8) confiscated weapons inventory and tracking systems; (9) locks, chains, or other security hardware; (10) the purchase or repair of bullet proof glass; and (11) continuing education on security issues for court personnel and security personnel.

CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET

MUNICIPAL COURT BUILDING SECURITY FUND

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~MUNICIPAL COURT BUILDING SECURITY FUND SUMMARY~							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ 54,671	\$ 54,671	\$ 39,081	-28.52%
Revenues & Transfers In	-	-	83,944	10,000	8,050	9,000	-10.00%
Total Funds Available	-	-	83,944	64,671	62,721	48,081	-25.65%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	29,273	22,000	23,640	22,000	0.00%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-	-	54,671	42,671	39,081	26,081	-38.88%
<b>Fund Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 83,944</u>	<u>\$ 64,671</u>	<u>\$ 62,721</u>	<u>\$ 48,081</u>	
<b>Net Revenue (Expenditures)</b>	-	-	54,671	(12,000)	(15,590)	(13,000)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Municipal Court Building Security

**Department:**  
N/A

**Account:**  
27-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3430 Building Security Fee	\$ -	\$ -	\$ 9,410	\$ 10,000	\$ 8,000	\$ 9,000	-10.00%
3605 Interest	-	-	13	-	50	-	N/A
3711 Transfer from General Fund	-	-	74,521	-	-	-	N/A
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 83,944</u>	<u>\$ 10,000</u>	<u>\$ 8,050</u>	<u>\$ 9,000</u>	N/A
<b>Expenditures</b>							
Personnel	\$ -	\$ -	\$ 14,438	\$ 10,475	\$ 20,140	\$ 22,000	110.02%
Supplies & Materials	-	-	127	11,525	2,500	-	-100.00%
Other Charges & Services	-	-	4,277	-	1,000	-	N/A
Repair & Maintenance	-	-	-	-	-	-	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
Subtotal	<u>-</u>	<u>-</u>	<u>18,842</u>	<u>22,000</u>	<u>23,640</u>	<u>22,000</u>	0.00%
Capital Outlay	<u>-</u>	<u>-</u>	<u>10,431</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,273</u>	<u>\$ 22,000</u>	<u>\$ 23,640</u>	<u>\$ 22,000</u>	0.00%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ -	\$ -	\$ 5,506	\$ 5,000	\$ 6,500	\$ 7,850	
4106 Overtime	-	-	6,006	4,000	8,000	8,000	
4205 FICA Expense	-	-	800	600	1,000	750	
4210 Retirement	-	-	1,228	875	1,600	1,900	
4225 Health Insurance	-	-	410	-	3,000	3,000	
4226 Dental Insurance	-	-	7	-	40	500	
4230 Travel & Training	-	-	481	-	-	-	
Subtotal	<u>-</u>	<u>-</u>	<u>14,438</u>	<u>10,475</u>	<u>20,140</u>	<u>22,000</u>	110.02%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	<u>-</u>	<u>-</u>	<u>127</u>	<u>11,525</u>	<u>2,500</u>	<u>-</u>	
Subtotal	<u>-</u>	<u>-</u>	<u>127</u>	<u>11,525</u>	<u>2,500</u>	<u>-</u>	-100.00%
<b>Other Charges &amp; Services</b>							
4410 Telephone	-	-	725	-	-	-	
4498 Misc Furniture & Equip	-	-	3,552	-	-	-	
4499 Miscellaneous	-	-	-	-	1,000	-	
Subtotal	<u>-</u>	<u>-</u>	<u>4,277</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	N/A
<b>Capital Outlay</b>							
4605 Furniture & Equipment	<u>-</u>	<u>-</u>	<u>10,431</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Subtotal	<u>-</u>	<u>-</u>	<u>10,431</u>	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,273</u>	<u>\$ 22,000</u>	<u>\$ 23,640</u>	<u>\$ 22,000</u>	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Donation Fund

**Department:**

N/A

**Account:**

21-XXX

**Program Description:**

The Donation Fund is under the direction of City Council. Revenues of the Fund consist of contributions made by citizens to fund specific projects (i.e. USO restoration and Animal Shelter). The expenditures of the Fund are made in accordance with the contributions and all City, State and Federal laws.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**DONATION FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~DONATION FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -		\$ -	\$ 27,028	\$ 27,028	\$ 27,268	N/A
Revenues & Transfers In	-		33,454	2,025	2,265	-	N/A
Total Funds Available	-		33,454	29,053	29,293	27,268	N/A
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-		6,426	2,025	2,025	-	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-		27,028	27,028	27,268	27,268	N/A
<b>Fund Total</b>	<b>\$ -</b>		<b>\$ 33,454</b>	<b>\$ 29,053</b>	<b>\$ 29,293</b>	<b>\$ 27,268</b>	
<b>Net Revenue (Expenditures)</b>	-		27,028	-	240	-	



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Donation

**Department:**  
N/A

**Account:**  
21-XXX

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b><u>Revenues</u></b>							
3605 Interest	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ -	N/A
3630 Grant	-	-	-	2,000	2,000	-	N/A
3671 USO Donations	-	-	10,938	-	-	-	N/A
3672 KBCB Donations	-	-	2,500	25	25	-	-100.00%
3683 Animal Impound Donations	-	-	-	-	240	-	N/A
3999 Prior Year Fund Balance	-	-	20,000	-	-	-	N/A
Total Revenues	\$ -	\$ -	\$ 33,453.73	\$ 2,025	\$ 2,265	\$ -	N/A
<b><u>Expenditures</u></b>							
Capital Outlay	\$ -	\$ -	\$ 6,426	\$ -	\$ -	\$ -	N/A
Total Expenditures	\$ -	\$ -	\$ 6,426	\$ 2,025	\$ 2,025	\$ -	N/A

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b><u>Supplies &amp; Materials</u></b>							
4311 KBCB Supplies	\$ -	\$ -	\$ -	\$ 2,025	\$ 2,025	\$ -	
Subtotal	-	-	-	2,025	2,025	-	-100.00%
<b><u>Capital Outlay</u></b>							
4606 USO Restoration	-	-	6,426	-	-	-	
Subtotal	-	-	6,426	-	-	-	N/A
Total Expenditures	\$ -	\$ -	\$ 6,426	\$ 2,025	\$ 2,025	\$ -	N/A

### **CAPITAL PROJECT FUNDS**

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The Capital Projects Fund is used to account for the acquisition and construction of major capital projects and facilities, other than those project and facilities financed by proprietary funds and trust funds. These funds are presented as project-based budgets, rather than fiscal year budgets, since some projects may exceed one fiscal year.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Street Maintenance

**Department:**  
N/A

**Account:**  
28-XXX

**Program Description:**

The Street Maintenance Fund is under the general direction of the Director of Public Works. The revenue is derived from contributions received from both the General and Utility Funds. The funds can only be used for expenditures to repair and maintain streets.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**STREET MAINTENANCE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~STREET MAINTENANCE FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 2,132	\$ 19,532	\$ 19,532	\$ 214,572	\$ 214,572	\$ 19,636	-90.85%
Revenues & Transfers In	175,000	200,000	200,104	225,000	225,000	225,000	0.00%
Total Funds Available	177,132	219,532	219,636	439,572	439,572	244,636	-44.35%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	157,599	200,000	5,064	419,936	419,936	225,000	-46.42%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	19,532	19,532	214,572	19,636	19,636	19,636	0.00%
<b>Fund Total</b>	<b>\$ 177,132</b>	<b>\$ 219,532</b>	<b>\$ 219,636</b>	<b>\$ 439,572</b>	<b>\$ 439,572</b>	<b>\$ 244,636</b>	
<b>Net Revenue (Expenditures)</b>	17,401	-	195,040	(194,936)	(194,936)	-	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**STREET MAINTENANCE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>MISCELLANEOUS</u></b>							
3605 Interest Income	\$ -	\$ -	\$ 104	\$ -	\$ -	\$ -	N/A
Subtotal	-	-	104	-	-	-	N/A
<b><u>TRANSFERS</u></b>							
3711 Transfer from General Fund	87,500	100,000	100,000	112,500	112,500	112,500	0.00%
3761 Transfer from Utility Fund	87,500	100,000	100,000	112,500	112,500	112,500	0.00%
Subtotal	175,000	200,000	200,000	225,000	225,000	225,000	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>	<b>\$ 200,104</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Street Maintenance

**Department:**  
Street Maintenance

**Account:**  
28-475

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Expenditures</b>							
Personnel	\$ 1,755	\$ -	\$ 411	\$ -	\$ -	\$ -	N/A
Supplies & Materials	138,815	200,000	2,478	419,936	419,936	225,000	-46.42%
Other Charges & Services	17,030	-	2,175	-	-	-	N/A
Repairs & Maintenance	-	-	-	-	-	-	N/A
Subtotal	157,599	200,000	5,064	419,936	419,936	225,000	N/A
Total Expenditures	<u>\$ 157,599</u>	<u>\$ 200,000</u>	<u>\$ 5,064</u>	<u>\$ 419,936</u>	<u>\$ 419,936</u>	<u>\$ 225,000</u>	-46.42%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ -	
4106 Overtime	1,222	-	305	-	-	-	
4205 FICA Expense	104	-	23	-	-	-	
4210 Retirement	152	-	34	-	-	-	
4225 Health Insurance	156	-	47	-	-	-	
4226 Dental Insurance	-	-	1	-	-	-	
Subtotal	1,755	-	411	-	-	-	N/A
<b>Supplies &amp; Materials</b>							
4310 General Construction	138,815	200,000	2,478	419,936	419,936	225,000	
Subtotal	138,815	200,000	2,478	419,936	419,936	225,000	-46.42%
<b>Other Charges &amp; Services</b>							
4425 Contracted Services	17,030	-	2,175	-	-	-	
Subtotal	17,030	-	2,175	-	-	-	N/A
Total Expenditures	<u>\$ 157,599</u>	<u>\$ 200,000</u>	<u>\$ 5,064</u>	<u>\$ 419,936</u>	<u>\$ 419,936</u>	<u>\$ 225,000</u>	-46.42%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**CAPITAL PROJECTS FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~CAPITAL ACQUISITIONS FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 832,503	\$ 643,784	\$ 643,784	\$ -	\$ (41)	\$ 0	
Revenues & Transfers In	2,069,422	-	210,689	-	190	-	
Total Funds Available	2,901,926	643,784	854,473	-	150	0	
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	2,258,141	-	854,513.95	-	150	-	
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	643,784	643,784	(41)	-	0	0	
<b>Fund Total</b>	<u>\$ 2,901,926</u>	<u>\$ 643,784</u>	<u>\$ 854,473</u>	<u>\$ -</u>	<u>\$ 150</u>	<u>\$ 0</u>	
<b>Net Revenue (Expenditures)</b>	(188,719)	-	(643,825)	-	41	-	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Capital Projects

**Department:**  
N/A

**Account:**  
31-XX

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
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**~FUNCTION AND CLASSIFICATION SUMMARY~**

**Revenues**

3605 Interest	\$ -	\$ -	\$ 60	\$ -	\$ 190	\$ -	
3637 BCCDC - Projects	-	-	(1,028)	-	-	-	
3650 Misc - Small Project Revenue	13,626	-	826	-	-	-	
3655 Bay City ISD	595,579	-	-	-	-	-	
3670 Hardeman Park Donations	1,600	-	-	-	-	-	
3673 TDECU Project	-	-	55,000	-	-	-	
3674 Hot Pad Project	-	-	52,701	-	-	-	
3675 STP Project Payments	21,017	-	-	-	-	-	
3676 STP - JIC Project	585,000	-	99,899	-	-	-	
3677 Moore Estates	142,011	-	-	-	-	-	
3694 SECO A/C Grant	-	-	-	-	-	-	
3695 Hospital Project	317,222	-	3,230	-	-	-	
3725 Transfer from Maintstreet	62,500	-	-	-	-	-	
3733 Transfer from Cap Acqu FD 33	173,107	-	-	-	-	-	
3734 Transfer from 2010 C/O FD 34	82,260	-	-	-	-	-	
3775 Transfer from Sanitation Fund	75,500	-	-	-	-	-	
Total Revenues	\$ 2,069,422	\$ -	\$ 210,689	\$ -	\$ 190	\$ -	

**Expenditures**

Total Expenditures	\$ 2,258,141	\$ -	\$ 854,514	\$ -	\$ 150	\$ -	
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**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

Project	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimated*	FY 2013 Budget
Administration	\$ 148,452	\$ -	\$ 101,575	\$ -	\$ 150	\$ -
Transfer to General Fund	-	-	317,829	-	-	-
Transfer to Civic & Cultural Fund	-	-	100,000	-	-	-
Softball Fields	544,906	-	-	-	-	-
Small Reimbursable Projects	9,730	-	8,329	-	-	-
LCRA Relocation	122,298	-	(118)	-	-	-
Hardeman Park	19,327	-	-	-	-	-
STP Training Center Phase III	8,613	-	-	-	-	-
Hospital Phase III	48	-	-	-	-	-
Warehouse Expansion	484,499	-	-	-	-	-
Hospital Infrastructure	265,906	-	47	-	-	-
TDECU Road Project	4,447	-	48,904	-	-	-
Moore Estates Project	94,457	-	-	-	-	-
Duncan Park	8,544	-	-	-	-	-
Letulle Park	73,022	-	-	-	-	-
JIC STP Project	473,891	-	171,589	-	-	-
WCJC Hot Pad Project	-	-	52,701	-	-	-
SECO Grant Project	-	-	53,572	-	-	-
Refurbish PD	-	-	86	-	-	-
Total Project Expenditures	2,258,141	-	854,514	-	150	-



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Capital Acquisitions

**Department:**  
N/A

**Account:**  
33-XX

Classification	Budget	Received Previous FY	Received Current FY	FY 2013 Budget
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>				
<b>Revenues</b>				
3310 Utility Fees	\$ -	\$ -	\$ -	\$ -
3605 Interest	-	2,804	5	-
3650 Proceeds from Debt Issueance	2,500,000	2,500,000	-	-
3711 Transfer from General Fund	75,000	75,000	-	-
Total Revenues	<u>\$2,575,000.00</u>	<u>\$ 2,577,804</u>	<u>\$ 5</u>	<u>\$ -</u>

**~EXPENDITURE DETAIL~**

Project	Budget	Paid Previous FY	Paid Current FY	Remaining
Cost of Issuance	\$ 72,576	\$ 72,576	\$ -	\$ -
Civic Center				
Yr 1 Building Updates	-	-	-	-
Yr 2 Relpace floors	-	-	-	-
Parks & Airport				
Duncan	79,484	79,484	-	-
LeTulle Pavillion	12,388	12,338	-	-
Airport Truck	5,500	-	-	-
Other - Mower, Washer PA	-	-	-	-
Police Department				
Various	210,000	210,000	-	-
Per Strategic Plan	311,041	311,041	-	-
Public Works & Utility				
Street Sweeper	157,471	157,471	-	-
Gradall	238,500	238,500	-	-
Vactor Truck	273,499	273,499	-	-
Backhoe (2)	83,028	83,028	-	-
Tractor/Shredder	24,500	24,500	-	-
Regular Pick Up	15,240	15,240	-	-
Crew Cab Pick Up	30,361	20,361	-	-
Explorer - Sanitation	20,190	20,190	-	-
One Ton Flat-bed	28,232	38,232	-	-
Equipment Software - Street Signs	30,173	-	-	-
Small Asphalt Roller	15,000	15,000	-	-
Walk Behind Saw, Striper, & Trailers	22,248	22,248	-	-
Flat Bed Truck	-	5,500	-	-
Various Equiupment	-	-	22,801	-
Other				
Warehouse Addition	392,110	392,110	-	-
Whitson Tower Project - City Portion	300,000	300,000	-	-
Phone System & Other IT	137,738	137,738	-	-
New Servers - IT	104,035	104,035	-	-
Transfer to General Fund	20,000	20,000	-	-
Total	<u>2,583,313</u>	<u>2,553,090</u>	<u>22,801</u>	<u>-</u>
Total Revenue	\$ 2,577,809			
Total Spent to Date	<u>2,575,891</u>			
Total Remaining	1,917			
Total Remaining Projects to be done	-			
Total Suplus/(Shortage)	<u>1,917</u>			

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
2010 Debt Projects

**Department:**  
N/A

**Account:**  
34-XX

<b>Classification</b>	<b>Budget</b>	<b>Received Previous FY</b>	<b>Received Current FY</b>	<b>FY 2013 Budget</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>				
<b>Revenues</b>				
3310 Utility Fees	\$ -	\$ -	\$ -	\$ -
3605 Interest	-	5,402	557	-
3622 Due from BCCDC	-	140,167	-	-
3640 Airport Ramp Grant	-	48,350	-	-
3641 USO Grant	-	40,000	-	-
3650 Proceeds from Debt Issuance	3,300,000	3,300,000	-	-
3711 Transfer from General Fund	-	-	-	-
3764 Transfer from Airport Fund	-	48,530	-	-
<b>Total Revenues</b>	<b>\$ 3,300,000.00</b>	<b>\$ 3,582,450</b>	<b>\$ 557</b>	<b>\$ -</b>

**~EXPENDITURE DETAIL~**

<b>Project</b>	<b>Budget</b>	<b>Paid Previous FY</b>	<b>Paid Current FY</b>	<b>Remaining</b>
Cost of Issuance	\$ 90,000	\$ 90,183	\$ -	\$ (183)
Nile Road	1,640,167	1,413,045	-	227,122
Pool*	100,000	-	-	100,000
Airport	398,530	289,768	-	108,762
Renovate Park Facilities	325,000	120,899	15,263	188,837
Civic Cener	100,000	125	-	99,875
Service Center	340,000	227,059	25,561	87,381
Recycling	40,000	19,099	-	20,901
Public Safety - Hazmat	25,000	-	-	25,000
Paving	350,000	-	79,409	270,591
LCRA Relocation	82,260	82,260	-	-
Contingency	87,740	-	-	87,740
<b>Total</b>	<b>3,578,697</b>	<b>2,242,438</b>	<b>120,233.00</b>	<b>1,216,026</b>
Total Revenues	3,583,006			
Total Spent	2,362,671			
Total Remaining	1,220,335			
Total Remaing Projects to be done	1,216,208			
Total Suplus/(Shortage)	4,126			

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
2012 Debt Projects

**Department:**  
N/A

**Account:**  
35-XX

<b>Classification</b>	<b>Budget</b>	<b>Received Previous FY</b>	<b>Received Current FY</b>	<b>FY 2013 Budget</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>				

**Revenues**

3650 Proceeds from Debt Issueance	\$ 9,530,000	\$ 9,530,000	\$ -	\$ -
Total Revenues	\$ 9,530,000	\$ 9,530,000	\$ -	\$ -

**~EXPENDITURE DETAIL~**

<b><u>Project</u></b>	<b>Budget</b>	<b>Paid Previous FY</b>	<b>Paid Current FY</b>	<b>Remaining</b>
Cost of Issuance	\$ 181,726	\$ 181,726	\$ -	\$ -
Water Meter System Upgrade	4,389,306	1,000,000	3,389,306	-
Blower & Aeration	2,503,722	1,500,000	1,003,722	-
Headworks Rehabilitation	522,860	250,000	272,860	-
Flo Trend Drying Dumpsters	287,020	150,000	137,020	-
Non-Potable Water & Weir Cleaner	513,582	250,000	263,582	-
SCADA System	457,003	250,000	207,003	-
Lighting Efficiency Improvements	403,959	403,959	-	-
Domestic Water Improvements	43,886	43,886	-	-
Irrigation Upgrades	166,936	-	166,936	-
Project Development	60,000	60,000	-	-
Contingency	-	-	-	-
Total	9,530,000	4,089,571	5,440,429	-

## **ENTERPRISE FUNDS**

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Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of these funds is to separate costs of providing goods or services to the general public on a continuing basis. Such funds are to be financed or recovered primarily through user charges. Separation is necessary in order to provide a periodic determination of net income for accountability purposes and to determine appropriate user rate schedules. This fund includes all revenues and expenses for the operation of water, sewer, sanitation, and airport services.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**FY 13 Utility Fund Long-Term Financial Plan**

	Actual 2009-10	Actual 2010-11	Estimate 2011-12	2012-13
<b>Beginning Fund Balance</b>	<b>874,751</b>	<b>821,845</b>	<b>1,344,518</b>	<b>1,385,992</b>
Revenues:				
Charges for Services	5,658,696	6,307,196	5,979,750	6,078,000
Fines & Penalties	10,380	11,005	11,000	11,000
License & Permits	61,580	58,283	60,200	60,200
Miscellaneous	13,081	25,499	366,200	16,000
Transfers	-	44,000	-	-
<b>Total Revenue</b>	<b>5,743,737</b>	<b>6,445,982</b>	<b>6,417,150</b>	<b>6,165,200</b>
Operating Expenditures:				
Personnel	2,062,063	2,307,251	2,023,545	1,672,608
Supplies & Materials	329,619	346,896	335,886	311,950
Other Charges & Services	1,304,062	1,212,616	1,302,960	1,259,975
Repairs & Maintenance	287,779	326,955	360,300	410,250
Transfers	1,804,136	1,653,923	1,902,985	2,556,761
<b>Total Operating Expenditures</b>	<b>5,787,659</b>	<b>5,847,640</b>	<b>5,925,676</b>	<b>6,211,544</b>
Non-Operating Expenditures:				
Debt Service	-	-	-	-
Capital Outlay	8,984	75,670	450,000	75,000
<b>Total Non-Operating Expenditures</b>	<b>8,984</b>	<b>75,670</b>	<b>450,000</b>	<b>75,000</b>
<b>Total Expenditures</b>	<b>5,796,643</b>	<b>5,923,310</b>	<b>6,375,676</b>	<b>6,286,544</b>
<b>Ending Fund Balance</b>	<b>821,845</b>	<b>1,344,518</b>	<b>1,385,992</b>	<b>1,264,648</b>
<b>Calculation of available funds:</b>				
Ending Fund Balance	821,845	1,344,518	1,385,992	1,264,648
Less 20% required minimum balance	1,157,532	1,169,528	1,185,135	1,242,309
Excess funds available for capital projects	(335,687)	174,990	200,857	22,339
<b>Staffing variable:</b>				
Full-time equivalent positions	44.00	44.00	39.00	30.50
Average cost per FTE	46,865	52,438	51,886	54,840

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**FY 13 Utility Fund Long-Term Financial Plan**

2013-14	2014-15	2015-16
<b>1,264,648</b>	<b>2,436,907</b>	<b>3,895,649</b>
6,260,340	6,448,150	6,641,595
11,330	11,670	12,020
-	-	-
16,480	16,974	17,484
-	-	-
<b>6,288,150</b>	<b>6,476,795</b>	<b>6,671,098</b>
1,537,199	1,583,315	1,630,814
301,716	307,750	313,905
1,235,934	1,260,653	1,285,866
414,375	422,663	431,116
1,626,667	1,443,673	1,472,546
<b>5,115,890</b>	<b>5,018,053</b>	<b>5,134,247</b>
-	-	-
-	-	-
-	-	-
<b>5,115,890</b>	<b>5,018,053</b>	<b>5,134,247</b>
<b>2,436,907</b>	<b>3,895,649</b>	<b>5,432,501</b>
2,436,907	3,895,649	5,432,501
1,023,178	1,003,611	1,026,849
1,413,729	2,892,039	4,405,651
30.50	30.50	30.50
50,400	51,912	53,469

**UTILITY FUND FINANCIAL PROJECTION**

The plan presents the Utility Fund over six fiscal years: two previous years, the estimate for FY 2012, the budget for FY 2013 and three projected years. The projections made for fiscal years 2014-2016 make the following assumptions.

Assumes that all revenue will increase by 3% respectfully. With no proposed rate increase.

Assumes personnel expenditures will increase 3% per year for cost of living increase with no staffing level increases.

Assumes maintenance, supplies, and services will increase 2% each year due to expected increase in fuel costs and inflation.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**WATER & SEWER UTILITY OPERATIONS FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~WATER &amp; SEWER UTILITY OPEARTIONS FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 874,751	\$ 821,845	\$ 821,845	\$ 1,344,518	\$ 1,344,518	\$ 1,385,992	3.08%
Revenues & Transfers In	5,743,737	6,178,500	6,445,982	6,455,536	6,417,150	6,165,200	-4.50%
Total Funds Available	6,618,488	7,000,345	7,267,828	7,800,054	7,761,668	7,551,192	-3.19%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	5,796,643	6,709,602	5,923,310	6,382,373	6,375,676	6,286,544	-1.50%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	821,845	290,743	1,344,518	1,417,681	1,385,992	1,264,648	-10.79%
Reserved for Contingencies	-	-	-	-	-	-	
Reserved for Future Expenditures	-	-	-	-	-	-	
Unreserved Fund Balance	821,845	290,743	1,344,518	1,417,681	1,385,992	1,264,648	
<b>Fund Total</b>	<b>\$ 6,618,488</b>	<b>\$ 7,000,345</b>	<b>\$ 7,267,828</b>	<b>\$ 7,800,054</b>	<b>\$ 7,761,668</b>	<b>\$ 7,551,192</b>	
<b>Net Revenue (Expenditures)</b>	(52,906)	(531,102)	522,673	73,163	41,474	(121,344)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**WATER & SEWER UTILITY OPERATIONS FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>CHARGES FOR SERVICES</u></b>							
3315 Water Receipts	\$ 2,590,834	\$ 2,770,000	\$ 2,929,398	\$ 2,750,000	\$ 2,775,000	\$ 2,825,500	2.75%
3320 Commercial Water Sales	3,095	5,000	4,193	5,000	3,500	3,500	-30.00%
3325 Water Taps	21,816	30,000	12,496	10,000	12,000	10,000	0.00%
3330 Service Charges	37,709	36,000	45,944	37,000	37,750	37,000	0.00%
3335 Sewer Receipts	2,816,423	2,940,000	3,092,839	2,910,000	2,910,000	2,960,500	1.74%
3340 Sewer Surcharges	14,281	19,000	10,017	10,200	5,000	5,000	-50.98%
3345 Sewer Taps	7,729	10,000	5,009	6,500	6,500	6,500	0.00%
3350 Late Fees	166,808	240,000	207,300	230,000	230,000	230,000	0.00%
Subtotal	5,658,696	6,050,000	6,307,196	5,958,700	5,979,750	6,078,000	2.00%
<b><u>FINES &amp; PENALTIES</u></b>							
3410 Collections - Inspection Dept	10,380	11,000	11,005	11,000	11,000	11,000	0.00%
Subtotal	10,380	11,000	11,005	11,000	11,000	11,000	0.00%
<b><u>LICENSE &amp; PERMITS</u></b>							
3525 Permits - Fire Marshal	200	-	707	200	200	200	0.00%
3535 Permits & Fees - Building Dept	61,380	59,000	57,576	60,000	60,000	60,000	0.00%
Subtotal	61,580	59,000	58,283	60,200	60,200	60,200	0.00%
<b><u>MISCELLANEOUS</u></b>							
3605 Interest	2,808	2,500	2,688	2,500	1,200	1,000	-60.00%
3630 CDBG Revenue	-	-	-	350,000	350,000	-	-100.00%
3699 Other Income	10,274	12,000	22,810	13,136	15,000	15,000	14.19%
Subtotal	13,081	14,500	25,499	365,636	366,200	16,000	-95.62%
<b><u>TRANSFERS</u></b>							
3722 Transfer from BCCDC	-	6,000	6,000	-	-	-	N/A
3731 Transfer fomr Fund 31	-	-	-	60,000	-	-	-100.00%
3775 Transfer from Sanitation Fund	-	38,000	38,000	-	-	-	N/A
Subtotal	-	44,000	44,000	60,000	-	-	-100.00%
<b>TOTAL REVENUES</b>	<b>\$ 5,743,737</b>	<b>\$ 6,178,500</b>	<b>\$ 6,445,982</b>	<b>\$ 6,455,536</b>	<b>\$ 6,417,150</b>	<b>\$ 6,165,200</b>	

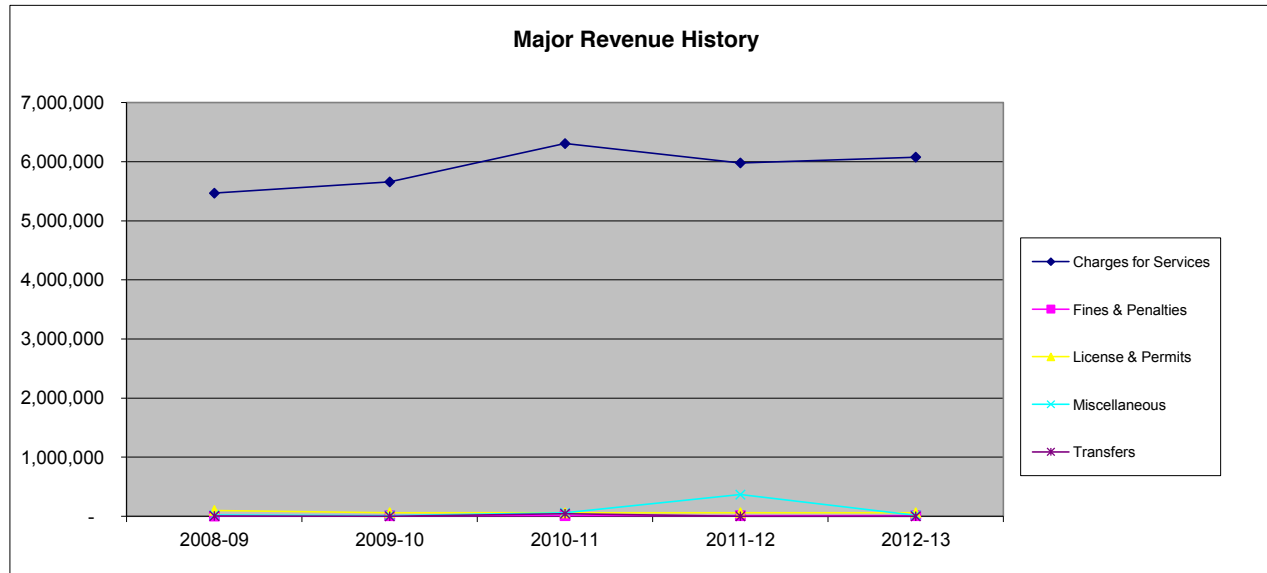


**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**WATER & SEWER UTILITY OPERATIONS FUND REVENUE SUMMARY**

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**UTILITY FUND REVENUE SUMMARY**



	Actual 2008-09	Actual 2009-10	Actual 2010-11	Estimated 2011-12	Budgeted 2012-13
Charges for Services	5,467,926	5,658,696	6,307,196	5,979,750	6,078,000
Fines & Penalties	4,660	10,380	11,005	11,000	11,000
License & Permits	99,424	61,580	58,283	60,200	60,200
Miscellaneous	20,653	13,081	58,283	366,200	16,000
Transfers	6,000	-	44,000	-	-
<b>TOTAL</b>	<b>5,598,663</b>	<b>5,743,737</b>	<b>6,478,766</b>	<b>6,417,150</b>	<b>6,165,200</b>

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**WATER & SEWER UTILITY OPERATIONS EXPENDITURE SUMMARY**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 2,062,063	\$ 2,314,778	\$ 2,307,251	\$ 1,996,627	\$ 2,023,545	\$ 1,672,608	-16.23%
Supplies & Materials	329,619	336,710	346,896	336,296	335,886	311,950	-7.24%
Other Charges & Services	1,304,062	1,889,507	1,212,616	1,314,265	1,302,960	1,259,975	-4.13%
Repairs & Maintenance	287,779	439,900	326,955	368,050	360,300	410,250	11.47%
Transfers	1,804,136	1,718,057	1,653,923	1,902,135	1,902,985	2,556,761	34.42%
Subtotal	5,787,659	6,698,952	5,847,640	5,917,373	5,925,676	6,211,544	4.97%
Capital Outlay	8,984	10,650	75,670	465,000	450,000	75,000	-83.87%
Total Expenditures	5,796,643	6,709,602	5,923,310	6,382,373	6,375,676	6,286,544	-1.50%

**~AUTHORIZED POSITIONS~**

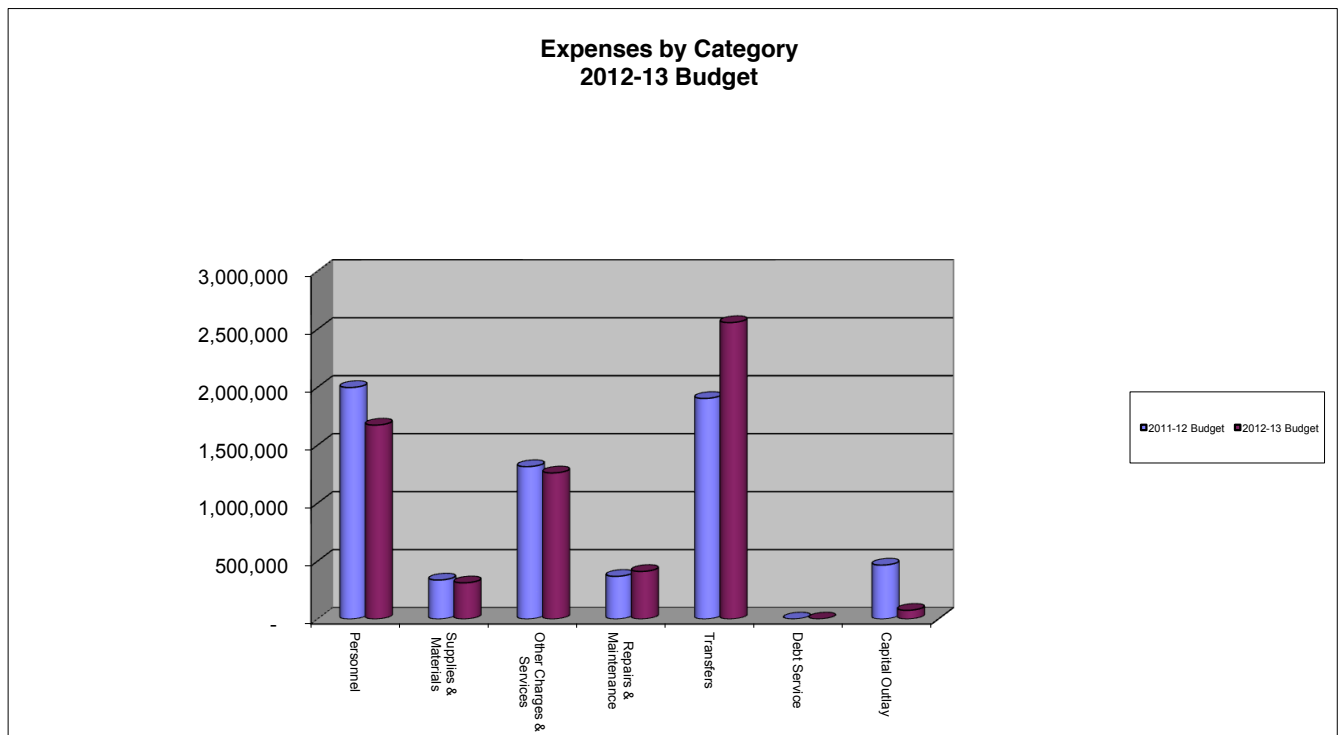
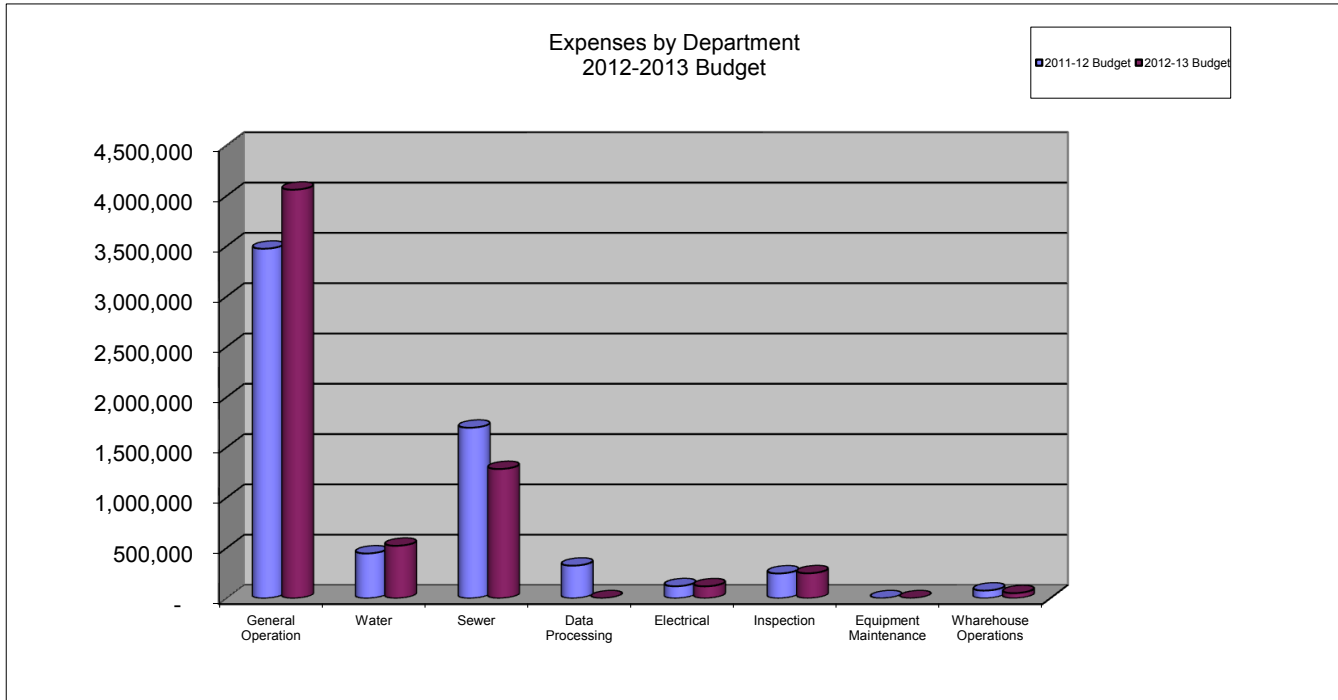
General Operation	26.00	26.00	26.00	26.00	26.00	20.50	-21.15%
Sewer	5.00	5.00	5.00	5.00	5.00	5.00	0.00%
Data Processing	3.00	3.00	3.00	3.00	3.00	-	-100.00%
Electrical	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Inspection	3.00	3.00	3.00	3.00	3.00	3.00	0.00%
Equipment Maintenance	5.00	5.00	5.00	-	-	-	N/A
Total Personnel	44.00	44.00	44.00	39.00	39.00	30.50	-21.79%

**~DEPARTMENT SUMMARY~**

General Operation	\$ 3,359,830	\$ 4,016,760	\$ 3,207,322	\$ 3,474,238	\$ 3,455,328	\$ 4,060,903	16.89%
Water	381,877	431,000	\$ 435,949	445,625	454,100	522,000	17.14%
Sewer	1,160,993	1,257,481	\$ 1,287,234	1,695,169	1,728,450	1,284,805	-24.21%
Data Processing	275,731	269,192	\$ 295,410	324,132	335,632	-	-100.00%
Electrical	101,662	113,949	\$ 106,911	119,899	121,043	118,979	-0.77%
Inspection	224,840	253,762	\$ 245,398	246,659	237,373	248,607	0.79%
Equipment Maintenance	223,693	291,957	\$ 292,936	-	-	-	N/A
Wharehouse Operations	68,017	75,500	\$ 52,151	76,650	43,750	51,250	-33.14%
Total Expenditures	\$ 5,796,643	\$ 6,709,602	\$ 5,923,310	\$ 6,382,373	\$ 6,375,676	\$ 6,286,544	-1.50%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**WATER & SEWER UTILITY OPERATIONS FUND EXPENSE SUMMARY**



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
General Operation

**Account:**  
61-405

**Program Description:**

The Utility General Operations, under the general direction of the Director of Public Works is responsible for handling customer inquiries, concerns, receiving work orders, personnel issues and a variety of other associated duties for departments located in the Municipal Services building.

**Major Goals for the Year:**

1. Investigate ways to provide better customer service.
2. Continue cross training of all employees.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
General Operations

**Account:**  
61-405

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 1,130,844	\$ 1,247,802	\$ 1,219,498	\$ 1,174,668	\$ 1,139,607	\$ 1,060,892	-9.69%
Supplies & Materials	134,408	133,160	140,203	139,936	139,936	132,000	-5.67%
Other Charges & Services	235,748	843,742	147,501	190,000	209,800	246,750	29.87%
Repairs & Maintenance	54,695	74,000	46,197	67,500	63,000	64,500	-4.44%
Transfers	1,804,136	1,718,057	1,653,923	1,902,135	1,902,985	2,556,761	34.42%
Subtotal	3,359,830	4,016,760	3,207,322	3,474,238	3,455,328	4,060,903	16.89%
Total Expenditures	\$ 3,359,830	\$ 4,016,760	\$ 3,207,322	\$ 3,474,238	\$ 3,455,328	\$ 4,060,903	16.89%

**~AUTHORIZED POSITIONS~**

Position Title							
Public Works Director	1.00	1.00	1.00	-	-	1.00	
Assistant Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	
Utility/Street Superintendent	-	-	-	1.00	1.00	1.00	
Water/Wastewater Supervisor	-	-	-	1.00	1.00	-	
Field Foreman	1.00	1.00	1.00	1.00	1.00	1.00	
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant Office Manager	1.00	1.00	1.00	1.00	1.00	-	
Clerks/Cashiers	2.00	2.00	2.00	2.00	2.00	2.00	
Utility Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	2.00	2.00	2.00	2.00	2.00	2.00	
Equipment Operator/Meter Serviceman	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician II	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Technician I	5.00	5.00	5.00	4.00	4.00	3.50	
Meter Reader	4.00	4.00	4.00	4.00	4.00	2.00	
Yard Attendant/Truck Driver	1.00	1.00	1.00	1.00	1.00	2.00	
Truck Drivers	4.00	4.00	4.00	4.00	4.00	1.00	
Total Personnel	26.00	26.00	26.00	26.00	26.00	20.50	-21.15%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 659,945	\$ 754,795	\$ 712,564	\$ 680,890	\$ 675,000	\$ 691,891	
4106 Overtime	124,218	100,000	91,112	50,000	60,000	53,000	
4110 Other Compensation	8,588	9,250	8,956	8,750	5,500	4,800	
4205 FICA Expense	60,150	61,328	61,466	60,407	60,407	57,351	
4210 Retirement	91,291	89,774	91,046	87,930	82,500	83,234	
4215 Workers' Compensation	14,440	27,210	15,600	17,203	16,500	15,722	
4225 Health Insurance	150,297	174,520	212,260	239,124	210,000	128,546	
4226 Dental Insurance	-	5,300	4,708	4,864	4,200	4,897	
4230 Travel & Training	15,122	18,000	17,130	18,000	18,000	12,000	
4240 Uniforms	6,464	6,625	4,636	6,500	6,500	4,450	
4245 Medical	330	1,000	20	1,000	1,000	5,000	
Subtotal	1,130,844	1,247,802	1,219,498	1,174,668	1,139,607	1,060,892	-9.69%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
General Operations

**Account:**  
61-405

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	23,229	27,960	26,969	26,500	27,000	32,000	
4310 General Supplies	25,898	27,000	24,055	27,436	27,436	25,000	
4315 Dues & Subs/Pubs	2,900	3,200	2,843	3,500	3,000	3,500	
4318 Safety Supplies	-	-	-	2,500	2,500	2,500	
4320 Fuel - Gasoline & Oil	82,380	75,000	86,335	80,000	80,000	69,000	
Subtotal	134,408	133,160	140,203	139,936	139,936	132,000	-5.67%
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	82,970	70,000	57,491	70,000	96,000	100,000	
4410 Telephone	6,516	8,100	6,717	7,000	7,100	7,250	
4411 Cell Phones/Pagers	5,192	5,500	5,940	6,000	5,500	6,000	
4420 Legal Legal	13,589	15,000	15,300	20,000	15,000	4,000	
4423 Engineering Services	-	-	-	40,000	40,000	50,000	
4425 Contracted Services	75,783	33,142	7,530	2,000	2,000	37,000	
4426 Contracted Workforce	6,532	-	539	-	-	-	
4429 Bad Debt Expense	30,922	54,000	49,538	40,000	40,000	40,000	
4430 Credit Card Fees	1,413	2,500	2,147	2,000	2,200	2,500	
4435 Depreciation	-	652,000	-	-	-	-	
4496 Severance	12,000	-	500	-	-	-	
4498 Misc Furniture & Equip	-	-	170	-	-	-	
4499 Miscellaneous	831	3,500	1,629	3,000	2,000	-	
Subtotal	235,748	843,742	147,501	190,000	209,800	246,750	29.87%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	34,008	45,000	33,440	43,000	40,000	45,000	
4510 Vehicles	19,528	22,000	12,573	20,000	20,000	15,000	
4515 Building	-	5,000	70	2,500	1,500	2,500	
4520 Communication Equipment	1,158	2,000	115	2,000	1,500	2,000	
Subtotal	54,695	74,000	46,197	67,500	63,000	64,500	-4.44%
<b>Transfers</b>							
4711 Transfer to General Fund	75,145	75,178	75,178	75,054	75,054	74,733	
4712 Transfer to General Fund Franc	-	-	-	297,150	298,000	303,900	
4728 Transfer to Street Maint FD 28	87,500	100,000	100,000	112,500	112,500	112,500	
4762 Transfer to Utility Const FD 62	299,500	250,000	398,700	-	-	-	
4763 Transfer to Utility Debt	1,251,805	1,253,215	1,044,345	1,233,920	1,233,920	1,635,666	
4765 Transfer to Data Process Fund	-	-	-	-	-	258,710	
4766 Transfer to Equip Maint Fund	-	-	-	58,691	58,691	45,659	
4780 Transfer to Debt Service Fund	90,186	39,664	35,699	124,820	124,820	125,593	
Subtotal	1,804,136	1,718,057	1,653,923	1,902,135	1,902,985	2,556,761	34.42%
Total Expenditures	\$ 3,359,830	\$ 4,016,760	\$ 3,207,322	\$ 3,474,238	\$ 3,455,328	\$ 4,060,903	16.89%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Water

**Account:**  
61-410

**Program Description:**

The Water Department, under the general direction of the Director of Public Works, is primarily responsible for the operation and maintenance of the City's water distribution, transmission, and billing system. Activities include maintenance and installation of piping, valves, fittings, fire hydrants, water meters, water meter reading, and metering equipment, water taps, booster pump stations, treatment of water and storage facilities. The treated water is treated monthly to ensure compliance with standards established by the Texas Commission of Environmental Quality (TCEQ) and other regulatory agencies.

**Major Goals for the Year:**

1. Begin line replacement/extension program of a minimum of 5,000 feet annually.
2. Maintain adequate pressure of 50 to 55 psi throughout the water system at a volume to meet the demands of the citizens.
3. Complete a citywide water replacement program and implement a fixed based meter reading system.
4. Respond quickly and efficiently, within one (1) hour, to complaints regarding water leaks to reduce water loss.
5. Implement a main line valve program to find all main line valves, make sure they work properly, are properly marked, and install valves in areas that do not have enough valves.
6. Establish a fire hydrant program to replace out dated hydrants and install new hydrants to assure we are in compliance with all fire codes.
7. Ensure that all fire hydrants are flushed and maintained annually.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Waterlines Replaced (feet)	3,000	3,500	5,000
Number of Cutoff Valve Installed	5	10	10
Number of Fire Hydrants Installed	5	8	10
Number of Water Meter Read Monthly	N/A	N/A	N/A
Percent Increase/(Decrease) Monthly	N/A	N/A	N/A
Number of Main/Leaks Repaired	N/A	N/A	N/A
Average Length of Time per Service Disruption (hours)	N/A	N/A	N/A
Number of New Water Taps Installed	N/A	N/A	N/A
Average Water Pressure	N/A	N/A	N/A



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Water

**Account:**  
61-410

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Supplies & Materials	52,516	60,000	67,042	50,000	50,000	58,000	16.00%
Other Charges & Services	233,240	225,900	222,971	255,525	264,000	276,000	8.01%
Repairs & Maintenance	96,121	145,100	143,471	140,100	140,100	168,000	19.91%
Subtotal	381,877	431,000	433,484	445,625	454,100	502,000	12.65%
Capital Outlay	-	-	2,465	-	-	20,000	N/A
Total Expenditures	\$ 381,877	\$ 431,000	\$ 435,949	\$ 445,625	\$ 454,100	\$ 522,000	17.14%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Supplies &amp; Materials</b>							
4310 General Supplies	\$ 52,516	\$ 60,000	\$ 67,042	\$ 50,000	\$ 50,000	\$ 24,000	
4312 Chemical Supplies	-	-	-	-	-	34,000	
Subtotal	52,516	60,000	67,042	50,000	50,000	58,000	16.00%
<b>Other Charges &amp; Services</b>							
4415 Utilities	190,458	164,900	159,833	200,000	195,000	200,000	
4420 Legal Fees	36,092	55,000	61,186	41,000	41,000	-	
4421 Professional Fees	-	-	-	-	-	41,000	
4425 Contracted Services	-	-	-	8,525	22,000	30,000	
4427 Lease & Rentals	6,691	6,000	1,951	6,000	6,000	5,000	
Subtotal	233,240	225,900	222,971	255,525	264,000	276,000	8.01%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	18,179	43,000	37,569	33,000	33,000	58,000	
4510 Vehicles	15	100	38	-	-	-	
4515 Building	534	2,000	51	2,000	2,000	5,000	
4520 Infrastructure	77,392	100,000	105,813	105,100	105,100	105,000	
Subtotal	96,121	145,100	143,471	140,100	140,100	168,000	19.91%
<b>Capital Outlay</b>							
4620 Infrastructure	-	-	2,465	-	-	20,000	
Subtotal	-	-	2,465	-	-	20,000	N/A
Total Expenditures	\$ 381,877	\$ 431,000	\$ 435,949	\$ 445,625	\$ 454,100	\$ 522,000	17.14%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Sewer

**Account:**  
61-415

**Program Description:**

The Sewer Department, under the general direction of the Director of Public Works, is responsible for providing proper treatment of all wastewater received from the collection system and monitoring the effluent discharge and biosolids in accordance with state and federal requirements. Included with the activities are the operation and maintenance of the City's wastewater treatment plant that processes the collected wastewater, maintenance and installation of piping, valves, fittings, wastewater taps and 26 lift stations.

**Major Goals for the Year:**

1. Begin line replacement/extension program of a minimum of 5,000 feet annually.
2. Continue sewer system preventative maintenance program.
3. Ensure that all 26 lift stations are inspected regularly and are adequately maintained to ensure consistent, uninterrupted service to citizens.
4. Reduce the inflow infiltration or rain water into the collection system by continuing a citywide sewer line rehab program.
5. Respond within one (1) hour to emergency complaints regarding sewer line problems.
6. Ensure that operations are in accordance with the Texas Commission on Environmental Quality (TCEQ) and other regulatory agencies.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Sewer Line Replaced (feet)	1,500	2,000	5,000
Number of Lift Stations	26	26	26
Number of New Sewer Taps	5	8	10
Percent Increase/(Decrease) in New Taps			
Number of Main/Leaks Repaired			
Average Length of Time per Service Disruption (hours)			

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Sewer

**Account:**  
61-415

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 252,883	\$ 309,381	\$ 299,435	\$ 308,069	\$ 356,350	\$ 325,555	5.68%
Supplies & Materials	67,392	71,500	71,313	71,000	71,000	85,000	19.72%
Other Charges & Services	728,746	691,450	733,357	741,100	742,100	659,750	-10.98%
Repairs & Maintenance	102,987	180,300	117,118	137,500	136,500	159,500	16.00%
Subtotal	1,152,009	1,252,631	1,221,224	1,257,669	1,305,950	1,229,805	-2.22%
Capital Outlay	8,984	4,850	66,010	437,500	422,500	55,000	-87.43%
Total Expenditures	\$ 1,160,993	\$ 1,257,481	\$ 1,287,234	\$ 1,695,169	\$ 1,728,450	\$ 1,284,805	-24.21%

**~AUTHORIZED POSITIONS~**

Position Title							
Class B WWTP Operator	1.00	1.00	1.00	1.00	1.00	1.00	
WWTP Operators	4.00	4.00	4.00	4.00	4.00	3.00	
Wastewater Supervisor	-	-	-	-	-	1.00	
Total Personnel	5.00	5.00	5.00	5.00	5.00	5.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 147,195	\$ 208,819	\$ 204,249	\$ 200,209	\$ 240,000	\$ 225,891	
4106 Overtime	40,157	17,500	13,659	17,500	17,500	20,000	
4205 FICA Expense	14,190	17,329	16,766	16,655	22,000	18,811	
4210 Retirement	21,107	25,353	24,526	24,236	29,000	27,300	
4215 Workers' Compensation	4,595	4,380	4,083	4,024	4,750	4,540	
4225 Health Insurance	25,639	35,045	35,264	44,431	42,000	22,650	
4226 Dental Insurance	-	955	888	1,013	1,100	1,113	
4230 Travel & Training	-	-	-	-	-	4,000	
4240 Uniforms	-	-	-	-	-	1,250	
Subtotal	252,883	309,381	299,435	308,069	356,350	325,555	5.68%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	67,060	70,000	70,337	70,000	70,000	24,000	
4312 Chemical Supplies	-	-	-	-	-	50,000	
4320 Fuel - Gasoline & Oil	332	1,500	976	1,000	1,000	11,000	
Subtotal	67,392	71,500	71,313	71,000	71,000	85,000	19.72%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Sewer

**Account:**  
61-415

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4411 Cell Phones/Pagers	844	1,500	1,544	1,500	2,500	2,750	
4415 Utilities	588,639	560,000	602,336	585,000	585,000	510,000	
4420 Legal & Professional Fees	51,450	53,600	55,462	67,600	67,600	-	
4421 Professional Fees	-	-	-	-	-	60,000	
4425 Contracted Services	76,350	59,350	58,198	75,000	75,000	75,000	
4427 Lease & Rentals	11,463	17,000	15,817	12,000	12,000	12,000	
Subtotal	728,746	691,450	733,357	741,100	742,100	659,750	-10.98%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	55,197	103,800	83,448	75,000	75,000	87,000	
4510 Vehicles	-	-	-	-	-	5,000	
4515 Building	5,000	8,500	2,033	7,500	6,500	7,500	
4520 Infrastructure	42,790	68,000	31,638	55,000	55,000	60,000	
	102,987	180,300	117,118	137,500	136,500	159,500	16.00%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	8,984	4,850	66,010	35,000	20,000	35,000	
4620 Infrastructure	-	-	-	402,500	402,500	20,000	
Subtotal	8,984	4,850	66,010	437,500	422,500	55,000	-87.43%
Total Expenditures	<u>\$ 1,160,993</u>	<u>\$ 1,257,481</u>	<u>\$ 1,287,234</u>	<u>\$ 1,695,169</u>	<u>\$ 1,728,450</u>	<u>\$ 1,284,805</u>	-24.21%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Information Technology

**Account:**  
61-420

**Program Description:**

This program has been moved to the Information Technology Fund.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Information Technology

**Account:**  
61-420

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 213,827	\$ 221,552	\$ 240,422	\$ 231,392	\$ 242,982	\$ -	-100.00%
Supplies & Materials	39,213	26,600	23,257	37,800	38,250	-	-100.00%
Other Charges & Services	17,245	14,540	30,976	20,940	20,650	-	-100.00%
Repairs & Maintenance	5,446	6,500	754	6,500	6,250	-	-100.00%
Subtotal	275,731	269,192	295,410	296,632	308,132	-	-100.00%
Capital Outlay	-	-	-	27,500	27,500	-	N/A
Total Expenditures	\$ 275,731	\$ 269,192	\$ 295,410	\$ 324,132	\$ 335,632	\$ -	-100.00%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
IT Manager	1.00	1.00	1.00	1.00	1.00	-	
IT Technician	1.00	1.00	1.00	1.00	1.00	-	
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00	-	
Total Personnel	3.00	3.00	3.00	3.00	3.00	-	-100.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 146,686	\$ 151,839	\$ 155,354	\$ 149,567	\$ 160,000	\$ -	
4106 Overtime	1,038	1,000	1,263	1,000	1,000	-	
4205 FICA Expense	10,572	11,695	11,589	11,518	11,600	-	
4210 Retirement	16,526	17,119	17,540	16,762	16,750	-	
4215 Workers' Compensation	878	1,800	975	853	1,966	-	
4225 Health Insurance	27,361	27,285	41,876	40,983	40,983	-	
4226 Dental Insurance	-	715	603	608	608	-	
4230 Travel & Training	10,692	10,000	11,163	10,000	10,000	-	
4240 Uniforms	73	100	59	100	75	-	
Subtotal	213,827	221,552	240,422	231,392	242,982	-	-100.00%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	302	200	57	200	100	-	
4310 General Supplies	36,227	23,000	19,341	33,200	33,200	-	
4315 Dues & Subs/Pubs	79	200	179	1,200	1,200	-	
4320 Fuel - Gasoline & Oil	2,605	3,200	3,680	3,200	3,750	-	
Subtotal	39,213	26,600	23,257	37,800	38,250	-	-100.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Information Technology

**Account:**  
61-420

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4410 Telephone	724	3,540	980	3,540	3,250	-	
4411 Cell Phones/Pagers	2,154	2,000	2,119	2,000	2,000	-	
4420 Legal & Professional Fees	-	-	2,864	-	-	-	
4425 Contracted Services	14,367	9,000	25,013	15,400	15,400	-	
Subtotal	17,245	14,540	30,976	20,940	20,650	-	-100.00%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	4,989	5,500	268	5,500	5,500	-	
4510 Vehicles	457	1,000	486	1,000	750	-	
	5,446	6,500	754	6,500	6,250	-	-100.00%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	27,500	27,500	-	
Subtotal	-	-	-	27,500	27,500	-	-100.00%
Total Expenditures	\$ 275,731	\$ 269,192	\$ 295,410	\$ 324,132	\$ 335,632	\$ -	-100.00%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Electrical

**Account:**  
61-425

**Program Description:**

The Electrical Department, under the general direction of the Director of Public Works, is responsible for managing and maintaining the supply and delivery of electricity and the installation and repair of all types of electrical equipment in City facilities.

**Major Goals for the Year:**

1. Continue to investigate and implement energy conservation.
2. Create the preventative maintenance plan.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Work Orders Completed	N/A	N/A	N/A



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Electrical

**Account:**  
61-425

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 91,220	\$ 100,799	\$ 96,820	\$ 103,439	\$ 105,443	\$ 105,979	2.46%
Supplies & Materials	3,730	4,450	4,510	8,060	8,200	6,800	-15.63%
Other Charges & Services	1,483	1,500	1,263	1,200	1,200	1,200	0.00%
Repairs & Maintenance	5,229	7,200	4,318	7,200	6,200	5,000	-30.56%
Subtotal	101,662	113,949	106,911	119,899	121,043	118,979	-0.77%
Total Expenditures	\$ 101,662	\$ 113,949	\$ 106,911	\$ 119,899	\$ 121,043	\$ 118,979	-0.77%

**~AUTHORIZED POSITIONS~**

Position Title							
Master Electrician	1.00	1.00	1.00	1.00	1.00	1.00	
Electrical Apprentice	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 63,310	\$ 66,538	\$ 64,953	\$ 66,730	\$ 68,700	\$ 74,742	
4106 Overtime	2,034	3,000	1,843	3,000	3,000	2,500	
4205 FICA Expense	4,972	5,321	5,380	5,334	5,525	5,909	
4210 Retirement	7,443	7,790	7,842	7,763	7,763	8,576	
4215 Workers' Compensation	2,325	3,200	2,047	1,878	2,000	1,950	
4225 Health Insurance	10,626	13,970	13,998	17,779	17,500	11,307	
4226 Dental Insurance	-	430	323	405	405	445	
4240 Uniforms	510	550	435	550	550	550	
Subtotal	91,220	100,799	96,820	103,439	105,443	105,979	2.46%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	1,025	1,500	1,610	4,260	4,200	3,000	
4320 Fuel - Gasoline & Oil	2,705	2,950	2,900	3,800	4,000	3,800	
Subtotal	3,730	4,450	4,510	8,060	8,200	6,800	-15.63%
<b>Other Charges &amp; Services</b>							
4411 Cell Phones/Pagers	1,387	1,200	980	1,000	1,000	1,000	
4425 Contracted Services	96	-	192	200	200	200	
4499 Miscellaneous	-	300	91	-	-	-	
Subtotal	1,483	1,500	1,263	1,200	1,200	1,200	0.00%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	714	1,200	1,286	1,200	1,200	500	
4510 Vehicles	4,516	6,000	3,032	6,000	5,000	4,500	
	5,229	7,200	4,318	7,200	6,200	5,000	-30.56%
Total Expenditures	\$ 101,662	\$ 113,949	\$ 106,911	\$ 119,899	\$ 121,043	\$ 118,979	-0.77%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Inspection

**Account:**  
61-430

**Program Description:**

The Inspection Department, under the general direction of the Director of Public Works, is primarily responsible for the enforcement of the various codes and ordinances of the City to safeguard the public health, welfare, and safety of the citizens. This includes enforcement of codes for buildings, plumbing, gas, electrical, flood plain management, signs, and mechanical inspections, and issuing permits. Additional duties involve investigation and demolition of dangerous structures, weed control, and removal of debris.

**Major Goals for the Year:**

1. Improve detection, notification, and resolution of dangerous and substandard buildings through a dedicated, proactive approach to code enforcement.
2. Investigate the ways to improve efficiency by possibly using wiring access and tablet PC's.
3. Review existing City codes and make appropriate recommendations to improve the quality of life for the citizens.
4. Continue to attend continuing education classes to maintain any and all licenses and certifications for all inspectors.
5. Provide each inspector with the ability to attend educational classes to increase their knowledge and attain additional certifications or licenses to the benefit of the City, with the goal of achieving one additional certification per year, per inspector.
6. Continue to add performance indicators to better track activities.
7. Continue to work with contractors to form a consistent understanding of the inspection process.
8. Complete all residential plan reviews within seven (7) working days of receipt.
9. Complete all commercial plan reviews within fourteen (14) working days of receipt.
10. Conduct a preconstruction meeting with contractors new to the City of Bay City.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Inspection

**Account:**  
61-430

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Total Permits Issued	678	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Total Number of Plans Reviewed	120	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Percent of Plans Reviewed in 1 Week (Residential)	N/A	N/A	N/A
Percent of Plans Reviewed in 2 Weeks (Commercial)	N/A	N/A	N/A
Total Permit Valuation (in millions)	\$5.14	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Total Fees Collected for Permits	\$ 68,581	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Total Plan Review Fees Collected	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Field Inspections Conducted (Building)	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Percent of Inspections Disapproved	N/A	N/A	N/A
Complaints Investigated	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Dangerous Buildings Investigated	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Dangerous Buildings Demolished	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Junk Vehicle Investigation	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Number of Tall Grass/Weed Complaints	N/A	N/A	N/A
Percent increase(decrease) from Previous Year	N/A	N/A	N/A
Number of Training Hours for State Licenses	N/A	N/A	N/A
Number of Training Hours for Certifications	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Inspection

**Account:**  
61-430

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 168,838	\$ 177,587	\$ 186,117	\$ 179,059	\$ 179,163	\$ 180,182	0.63%
Supplies & Materials	12,737	14,000	14,171	15,500	15,000	16,150	4.19%
Other Charges & Services	39,470	58,175	43,474	48,100	40,210	48,275	0.36%
Repairs & Maintenance	3,795	4,000	1,636	4,000	3,000	4,000	0.00%
Subtotal	224,840	253,762	245,398	246,659	237,373	248,607	0.79%
Total Expenditures	\$ 224,840	\$ 253,762	\$ 245,398	\$ 246,659	\$ 237,373	\$ 248,607	0.79%

**~AUTHORIZED POSITIONS~**

Position Title							
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officers	2.00	2.00	2.00	2.00	2.00	2.00	
Total Personnel	3.00	3.00	3.00	3.00	3.00	3.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 123,158	\$ 128,736	\$ 125,894	\$ 125,720	\$ 127,000	\$ 129,809	
4106 Overtime	862	1,500	478	1,500	1,000	1,500	
4205 FICA Expense	8,788	9,965	9,490	9,732	9,700	10,045	
4210 Retirement	13,795	14,587	14,261	14,163	14,163	14,579	
4215 Workers' Compensation	681	1,200	703	668	700	690	
4225 Health Insurance	21,555	21,170	34,677	26,668	26,000	15,367	
4226 Dental Insurance	-	430	614	608	600	668	
4230 Travel & Training	-	-	-	-	-	7,000	
4240 Uniforms	-	-	-	-	-	525	
Subtotal	168,838	177,587	186,117	179,059	179,163	180,182	0.63%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	3,691	4,000	2,483	3,750	3,750	3,750	
4310 General Supplies	4,278	5,000	5,709	5,000	5,000	5,000	
4315 Dues & Subs/Pubs	-	-	-	-	-	650	
4320 Fuel - Gasoline & Oil	4,767	5,000	5,980	6,750	6,250	6,750	
Subtotal	12,737	14,000	14,171	15,500	15,000	16,150	4.19%
<b>Other Charges &amp; Services</b>							
4410 Telephone	1,448	1,500	1,508	1,500	1,610	1,675	
4411 Cell Phones/Pagers	1,587	1,675	1,410	1,600	1,600	1,600	
4420 Legal Fees	5,095	28,000	3,932	18,000	10,000	-	
4421 Professional Fees	-	-	-	-	-	18,000	
4425 Contracted Services	31,341	27,000	36,623	27,000	27,000	27,000	
Subtotal	39,470	58,175	43,474	48,100	40,210	48,275	0.36%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	901	-	-	-	-	-	
4510 Vehicles	2,894	4,000	1,636	4,000	3,000	4,000	
	3,795	4,000	1,636	4,000	3,000	4,000	0.00%
Total Expenditures	\$ 224,840	\$ 253,762	\$ 245,398	\$ 246,659	\$ 237,373	\$ 248,607	0.79%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Equipment Maintenance

**Account:**  
61-435

**Program Description:**

This program has been moved to the Equipment Maintenance Fund.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Equipment Maintenance

**Account:**  
61-435

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 204,451	\$ 257,657	\$ 264,958	\$ -	\$ -	\$ -	N/A
Supplies & Materials	7,395	13,000	13,123	-	-	-	N/A
Other Charges & Services	579	500	1,076	-	-	-	N/A
Repairs & Maintenance	11,268	15,000	6,584	-	-	-	N/A
Subtotal	223,693	286,157	285,741	-	-	-	N/A
Capital Outlay	-	5,800	7,195	-	-	-	N/A
Total Expenditures	\$ 223,693	\$ 291,957	\$ 292,936	\$ -	\$ -	\$ -	N/A

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Lead Mechanic	1.00	1.00	1.00	-	-	-	
Mechanics	4.00	4.00	4.00	-	-	-	
Total Personnel	5.00	5.00	5.00	-	-	-	N/A

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 138,945	\$ 178,374	\$ 161,571	\$ -	\$ -	\$ -	
4106 Overtime	4,427	8,000	5,643	-	-	-	
4205 FICA Expense	9,843	14,259	12,536	-	-	-	
4210 Retirement	15,823	20,874	19,488	-	-	-	
4215 Workers' Compensation	3,115	5,500	3,228	-	-	-	
4225 Health Insurance	30,938	27,650	59,999	-	-	-	
4226 Dental Insurance	-	1,150	1,014	-	-	-	
4240 Uniforms	1,361	1,850	1,478	-	-	-	
Subtotal	204,451	257,657	264,958	-	-	-	N/A
<b>Supplies &amp; Materials</b>							
4310 General Supplies	3,422	7,500	8,846	-	-	-	
4320 Fuel - Gasoline & Oil	3,973	5,500	4,277	-	-	-	
Subtotal	7,395	13,000	13,123	-	-	-	N/A
<b>Other Charges &amp; Services</b>							
4411 Cell Phones/Pagers	483	500	884	-	-	-	
4425 Contracted Services	96	-	192	-	-	-	
Subtotal	579	500	1,076	-	-	-	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Equipment Maintenance

**Account:**  
61-435

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	6,939	10,000	4,983	-	-	-	
4510 Vehicles	4,329	5,000	1,601	-	-	-	
	11,268	15,000	6,584	-	-	-	N/A
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	5,800	7,195	-	-	-	
Subtotal	-	5,800	7,195	-	-	-	N/A
Total Expenditures	\$ 223,693	\$ 291,957	\$ 292,936	\$ -	\$ -	\$ -	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Warehouse

**Account:**  
61-440

**Program Description:**

The Warehouse Department is under the general direction of the Director of Public Works. The Warehouse Department activities include expenditures for the operation of the Warehouse facility (i.e. building maintenance, utilities, copier).



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility

**Department:**  
Warehouse

**Account:**  
61-440

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Supplies & Materials	\$ 12,227	\$ 14,000	\$ 13,276	\$ 14,000	\$ 13,500	\$ 14,000	0.00%
Other Charges & Services	47,551	53,700	31,999	57,400	25,000	28,000	-51.22%
Repairs & Maintenance	8,238	7,800	6,875	5,250	5,250	9,250	76.19%
Subtotal	68,017	75,500	52,151	76,650	43,750	51,250	-33.14%
Total Expenditures	\$ 68,017	\$ 75,500	\$ 52,151	\$ 76,650	\$ 43,750	\$ 51,250	-33.14%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Supplies & Materials**

4310 General Supplies	\$ 12,227	\$ 14,000	\$ 13,276	\$ 14,000	\$ 13,500	\$ 14,000	
Subtotal	12,227	14,000	13,276	14,000	13,500	14,000	0.00%

**Other Charges & Services**

4410 Telephone	8,787	8,700	6,034	6,000	6,000	6,000	
4415 Utilities	38,765	45,000	24,478	45,000	15,000	15,000	
4420 Legal Fees	-	-	-	2,400	-	-	
4425 Contracted Services	-	-	888	1,000	1,000	3,500	
4427 Lease & Rentals	-	-	599	3,000	3,000	3,500	
Subtotal	47,551	53,700	31,999	57,400	25,000	28,000	-51.22%

**Repairs & Maintenance**

4505 Equipment	3,116	5,000	2,878	1,000	1,000	5,000	
4515 Building	5,122	2,800	3,997	4,250	4,250	4,250	
	8,238	7,800	6,875	5,250	5,250	9,250	76.19%
Total Expenditures	\$ 68,017	\$ 75,500	\$ 52,151	\$ 76,650	\$ 43,750	\$ 51,250	-33.14%

#### **UTILITY CAPITAL PROJECT FUND**

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This fund was used to account for Utility Capital Projects. This fund is no longer being utilized. All projects are accounted for in the Utility Fund.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**UTILITY CONSTRUCTION FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>
<b>~UTILITY CONSTRUCTION FUND SUMMARY~</b>						
<b>Resources:</b>						
Total Beginning Balance	\$ (79,082)	\$ 37	\$ 37	\$ (13,702)	\$ (13,702)	\$ (0)
Revenues & Transfers In	299,500	250,000	\$ 398,700	-	13,702	-
Total Funds Available	220,418	250,037	\$ 398,737	(13,702)	(0)	(0)
<b>Uses/Deductions</b>						
Expenditures & Transfers Out	220,381	250,000	\$ 412,439	-	-	-
<b>Ending Fund Balance</b>						
Total Ending Fund Balance	37	37	\$ (13,702)	(13,702)	(0)	(0)
<b>Fund Total</b>	<b>\$ 220,418</b>	<b>\$ 250,037</b>	<b>\$ 398,737</b>	<b>\$ (13,702)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>
<b>Net Revenue (Expenditures)</b>	79,119	-	(13,739)	-	13,702	-

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility Construction

**Department:**  
N/A

**Account:**  
62-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
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**~FUNCTION AND CLASSIFICATION SUMMARY~**

**Revenues**

3630 Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
3722 Transfer from BCCDC	-	-	-	-	-	-	N/A
3733 Transfer from Cap Acqu Fund 33	-	-	-	-	-	-	N/A
3761 Transfer from Utility Fund	299,500	250,000	398,700	-	13,702	-	N/A
Total Revenues	<u>\$ 299,500</u>	<u>\$ 250,000</u>	<u>\$ 398,700</u>	<u>\$ -</u>	<u>\$ 13,702</u>	<u>\$ -</u>	

**Expenditures**

Capital Outlay	220,381	250,000	412,439	-	-	-	N/A
Total Expenditures	<u>\$ 220,381</u>	<u>\$ 250,000</u>	<u>\$ 412,439</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

**Projects**

Whitson #727050	\$ (1)	\$ -	\$ -	\$ -	\$ -	\$ -
Water Meter Replacement	31,299	-	107,993	-	-	-
Sewer Line Rehabilitation	63,777	250,000	15,940	-	-	-
Moore St Water & Sewer Extension	46,097	-	-	-	-	-
W/W Rehabilitation Mockingbird	79,209	-	288,506	-	-	-
Water/Sewer Expan to Hospital	-	-	-	-	-	-
Water Well Rehab #10	-	-	-	-	-	-
Water Well Rehab #5 & #6	-	-	-	-	-	-
Total Expenditures	<u>\$ 220,381</u>	<u>\$ 250,000</u>	<u>\$ 412,439</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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#### **UTILITY DEBT SERVICE FUND**

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The Debt Service Funds are used to account for revenue designated for debt retirement only. Expenditures are legally restricted for payment of principal and interest on general obligation or tax supported debt.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**UTILITY DEBT SERVICE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~UTILITY DEBT SERVICE FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ 549,066	\$ 548,261	\$ 548,261	\$ 339,292	\$ 339,292	\$ 337,793	-0.44%
Revenues & Transfers In	1,352,001	1,352,719	1,143,750	1,348,851	1,349,351	1,797,900	33.29%
Total Funds Available	1,901,067	1,900,980	1,692,011	1,688,143	1,688,643	2,135,693	26.51%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	1,352,806	1,352,719	1,352,719	1,350,850	1,350,850	1,797,900	33.09%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	548,261	548,261	339,292	337,293	337,793	337,793	0.15%
<b>Fund Total</b>	<b>\$ 1,901,067</b>	<b>\$ 1,900,980</b>	<b>\$ 1,692,011</b>	<b>\$ 1,688,143</b>	<b>\$ 1,688,643</b>	<b>\$ 2,135,693</b>	
<b>Net Revenue (Expenditures)</b>	(805)	-	(208,969)	(1,999)	(1,499)	-	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Utility Debt Service

**Department:**  
N/A

**Account:**  
63-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3605 Interest	\$ 1,496	\$ 900	\$ 801	\$ -	\$ 500	\$ -	N/A
3711 Transfer from General Fund	98,700	98,604	98,604	114,931	114,931	162,234	41.16%
3761 Transfer from Utility Fund	1,251,805	1,253,215	1,044,345	1,233,920	1,233,920	1,635,666	32.56%
Total Revenues	<u>\$ 1,352,001</u>	<u>\$ 1,352,719</u>	<u>\$ 1,143,750</u>	<u>\$ 1,348,851</u>	<u>\$ 1,349,351</u>	<u>\$ 1,797,900</u>	33.29%
<b>Expenditures</b>							
Other Charges & Services	\$ 1,300	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
Debt Service	1,351,506	1,350,719	1,350,719	1,348,850	1,348,850	1,795,900	33.14%
Subtotal	<u>1,352,806</u>	<u>1,352,719</u>	<u>1,352,719</u>	<u>1,350,850</u>	<u>1,350,850</u>	<u>1,797,900</u>	33.09%
Total Expenditures	<u>\$ 1,352,806</u>	<u>\$ 1,352,719</u>	<u>\$ 1,352,719</u>	<u>\$ 1,350,850</u>	<u>\$ 1,350,850</u>	<u>\$ 1,797,900</u>	33.09%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Other Charges &amp; Services</b>							
4420 Debt Fees	\$ 1,300	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Subtotal	<u>1,300</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	0.00%
<b>Debt Service</b>							
4805 Principal	1,195,000	1,230,000	1,230,000	1,265,000	1,265,000	1,750,000	
4810 Interest	156,506	120,719	120,719	83,850	83,850	45,900	
	<u>1,351,506</u>	<u>1,350,719</u>	<u>1,350,719</u>	<u>1,348,850</u>	<u>1,348,850</u>	<u>1,795,900</u>	
Total Expenditures	<u>\$ 1,352,806</u>	<u>\$ 1,352,719</u>	<u>\$ 1,352,719</u>	<u>\$ 1,350,850</u>	<u>\$ 1,350,850</u>	<u>\$ 1,797,900</u>	33.09%



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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Airport

**Department:**  
N/A

**Account:**  
64-405

**Program Description:**

The Airport is a division of the Public Works Department, under the general direction of the Director of Public Works. The Airport currently offers and maintains the following; 5,120' lighted runway, low lead and jet A fuel, AWOS weather system, pilot lounge, tie down and t-hangers.

**Major Goals for the Year:**

1. Continue to make improvements to the runway and taxiway.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of T-Hanger Rentals	N/A	41	41
Main Hanger Rental (Number of Planes)	N/A	2	2

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**MUNICIPAL AIRPORT FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
~MUNICIPAL AIRPORT FUND SUMMARY~							
<b>Resources:</b>							
Total Beginning Balance	\$ 63,434	\$ 88,737	\$ 88,737	\$ 40,674	\$ 40,674	\$ 50,994	25.37%
Revenues & Transfers In	205,207	173,989	163,930	157,664	159,830	160,664	1.90%
Total Funds Available	<u>268,641</u>	<u>262,726</u>	<u>252,667</u>	<u>198,338</u>	<u>200,504</u>	<u>211,658</u>	6.72%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	179,904	164,347	211,993	157,084	149,510	179,351	14.18%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	<u>88,737</u>	<u>98,379</u>	<u>40,674</u>	<u>41,254</u>	<u>50,994</u>	<u>32,306</u>	-21.69%
<b>Fund Total</b>	<u>\$ 268,641</u>	<u>\$ 262,726</u>	<u>\$ 252,667</u>	<u>\$ 198,338</u>	<u>\$ 200,504</u>	<u>\$ 211,658</u>	
<b>Net Revenue (Expenditures)</b>	25,303	9,642	(48,063)	580	10,320	(18,687)	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**MUNICIPAL AIRPORT FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>MISCELLANEOUS</u></b>							
3605 Interest	\$ -	\$ -	\$ 6	\$ -	\$ -	\$ -	N/A
3620 T-Hanger Rental Fees	53,962	54,565	61,312	69,200	75,200	75,200	8.67%
3625 Rental Fees	14,335	14,460	12,700	6,000	-	-	-100.00%
3630 Tie Down Fees	40	-	-	-	-	-	N/A
3640 Texas Dept of Transportation	48,530	-	-	-	-	-	N/A
3699 Other Income	-	-	701	-	266	-	N/A
Subtotal	116,867	69,025	74,718	75,200	75,466	75,200	0.00%
<b><u>TRANSFERS</u></b>							
3711 Transfer from General Fund	80,000	62,464	62,464	62,464	62,464	62,464	0.00%
Subtotal	80,000	62,464	62,464	62,464	62,464	62,464	0.00%
<b><u>OTHER REVENUES/SOURCES</u></b>							
3805 Jet Fuel	74,531	75,000	76,097	75,000	75,000	75,000	0.00%
3810 Aviation Fuel	58,518	53,500	77,015	65,000	68,000	68,000	4.62%
3815 Aviation Oil	87	-	96	-	-	-	N/A
Subtotal	133,137	128,500	153,208	140,000	143,000	143,000	2.14%
<b><u>COST OF FUEL</u></b>							
5325 Cost - Jet Fuel	(54,434)	(50,000)	(59,564)	(60,000)	(60,000)	(60,000)	0.00%
5330 Cost - Aviation Fuel	(49,454)	(36,000)	(65,796)	(60,000)	(60,000)	(60,000)	0.00%
5340 Bad Debts	(20,909)	-	(1,100)	-	(1,100)	-	N/A
Subtotal	(124,797)	(86,000)	(126,459)	(120,000)	(121,100)	(120,000)	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 205,207</b>	<b>\$ 173,989</b>	<b>\$ 163,930</b>	<b>\$ 157,664</b>	<b>\$ 159,830</b>	<b>\$ 160,664</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Municipal Airport

**Department:**  
N/A

**Account:**  
64-405

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 69,201	\$ 90,547	\$ 81,887	\$ 44,684	\$ 51,710	\$ 90,551	102.65%
Supplies & Materials	6,712	7,100	11,705	9,100	8,100	7,200	-20.88%
Other Charges & Services	66,849	54,700	58,025	82,800	69,200	65,600	-20.77%
Repairs & Maintenance	37,142	12,000	11,847	20,500	20,500	16,000	-21.95%
Transfers	-	-	48,530	-	-	-	N/A
Subtotal	179,904	164,347	211,993	157,084	149,510	179,351	14.18%
Total Expenditures	\$ 179,904	\$ 164,347	\$ 211,993	\$ 157,084	\$ 149,510	\$ 179,351	14.18%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Airport Manager	1.00	1.00	1.00	-	-	1.00	
Head Lineman	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	2.00	2.00	2.00	1.00	1.00	2.00	100.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 42,246	\$ 59,831	\$ 45,236	\$ 22,447	\$ 25,000	\$ 59,165	
4106 Overtime	5,295	3,060	9,683	5,000	10,000	5,000	
4205 FICA Expense	3,665	4,881	4,178	2,100	2,750	4,909	
4206 Unemployment Tax	-	187	-	-	-	-	
4210 Retirement	5,488	7,008	6,004	3,056	3,500	7,124	
4215 Workers' Compensation	844	1,000	879	472	600	1,102	
4225 Health Insurance	11,235	12,240	12,676	8,907	8,907	11,307	
4226 Dental Insurance	-	240	1,838	203	203	445	
4230 Travel & Training	-	1,600	1,155	2,000	500	1,000	
4240 Uniforms	428	500	237	500	250	500	
Subtotal	69,201	90,547	81,887	44,684	51,710	90,551	102.65%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	79	100	83	100	100	200	
4310 General Supplies	4,693	5,000	8,084	5,000	5,000	4,000	
4320 Fuel - Gasoline & Oil	1,940	2,000	3,537	4,000	3,000	3,000	
Subtotal	6,712	7,100	11,705	9,100	8,100	7,200	-20.88%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Municipal Airport

**Department:**  
N/A

**Account:**  
64-405

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	25,943	25,000	23,390	25,500	25,500	32,100	
4410 Telephone	2,228	2,000	2,395	2,500	2,700	3,000	
4411 Cell Phones/Pagers	135	-	612	700	500	1,000	
4415 Utilities	21,474	22,000	17,269	20,000	19,250	20,000	
4420 Legal Fees	1,139	1,000	316	1,000	500	1,000	
4425 Contracted Services	11,009	-	6,776	27,350	15,000	3,000	
4426 Contracted Workforce	495	-	-	-	-	-	
4427 Lease & Rentals	-	-	2,196	250	250	-	
4430 Credit Card Fees	3,854	4,200	4,415	4,500	4,500	4,500	
4499 Miscellaneous	573	500	657	1,000	1,000	1,000	
Subtotal	66,849	54,700	58,025	82,800	69,200	65,600	-20.77%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	15,675	5,000	6,740	13,500	13,500	9,000	
4510 Vehicles	657	1,000	734	1,000	1,000	1,000	
4515 Building	5,461	1,000	3,062	1,000	1,000	1,000	
4520 Infrastructure	15,349	5,000	1,311	5,000	5,000	5,000	
	37,142	12,000	11,847	20,500	20,500	16,000	-21.95%
<b>Transfers</b>							
4734 Transfer to Fund 34	-	-	48,530	-	-	-	
Subtotal	-	-	48,530	-	-	-	N/A
Total Expenditures	<u>\$ 179,904</u>	<u>\$ 164,347</u>	<u>\$ 211,993</u>	<u>\$ 157,084</u>	<u>\$ 149,510</u>	<u>\$ 179,351</u>	14.18%

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**SANITATION FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~SANITATION FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ (351,931)	\$ (63,354)	\$ (63,354)	\$ 207,947	\$ 207,947	\$ 410,134	97.23%
Revenues & Transfers In	2,183,676	2,224,000	2,204,557	2,737,000	2,513,560	2,522,300	-7.84%
Total Funds Available	1,831,745	2,160,646	2,141,203	2,944,947	2,721,507	2,932,434	-0.42%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	1,895,098	2,198,164	1,933,257	2,281,482	2,311,373	2,386,938	4.62%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	(63,354)	(37,518)	207,947	663,464	410,134	545,496	-17.78%
<b>Fund Total</b>	<u>\$ 1,831,745</u>	<u>\$ 2,160,646</u>	<u>\$ 2,141,203</u>	<u>\$ 2,944,947</u>	<u>\$ 2,721,507</u>	<u>\$ 2,932,434</u>	
<b>Net Revenue (Expenditures)</b>	288,577	25,836	271,300	455,518	202,187	135,362	



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**SANITATION FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~REVENUE DETAIL~</b>							
<b><u>CHARGES FOR SERVICES</u></b>							
3310 Residential Garbage	\$ 1,223,137	\$ 1,240,000	\$ 1,220,618	\$ 1,245,000	\$ 1,230,000	\$ 1,230,000	-1.20%
3311 Collections - Closed Accounts	20,160	16,725	18,243	20,000	20,000	20,000	0.00%
3315 Commercial Garbage	933,254	948,000	920,656	935,000	935,000	935,000	0.00%
3320 Transfer Station - City	-	-	-	248,000	144,760	145,000	-41.53%
3325 Transfer Station - Other	-	-	-	249,000	141,000	150,000	-39.76%
Subtotal	2,176,550	2,204,725	2,159,518	2,697,000	2,470,760	2,480,000	-8.05%
<b><u>MISCELLANEOUS</u></b>							
3605 Interest	174	-	182	-	300	300	N/A
3369 Miscellaneous Revenue	570	-	166	2,000	2,500	2,000	N/A
Subtotal	744	-	347	2,000	2,800	2,300	N/A
<b><u>OTHER REVENUES/SOURCES</u></b>							
3805 Recycling - Cardboard	5,862	18,500	35,152	28,500	30,000	30,000	5.26%
3815 Recycling - Oil	519	-	865	500	1,000	1,000	100.00%
3820 Recycling - Misc	-	775	8,675	9,000	9,000	9,000	0.00%
Subtotal	6,381	19,275	44,692	38,000	40,000	40,000	5.26%
<b>TOTAL REVENUES</b>	<b>\$ 2,183,676</b>	<b>\$ 2,224,000</b>	<b>\$ 2,204,557</b>	<b>\$ 2,737,000</b>	<b>\$ 2,513,560</b>	<b>\$ 2,522,300</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**SANITATION FUND EXPENDITURE SUMMARY**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 630,405	\$ 595,824	\$ 617,228	\$ 819,031	\$ 794,935	\$ 797,429	-2.64%
Supplies & Materials	197,364	179,600	230,789	124,675	266,575	281,700	125.95%
Other Charges & Services	537,293	842,000	436,553	702,148	590,624	661,962	-5.72%
Repairs & Maintenance	107,298	104,200	125,012	171,300	199,250	179,700	4.90%
Transfers	109,327	146,000	145,677	464,329	459,989	466,147	0.39%
Debt Service	308,912	297,640	339,640	-	-	-	N/A
Subtotal	1,890,598	2,165,264	1,894,900	2,281,482	2,311,373	2,386,938	4.62%
Capital Outlay	4,500	32,900	38,357	-	-	-	N/A
Total Expenditures	1,895,098	2,198,164	1,933,257	2,281,482	2,311,373	2,386,938	4.62%

**~AUTHORIZED POSITIONS~**

Administration	2.00	2.00	2.00	3.00	2.00	2.00	-33.33%
Residential	7.00	7.00	7.00	7.00	7.00	7.00	0.00%
Commercial	2.00	2.00	2.00	2.00	2.00	2.00	0.00%
Recycling	-	-	-	2.28	2.28	2.13	-6.58%
Transfer Station	-	-	-	2.00	3.00	3.00	50.00%
Total Personnel	11.00	11.00	11.00	16.28	16.28	16.13	-0.92%

**~DEPARTMENT SUMMARY~**

Administration	\$ 603,057	\$ 663,903	\$ 656,132	\$ 660,830	\$ 626,637	\$ 694,595	5.11%
Residential	827,390	966,518	828,636	750,757	783,954	768,348	2.34%
Commercial	405,295	498,242	378,661	387,014	415,562	405,495	4.78%
Recycling	59,357	69,500	69,828	85,976	95,992	92,584	7.69%
Transfer Station	-	-	-	574,750	567,073	610,916	6.29%
Total Expenditures	\$ 1,895,098	\$ 2,198,164	\$ 1,933,257	\$ 2,459,327	\$ 2,489,218	\$ 2,571,938	4.58%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Administration

**Account:**  
75-410

**Program Description:**

The Sanitation Department, under the general direction of the Sanitation Supervisor, is responsible for the collection of residential, commercial, bulk, and brush pick up within the City of Bay City. The department completes these tasks through the use of the following; three automatic side load trucks for residential routes, two front end load trucks and a rear load truck for commercial routes, a grapple truck and two brush trucks for bulk and brush pick-up.

**Major Goals for the Year:**

1. Continue to conduct weekly safety meetings.
2. Continue to cross train all department employees.
3. Continue the brush and bulk trash pick-up with the ultimate goal to have all streets free of debris.
4. Continue to evaluate the use of equipment and replace or add equipment as necessary.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Number of Missed Trash Pick-up Calls	N/A	50	10
Number of Bulk Trash & Brush Complaints	N/A	100	0

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Administration

**Account:**  
75-410

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 132,931	\$ 128,063	\$ 119,305	\$ 161,257	\$ 126,503	\$ 118,448	-26.55%
Supplies & Materials	15,266	9,000	8,794	10,250	9,450	14,700	43.41%
Other Charges & Services	27,699	47,100	10,617	21,795	28,945	92,100	322.57%
Repairs & Maintenance	8,922	3,200	1,199	3,200	1,750	3,200	0.00%
Transfers	109,327	146,000	145,677	464,329	459,989	466,147	0.39%
Debt Service	308,912	297,640	339,640	-	-	-	
Subtotal	603,057	631,003	625,232	660,830	626,637	694,595	5.11%
Capital Outlay	-	32,900	30,900	-	-	-	N/A
Total Expenditures	\$ 603,057	\$ 663,903	\$ 656,132	\$ 660,830	\$ 626,637	\$ 694,595	5.11%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Sanitation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Mechanic	-	-	-	1.00	-	-	
Total Personnel	2.00	2.00	2.00	3.00	2.00	2.00	-33.33%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 96,632	\$ 94,977	\$ 73,574	\$ 103,079	\$ 77,000	\$ 82,010	
4106 Overtime	7,640	1,000	5,398	1,000	750	1,000	
4110 Other Compensation	-	-	-	-	53	-	
4205 FICA Expense	8,036	7,349	5,704	7,587	5,600	6,350	
4210 Retirement	10,811	10,757	7,969	11,237	12,100	9,216	
4215 Workers' Compensation	230	300	704	1,497	1,500	193	
4225 Health Insurance	7,010	12,005	21,934	32,549	25,000	14,234	
4226 Dental Insurance	-	475	443	608	400	445	
4230 Travel & Training	80	1,200	1,163	1,200	1,200	2,000	
4240 Uniforms	2,492	-	2,416	2,500	2,900	3,000	
Subtotal	132,931	128,063	119,305	161,257	126,503	118,448	-26.55%
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	1,568	1,000	0	1,000	200	250	
4310 General Supplies	7,203	8,000	2,160	2,000	2,000	7,000	
4315 Dues & Subs/Pubs	-	-	-	-	-	200	
4320 Fuel - Gasoline & Oil	6,495	-	6,633	7,250	7,250	7,250	
Subtotal	15,266	9,000	8,794	10,250	9,450	14,700	43.41%
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	9,032	8,600	8,111	15,707	23,000	25,000	
4411 Cell Phones/Pagers	1,499	1,400	771	900	1,100	1,250	
4415 Utilities	32	-	176	600	1,300	1,350	
4420 Legal Fees	3,188	5,000	-	2,500	2,500	2,500	
4425 Contracted Services	104	-	1,558	2,000	1,000	2,000	
4427 Lease & Rentals	7,446	-	-	-	-	-	
4495 Contingency	-	-	-	-	-	60,000	
4499 Miscellaneous	6,398	32,100	-	88	45	-	
Subtotal	27,699	47,100	10,617	21,795	28,945	92,100	322.57%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Administration

**Account:**  
75-410

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	7,132	1,000	641	1,000	750	1,000	
4510 Vehicles	1,791	2,200	557	2,200	1,000	2,200	
	8,922	3,200	1,199	3,200	1,750	3,200	0.00%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	32,900	30,900	-	-	-	
Subtotal	-	32,900	30,900	-	-	-	N/A
<b>Transfers</b>							
4711 Transfer to General Fund	109,327	108,000	107,677	109,750	109,750	124,000	
4761 Transfer to Utility Equip Maint	-	38,000	38,000	-	-	-	
4766 Transfer to Equip Maint Fund	-	-	-	58,691	54,351	45,659	
4780 Transfer to Debt Service Fund	-	-	-	295,888	295,888	296,488	
Subtotal	109,327	146,000	145,677	464,329	459,989	466,147	0.39%
<b>Debt Service</b>							
4805 Principal	235,625	225,000	267,000	-	-	-	
4810 Interest	73,287	72,640	72,640	-	-	-	
	308,912	297,640	339,640	-	-	-	
<b>Total Expenditures</b>	<u>\$ 603,057</u>	<u>\$ 663,903</u>	<u>\$656,132</u>	<u>\$ 660,830</u>	<u>\$ 626,637</u>	<u>\$ 694,595</u>	5.11%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**

Sanitation

**Department:**

Residential

**Account:**

75-415

**Program Description:**

This activity is under the general direction of the Sanitation Supervisor and is responsible for all the residential garbage service in the City of Bay City.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Residential

**Account:**  
75-415

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 372,437	\$ 337,518	\$ 401,074	\$ 364,607	\$ 374,054	\$ 376,848	3.36%
Supplies & Materials	112,075	106,000	127,635	46,540	113,500	119,000	155.69%
Other Charges & Services	275,348	458,000	219,971	251,290	226,400	195,500	-22.20%
Repairs & Maintenance	67,530	65,000	79,955	88,320	70,000	77,000	-12.82%
Subtotal	827,390	966,518	828,636	750,757	783,954	768,348	2.34%
Total Expenditures	\$ 827,390	\$ 966,518	\$ 828,636	\$ 750,757	\$ 783,954	\$ 768,348	2.34%

**~AUTHORIZED POSITIONS~**

<b>Position Title</b>							
Sanitation Truck Drivers	7.00	7.00	7.00	7.00	6.00	6.00	
Mechanic	-	-	-	-	1.00	1.00	
Total Personnel	7.00	7.00	7.00	7.00	7.00	7.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 220,241	\$ 196,200	\$ 212,970	\$ 193,016	\$ 205,000	\$ 220,748	
4106 Overtime	48,304	48,000	52,435	48,000	48,000	48,000	
4205 FICA Expense	20,115	18,683	20,006	18,438	18,400	20,559	
4210 Retirement	29,753	27,355	29,346	26,831	26,000	29,838	
4215 Workers' Compensation	8,918	-	8,013	7,282	7,282	8,119	
4225 Health Insurance	43,376	42,220	76,990	68,122	68,122	46,525	
4226 Dental Insurance	-	1,460	1,314	1,419	1,250	1,558	
4240 Uniforms	1,730	3,600	-	1,500	-	1,500	
Subtotal	372,437	337,518	401,074	364,607	374,054	376,848	3.36%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	11,773	6,000	1,646	1,500	1,500	4,000	
4320 Fuel - Gasoline & Oil	100,302	100,000	125,990	45,040	112,000	115,000	
Subtotal	112,075	106,000	127,635	46,540	113,500	119,000	155.69%
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	16,861	16,000	13,413	16,000	-	-	
4411 Cell Phones/Pagers	1,889	1,500	3,217	3,000	2,500	3,000	
4425 Contracted Services	67,898	60,000	32,609	35,000	35,000	35,000	
4426 Disposal - Landfill	183,445	160,000	159,786	164,900	164,900	150,000	
4427 Lease & Rentals	4,500	4,500	10,876	26,390	23,000	4,500	
4435 Depreciation	-	210,000	-	-	-	-	
4450 Claims - Sideloaders Trucks	-	6,000	69	6,000	1,000	3,000	
4499 Miscellaneous	756	-	-	-	-	-	
Subtotal	275,348	458,000	219,971	251,290	226,400	195,500	-22.20%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	67,530	65,000	79,955	88,320	70,000	65,000	
4507 Tires	-	-	-	-	-	10,000	
4506 Dumpster	-	-	-	-	-	2,000	
Subtotal	67,530	65,000	79,955	88,320	70,000	77,000	-12.82%
Total Expenditures	\$ 827,390	\$ 966,518	\$ 828,636	\$ 750,757	\$ 783,954	\$ 768,348	2.34%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Commercial

**Account:**  
75-420

**Program Description:**

This activity is under the general direction of the Sanitation Supervisor and is responsible for all the commercial and bulk garbage and brush pick-up service in the City of Bay City.



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Commercial

**Account:**  
75-420

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 123,307	\$ 130,242	\$ 96,849	\$ 151,694	\$ 137,762	\$ 123,495	-18.59%
Supplies & Materials	58,311	63,000	91,612	30,910	82,000	88,500	186.32%
Other Charges & Services	196,606	276,000	144,319	158,730	124,800	136,500	-14.00%
Repairs & Maintenance	27,071	29,000	38,425	45,680	71,000	57,000	24.78%
Subtotal	405,295	498,242	371,204	387,014	415,562	405,495	4.78%
Capital Outlay	-	-	7,457	-	-	-	N/A
Total Expenditures	\$ 405,295	\$ 498,242	\$ 378,661	\$ 387,014	\$ 415,562	\$ 405,495	4.78%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Sanitation Truck Drivers	2.00	2.00	2.00	2.00	2.00	2.00	
Total Personnel	2.00	2.00	2.00	2.00	2.00	2.00	0.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 62,391	\$ 66,962	\$ 43,038	\$ 67,874	\$ 67,800	\$ 61,764	
4106 Overtime	30,846	30,000	27,439	30,000	30,000	30,000	
4205 FICA Expense	7,037	7,418	5,543	7,487	7,487	7,020	
4210 Retirement	10,756	10,863	7,889	10,896	10,500	10,188	
4215 Workers' Compensation	2,619	2,500	1,883	2,955	2,500	2,771	
4225 Health Insurance	9,659	12,260	10,824	32,076	19,000	11,307	
4226 Dental Insurance	-	240	232	405	475	445	
Subtotal	123,307	130,242	96,849	151,694	137,762	123,495	-18.59%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	6,634	7,000	675	1,000	1,000	3,500	
4320 Fuel - Gasoline & Oil	51,677	56,000	90,937	29,910	81,000	85,000	
Subtotal	58,311	63,000	91,612	30,910	82,000	88,500	186.32%
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	11,423	8,500	8,512	8,500	-	-	
4411 Cell Phones/Pagers	534	500	824	1,000	1,300	1,500	
4426 Disposal - Landfill	181,205	175,000	134,983	147,230	122,000	130,000	
4427 Lease & Rentals	2,055	4,000	-	2,000	1,500	4,000	
4435 Depreciation	-	88,000	-	-	-	-	
4499 Miscellaneous	1,389	-	-	-	-	1,000	
Subtotal	196,606	276,000	144,319	158,730	124,800	136,500	-14.00%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	27,071	26,000	38,425	43,680	70,000	45,000	
4507 Tires	-	-	-	-	-	10,000	
4550 Claims - Pick-up	-	3,000	-	2,000	1,000	2,000	
Subtotal	27,071	29,000	38,425	45,680	71,000	57,000	24.78%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	7,457	-	-	-	
Subtotal	-	-	7,457	-	-	-	N/A
Total Expenditures	\$ 405,295	\$ 498,242	\$ 378,661	\$ 387,014	\$ 415,562	\$ 405,495	4.78%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Recycling

**Account:**  
75-425

**Program Description:**

The Recycling Department, under the general direction of the Sanitation Supervisor, is responsible for the collection of recyclable materials that are collected at the Recycle Center and also for bulk pick-up at local businesses.

**Major Goals for the Year:**

1. Continue to evaluate staffing levels to determine when it will be necessary to add additional employees.
2. Investigate ways to implement curb side recycling.
3. Work with local businesses to encourage more businesses to recycle.
4. Continue to evaluate the use of equipment and replace or add equipment as necessary.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Pounds of Plastics Recycled	N/A	N/A	N/A
Pounds of Cardboard Recycled	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Recycling

**Account:**  
75-425

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ 1,731	\$ -	\$ -	\$ 54,305	\$ 64,200	\$ 58,084	6.96%
Supplies & Materials	11,711	1,600	2,748	3,475	3,125	4,500	29.50%
Other Charges & Services	37,640	60,900	61,647	20,596	20,667	19,000	-7.75%
Repairs & Maintenance	3,775	7,000	5,433	7,600	8,000	11,000	44.74%
Subtotal	54,857	69,500	69,828	85,976	95,992	92,584	7.69%
Capital Outlay	4,500	-	-	-	-	-	N/A
Total Expenditures	\$ 59,357	\$ 69,500	\$ 69,828	\$ 85,976	\$ 95,992	\$ 92,584	7.69%

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
Recycle Center Manager	-	-	-	1.00	1.00	1.00	
Part-time Staff	-	-	-	1.28	1.28	1.13	
Total Personnel	-	-	-	2.28	2.28	2.13	-6.58%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ 16	\$ -	\$ -	\$ 36,101	\$ 46,000	\$ 41,380	
4106 Overtime	1,319	-	-	2,000	2,500	3,000	
4205 FICA Expense	101	-	-	3,248	3,650	3,395	
4210 Retirement	151	-	-	2,586	2,650	2,987	
4215 Workers' Compensation	-	-	-	1,279	2,250	1,338	
4225 Health Insurance	143	-	-	8,890	7,000	5,761	
4226 Dental Insurance	-	-	-	203	150	223	
Subtotal	1,731	-	-	54,305	64,200	58,084	6.96%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	11,199	1,000	1,572	875	875	2,000	
4320 Fuel - Gasoline & Oil	512	600	1,176	2,600	2,250	2,500	
Subtotal	11,711	1,600	2,748	3,475	3,125	4,500	29.50%
<b>Other Charges &amp; Services</b>							
4410 Telephone	428	1,000	871	1,000	1,000	1,000	
4411 Cell Phones/Pagers	-	-	-	400	500	1,000	
4415 Utilities	5,095	12,000	9,770	10,900	10,900	11,000	
4425 Contracted Services	2,658	2,700	2,700	1,000	1,000	3,000	
4426 Contract Workforce	27,311	41,000	44,950	4,351	4,351	-	
4427 Lease & Rentals	2,148	4,200	3,292	2,720	2,716	3,000	
4499 Miscellaneous	-	-	63	225	200	-	
Subtotal	37,640	60,900	61,647	20,596	20,667	19,000	-7.75%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Recycling

**Account:**  
75-425

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	2,800	6,000	4,586	6,000	6,000	7,000	
4510 Vehicles	-	-	10	100	500	1,000	
4515 Building	975	1,000	838	1,500	1,500	3,000	
	3,775	7,000	5,433	7,600	8,000	11,000	44.74%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	4,500	-	-	-	-	-	
Subtotal	4,500	-	-	-	-	-	N/A
Total Expenditures	\$ 59,357	\$ 69,500	\$ 69,828	\$ 85,976	\$ 95,992	\$ 92,584	7.69%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Transfer Station

**Account:**  
75-430

**Program Description:**

The Transfer Station, under the general direction of the Sanitation Supervisor, is a location where waste can be disposed of prior to being consolidated and hauled to a landfill. The Transfer Station is open to hauling companies, businesses and all residents in Matagorda County. The Transfer Station also collects all waste collected by the City of Bay City Sanitation Department. The Transfer Station is open for business six days a week utilizing one semi-truck and three walking floor trailers.

**Major Goals for the Year:**

1. Conduct weekly safety meetings.
2. Continue to find ways to operate more effectively and efficiently.
3. Continue to evaluate the use of equipment and replace or add equipment as necessary.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Total of Tons Collected	N/A	N/A	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Sanitation

**Department:**  
Transfer Station

**Account:**  
75-430

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
Personnel	\$ -	\$ -	\$ -	\$ 87,168	\$ 92,416	\$ 120,554	38.30%
Supplies & Materials	-	-	-	33,500	58,500	55,000	64.18%
Other Charges & Services	-	-	-	249,737	189,812	218,862	-12.36%
Repairs & Maintenance	-	-	-	26,500	48,500	31,500	18.87%
Subtotal	-	-	-	396,905	389,228	425,916	7.31%
Capital Outlay	-	-	-	177,845	177,845	185,000	N/A
Total Expenditures	\$ -	\$ -	\$ -	\$ 574,750	\$ 567,073	\$ 610,916	6.29%

**~AUTHORIZED POSITIONS~**

Position Title							
Transfer Station Foreman	-	-	-	1.00	1.00	1.00	
Transfer Station Attendant	-	-	-	1.00	1.00	1.00	
Truck Driver	-	-	-	-	1.00	1.00	
Total Personnel	-	-	-	2.00	3.00	3.00	50.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ 55,025	\$ 56,000	\$ 79,524	
4106 Overtime	-	-	-	4,500	5,500	5,000	
4205 FICA Expense	-	-	-	4,362	5,000	6,466	
4210 Retirement	-	-	-	3,396	6,250	9,384	
4215 Workers' Compensation	-	-	-	1,719	1,500	2,551	
4225 Health Insurance	-	-	-	17,761	17,761	16,960	
4226 Dental Insurance	-	-	-	405	405	668	
Subtotal	-	-	-	87,168	92,416	120,554	38.30%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	-	-	-	8,500	8,500	5,000	
4320 Fuel - Gasoline & Oil	-	-	-	25,000	50,000	50,000	
Subtotal	-	-	-	33,500	58,500	55,000	64.18%
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	-	-	-	5,000	-	-	
4410 Telephone	-	-	-	450	450	1,000	
4411 Cell Phones/Pagers	-	-	-	300	1,100	1,250	
4415 Utilities	-	-	-	4,800	4,000	6,000	
4425 Contracted Services	-	-	-	825	2,000	3,000	
4427 Lease & Rentals	-	-	-	750	750	-	
4428 Disposal Transfer Station	-	-	-	230,000	180,000	200,000	
4429 Permits	-	-	-	7,600	1,500	7,600	
4430 Property Rental	-	-	-	12	12	12	
Subtotal	-	-	-	249,737	189,812	218,862	-12.36%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	-	-	-	26,000	48,000	30,000	
4515 Building	-	-	-	500	500	1,500	
Subtotal	-	-	-	26,500	48,500	31,500	18.87%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	177,845	177,845	185,000	
Subtotal	-	-	-	177,845	177,845	185,000	N/A
Total Expenditures	\$ -	\$ -	\$ -	\$ 574,750	\$ 567,073	\$ 610,916	6.29%

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#### **DEBT SERVICE FUND**

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The Debt Service Funds are used to account for revenue designated for debt retirement only. Expenditures are legally restricted for payment of principal and interest on general obligation or tax supported debt.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**DEBT SERVICE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~DEBT SERVICE FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ 5,431	\$ 5,431	\$ 10,296	\$ 10,296	\$ 33,509	225.46%
Revenues & Transfers In	303,093	836,488	833,936	827,386	851,598	831,106	0.45%
Total Funds Available	303,093	841,919	839,367	837,681	861,894	864,615	3.22%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	297,663	836,488	829,071	828,385	828,385	830,185	0.22%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	5,431	5,431	10,296	9,296	33,509	34,430	270.36%
<b>Fund Total</b>	<b>\$ 303,093</b>	<b>\$ 841,919</b>	<b>\$ 839,367</b>	<b>\$ 837,681</b>	<b>\$ 861,894</b>	<b>\$ 864,615</b>	
<b>Net Revenue (Expenditures)</b>	5,431	-	4,865	(1,000)	23,213	921	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Debt Service

**Department:**  
N/A

**Account:**  
80-XX

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3105 Property Tax	\$ 185,876	\$ 297,638	\$ 285,546	\$ 295,938	\$ 290,000	\$ 295,938	0.00%
3110 Delinquent Tax	-	-	4,888	-	5,000	-	
3125 Property Tax - P&I	1,831	-	4,431	-	25,000	-	
3605 Interest	59	-	218	-	150	-	
3711 Transfer from General Fund	25,141	205,513	205,513	110,740	110,740	113,087	
3761 Transfer from Utility Fund	90,186	35,699	35,699	124,820	124,820	125,593	
3775 Transfer from Sanitation	-	297,638	297,640	295,888	295,888	296,488	
Total Revenues	<u>\$ 303,093</u>	<u>\$ 836,488</u>	<u>\$ 833,936</u>	<u>\$ 827,386</u>	<u>\$ 851,598</u>	<u>\$ 831,106</u>	0.45%
<b>Expenditures</b>							
Debt Service	\$ 297,663	\$ 836,488	\$ 829,071	\$ 828,385	\$ 828,385	\$ 830,185	0.22%
Subtotal	<u>297,663</u>	<u>836,488</u>	<u>829,071</u>	<u>828,385</u>	<u>828,385</u>	<u>830,185</u>	0.22%
Total Expenditures	<u>\$ 297,663</u>	<u>\$ 836,488</u>	<u>\$ 829,071</u>	<u>\$ 828,385</u>	<u>\$ 828,385</u>	<u>\$ 830,185</u>	0.22%

**~AUTHORIZED POSITIONS~**

No Authorized Positions

**~EXPENDITURE DETAIL~**

<b>Debt Service</b>							
4805 Principal	\$ 217,500	\$ 520,000	\$ 520,000	\$ 570,000	\$ 570,000	\$ 590,000	
4810 Interest	79,163	316,488	307,571	257,385	257,385	239,185	
4820 Paying Agent Fees	1,000	-	1,500	1,000	1,000	1,000	
	<u>297,663</u>	<u>836,488</u>	<u>829,071</u>	<u>828,385</u>	<u>828,385</u>	<u>830,185</u>	
Total Expenditures	<u>\$ 297,663</u>	<u>\$ 836,488</u>	<u>\$ 829,071</u>	<u>\$ 828,385</u>	<u>\$ 828,385</u>	<u>\$ 830,185</u>	0.22%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**General Obligation Refunding Bonds  
Series 2003**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2003	\$ -	\$ 26,295	\$ 26,295	\$ 4,500,000
2004	80,000	105,181	185,181	4,420,000
2005	930,000	103,581	1,033,581	3,490,000
2006	950,000	84,981	1,034,981	2,540,000
2007	435,000	65,981	500,981	2,105,000
2008	440,000	57,281	497,281	1,665,000
2009	220,000	48,481	268,481	1,445,000
2010	25,000	43,256	68,256	1,420,000
2011	25,000	42,569	67,569	1,395,000
2012	300,000	41,850	341,850	1,095,000
2013	1,095,000	32,850	1,127,850	-
<b>Total</b>	<b>4,500,000</b>	<b>652,306</b>	<b>5,152,306</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Combination Tax & Surplus Revenue Certificates of Obligation  
Series 2004**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2004	\$ -	\$ 140,346	\$ 140,346	\$ 6,000,000
2005	200,000	240,593	440,593	5,800,000
2006	205,000	234,593	439,593	5,595,000
2007	215,000	228,443	443,443	5,380,000
2008	225,000	221,993	446,993	5,155,000
2009	235,000	214,680	449,680	4,920,000
2010	245,000	205,868	450,868	4,675,000
2011	255,000	196,068	451,068	4,420,000
2012	265,000	185,230	450,230	4,155,000
2013	275,000	173,305	448,305	3,880,000
2014	285,000	160,930	445,930	3,595,000
2015	295,000	150,813	445,813	3,300,000
2016	305,000	139,750	444,750	2,995,000
2017	320,000	128,008	448,008	2,675,000
2018	335,000	115,368	450,368	2,340,000
2019	350,000	101,800	451,800	1,990,000
2020	365,000	87,275	452,275	1,625,000
2021	380,000	71,763	451,763	1,245,000
2022	395,000	55,423	450,423	850,000
2023	415,000	38,043	453,043	435,000
2024	435,000	19,575	454,575	-
<b>Total</b>	<b>6,000,000</b>	<b>3,109,861</b>	<b>9,109,861</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**General Obligation Refunding Bonds  
Series 2009**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2009				\$ 3,825,000
2009	\$ 50,000	\$ 38,250	\$ 88,250	3,775,000
2010	1,170,000	113,250	1,283,250	2,605,000
2011	1,205,000	78,150	1,283,150	1,400,000
2012	965,000	42,000	1,007,000	435,000
2013	210,000	13,050	223,050	225,000
2014	225,000	6,750	231,750	-
Total	<u>3,825,000</u>	<u>291,450</u>	<u>4,116,450</u>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Certificates of Obligation  
Series 2009**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2009	\$ -	\$ 52,775	\$ 52,775	\$ 5,000,000
2010	435,000	158,325	593,325	4,565,000
2011	450,000	145,275	595,275	4,115,000
2012	460,000	131,775	591,775	3,655,000
2013	475,000	117,975	592,975	3,180,000
2014	490,000	103,725	593,725	2,690,000
2015	505,000	89,025	594,025	2,185,000
2016	520,000	73,875	593,875	1,665,000
2017	535,000	58,275	593,275	1,130,000
2018	555,000	39,550	594,550	575,000
2019	575,000	20,125	595,125	-
<b>Total</b>	<b>5,000,000</b>	<b>990,700</b>	<b>5,990,700</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Tax & Revenue Certificates of Obligation  
Series 2010**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2010				\$ 3,300,000
2011	\$ 70,000	\$ 171,213	\$ 241,213	3,230,000
2012	110,000	125,610	235,610	3,120,000
2013	115,000	121,210	236,210	3,005,000
2014	120,000	116,610	236,610	2,885,000
2015	125,000	113,010	238,010	2,760,000
2016	135,000	109,260	244,260	2,625,000
2017	140,000	104,535	244,535	2,485,000
2018	145,000	99,635	244,635	2,340,000
2019	150,000	94,560	244,560	2,190,000
2020	160,000	88,560	248,560	2,030,000
2021	165,000	82,160	247,160	1,865,000
2022	175,000	75,560	250,560	1,690,000
2023	180,000	68,560	248,560	1,510,000
2024	190,000	61,360	251,360	1,320,000
2025	195,000	53,760	248,760	1,125,000
2026	205,000	45,960	250,960	920,000
2027	215,000	37,760	252,760	705,000
2028	225,000	29,160	254,160	480,000
2029	235,000	20,160	255,160	245,000
2030	245,000	10,290	255,290	-
<b>Total</b>	<b>3,300,000</b>	<b>1,628,933</b>	<b>4,928,933</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Tax & Revenue Certificates of Obligation  
Series 2012**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2012			-	\$ 9,530,000
2013	445,000	302,342	747,342	9,085,000
2014	530,000	250,250	780,250	8,555,000
2015	545,000	239,650	784,650	8,010,000
2016	565,000	228,750	793,750	7,445,000
2017	580,000	217,450	797,450	6,865,000
2018	600,000	205,850	805,850	6,265,000
2019	615,000	190,850	805,850	5,650,000
2020	635,000	172,400	807,400	5,015,000
2021	655,000	153,350	808,350	4,360,000
2022	675,000	133,700	808,700	3,685,000
2023	695,000	113,450	808,450	2,990,000
2024	715,000	92,600	807,600	2,275,000
2025	735,000	71,150	806,150	1,540,000
2026	760,000	49,100	809,100	780,000
2027	780,000	25,350	805,350	-
<b>Total</b>	<b>9,530,000</b>	<b>2,446,242</b>	<b>11,976,242</b>	



**CITY OF BAY CITY, TEXAS  
2011-2012 BUDGET**

**Total Debt Service**

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Balance Outstanding September 30th</b>
2003	\$ -	\$ 26,295	\$ 26,295	\$ 4,500,000
2004	80,000	245,527	325,527	10,420,000
2005	1,130,000	344,174	1,474,174	9,290,000
2006	1,155,000	319,574	1,474,574	8,135,000
2007	650,000	294,424	944,424	7,485,000
2008	665,000	279,274	944,274	6,820,000
2009	505,000	354,186	859,186	15,140,000
2010	1,875,000	520,699	2,395,699	16,565,000
2011	2,005,000	633,275	2,638,275	14,560,000
2012	2,100,000	526,465	2,626,465	21,990,000
2013	2,615,000	760,732	3,375,732	19,375,000
2014	1,650,000	638,265	2,288,265	17,725,000
2015	1,470,000	592,498	2,062,498	16,255,000
2016	1,525,000	551,635	2,076,635	14,730,000
2017	1,575,000	508,268	2,083,268	13,155,000
2018	1,635,000	460,403	2,095,403	11,520,000
2019	1,690,000	407,335	2,097,335	9,830,000
2020	1,160,000	348,235	1,508,235	8,670,000
2021	1,200,000	307,273	1,507,273	7,470,000
2022	1,245,000	264,683	1,509,683	6,225,000
2023	1,290,000	220,053	1,510,053	4,935,000
2024	1,340,000	173,535	1,513,535	3,595,000
2025	930,000	124,910	1,054,910	2,665,000
2026	965,000	95,060	1,060,060	1,700,000
2027	995,000	63,110	1,058,110	705,000
2028	225,000	29,160	254,160	480,000
2029	235,000	20,160	255,160	245,000
2030	245,000	10,290	255,290	-
<b>Total</b>	<b>27,970,000</b>	<b>7,256,040</b>	<b>35,226,040</b>	

#### **INTERNAL SERVICE FUNDS**

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The Internal Service Funds are used to account for expenditures for departments that only provide services to other City departments. The revenues are derived from transfers from the funds utilizing the services.

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**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**INTERNAL SERVICE FUNDS SUMMARY**

	Information Technology Fund	Equipment Maintenance Fund	Total	2011-2012 Budget*
<b><u>RESOURCES</u></b>				
Total beginning fund balance	\$ -	\$ (43)	\$ (43)	\$ (43)
<b><u>REVENUES</u></b>				
Total Revenues	517,420	228,295	745,715	271,754
<b>TOTAL FUNDS AVAILABLE</b>	<b>517,420</b>	<b>228,251</b>	<b>745,672</b>	<b>271,711</b>
<b><u>EXPENDITURES</u></b>				
Personnel	239,380	195,345	434,725	224,200
Supplies & Materials	43,920	18,280	62,200	11,250
Other Charges & Services	29,120	7,170	36,290	6,196
Repairs & Maintenance	6,500	7,500	14,000	12,000
Transfers	-	-	-	-
Debt Service	-	-	-	-
<b>Subtotal</b>	<b>318,920</b>	<b>228,295</b>	<b>547,215</b>	<b>253,646</b>
Capital Outlay	198,500	-	198,500	18,108
<b>TOTAL EXPENDITURES</b>	<b>517,420</b>	<b>228,295</b>	<b>745,715</b>	<b>271,754</b>
<b><u>ENDING FUND BALANCE</u></b>				
Total ending fund balance	\$ -	\$ (43)	\$ (43)	\$ (43)
<b>FUND TOTAL</b>	<b>\$ 517,420</b>	<b>\$ 228,251</b>	<b>\$ 745,672</b>	<b>\$ 271,711</b>

\*This is the 2011-12 Budget Estimate.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Information Technology

**Department:**  
N/A

**Account:**  
81-405

**Program Description:**

The Information Technology Department, under the general direction of the Information Technology Manager, exists to support the mission and goals of the City of Bay City and its employees and residents by maintaining and advancing the City's technical resources. The major systems for which the IT Department is responsible include: the computer system (servers, workstations, peripherals, networking equipment, and software); the phone system (analog and digital/VoIP desksets, and cell phones); the security system (secured entryway access and surveillance cameras/recorders); the radio system (2-way handheld and vehicle mounted radios and repeaters); and miscellaneous electronic system (copiers, faxes, etc.). This department suggests, advises, and leads the City in replacement/upgrade of assets under its control and provides training to City employees. The IT Department must remain current on ever-changing technological developments by continual training/re-training, studying industry publications and participating in peer organizations/conferences.

**Major Goals for the Year:**

1. Continue to improve online payments and reservations.
2. Continue to upgrade and/or replace wireless connectivity.
3. Implement the Automated Meter Reading project.
4. Replace Utility Billing Software.
5. Continue to update and upgrade the City's website.
6. Continue to expand social networking activity by involving other departments.
7. Improve proficiency with helpdesk software both internally and among other departments.
8. Institute BYOD policies.
9. Implement "Community Voice" module on the City's website.
10. Continue to improve the City's infrastructure.
11. Continue to consolidate our assets and resources.
12. Continue to empower employees by training.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**INFORMATION TECHNOLOGY FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~INFORMATION TECHNOLOGY FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Revenues & Transfers In	-	-	-	-	-	517,420	N/A
Total Funds Available	-	-	-	-	-	517,420	N/A
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	-	-	-	517,420	N/A
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-	-	-	-	-	-	N/A
<b>Fund Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 517,420</u>	
<b>Net Revenue (Expenditures)</b>	-	-	-	-	-	-	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Information Technology

**Department:**  
N/A

**Account:**  
81-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
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**~FUNCTION AND CLASSIFICATION SUMMARY~**

**Revenues**

3605 Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3711 Transfer from General Fund	-	-	-	-	-	258,710	
3722 Transfer from BCCDC	-	-	-	-	-	-	
3761 Transfer from Utility Fund	-	-	-	-	-	258,710	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 517,420</b>	N/A

**Expenditures**

Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,380	N/A
Supplies & Materials	-	-	-	-	-	43,920	N/A
Other Charges & Services	-	-	-	-	-	29,120	N/A
Repairs & Maintenance	-	-	-	-	-	6,500	N/A
Transfers	-	-	-	-	-	-	N/A
Debt Service	-	-	-	-	-	-	N/A
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>318,920</b>	N/A
<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>198,500</b>	N/A
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 517,420</b>	N/A

**~AUTHORIZED POSITIONS~**

<u>Position Title</u>							
IT Manager	-	-	-	-	-	1.00	
IT Technician	-	-	-	-	-	1.00	
Electrical Supervisor	-	-	-	-	-	1.00	
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	N/A

**~EXPENDITURE DETAIL~**

**Personnel**

4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,599	
4106 Overtime	-	-	-	-	-	4,500	
4205 FICA Expense	-	-	-	-	-	12,630	
4210 Retirement	-	-	-	-	-	18,330	
4215 Workers' Compensation	-	-	-	-	-	936	
4225 Health Insurance	-	-	-	-	-	29,895	
4226 Dental Insurance	-	-	-	-	-	890	
4230 Travel & Training	-	-	-	-	-	11,500	
4240 Uniforms	-	-	-	-	-	100	
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>239,380</b>	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Information Technology

**Department:**  
N/A

**Account:**  
81-405

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
~EXPENDITURE DETAIL (Continued)~							
<b>Supplies &amp; Materials</b>							
4305 Postage & Freight	-	-	-	-	-	200	
4310 General Supplies	-	-	-	-	-	36,520	
4315 Dues & Subs/Pubs	-	-	-	-	-	3,200	
4320 Fuel - Gasoline & Oil	-	-	-	-	-	4,000	
Subtotal	-	-	-	-	-	43,920	N/A
<b>Other Charges &amp; Services</b>							
4410 Telephone	-	-	-	-	-	3,540	
4411 Cell Phones/Pagers	-	-	-	-	-	1,840	
4425 Contracted Services	-	-	-	-	-	23,740	
Subtotal	-	-	-	-	-	29,120	N/A
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	-	-	-	-	-	5,500	
4510 Vehicles	-	-	-	-	-	1,000	
	-	-	-	-	-	6,500	N/A
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	-	-	198,500	
4625 Software & Technology	-	-	-	-	-	-	
Subtotal	-	-	-	-	-	198,500	N/A
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 517,420	N/A

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Equipment Maintenance

**Department:**  
N/A

**Account:**  
82-405

**Program Description:**

The Equipment Maintenance Department, under the general direction of the Director of Public Works, is primarily responsible for providing internal support to all divisions through vehicle and equipment maintenance activities. The department maintains detailed records of repair and maintenance costs of the fleet by use of a computer based fleet management system. With the assistance of the system, the department has initiated a program of preventative maintenance procedures in order to keep the fleet in proper operating order and to extend the life of the fleet by performing routine preventative maintenance services.

**Major Goals for the Year:**

1. Continue to evaluate ways to improve internal controls of City equipment and inventory and present recommendations.
2. Ensure that the fleet fueling station meets all state and federal guidelines and that all departments have a problem-free access to all fleet fueling facilities.
3. Ensure the highest quality work possible by City employees by furthering training of all mechanics.
4. Pursue and maintain all Master ASE Certifications for all mechanics.

<b><u>Performance Indicators:</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Projected</u></b>
Total Work Orders Completed	N/A	N/A	N/A
ASE Technician	N/A	N/A	N/A
Education Classes Attended	N/A	N/A	N/A



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**EQUIPMENT MAINTENANCE FUND**

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~EQUIPMENT MAINTENANCE FUND SUMMARY~</b>							
<b>Resources:</b>							
Total Beginning Balance	\$ -	\$ -	\$ -	\$ (43)	\$ (43)	\$ (43)	0.00%
Revenues & Transfers In	-	-	-	291,875	271,754	228,295	-21.78%
Total Funds Available	-	-	-	291,832	271,711	228,251	-21.79%
<b>Uses/Deductions</b>							
Expenditures & Transfers Out	-	-	43	296,141	271,754	228,295	-22.91%
<b>Ending Fund Balance</b>							
Total Ending Fund Balance	-	-	(43)	(4,309)	(43)	(43)	-99.00%
<b>Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (43)</b>	<b>\$ (4,309)</b>	<b>\$ (43)</b>	<b>\$ (43)</b>	
<b>Net Revenue (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>(43)</b>	<b>(4,266)</b>	<b>-</b>	<b>-</b>	

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Equipment Maintenance

**Department:**  
N/A

**Account:**  
82-XX

<b>Classification</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Budget</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Budget</b>	<b>Var %</b>
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
3605 Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3711 Transfer from General Fund	-	-	-	175,125	163,052	136,977	
3761 Transfer from Utility Fund	-	-	-	58,375	54,351	45,659	
3775 Transfer from Sanitation	-	-	-	58,375	54,351	45,659	
Total Revenues	\$ -	\$ -	\$ -	\$ 291,875	\$ 271,754	\$ 228,295	-21.78%
<b>Expenditures</b>							
Personnel	\$ -	\$ -	\$ -	\$ 248,303	\$ 224,200	\$ 195,345	-21.33%
Supplies & Materials	-	-	43	12,250	11,250	18,280	49.22%
Other Charges & Services	-	-	-	2,480	6,196	7,170	189.11%
Repairs & Maintenance	-	-	-	15,000	12,000	7,500	-50.00%
Subtotal	-	-	43	278,033	253,646	228,295	-17.89%
Capital Outlay	-	-	-	18,108	18,108	-	-100.00%
Total Expenditures	\$ -	\$ -	\$ 43	\$ 296,141	\$ 271,754	\$ 228,295	-22.91%

**~AUTHORIZED POSITIONS~**

<b>Position Title</b>							
Lead Mechanic	-	-	-	1.00	1.00	1.00	
Mechanics	-	-	-	3.00	3.00	2.00	
Total Personnel	-	-	-	4.00	4.00	3.00	-25.00%

**~EXPENDITURE DETAIL~**

<b>Personnel</b>							
4105 Salaries & Wages	\$ -	\$ -	\$ -	\$ 148,140	\$ 130,000	\$ 132,120	
4106 Overtime	-	-	-	8,000	6,500	5,000	
4205 FICA Expense	-	-	-	11,945	10,500	10,490	
4206 Unemployment Tax	-	-	-	-	-	-	
4210 Retirement	-	-	-	17,382	15,500	15,224	
4215 Workers' Compensation	-	-	-	3,264	3,200	2,866	
4225 Health Insurance	-	-	-	56,911	56,000	24,277	
4226 Dental Insurance	-	-	-	811	800	668	
4230 Travel & Training	-	-	-	-	-	3,000	
4240 Uniforms	-	-	-	1,850	1,700	1,700	
Subtotal	-	-	-	248,303	224,200	195,345	-21.33%
<b>Supplies &amp; Materials</b>							
4310 General Supplies	-	-	-	6,000	6,000	12,780	
4320 Fuel - Gasoline & Oil	-	-	43	6,250	5,250	5,500	
Subtotal	-	-	43	12,250	11,250	18,280	49.22%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Equipment Maintenance

**Department:**  
N/A

**Account:**  
82-XX

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
~EXPENDITURE DETAIL (Continued)~							
<b>Other Charges &amp; Services</b>							
4405 General & Unemployment Ins	-	-	-	1,220	4,375	5,000	
4411 Cell Phones/Pagers	-	-	-	900	1,000	1,250	
4425 Contracted Services	-	-	-	360	360	920	
4499 Miscellaneous	-	-	-	-	461	-	
Subtotal	-	-	-	2,480	6,196	7,170	189.11%
<b>Repairs &amp; Maintenance</b>							
4505 Equipment	-	-	-	10,000	7,000	5,000	
4510 Vehicles	-	-	-	5,000	5,000	2,500	
	-	-	-	15,000	12,000	7,500	-50.00%
<b>Capital Outlay</b>							
4605 Furniture & Equipment	-	-	-	18,108	18,108	-	
Subtotal	-	-	-	18,108	18,108	-	-100.00%
Total Expenditures	\$ -	\$ -	\$ 43	\$ 296,141	\$ 271,754	\$ 228,295	-22.91%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**BAY CITY COMMUNITY DEVELOPMENT CORPORATION**

**Program Description:**

The Bay City Community Development Corporation (BCCDC) is a Type B sales tax corporation under the Development Corporation Act of 1979. Its function is to administer the expenditure of sales taxes for community and economic development programs in the City of Bay City. The seven board members are appointed by City Council and are required to be residents of the City. The Board of Directors employs an Executive Director to organize all community development activities. BCCDC also develops annual fiscal year budgets and annual projects based on sales tax projections that require approval from City Council. Type B Corporations are subject to both the Open Meeting Act and the Public Information Act. The mission of the Bay City Community Development Corporation is to enhance Bay City's economy by retaining and creating jobs, expanding the tax base, and providing for a better quality of life. The office will assist with tax abatement applications to the City of Bay City and work with infrastructure and financing issues for business expanding or relocation to Bay City.

**Major Goals for the Year:**

1. Provide assistance towards Bay City downtown square revitalization and community beautification.
2. Recruit retailers and movie theater operator to provide the amenities that our citizens need.
3. Continue to work with Madison Development to create a TIRZ and develop Destination Square a mixed-use development.
4. Continue to enlist developers to bring homes and multi-family developments for workforce housing.
5. Continue to offer business training to help our businesses be more effective and efficient.
6. Continue to provide services to entrepreneurs and startup businesses.
7. Provide assistance in training local work force for jobs.
8. Continue to support and augment our educational systems.
9. Work toward a regional drainage plan.
10. Work on step by step planning guide for developers.
11. Continue to work with Matagorda Wellness, Inc.
12. Provide information on tax abatement policies and available incentives.
13. Do a study for the improvement of Cottonwood Creek/Downtown Area.

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Bay City Community Development Corporation

**Department:**  
N/A

**Account:**  
N/A

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>~FUNCTION AND CLASSIFICATION SUMMARY~</b>							
<b>Revenues</b>							
Lease Income	\$ 64,960	\$ 75,600	\$ 75,600	\$ 75,600	\$ 75,600	\$ 75,600	
3225 Sales Tax Collections	928,907	1,045,000	1,181,481	1,095,000	1,074,529	1,095,000	
3300 BDC Income	10,858	7,725	16,544	12,000	9,554	12,000	
3615 Interest Income	2,342	5,000	4,811	5,000	2,994	5,000	
3699 Other Income	-	-	22,177	-	500	-	
Total Revenues	<u>\$ 1,007,067</u>	<u>\$ 1,133,325</u>	<u>\$ 1,300,613</u>	<u>\$ 1,187,600</u>	<u>\$ 1,163,177</u>	<u>\$ 1,187,600</u>	0.00%
<b>Expenditures</b>							
Administrative	\$ 593,503	\$ 642,039	\$ 639,109	\$ 643,975	\$ 643,801	\$ 629,927	-2.18%
Prospect Development	29,888	42,127	31,426	40,007	36,879	42,127	5.30%
Project Expenditures	423,690	823,238	516,452	263,160	217,434	253,160	-3.80%
Subtotal	<u>1,047,081</u>	<u>1,507,404</u>	<u>1,186,987</u>	<u>947,142</u>	<u>898,114</u>	<u>925,214</u>	-2.32%
Total Expenditures	<u>\$ 1,047,081</u>	<u>\$ 1,507,404</u>	<u>\$ 1,186,987</u>	<u>\$ 947,142</u>	<u>\$ 898,114</u>	<u>\$ 925,214</u>	-2.32%

**~AUTHORIZED POSITIONS~**

Position Title							
Director	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	
Assistant	1.00	1.00	1.00	1.00	1.00	1.00	
Total Personnel	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	0.00%

**~EXPENDITURE DETAIL~**

<b>415-Administrative</b>							
4105 Salaries & Wages	\$ 122,186	\$ 139,637	\$ 137,998	\$ 143,938	\$ 138,292	\$ 140,565	
4106 Other Compensation	-	-	-	-	1,569	1,800	
4205 Payroll Taxes	9,117	10,683	9,903	11,011	10,452	10,753	
4207 Unemployment Tax	-	-	-	-	750	750	
4210 Retirement	12,603	13,878	14,533	13,270	12,490	13,270	
4215 Workers' Compensation	310	703	349	273	222	700	
4225 Health Insurance	13,813	30,550	30,523	27,272	17,078	20,000	
4230 Travel & Training	1,238	2,060	(452)	2,060	(415)	2,060	
4305 Postage & Freight	637	927	387	927	109	927	
4310 General Supplies	2,527	2,472	2,556	2,472	1,375	2,472	
4315 Dues & Subscriptions	4,113	4,113	4,330	4,113	3,705	4,113	
4330 Fuel & Vehicle Repair	1,681	5,099	4,246	5,099	5,615	5,099	
4405 General & Unemployment Ins.	839	-	1,425	-	7,756	1,500	
4410 Telephone	2,781	3,152	2,676	3,152	3,348	3,152	
4415 Utilities	6,795	7,601	8,615	7,601	7,813	7,601	
4420 Legal & Professional Fees	6,971	6,798	9,538	14,898	20,000	6,798	
4425 Contracted Services	5,019	5,150	5,176	5,150	10,000	5,150	
4427 Leases & Rentals	3,393	3,400	3,200	3,400	3,395	3,400	
4455 Printed Materials	3,048	1,545	1,236	1,545	-	1,545	
4460 Advertising	2,577	1,391	2,320	1,391	5,855	1,391	
4497 Business Meals	345	1,978	367	1,500	2,367	1,978	
4498 Misc. Furniture & Equipment	-	-	555	-	-	-	
4499 Miscellaneous	75	1,545	1,138	1,545	83	1,545	
4505 R&M Equipment	1,622	1,545	678	1,545	130	1,545	
4761 Transfer to Utility General	-	6,000	6,000	-	-	-	
Wells Fargo Principal Pmt.	219,513	232,744	230,036	241,064	230,036	241,064	
4810 Interest Expense	172,300	159,068	161,776	150,749	161,776	150,749	
Subtotal	<u>593,503</u>	<u>642,039</u>	<u>639,109</u>	<u>643,975</u>	<u>643,801</u>	<u>629,927</u>	-2.18%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Fund:**  
Bay City Community Development Corporation

**Department:**  
N/A

**Account:**  
N/A

Classification	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget	FY 2012 Estimate	FY 2013 Budget	Var %
<b>420-Prospect Development</b>							
4230 Travel & Training	3,547	6,180	1,635	6,180	4,000	6,180	
4305 Postage & Freight	58	927	36	927	27	927	
4425 Contracted Services	11,463	12,360	-	12,360	12,360	12,360	
4450 Promotional Items	-	1,030	-	1,030	1,030	1,030	
4460 Advertising	11,512	13,905	20,653	13,905	13,905	13,905	
4497 Business Meals	3,308	4,120	1,618	2,000	1,952	4,120	
4499 Miscellaneous	-	3,605	7,484	3,605	3,605	3,605	
Subtotal	29,888	42,127	31,426	40,007	36,879	42,127	5.30%

**~EXPENDITURE DETAIL (Continued)~**

<b>485-Project Expenses</b>							
4001 Mat Cty Economic Dev Corp	62,489	61,060	60,072	61,060	61,060	61,060	
4002 Matgorda Cty Museum Assn	15,350	43,678	53,678	10,000	-	-	
4003 Bay City Library Assn	78,980	78,800	-	-	-	-	
4007 Home Buyers' Assist Prog	6,470	6,200	546	2,000	-	2,000	
4011 U of H - Coastal Plains	20,100	20,100	20,000	20,100	20,100	20,100	
4012 Main Street	12	25,000	28,158	25,000	25,000	25,000	
4018 Business Assistance Center	5,805	20,000	7,110	20,000	10,000	20,000	
4019 Training Center Expenses	39,172	50,000	59,946	-	-	-	
Boys & Girls Club	75,027	25,000	25,000	-	-	-	
Hardeman Park - Skate Park	37,500	-	-	-	-	-	
4447 Bay City United ED Plan	82,785	50,000	12,354	50,000	10,000	50,000	
TDECU Ligh	-	12,500	16,688	-	-	-	
Destination Square	-	225,000	225,000	-	-	-	
CED Insurance & Maint	-	25,000	-	75,000	91,274	75,000	
Wellness Center	-	4,500	4,500	-	-	-	
Women's Crisis Center	-	3,400	3,400	-	-	-	
Nile Valley Water & Sewer Pipes	-	173,000	-	-	-	-	
Subtotal	423,690	823,238	516,452	263,160	217,434	253,160	-3.80%
Total Expenditures	\$ 1,047,081	\$ 1,507,404	\$ 1,186,987	\$ 947,142	\$ 898,114	\$ 925,214	-2.32%

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## **SUPPLEMENTAL INFORMATION**

Property Valuation Analysis  
Property Tax Rate Analysis  
Tax Levies and Tax Collections



**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Property Value Analysis**

<b>Fiscal Year</b>	<b>Tax Year</b>	<b>Certified Value</b>	<b>Percent Increase/ (Decrease) from Prior Year</b>
2013	2012	655,273,183	0.12%
2012	2011	654,461,676	-0.82%
2011	2010	659,872,895	3.66%
2010	2009	636,582,733	5.56%
2009	2008	603,039,478	12.27%
2008	2007	537,125,977	7.58%
2007	2006	499,303,425	10.36%
2006	2005	452,431,896	6.06%
2005	2004	426,565,072	1.66%
2004	2003	419,596,344	6.73%
2003	2002	393,152,352	0.61%

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Tax Rate Analysis**

<b>Fiscal Year</b>	<b>Tax Year</b>	<b>Maintenance &amp; Operation Rate</b>	<b>Interest &amp; Sinking Rate</b>	<b>Total Rate</b>
2013	2012	0.52675	0.04516	0.57191
2012	2011	0.52460	0.04521	0.56981
2011	2010	0.51914	0.04510	0.56424
2010	2009	0.49934	0.03000	0.52934
2009	2008	0.50570	-	0.50570
2008	2007	0.51132	-	0.51132
2007	2006	0.51132	-	0.51132
2006	2005	0.51132	-	0.51132
2005	2004	0.51132	-	0.51132
2004	2003	0.51132	-	0.51132
2003	2002	0.51132	-	0.51132

**CITY OF BAY CITY, TEXAS  
2012-2013 BUDGET**

**Tax Levies and Tax Collections**

<b>Fiscal Year</b>	<b>Tax Year</b>	<b>Certified Value</b>	<b>Tax Rate</b>	<b>Current Tax Levy</b>	<b>Current Tax Collected</b>	<b>Percent Current Collected to Levy</b>	<b>Delinquent Tax Collected</b>	<b>Total Tax Collected</b>	<b>Percent Total Collected to Levy</b>
2013*	2012	655,273,183	0.57191	3,747,573	3,618,938	96.57%	110,000	3,728,938	99.50%
2012*	2011	654,461,676	0.56981	3,729,188	3,618,938	97.04%	90,000	3,708,938	99.46%
2011	2010	659,872,895	0.56424	3,723,267	3,577,925	96.10%	123,896	3,701,821	99.42%
2010	2009	636,582,733	0.52934	3,369,687	3,196,750	94.87%	99,689	3,296,439	97.83%
2009	2008	603,039,478	0.50570	3,049,571	2,923,979	95.88%	76,593	3,000,572	98.39%
2008	2007	537,125,977	0.51132	2,746,433	2,640,817	96.15%	81,031	2,721,848	99.10%
2007	2006	499,303,425	0.51132	2,553,038	2,489,828	97.52%	81,061	2,570,889	100.70%
2006	2005	452,431,896	0.51132	2,313,375	2,252,304	97.36%	118,581	2,370,885	102.49%
2005	2004	426,565,072	0.51132	2,181,113	2,090,348	95.84%	91,387	2,181,735	100.03%
2004	2003	419,596,344	0.51132	2,145,480	2,047,880	95.45%	77,189	2,125,069	99.05%
2003	2002	393,152,352	0.51132	2,010,267	1,936,001	96.31%	84,651	2,020,652	100.52%

\*Fiscal Year 2011-2012 budgeted collections.

\*\*Fiscal Year 2010-2011 estimated collections.

ORDINANCE 1438

**AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF BAY CITY, TEXAS FOR FISCAL YEAR 2012-2013 AND ALL DESIGNATED, SPECIFIED, NOTED, AND INDICTED LEVIES, RATES, RESERVES, REVENUE PROVISIONS, AND PLANNED EXPENDITURE INHERENT: EXPRESSED AND INCLUDED THEREIN; PROVIDING FOR A CUMULATIVE CLAUSE: PROVIDING FOR SEVERABILITY: AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Bay City, Texas, is desirous of adopting a budget for the fiscal year of 2012-2013; and

**WHEREAS**, the proposed budget was placed on file with the City Secretary on the 27<sup>th</sup> day of July, 2012; and

**WHEREAS**, a public hearing on the budget for the City of Bay City for the year 2012-2013 has heretofore been published in accordance with the law; and

**WHEREAS**, the required time has passed since the last public hearing as required by the City of Bay City Home Rule Charter; and

**WHEREAS**, it is necessary, at this time that said budget is adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY THAT:**

**Section one. Budget Approved.** The budget for the fiscal year 2012-2013, a copy of which is attached hereto as **Exhibit "A"** is hereby approved and adopted and does include:

- a. all designated, specified, noted, and indicated levies, rate, reserves, rcvenues provisions, and planned expenditures inherent, expressed, and included therein; and
- b. a contingent appropriation of 0.5 percent of the total budget to be used for unforeseen expenditures. Expenditures from this appropriation shall be made only with Council approval, and a detailed account of all expenditures shall be recorded and reported.

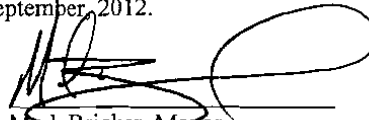
**Section two. Cumulative and Conflicts.** This Ordinance shall be cumulative of all provisions of ordinances of the City of Bay City, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

**Section three. Severability.** It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this

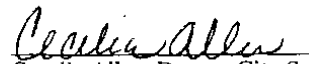
Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**Section four. Effective Date.** This Ordinance shall become effective October 1, 2012.

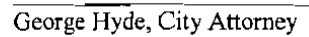
**PASSED AND APPROVED** on this 13<sup>th</sup> day of September, 2012.

  
\_\_\_\_\_  
Mark Bricker, Mayor  
City of Bay City


**ATTEST:**

  
\_\_\_\_\_  
Cecelia Allen, Deputy City Secretary  
City of Bay City


**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
George Hyde, City Attorney  
City of Bay City


<u>Council Member:</u>	<u>Voted Aye</u>	<u>Voted No</u>	<u>Absent</u>
Julie L. Estlinbaum	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Cornman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patti McKelvy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clarence Fenner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Thames	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  
 Mark A. Bricker, Mayor, City of Bay City

ATTEST:

  
 Cecelia Allen, Deputy City Secretary

APPROVED AS TO FORM AND SUBSTANCE:

  
 George E. Hyde, City Attorney

Ordinance No. 1438  
Page 3 of 3

ORDINANCE NO. 1439

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF BAY CITY, TEXAS. FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013. AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BOND INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; PROVIDING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, the City Council of Bay City, Texas has on this date, by way of separate Ordinance, duly approved, adopted a Budget for the operation for the City for fiscal year 2012-2013 (FY 2012-2013); and

**WHEREAS**, the aforesaid Ordinance anticipates and requires the levy of an *ad valorem* tax on all taxable property in the City of Bay City; and

**WHEREAS**, the Chief Appraiser of Matagorda County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bay City, Texas, that roll being that portion of the approved appraisal roll of the Bay City County Tax Appraisal District which lists property taxable by the City of Bay City, Texas; and

**WHEREAS**, it is necessary to levy such an *ad valorem* tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2011-2012; and

**WHEREAS**, the City has acknowledged that:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THE TAX RATE WILL EFFECTIVELY BE RAISED BY ZERO PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00; and

**WHEREAS**, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY 2012-2013.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS, THAT:

**Section one.** There is hereby levied for the FY 2011-2012 upon all real property situated within the corporate limits of the City of Bay City, Texas, and upon all personal property which was owned within the corporate limits of the City of Bay City, Texas, on January 1, 2012, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$ \$0.57191 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An *ad valorem* tax rate of \$0.52675 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bay City, Texas, for the fiscal year ending September 30, 2013, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bay City, Texas.

b) An *ad valorem* tax rate of \$0.04516 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bay City, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bay City, Texas, for the fiscal year ending September 30, 2013.

**Section two.** The City of Bay City shall have lien on all taxable property located in the City of Bay City to secure the payment of taxes, penalty, and interest, and all costs of collection, assessed and levied hereby.

**Section three.** Taxes are payable in Bay City, Texas at the Office of the Tax Assessor Collector of Bay City County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

**Section four.** The tax roll presented to the City Council, together with any supplements thereto, are hereby accepted and approved.

**Section five.** A copy of the "Vote Results" sheet for this Ordinance, reflecting the record vote of the City Council on this Ordinance, shall be attached to this Ordinance by the City Secretary, and shall constitute a part of this Ordinance for all purposes.

**Section six.** Should any paragraph, sentence, provision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

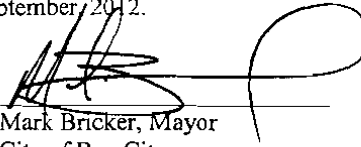
**Section seven.** This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

**Section eight.** All other ordinances and Code provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Bay City Code and ordinances not in conflict herewith shall remain in full force and effect.

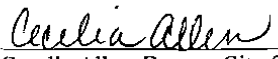
**Section nine.** The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the City under any section or provision of any ordinances at the time of passage of this Ordinance.



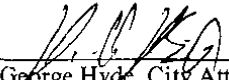
**PASSED AND APPROVED** on this 13<sup>th</sup> day of September, 2012.

  
\_\_\_\_\_  
Mark Bricker, Mayor  
City of Bay City


**ATTEST:**

  
\_\_\_\_\_  
Cecelia Allen, Deputy City Secretary  
City of Bay City

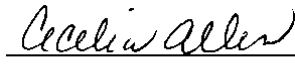
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
George Hyde, City Attorney  
City of Bay City

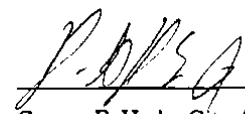
<u>Council Member:</u>	<u>Voted Aye</u>	<u>Voted No</u>	<u>Absent</u>
Julie L. Estlinbaum	<u>✓</u>	_____	_____
Bill Cornman	<u>✓</u>	_____	_____
Patti McKelvy	<u>✓</u>	_____	_____
Clarence Fenner	<u>✓</u>	_____	_____
Carolyn Thames	<u>✓</u>	_____	_____

  
 \_\_\_\_\_  
 Mark A. Bricker, Mayor, City of Bay City

ATTEST:

  
 \_\_\_\_\_  
 Cecelia Allen, Deputy City Secretary

APPROVED AS TO FORM AND SUBSTANCE:

  
 \_\_\_\_\_  
 for George E. Hyde, City Attorney